



Minutes, Suffield Elementary PTO

Monday, September 12, 7:00pm

Attendance: Courtney Vincent, Melissa DeGray, Kayla Nadeau, Katie Vaillancourt, Laura Champagne, Nicole Thorogood, Diane Dellangelo and Laura Zinnen

1. President's report: Courtney
 - a. Principal Meeting Overview
 - i. Volunteer Process: New Process - Their names need to go to the schools will go through the people that sign up for volunteering so they can vet the volunteers.
 - ii. Merchandise: back to the vendor from last year - move forward to get out for the end of this month. Maybe adding some different colors for the clothing - sweatshirts for fall and then t-shirts in the fall. Maybe some different styles.
 - iii. Grants: given each school a set amount - grant budget - spend it how you want - have to fill out grant form.
 - b. Opt Out Process / Flier: will go in the newsletter - donate a set amount of money if you would like to contribute and don't want to participate in fundraisers. If families donate prior to a certain date they are entered into a drawing for a free piece of merchandise for each member of their family.
 - c. Calendar Review: Pushing our dates through the newsletter, all electronic. Also, through the room parents. Can we use Venmo for our traditions, etc?
2. Vice President's Report - Nicole & Laura
 - a. Fall Activities:
 - i. K Get Together: It is Thursday - will be 9/29 rain date
 - ii. Open House: did get some room parents out of the booth
 - iii. Picture Day- 10/20 Spaulding and 10/12 McAlister
 - iv. Clothing Drive
 - v. Fundraising Ideas - please bring them to the board if you hear about any.
 1. Charleston Wrap
 2. Lyman's
 3. Candy one for winter?
 4. Specifically for Recess Equipment?
 5. Penny Wars?
 6. Paint Nights / Succulents?
 7. Fill Bus to the Casino - get a portion of the cost of bus ticket
 8. Sport Events
 9. Any Ideas????
3. Treasurer's Report - Kayla & Melissa
 - a. Budget Update -Checks have been deposited
 - i. All forms need to be filled out and checks are either mailed or can be picked up at an agreed upon location. They won't be at the schools. Receipts need to be included.
 - ii.
4. Secretaries Report - Laura
 - a. Website Updates: <https://www.suffield.org/parents/pto> - Put updates here as well
5. Enrichment Updates - Sara & Diane
 - a. Upcoming: meeting next week - 2 programs for each grade. All schools

b. Budget

6. Grants - TBD
7. Box Tops / Earning for Learning - ?????
8. Traditions - Nicole
 - Pre K: MyGym Dec 2022
 - K: **CHANGED TO K GET TOGETHER**
 - 1st: ~~Movies~~ - Sparetime 11/20
 - 2nd: **CHANGE TO 2ND GRADE GET TOGETHER (TIE DYE SHIRTS; FOOD; FUN) ~5/2023**
 - 3rd: Interskate 91 - Nov or Dec 2022
 - 4th: ~~Healthrex~~ - 12/11 Bounce
 - 5th **CHANGE TO 5TH GRADE "GRADUATION" (SHIRTS; FOOD; FUN) ~5/2023**
9. New Business - Can we consolidate the Appreciation Days - and announce them together? So people know ahead of time so you can donate appropriately?
10. Next Meeting - Monday Oct 10 **Columbus day... can we do the 17th?