

SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

If you require a reasonable accommodation in order to attend the board meeting or view the livestream, please contact Board Secretary Cassandra Quam at cassandra.quam@rpsmn.org or 612-798-6012 at least 24 hours before the meeting.

Monday, October 3, 2022 7 p.m. School Board Meeting

I. CALL TO ORDER

II. REVIEW AND APPROVAL OF THE AGENDA

III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS

A. Superintendent Update

1. Update on Recent Events
2. Connect & Assess Survey Results

B. Commendation

IV. CONSENT AGENDA

A. Routine Matters

1. Minutes of the regular meeting held September 19, 2022
2. General Disbursements as of 9/23/22 in the amount of \$2,472,478.53
3. Investment Holdings
4. Board Secretary Approval

B. Personnel Items

V. OLD BUSINESS

A. Policy 803: Leasing School Space & Administrative Guideline 803.1

VI. NEW BUSINESS

A. Policy 852: Closing of Playgrounds

B. Outreach Worker Pay Rates for 2022-2023

C. Donations

VII. ADVANCE PLANNING

A. Legislative Update

B. Information and Questions from Board

C. Future Meeting Dates

10-17-2022	7 p.m.	Regular Board Meeting – Public Comment
11-7-2022	7 p.m.	Regular Board Meeting

D. Suggested/Future Agenda Items

VIII. ADJOURN REGULAR MEETING

**INFORMATION AND PROPOSALS –
NON-ACTION ITEMS**

Agenda Item III.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, October 3, 2022

Subject: Superintendent Update

Assistant Superintendent Dr. Latanya Daniels will present an update on recent events in the Richfield community as well as staff and family survey results regarding Connect & Assess days.

Attached:

Ongoing Data Reference List
Update on Recent Events Presentation
Connect & Assess Survey Results Presentation

**INFORMATION AND PROPOSALS –
NON-ACTION ITEMS**

Agenda Item III.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, October 3, 2022

Subject: Ongoing Data Reference List

Acronyms:

This list will be added to for each board meeting whenever acronyms are presented in following items of the board packet.

ADA:	Americans with Disabilities Act
A.I.:	American Indian
AIPAC:	American Indian Parent Advisory Committee
AP:	Advanced Placement
AP:	Assistant Principal
BIPOC:	Black, Indigenous, and People of Color
BILT or ILT:	Building Instructional Leadership Team
BOLT:	Building Operational Leadership Team
C&A:	Connect & Assess
CDC:	Centers for Disease Control
CIS:	College in the Schools
CLSD:	Comprehensive Literacy State Development
D.O.:	District Office
ECSE:	Early Childhood Special Education
ESY:	Extended School Year
EL or ELL:	English Learner or English Language Learner
FAFSA:	Free Application for Federal Student Aid
FFVP:	Fresh Fruit and Vegetable Program
F/R or FRP:	Free/Reduced or Free and Reduced Price (usually referring to eligible students)
HHM:	Homeless/Highly Mobile
HR:	Human Resources
IEP:	Individualized Education Plan
LGBTQ+ or LGBTQIA+:	Lesbian, Gay, Bisexual, Transgender, Queer, and others or Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual, and others
LTFM:	Long-Term Facilities Maintenance
MCA:	Minnesota Comprehensive Assessments
MDE:	Minnesota Department of Education

MDH:	Minnesota Department of Health
MIEA:	Minnesota Indian Education Association
MLL:	Multilingual Learning
MnDOT:	Minnesota Department of Transportation
MSBA:	Minnesota School Boards' Association
NSBA:	National School Boards' Association
NSPRA:	National School Public Relations Association
NWEA-MAP	Northwest Evaluation Association – Measures of Academic Progress
OSHA:	Occupational Safety and Health Administration
OW:	Outreach Worker
PD:	Professional Development
PLC:	Peer Learning Community
POS:	Point of Sale
Q Comp:	Alternative Teacher Professional Pay System
RCEP:	Richfield College Experience Program
RDLS:	Richfield Dual Language School
RFP:	Request for Proposal
RHS:	Richfield High School
RMS:	Richfield Middle School
RPS:	Richfield Public Schools
SBG:	Standards-Based Grading
SEC:	South Education Center
SEL:	Social-Emotional Learning
SPED:	Special Education
SRTS:	Safe Routes to School
STAT:	Student and Teacher Assistance Team
STEM:	Science, Technology, Engineering, and Math
SY:	School year
T&L:	Teaching & Learning
VEBA:	Voluntary Employees' Beneficiary Association
VPK:	Voluntary PreKindergarten
YTD:	Year-to-Date

RPS Student Demographic Data 2021-2022:

4,183 Students District-wide

- 4,021 Traditional Count
 - 1,783 Elementary (K-5) Average Class Size = 21.93
 - 837 Middle (6-8) Average Class Size = 24.78
 - 1,269 High (9-12) Average Class Size = 27.3
 - 112 ECSE
 - 20 Transition +

- 162 Voluntary Prekindergarten (VPK)

Student Diversity (based on MDE categories)

- BIPOC: 71.17%
 - American Indian or Alaska Native: 0.98%
 - Asian: 4.47%
 - Hispanic: 42.7%
 - Black or African American: 13.84%
 - Native Hawaiian or Other Pacific Islander: 0.12%
 - 2 or More Races: 9.06%
- White: 28.83%

English Learner

- ELL: 24.79%
- Non-ELL: 75.21%

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PUBLIC SCHOOLS

Update on Recent Events

Board Meeting 10/3/22

Enriqueciendo y acelerando el aprendizaje

Recent Events – Before Homecoming Game



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- 9/21: Rumors of a possible fight at homecoming reported to school administration
 - Investigation occurred
 - Partnership and communication with police in Bloomington and Richfield
- 9/22: Investigation completed
 - No evidence indicating significant threat or weapon
 - Extra staffing and support organized for football game

Recent Events – Homecoming Game

- Approximately 20 RPS staff supported supervision
- Police were hired and present at the game
- Separate entrances, restrooms, and concessions for guest team/fans
- Only students with current I.D. and in good standing were allowed to enter the stadium

Recent Events – After Homecoming Game



RICHFIELD
PUBLIC SCHOOLS

- 9/23: Districtwide communication: cancellation of weekend activities
- 9/24: Districtwide communication: resources for families
- 9/24: Suspects arrested
- 9/25: Districtwide communication: updated information about the shooting
- 9/26: Online threats received
- 9/26: Districtwide communication: cancellation of secondary schools
- 9/26: Districtwide communication: cancellation of secondary activities
- 9/26: Districtwide communication: reopening of secondary schools
- 9/27: Regular classes and activities resumed
- 9/27 and ongoing: continued partnership with Bloomington and Richfield police departments, Bloomington Public Schools, and Intermediate 287

Secondary Staff Work Day

- Monday 9/26 – school was cancelled for grades 6-12
- Staff came together to process through recent events and create plans to be able to move to distance learning on short notice if necessary
- Plans could be put into place for the next snow day if desired
- Support from Employee Assistance Program was on site and available for secondary staff members

Support for Students & Families

- Additional support staff from the district office were present in all school buildings this past week
- Additional resources were shared with staff and families
- Expanded police presence for the full day at RHS and increased patrols throughout the district



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Questions/Comments

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Connect & Assess Survey Results

Board Meeting 10/3/22

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Background Information

- Connect & Assess Days: 9/2 and 9/6 for grades PreK-5
- First day of school for PreK-5 was 9/7
- Families had 1-on-1 time to meet teachers before the start of school
- Teachers had time to do baseline academic assessment with students
- Estimated participation: 90-95%
- Families were sent a survey to measure the success of this new process
- Teachers were sent a survey through Ed Richfield to measure their satisfaction with the new process

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Family Survey Results

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Family Survey Participation



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- Total: 249 responses
- By school (some families have students at multiple schools):
 - Centennial: 19 responses
 - Central: 10 responses
 - RDLS: 98 responses
 - Sheridan Hills: 47 responses
 - STEM: 81 responses

Perceived Helpfulness of C&A Meetings

Survey Question: Did you find the Connect & Assess meeting with your child's teacher to be helpful? Yes/No

- 96% of respondents selected yes.

Survey Question: What was the most/least helpful?

- 141 respondents stated that the 1-on-1 time with the teacher was helpful.
- 29 respondents stated that being able to see the classroom/school space was helpful.
- 11 respondents stated that time to take care of logistics (e.g. schedules, paperwork, school supply drop off, bus info, lunch accounts) was helpful.
- 6 respondents stated that the time dedicated to assessment was helpful.
- 6 respondents stated that the limited availability of time slots for sign up was a challenge.
- 6 respondents stated that either too much or too little time was allotted for the assessment.

Preference for C&A vs. Open House

- Survey Question: If you attended your school's open house in the past, which would you prefer moving forward?
- 94% of respondents prefer the Connect & Assess format moving forward.

Difficulty of Delayed First Day

- Survey Question: Connect & Assess meetings mean delaying the first day of school for PreK-5 families one day. On a scale of 1-5, how difficult was this for your family?
- 74% of respondents stated this was not difficult.
- 16% of respondents stated this was a 2-3 level of difficulty for their family.
- 7% of respondents stated this was a 4-5 level of difficulty for their family.

Here are some sample comments:

- “I enjoyed meeting the teacher with less chaos. The open house in previous years was significantly more difficult to get to know the teacher and the teacher to meet the students.”
- “As a parent, I love connect and assess! As a PTSO leader, an open house is easier to have a table with volunteers to talk about PTSO. As a kid, my student loved the one on one time with the teacher but missed the opportunity to see friends that comes with an open house.”
- “In the four years we have been attending RDLS, this was by far the best experience we’ve had when it came to starting school.”
- “I liked the connect part of connect/assess, being able to schedule a 1:1 appointment. I think the focus should be on building a relationship with the student instead of assessing them before school starts. I can understand how assessment data could help teachers plan prior to the school year, but it seemed forced. It was kind of disappointing considering how much the students are already assessed throughout the year.”
- “I don’t understand why the two days for these meetings couldn’t have both been the week before the start of school. Delaying the start for K-5 a day puts families in a difficult spot when they are expecting to send kids back on that Tuesday.”
- “Personally I am grateful for the time given to assess. I felt good with the teacher’s attentiveness and the notes she took on my kid and the other students’ learning.”

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Staff Survey Results

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Staff Survey Participation

- Total: 65 responses
- By school:
 - Centennial: 19 responses
 - RDLS: 14 responses
 - Sheridan Hills: 13 responses
 - STEM: 19 responses

Staff Satisfaction with C&A Format

Survey Question: Overall how did you feel about Connect & Assess?

Highly Valuable/Somewhat Valuable/Not Valuable

- 86% of respondents selected “Highly Valuable.”
- 12% of respondents selected “Somewhat Valuable.”

Survey Question: I recommend we continue Connect & Assess next year.

Yes/No

- 94% of respondents selected yes.
- 5% of respondents selected no.

Here are some sample comments:

- “I really liked this. It was like a pre-conference, and I feel like when it comes to conferences this fall, I will be able to talk more in depth about students’ achievement and behavior.”
- “I liked doing the Connect & Assess. If we are going to continue with it, more time needs to be given to get our classroom ready. With all of the meetings (district and building) I feel like we lost time to prepare our room.”
- “The first day went much more smoothly because students felt comfortable finding their classroom, knowing their teacher, etc. This is due I believe to the one-on-one time they had during Connect & Assess. The all-school events of past years are so chaotic that students still feel lost on the first day.”
- “Thank you! I had the opportunity to connect and welcome each family and ensure proper paperwork and truly listen to them! This was such an effective way to begin the school year compared to an open house style. It truly fits the Richfield goal of radical hospitality!”
- “The day right before school should only be morning Connect & Assess. We need the afternoon to get ready for the first day of school.”
- “Loved being able to connect with families. I learned things about my students and families that I wouldn’t have been aware of before the first conference in the fall or even at all. It also gave the families (especially families who speak another language) one on one time that they don’t typically get during open house.”

Future Considerations

- These were one-time surveys to measure the success of our new process with Connect & Assess.
- Based on the overwhelmingly positive response, we plan to continue with Connect & Assess days at the elementary level to the extent possible.
- We do not plan to repeat these survey unless it becomes necessary.

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Questions/Comments

Enriqueciendo y acelerando el aprendizaje

**INFORMATION AND PROPOSALS –
NON-ACTION ITEMS**

Agenda Item III.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, October 3, 2022

Subject: Commendation

RPS would like to commend all RPS staff members who have provided extra support for student safety and emotional wellbeing recently. This includes:

Provided support at the homecoming game:

Joseph Blum
David Boie
Jason Boie
Matt Caruso
Vanessa Contreras
Harry Cruz
Steve Flucas
Mike Harris
Emily Hatten
Cassie Javner
Shannon Lindberg
Matt Mullenbach
Jessica Okey
Chris Peterson
Jana Rhoden
Andres Sanchez
Jenni Sjosten
Sara Steitz
Stacy Theien-Collins
Patrick Wells
Kathryn Wegner

Coaches who supported athletes at the game:

Tre Austin
Derek Herling

Aundrea Jimerson
Warren Matthews
Kyle Nutting
Kris Pulford
Reid Quale
Andy Root
Laurie Seibert
Adam Spear
Brandon Torry
Desmond Walker

Building level SEL staff members:

Shukri Abukar
Cassie Acostacano
Jen Alfaro-Glover
Carlos Balbuena Rendón
Shirley Bartlett
Toby Bergland
Luis Bolaños
Larry Burgess
Lauren Buxton
Jill Carlton
Yasmin Clara
Vanessa Contreras
Joey Corcoran
Harry Cruz
Eunice Garza
Massiel Gonzalez
Brad Harris
Analy Hernandez Xochipiltecatl
Suzanne Hiller
Danielle Jastrow
Kathryn Jones
Nicki Keen
Morgan Kelley
Sara Linde
Stanley Luke
Idania Mendoza Rodriguez
José Antonio Montejo Magaña
Jessica Okey

Jennifer Puchuela
Melissa Schramm
Karen Scott
Karen Slaght
Bethany Theobald
Patrick Wells
Lindsay Withers

Districtwide staff members who have supported buildings:

Falis Aided
Nancy Berres
Emily Burt
Kristi Dingman
Ken Friel
Rachel Gens
Lee Herman
Jonathan Heyer
Erin Huber
Sarah Jesperson
Leslie Kegan
Cory Klinge
Micci Lundy
Melissa Morrissey
Amy Ponce
Shannon Ritt
Rosa Rubio Escoda
Megan Stecher
Kaye Sweeney
Michelle Thoemke
Chantelle Vaughn
Michelle Whiteside
Aubree Yunker

Additional RPS staff members going above and beyond

Steve Flucas
Christina Gonzalez
Stacy Theien-Collins
Carrie Vala
Jennifer Valley

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	305718	08/11/2022	APPLE INC.	R	1,659.00
01	305719	08/11/2022	ARVIG ENTERPRISES INC	R	1,307.90
01	305720	08/11/2022	BCBS OF MINNESOTA & BLUE PLUS	R	9,900.00
01	305721	08/11/2022	CEL PUBLIC RELATIONS, INC.	R	3,137.00
01	305722	08/11/2022	CENGAGE LEARNING INC	R	945.00
01	305723	08/11/2022	CENTURYLINK	R	115.13
01	305724	08/11/2022	CEP ART & DESIGN	R	742.50
01	305725	08/11/2022	CINTAS CORPORATION NO 2	R	575.26
01	305726	08/11/2022	CITY OF RICHFIELD	R	246.00
01	305727	08/11/2022	CODEHS, INC	R	18,300.00
01	305728	08/11/2022	CULLIGAN SOFT WATER	R	10.00
01	305729	08/11/2022	DICKS SANITATION SERVICE, INC (DSI)	R	7,559.30
01	305730	08/11/2022	DIGITAL INSURANCE LLC	R	7,214.00
01	305731	08/11/2022	FLICEK WELDING	R	5,700.00
01	305732	08/11/2022	HR SIMPLIFIED INC.	R	760.00
01	305733	08/11/2022	IIX INSURANCE INFORMATION EXCHANGE	R	46.70
01	305734	08/11/2022	LANGUAGE LINE SERVICE	R	126.16
01	305735	08/11/2022	LOFFLER COMPANIES	R	2,801.60
01	305736	08/11/2022	METROPOLITAN TILE & MARBLE, INC.	R	5,743.00
01	305737	08/11/2022	NEI ELECTRIC, INC.	R	972.00
01	305738	08/11/2022	NOKOMIS SHOE SHOP	R	125.00
01	305739	08/11/2022	ONEBRIDGE BENEFITS INC.	R	5,053.50
01	305740	08/11/2022	PAYDHEALTH	R	19,428.76
01	305741	08/11/2022	PCS REVENUE CONTROL	R	1,680.00
01	305742	08/11/2022	RAE CROWTHER COMPANY	R	3,512.00
01	305743	08/11/2022	RICHFIELD READY	R	10.00
01	305744	08/11/2022	RIVERSIDE INSIGHTS	R	618.20
01	305745	08/11/2022	SCHOOL HEALTH CORPORATION	R	83.84
01	305746	08/11/2022	SCHUMACHER ELEVATOR COMPANY	R	14,846.00
01	305747	08/11/2022	SHERWIN WILLIAMS CO	R	75.36
01	305748	08/11/2022	TOTAL NETWORKX, INC	R	139,605.00
01	305749	08/11/2022	TWIN CITY TRANSPORTATION	R	34,117.07
01	305750	08/11/2022	VAN MURRAY	R	1,500.00
01	305751	08/11/2022	VERIZON WIRELESS	R	360.09
01	305752	08/11/2022	XCEL ENERGY	R	6,079.79
01	305753	08/18/2022	ANNIKA ANDERSEN DURYEA	R	225.00
01	305754	08/18/2022	HOPKINS SCHOOL DISTRICT	R	499.55
01	305755	08/18/2022	INTERMEDIATE DISTRICT 287	R	74,213.24
01	305756	08/18/2022	MENARDS - RICHFIELD	R	83.73
01	305757	08/18/2022	MINNESOTA UI FUND	R	80,770.94
01	305758	08/18/2022	SHOEMAKER DAVID C	R	166.00
01	305759	08/18/2022	TOP ALL ROOFING	R	1,456.00
01	305760	08/18/2022	WORM, MARK	R	166.00
01	305761	08/18/2022	APPRIZE TECHNOLOGIES	R	225.00
01	305762	08/18/2022	BCAA CO-OP	R	275.00
01	305763	08/18/2022	BLUUM OF MINNESOTA, LLC	R	9,154.21
01	305764	08/18/2022	COMCAST BUSINESS	R	541.35
01	305765	08/18/2022	DARK KNIGHT SOLUTIONS, LLC	R	350.00
01	305766	08/18/2022	DAVIS EQUIPMENT CORP	R	193.45

01	305767	08/18/2022	ECOLAB INC	R	234.38
01	305768	08/18/2022	EDUCATORS BENEFIT CONSULTANTS LLC	R	456.35
01	305769	08/18/2022	GROUP MEDICAREBLUE RX	R	7,159.50
01	305770	08/18/2022	HOGLUND BUS CO INC	R	1,646.44
01	305771	08/18/2022	HOPE CHURCH	R	14,774.12
01	305772	08/18/2022	HOUGHTON MIFFLIN HARCOURT	R	2,465.86
01	305773	08/18/2022	HOUSE OF PRINT	R	3,948.31
01	305775	08/18/2022	INTERMEDIATE DISTRICT 287	R	184,082.74
01	305776	08/18/2022	ISD 271 KENNEDY HS	R	125.00
01	305777	08/18/2022	JAMES E MARSHALL JR	R	40.00
01	305778	08/18/2022	KIDCREATE STUDIO	R	1,494.00
01	305779	08/18/2022	LOFFLER	R	1,225.09
01	305780	08/18/2022	MACMILLAN HOLDINGS	R	11,874.46
01	305781	08/18/2022	MADISON NATIONAL LIFE INS CO INC	R	2,569.54
01	305782	08/18/2022	MASA/MASE	R	499.00
01	305783	08/18/2022	MATH LEARNING CENTER	R	375.00
01	305784	08/18/2022	MESPA-MN ELEMENTARY	R	696.00
01	305785	08/18/2022	MINUTEMAN PRESS EDINA	R	926.76
01	305786	08/18/2022	MSBA-MINNESOTA SCHOOL BOARD ASSOC	R	670.00
01	305787	08/18/2022	NCS PEARSON INC	R	1,241.84
01	305788	08/18/2022	ON SITE SANITATION	R	1,264.50
01	305789	08/18/2022	PARK CENTER HIGH SCHOOL	R	100.00
01	305790	08/18/2022	PREMIUM WATERS INC	R	30.00
01	305791	08/18/2022	RIDDELL ALL AMERICAN SPORTS CORP	R	12,991.08
01	305792	08/18/2022	RYAN JEANNIE M	R	640.27
01	305793	08/18/2022	SADDLEBACK EDUCATIONAL, INC	R	12.26
01	305794	08/18/2022	SCHOOL SERVICE EMPLOYEES UNION	R	3,457.69
01	305795	08/18/2022	TRAFERA, LLC	R	10,396.00
01	305796	08/18/2022	TRI METRO CONFERENCE	R	5,000.00
01	305797	08/18/2022	UNITED HEALTHCARE INSURANCE CO	R	528.23
01	305798	08/18/2022	UNITED HEALTHCARE/AARP MEDICARE RX	R	101.20
01	305799	08/18/2022	UNITED HEARTHCARE /AARP MEDICARE RX	R	101.20
01	305800	08/18/2022	UNITED STATES TREASURER	R	230.00
01	305801	08/18/2022	USI INC	R	33.55
01	305802	08/18/2022	TREMCO/WEATHERPROOFING TECH, INC.	R	230,270.50
01	305803	08/18/2022	XCEL ENERGY	R	755.94
01	305804	08/25/2022	ALL STATE COMMUNICATIONS INC	R	768.00
01	305805	08/25/2022	ALTMAN ADAM	R	540.00
01	305806	08/25/2022	AMPLIFIED IT, A CDW COMPANY	R	11,520.00
01	305807	08/25/2022	AQUA ENGINEERING INC	R	175.00
01	305808	08/25/2022	AQUA LOGIC INC	R	1,411.46
01	305809	08/25/2022	BRAINPOP LLC	R	13,000.00
01	305810	08/25/2022	BRINK'S INCORPORATED	R	1,651.34
01	305811	08/25/2022	BSI MECHANICAL, INC.	R	1,146.00
01	305812	08/25/2022	BSN SPORTS, LLC	R	1,905.08
01	305813	08/25/2022	CANON USA	R	4,615.75
01	305814	08/25/2022	CATALYST BUYING GROUP LLC	R	1,804.99
01	305815	08/25/2022	CEDAR SMALL ENGINE	R	210.11
01	305816	08/25/2022	CINTAS CORPORATION NO 2	R	741.38
01	305817	08/25/2022	CITY OF RICHFIELD	R	225.00

01	305818	08/25/2022	CITY OF RICHFIELD	R	2,610.00
01	305819	08/25/2022	DOOR SERVICE COMPANY OF THE TWIN CI	R	865.00
01	305820	08/25/2022	EASYPERMIT POSTAGE	R	4,600.00
01	305821	08/25/2022	ECM PUBLISHERS INC	R	149.15
01	305822	08/25/2022	ECOLAB INC	R	551.16
01	305823	08/25/2022	ENVIROMATIC CORP OR AMERICA, INC	R	439.50
01	305824	08/25/2022	WW GRAINGER INC	R	755.02
01	305825	08/25/2022	HAMLIN UNIVERSITY	R	4,000.00
01	305826	08/25/2022	HAWKINS INC	R	4,368.45
01	305827	08/25/2022	HILLYARD MINNEAPOLIS	R	3,292.11
01	305828	08/25/2022	HUDL	R	13,000.00
01	305829	08/25/2022	ILLINOIS STATE UNIVERSITY	R	4,500.00
01	305830	08/25/2022	INNOVATIVE OFFICE SOLUTIONS LLC	R	42,717.78
01	305831	08/25/2022	INSTITUTE FOR ENVIROMENTAL	R	12,111.89
01	305832	08/25/2022	KINECT ENERGY INC	R	13,048.18
01	305833	08/25/2022	LEROY'S GREAT BEAR	R	39.98
01	305834	08/25/2022	MACALESTER COLLEGE	R	3,000.00
01	305835	08/25/2022	MADISON NATIONAL LIFE INS CO INC	R	6,011.84
01	305836	08/25/2022	MENARDS - RICHFIELD	R	69.99
01	305837	08/25/2022	METRO VOLLEYBALL OFFICIAL ASSOC LLC	R	1,248.00
01	305838	08/25/2022	METROPOLITAN MECHANICAL CONTRACTORS	R	324.00
01	305839	08/25/2022	MINUTEMAN PRESS EDINA	R	785.35
01	305840	08/25/2022	MN DEPT OF LABOR AND INDUSTRY	R	700.00
01	305841	08/25/2022	MTN-METROPOLITAN TRANSP NETWORK	R	66,816.00
01	305842	08/25/2022	NEI ELECTRIC, INC.	R	444.00
01	305843	08/25/2022	NORTHWESTERN UNIVERSITY	R	1,500.00
01	305844	08/25/2022	NORTHWESTERN UNIVERSITY	R	1,500.00
01	305845	08/25/2022	INNOCENT TECHNOLOGIES LLC	R	8,750.00
01	305846	08/25/2022	PRAIRIE FIRE CHILDREN'S THEATRE	R	2,150.00
01	305847	08/25/2022	RICHFIELD READY	R	51.00
01	305848	08/25/2022	RIDDELL ALL AMERICAN SPORTS CORP	R	197.05
01	305849	08/25/2022	RM COTTON COMPANY	R	1,489.00
01	305850	08/25/2022	RUPP ANDERSON SQUIRES & WALDSPURGER	R	1,416.00
01	305851	08/25/2022	SCHOOL NURSE SUPPLY	R	307.93
01	305852	08/25/2022	SFM	R	391,615.00
01	305853	08/25/2022	SHERWIN WILLIAMS CO	R	401.16
01	305854	08/25/2022	SMARTSENSE BY DIGI	R	330.00
01	305855	08/25/2022	THE HOME DEPOT PRO INSTITUTIONAL	R	437.04
01	305856	08/25/2022	TWIN CITY FILTER SERVICE INC	R	554.18
01	305857	08/25/2022	U OF MN TWIN CITIES	R	3,000.00
01	305858	08/25/2022	UHL COMPANY INC	R	18.50
01	305859	08/25/2022	UPPER LAKES FOODS	R	15,738.29
01	305860	08/25/2022	VALLEY RICH CO INC	R	49,500.00
01	305861	08/25/2022	VANESSA MERRY	R	275.00
01	305862	08/25/2022	VSP INSURANCE CO. (CT)	R	3,435.42
01	305863	08/25/2022	WELLERWORKS CUSTOM EMBROIDERY	R	58.00
01	305864	08/25/2022	XCEL ENERGY	R	92,924.42
01	305865	08/25/2022	YOUTH ENRICHMENT LEAGUE (YEL!)	R	1,596.00
01	305866	08/25/2022	ZAHL PETROLEUM MAINTENANCE CO	R	12,246.00
01	305867	08/25/2022	ZONEONE LOCATING	R	184.00

01	305868	08/25/2022	CM CONSTRUCTION COMPANY	R	7,494.55
01	305869	08/25/2022	ICS CONSULTING, LLC (DBA: ICS)	R	17,529.26
01	V612103	08/25/2022	CARMEN L CHRISTIAN	R	23.92
01	V612104	08/25/2022	CHRISTINA M GONZALEZ	R	152.64
01	V612105	08/25/2022	JONATHAN W HEYER	R	278.74
01	V612106	08/25/2022	RACHAEL G LENMARK	R	125.64
01	V612107	08/25/2022	MICHAEL A MANNING	R	93.75
01	V612108	08/25/2022	ALECIA M MOBLEY	R	1,721.13
01	V612109	08/25/2022	MELISSA L MORRISSEY	R	83.51
01	V612110	08/25/2022	MAUREEN E PRYOR	R	43.77
01	V612111	08/25/2022	JENNIFER K VALLEY	R	2,105.11
01	V612112	08/25/2022	REBECCA S WALD	R	201.37
01	V612113	08/25/2022	MICHELLE R WHITESIDE	R	14.95
01	305870	08/26/2022	EASYPERMIT POSTAGE	R	1,675.32
01	305871	08/26/2022	GEE TEEZ & COMPANY, LTD.	R	9,585.00
01	305872	08/26/2022	MINUTEMAN PRESS EDINA	R	549.35
01	305873	08/26/2022	TRIO SUPPLY COMPANY	R	106.29
01	305684	08/31/2022	TRIMARK MARLINN LLC	V	-922.65
01	305876	08/31/2022	AMAZON.COM SYNCB/AMAZON	R	4,770.25
01	305877	08/31/2022	ALL STATE COMMUNICATIONS INC	R	9,100.00
01	305878	08/31/2022	BOOKSOURCE	R	51.23
01	305879	08/31/2022	BRAMBILLA'S LEASE SYSTEMS, INC	R	2,161.00
01	305880	08/31/2022	COMCAST	R	314.08
01	305881	08/31/2022	COMCAST BUSINESS	R	246.35
01	305882	08/31/2022	FORKLIFTS OF MINNESOTA, INC.	R	2,935.00
01	305883	08/31/2022	HOPE CHURCH	R	14,774.12
01	305884	08/31/2022	KELLY JOHNSON	R	110.00
01	305885	08/31/2022	RICK J KAUFMAN	R	3,240.00
01	305886	08/31/2022	KIDCREATE STUDIO	R	1,328.00
01	305887	08/31/2022	LIGHTSPEED SOLUTIONS, LLC	R	13,040.00
01	305888	08/31/2022	LOMAX CARLA	R	320.00
01	305889	08/31/2022	NYSTROM PUBLISHING	R	18,716.78
01	305890	08/31/2022	PLAGGE, RONETTE	R	162.62
01	305891	08/31/2022	PRO ED INC	R	129.80
01	305892	08/31/2022	SMARTPASS, LLC	R	2,616.25
01	305893	08/31/2022	SOROUSH NAJI	R	457.14
01	305894	08/31/2022	TAFFE SARAH ANN	R	8,831.97
01	305895	08/31/2022	TIFFANY BEGIN	R	240.00
01	305896	08/31/2022	TOTAL NETWORK, INC	R	1,194.00
01	305897	08/31/2022	TRIMARK MARLINN LLC	R	922.65
01	305898	08/31/2022	TWIN CITY HARDWARE	R	790.71
01	305899	08/31/2022	XCEL ENERGY	R	21,050.41

TOTAL CHECKS & EPAYS REGISTER					1,929,890.95
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P-CARD,CHECK RUNS, E-PAYS & WIRES FOR 09/06/2022 BOARD REPORTS

BANK 05	DATE	AMOUNT
E-Pays	8/25/2022	4,844.53
Construction Checks	8/25/2022	25,023.81
Checks	8/11/2022	294,955.16
	8/18/2022	670,736.28
	8/25/2022	815,835.50
	8/26/2022	11,915.96
	8/31/2022	106,579.71

CHECK REGISTER BANK 05 TOTAL =	1,929,890.95
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BREAKDOWN	
01-206-00	1,628,219.00
02-206-00	58,967.20
03-206-00	136,339.84
04-206-00	47,898.59
06-206-00	25,023.81
07-206-00	0.00
18-206-00	7,500.00
20-206-00	23,858.11
21-206-00	2,084.40
47-206-00	
BANK TOTAL =	1,929,890.95

SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

Monday, September 19, 2022
7 p.m. School Board Meeting

I. CALL TO ORDER

The regular meeting of the board of education of ISD 280, Hennepin County, Richfield, Minnesota was held on Monday, September 19, 2022 in the boardroom at the Richfield Public Schools District Office. Chair Tim Pollis called the regular board meeting to order at 7 p.m. with the following school board members in attendance: Brakke, Carter, Cole, and Smisek.

Administrators present were Superintendent Unowsky, Executive Director Clarkson and Chief HR and Administrative Officer Holje.

II. REVIEW AND APPROVAL OF THE AGENDA

Motion by Carter, seconded by Cole, and unanimously carried, the board of education approved the agenda.

III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS

- A. Public Comment
- B. Superintendent Update
 - 1. Back to School Update
 - 2. Superintendent Goals - Draft 2

IV. CONSENT AGENDA

- A. Routine Matters
 - 1. Minutes of the regular meeting held September 6, 2022
 - 2. General Disbursements as of 9/12/22 in the amount of \$398,301.18
- B. Personnel Items

Certified Part Time Position for Employment- 1st Year Probation Revised

Andre Borka - English Teacher - Richfield Senior High School
Effective: 8/23/2022

Certified Full Time Position for Employment - 3rd Year Probation

Linda Frederickson - Library Media Specialist - Richfield Senior High School
Effective: 8/23/2022

Certified Full Time Position for Employment - TIER 2

Maria Guadalupe Leonor Ramirez-Fuentes - Elementary Teacher - Dual Language Elementary
Effective: 8/23/2022

Classified Part Time Food and Nutrition Position for Employment

Heather LeBeau - Kitchen Assistant - RSTEM Elementary

Effective 9/12/2022

Nicole Bullock - Kitchen Assistant - Richfield Senior High School

Effective 9/12/2022

Roberto Denise Bello - Kitchen Assistant - Richfield Senior High School

Effective 9/13/2022

Classified Part Time Paraprofessional Position for Employment

Andres Sanchez Vidal - Security Monitor - Richfield Senior High School

Effective 9/5/2022

Classified Full Time Facilities and Transportation Position for Employment

Sandra Aguilar - Building Cleaner - Richfield Senior High School

Effective 9/19/2022

Motion by Smisek, seconded by Brakke, and unanimously carried, the board of education approved the consent agenda.

V. OLD BUSINESS

A. Policy 104: Drug-Free Workplace/Drug-Free School - fourth read

Motion by Brakke, seconded by Smisek, and unanimously carried, the board of education approved the revised policy.

B. Policy 805: Disposition of Obsolete Equipment and Material - fourth read

Motion by Brakke, seconded by Cole, and unanimously carried, the board of education approved the revised policy.

C. Policy 782: Environmental Health and Safety Standards & Administrative Guideline 782.1 - third read

Motion by Carter, seconded by Brakke, and unanimously carried, the board of education approved the revised policy.

VI. NEW BUSINESS

A. Preliminary Levy Certification 2022 Payable 2023

Motion by Smisek, seconded by Carter, and unanimously carried, the board of education approved the preliminary levy certification.

B. Miscellaneous Pay Rates

Motion by Brakke, seconded by Cole, and unanimously carried, the board of education approved the miscellaneous pay rates.

C. Authorization for Purchase of a Passenger Vehicle

Motion by Cole, seconded by Smisek, and unanimously carried, the board of education approved the authorization.

D. Policy 803: Leasing School Space & Administrative Guideline 803.1 - first read

E. Policy 804: Energy Management Conservation & Administrative Guideline 804.1 - first read

F. Richfield Maintenance and Transportation Building Change Order #05

Motion by Smisek, seconded by Cole, and unanimously carried, the board of education approved the change order.

G. Donations

Motion by Carter, seconded by Smisek, and unanimously carried, the board of education accepted the donations with gratitude.

VII. ADVANCE PLANNING

A. Legislative Update

B. Information and Questions from Board

C. Future Meeting Dates

10-3-2022 7 p.m. Regular Board Meeting

10-17-2022 7 p.m. Regular Board Meeting - Public Comment

D. Suggested/Future Agenda Items

VIII. CLOSED SESSION AS ALLOWED BY MINNESOTA STATUTE 13D.05 FOR LABOR NEGOTIATIONS STRATEGY

Motion by Smisek, seconded by Brakke, and unanimously carried, the board of education moved into closed session at 8:02 p.m. Attending the closed session were Brakke, Carter, Cole, Pollis and Smisek. Administrators present were Superintendent Unowsky and Chief HR and Administrative Officer Holje.

IX. REOPEN MEETING

Motion by Brakke, seconded by Carter, and unanimously carried, the board of education moved into open session at 8:20 p.m. with the following school board members in attendance: Brakke, Carter, Cole, Pollis and Smisek. Administrators present were Superintendent Unowsky and Chief HR and Administrative Officer Holje.

X. ADJOURN REGULAR MEETING

Chair Pollis adjourned the meeting at 8:21 p.m.

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	306017	09/15/2022	AMPLIFIED IT, A CDW COMPANY	R	3,548.18
01	306018	09/15/2022	BIX FRUIT COMPANY	R	2,308.79
01	306019	09/15/2022	BCBS OF MINNESOTA & BLUE PLUS	R	9,900.00
01	306020	09/15/2022	BLUUM OF MINNESOTA, LLC	R	6,272.00
01	306021	09/15/2022	CITY OF RICHFIELD	R	12,988.51
01	306022	09/15/2022	COLE PAPERS INC.	R	757.41
01	306023	09/15/2022	COMCAST BUSINESS	R	541.35
01	306024	09/15/2022	COMMERCIAL KITCHEN	R	1,001.00
01	306025	09/15/2022	CUMMINGS MOBILITY COVERIONS & SUPP	R	64,987.40
01	306026	09/15/2022	DICK BLICK COMPANY	R	1,303.20
01	306027	09/15/2022	HASTINGS CREAMERY LLC	R	595.80
01	306028	09/15/2022	LEXIA LEARNING SYSTEMS LLC	R	1,200.00
01	306029	09/15/2022	LOFFLER COMPANIES	R	132.00
01	306030	09/15/2022	MASA/MASE	R	299.00
01	306031	09/15/2022	MATRIX COMMUNICATIONS, INC	R	1,480.00
01	306032	09/15/2022	MENARDS - RICHFIELD	R	33.54
01	306033	09/15/2022	ON SITE SANITATION	R	819.50
01	306034	09/15/2022	PAYDHEALTH	R	20,715.66
01	306035	09/15/2022	PITNEY BOWES GLOBAL FINANCIAL SVC	R	1,104.42
01	306036	09/15/2022	PREMIUM WATERS INC	R	30.00
01	306037	09/15/2022	RUPP ANDERSON SQUIRES & WALDSPURGER	R	2,083.09
01	306038	09/15/2022	RYAN JEANNIE M	R	706.89
01	306039	09/15/2022	SCHUMACHER ELEVATOR COMPANY	R	93,888.00
01	306040	09/15/2022	SOURCEWELL TECHNOLOGY	R	113.46
01	306041	09/15/2022	TITAN ENVIRONMENTAL, INC.	R	6,600.00
01	306042	09/15/2022	TRIO SUPPLY COMPANY	R	2,556.46
01	306043	09/15/2022	UNITED HEALTHCARE INSURANCE CO	R	528.23
01	306044	09/15/2022	UNITED HEALTHCARE/AARP MEDICARE RX	R	101.20
01	306045	09/15/2022	UNITED HEARTHCARE /AARP MEDICARE RX	R	101.20
01	306046	09/15/2022	UPPER LAKES FOODS	R	11,723.40
01	306047	09/15/2022	USI INC	R	52.58
01	306048	09/15/2022	TREMCO/WEATHERPROOFING TECH, INC.	R	199,310.00
01	306049	09/15/2022	XCEL ENERGY	R	10.38
01	306050	09/16/2022	ANDERSON SHEILA K	R	45.00
01	306051	09/16/2022	BAUSCHELT PATRICK	R	80.00
01	306052	09/16/2022	BEAN WILLIAM A	R	137.00
01	306053	09/16/2022	BECCARD SETH	R	92.00
01	306054	09/16/2022	BECKMAN ALISON	R	20.00
01	306055	09/16/2022	BRIGHTBILL THEODORE	R	73.00
01	306056	09/16/2022	BURKSTRAND MICHAEL	R	77.00
01	306057	09/16/2022	COOK AMY	R	20.00
01	306058	09/16/2022	ELSMORE SPORTS INC.	R	4,000.00
01	306059	09/16/2022	EPLER KATHERINE	R	20.00
01	306060	09/16/2022	GOVENAT DIANE	R	20.00
01	306061	09/16/2022	GRAHAM THOMAS	R	50.00
01	306062	09/16/2022	HARRIS JEREMIAH R	R	80.00
01	306063	09/16/2022	HASSE TYLER	R	92.00
01	306064	09/16/2022	HEGARD LISA	R	20.00
01	306065	09/16/2022	HRYPY WILLIAM V	R	58.00

01	306066	09/16/2022	KARNAS LUCAS M	R	45.00
01	306067	09/16/2022	KARNAS MIKE	R	80.00
01	306068	09/16/2022	KEE-BOWLING BONNIE	R	77.00
01	306069	09/16/2022	KIMANI PAUL	R	73.00
01	306070	09/16/2022	LUNDIN IAN	R	35.00
01	306071	09/16/2022	MADSEN JOHN C	R	45.00
01	306072	09/16/2022	MOOK GREG	R	20.00
01	306073	09/16/2022	MOOK MAUREEN	R	100.00
01	306074	09/16/2022	MORBEN BRYAN	R	92.00
01	306075	09/16/2022	O'NEILL SEAN	R	83.00
01	306076	09/16/2022	RONALD LEAF	R	58.00
01	306077	09/16/2022	STROUP CORY F	R	92.00
01	306078	09/16/2022	TARPINIAN JASON	R	73.00
01	306079	09/16/2022	TASYA RIVERA MARTIN	R	20.00
01	306080	09/16/2022	TAYLOR JASON	R	35.00
01	306081	09/16/2022	TOENSING PETER	R	20.00
01	306082	09/16/2022	TOWNZEN RYAN	R	45.00
01	306083	09/16/2022	VRIEZE TYLER	R	45.00
01	V612170	09/20/2022	ASHLEY ACEVEDO	R	14.38
01	V612171	09/20/2022	MEGAN BLUMA	R	354.08
01	V612172	09/20/2022	MICHELLE L GERTEN	R	59.38
01	V612173	09/20/2022	GRETCHEN A GIFFORD	R	166.95
01	V612174	09/20/2022	DANIEL E KRETSINGER	R	114.76
01	V612175	09/20/2022	MAIA M MACK	R	635.15
01	V612176	09/20/2022	LYNN A SAINATI	R	33.38
01	V612177	09/20/2022	JENNIFER K SJOSTEN	R	26.97
01	306084	09/22/2022	AYAN ADBULLAHI	R	250.00
01	306085	09/22/2022	A.J. MOORE ELECTRIC, INC.	R	30,951.83
01	306086	09/22/2022	APPRIZE TECHNOLOGIES	R	225.00
01	306087	09/22/2022	AQUA LOGIC INC	R	990.00
01	306088	09/22/2022	BIX FRUIT COMPANY	R	7,294.84
01	306089	09/22/2022	BOELTER COMPANIES INC	R	132,254.00
01	306090	09/22/2022	CARQUEST AUTO PARTS	R	43.54
01	306091	09/22/2022	CATALYST BUYING GROUP LLC	R	1,986.24
01	306092	09/22/2022	CEDAR SMALL ENGINE	R	39.71
01	306093	09/22/2022	CINTAS CORPORATION NO 2	R	323.98
01	306094	09/22/2022	CIRCA	R	3,300.00
01	306095	09/22/2022	CITY OF RICHFIELD	R	450.00
01	306096	09/22/2022	CITY OF RICHFIELD	R	211.95
01	306097	09/22/2022	CITY OF RICHFIELD	R	300.00
01	306098	09/22/2022	CM CONSTRUCTION COMPANY	R	800.00
01	306099	09/22/2022	CPM EDUCATIONAL PROGRAM	R	6,000.00
01	306100	09/22/2022	DICK BLICK COMPANY	R	1,596.71
01	306101	09/22/2022	PITNEY BOWES BANK PURCHASE POWER	R	2,640.52
01	306102	09/22/2022	EDUCATORS BENEFIT CONSULTANTS LLC	R	456.35
01	306103	09/22/2022	WW GRAINGER INC	R	129.33
01	306104	09/22/2022	GROUP MEDICAREBLUE RX	R	7,159.50
01	306105	09/22/2022	H&B SPECIALIZED PRODUCTS INC	R	2,851.75
01	306106	09/22/2022	HEALTHJOY LLC	R	9,457.50
01	306107	09/22/2022	HILLYARD MINNEAPOLIS	R	23,905.27

01	306108	09/22/2022	HOGLUND BUS CO INC	R	2,484.00
01	306109	09/22/2022	HOUGHTON MIFFLIN HARCOURT	R	1,995.85
01	306110	09/22/2022	HUBERT COMPANY, LLC	R	97.54
01	306111	09/22/2022	IDEAL SERVICE, INC.	R	472.50
01	306112	09/22/2022	IDENTISYS INC	R	339.66
01	306113	09/22/2022	IIX INSURANCE INFORMATION EXCHANGE	R	58.25
01	306114	09/22/2022	INNOVATIVE OFFICE SOLUTIONS LLC	R	103.57
01	306115	09/22/2022	INTERMEDIATE DISTRICT 287	R	228,537.50
01	306116	09/22/2022	JOHN SAVATDY	R	37.10
01	306117	09/22/2022	JW PEPPER & SON INC	R	599.99
01	306118	09/22/2022	LOFFLER	R	1,225.09
01	306119	09/22/2022	LOFFLER COMPANIES	R	228.98
01	306120	09/22/2022	MASSP-MN ASSOCIATION	R	964.00
01	306121	09/22/2022	MATRIX COMMUNICATIONS, INC	R	376.95
01	306122	09/22/2022	MCCARTHY WELL COMPANY	R	22,261.61
01	306123	09/22/2022	MCDONOUGH'S SEWER SERVICES, INC.	R	125.00
01	306124	09/22/2022	MINNESOTA HISTORICAL SOCIETY	R	7,465.00
01	306125	09/22/2022	MINUTEMAN PRESS EDINA	R	179.71
01	306126	09/22/2022	MSNA	R	50.00
01	306127	09/22/2022	CAPITAL ONE TRADE CREDIT	R	167.94
01	306128	09/22/2022	NSPRA NATIONAL SEMINAR	R	1,000.00
01	306129	09/22/2022	OCCUPATIONAL MEDICINE CONSULTANTS	R	82.00
01	306130	09/22/2022	ONEBRIDGE BENEFITS INC.	R	5,017.50
01	306131	09/22/2022	OSCAR ALVARADO HERRERA	R	1,500.00
01	306132	09/22/2022	PAN O GOLD BAKING CO	R	344.06
01	306133	09/22/2022	PAPCO, INC.	R	143.50
01	306134	09/22/2022	PLASTIC BAGMART	R	1,499.00
01	306135	09/22/2022	POMPS TIRE SERVICE	R	1,180.00
01	306136	09/22/2022	PROFESSIONAL WIRELESS COMMUNICATION	R	15,440.00
01	306137	09/22/2022	QUALITY FLOW SYSTEMS, INC.	R	3,104.00
01	306138	09/22/2022	SADDLEBACK EDUCATIONAL, INC	R	3,337.26
01	306139	09/22/2022	SCHOOL HEALTH CORPORATION	R	117.93
01	306140	09/22/2022	SCHOOL SPECIALTY, LLC	R	375.60
01	306141	09/22/2022	SCHUMACHER ELEVATOR COMPANY	R	2,570.01
01	306142	09/22/2022	SHERWIN WILLIAMS CO	R	464.32
01	306143	09/22/2022	SMARTSENSE BY DIGI	R	330.00
01	306144	09/22/2022	SOURCEWELL	R	41,010.25
01	306145	09/22/2022	TERREL'S TOOLBOX LLC	R	27.75
01	306146	09/22/2022	TOLL COMPANY	R	12.03
01	306147	09/22/2022	TOTAL NETWORKX, INC	R	245.00
01	306148	09/22/2022	TRAFERA, LLC	R	32,835.00
01	306149	09/22/2022	TRIO SUPPLY COMPANY	R	2,539.92
01	306150	09/22/2022	TWIN CITY FILTER SERVICE INC	R	968.03
01	306151	09/22/2022	API GARAGE DOOR, INC.	R	2,360.34
01	306152	09/22/2022	UNIVERSITY OF MINNESOTA	R	400.00
01	306153	09/22/2022	UPPER LAKES FOODS	R	38,178.87
01	306154	09/22/2022	VANESSA MERRY	R	95.00
01	306155	09/22/2022	LIGHTNING PRINTING, INC	R	1,602.36
01	306156	09/22/2022	WINSOR LEARNING	R	3,500.00
01	306157	09/22/2022	WORLD FUEL SERVICES, INC.	R	1,734.27

01	306158	09/22/2022	XCEL ENERGY	R	10,030.18
01	V612178	09/22/2022	DAVID H BIPES	R	22.69
01	V612179	09/22/2022	JENNIFER S GRAVELLE	R	10.64
01	V612180	09/22/2022	MARGARET R HOEHN	R	104.72
01	V612181	09/22/2022	AMANDA SAUER	R	21.85
01	306159	09/23/2022	CUSTOM DRYWALL, INC.	R	2,720.00
01	306160	09/23/2022	LS BLACK CONSTRUCTORS, INC.	R	776,420.49
01	306161	09/23/2022	SHAW-LUNDQUIST ASSOCIATES, INC.	R	26,156.77
01	306162	09/23/2022	INDIGO SIGNWORKS, INC.	R	2,659.25
01	306163	09/23/2022	BORCHERS WILLIAM S	R	73.00
01	306164	09/23/2022	CARLSON DEBORAH J	R	20.00
01	306165	09/23/2022	FINANGER PHILLIP J	R	50.00
01	306166	09/23/2022	HILE LEE	R	20.00
01	306167	09/23/2022	HIRSCH STEPHEN J	R	58.00
01	306168	09/23/2022	HRYPA WILLIAM V	R	73.00
01	306169	09/23/2022	ISD #294 HOUSTON PUBLIC SCHOOLS	R	534,241.38
01	306170	09/23/2022	JOSE RAMOS-MUNOZ	R	58.00
01	306171	09/23/2022	JR FRANS VERSLUIS	R	219.00
01	306172	09/23/2022	KRAMER PAUL	R	58.00
01	306173	09/23/2022	MCCARTAN MEGAN	R	50.00
01	306174	09/23/2022	MENDELBLATT SCOTT	R	20.00
01	306175	09/23/2022	THE PROPHET CORPORATION	R	731.60
01	306176	09/23/2022	OLSON MOLLY	R	10.00
01	306177	09/23/2022	RENNEBERG PETER	R	58.00
01	306178	09/23/2022	RORMAN JANE	R	20.00
01	306179	09/23/2022	VETSCH TERRI	R	50.00

TOTAL CHECKS & E-PAYS					2,472,478.53
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P-CARD,CHECK RUNS, E-PAYS & WIRES FOR 10/03/2022 BOARD REPORTS

BANK 05	DATE	AMOUNT
E-Pays	9/20/2022	1,405.05
	9/22/2022	159.90
Construction Checks	9/23/2022	807,956.51
Checks	9/15/2022	447,792.65
	9/16/2022	5,922.00
	9/22/2022	673,432.44
	9/23/2022	535,809.98

CHECK REGISTER BANK 05 TOTAL =	2,472,478.53
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BREAKDOWN	
01-206-00	1,421,390.21
02-206-00	199,622.68
03-206-00	9,905.46
04-206-00	921.76
06-206-00	807,956.51
07-206-00	0.00
18-206-00	0.00
20-206-00	31,879.11
21-206-00	802.80
47-206-00	
BANK TOTAL =	
	2,472,478.53

RICHFIELD PUBLIC SCHOOLS

Investment Holdings as of
September 26, 2022

Description	Matures	Rate	Cost	General Operating	Custodial (Scholarships)	2018A Bond	OPEB Bond
MN TRUST TERM SERIES	11/15/22	0.12%	1,500,000.00	1,500,000.00	-	-	-
US TREASURY N/B	06/30/23	0.25%	1,998,011.64	1,998,011.64	-	-	-
STATE BANK OF INDIA	11/29/23	0.40%	249,739.23	249,739.23	-	-	-
SYNCHRONY BANK	11/30/23	0.40%	249,739.23	249,739.23	-	-	-
US TREASURY N/B	03/31/23	1.58%	999,463.36	999,463.36	-	-	-
MNTRUST " Full Flex (PenFed HCC)	01/00/00	2.87%	14,061,258.05	14,061,258.05	-	-	-
US TREASURY N/B	10/31/22	0.06%	124,082.34	-	124,082.34	-	-
SALLIE MAE BANK/SALT LKE	08/25/23	0.30%	249,248.07	-	249,248.07	-	-
MNTRST " Full Flex (Western - C)	01/00/00	2.15%	1,750,000.00	-	-	#####	-
HONOLULU-E-TXBL	10/01/22	1.61%	282,931.00	-	-	-	282,931.00
HAWAII-FA-TXBL	10/01/23	1.62%	882,359.50	-	-	-	882,359.50
HONOLULU CITY and CNTY	10/01/22	1.58%	965,371.30	-	-	-	965,371.30
US TREASURY N/B	10/15/24	1.12%	527,929.69	-	-	-	527,929.69
Trustar Bank	10/26/22	0.05%	249,800.00	-	-	-	249,800.00
GREENSTATE CREDIT UNION	10/26/22	0.07%	249,800.00	-	-	-	249,800.00
SERVISFIRST BANK	10/26/22	0.05%	249,800.00	-	-	-	249,800.00
ROBBINSDALE ISD-B-REF	02/01/23	0.13%	2,716,236.55	-	-	-	2,716,236.55
TEXAS ST-C-REF-TXBL	10/01/22	1.61%	784,606.90	-	-	-	784,606.90
FREDDIE MAC	09/23/25	1.60%	287,372.71	-	-	-	287,372.71
US TREASURY N/B	09/30/23	2.00%	731,132.81	-	-	-	731,132.81
NYC -TXBL -REF -D	08/01/24	0.38%	506,600.00	-	-	-	506,600.00
Total Investments Held			29,615,482.38	19,058,211.51	373,330.41	#####	8,433,940.46

Board of Education
Independent School District 280
Richfield, MN

Regular Meeting, October 3, 2022

SUBJECT: 2022-2023 BOARD SECRETARY

(Recommended by the superintendent)

That the board of education employ Cassandra Quam as their secretary for the remainder of the 2022-2023 school year with a salary of \$250 per meeting plus \$125 per special meeting not held prior to or following a regular meeting.

Background Information

Laura Otterness has been serving as the interim board secretary while Cassandra Quam was on leave.

Consent Agenda – For Action

Agenda Item IV.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting October 3, 2022

Subject: PERSONNEL ITEMS

(Recommended by superintendent)

That the board of education approve the following personnel items:

Certified Part Time Position for Employment – 1st Year Probation

Jason Lawrence Phillip Rooney – Social Worker – Centennial Elementary
Effective 10/3/2022

Certified Full Time Position for Employment – 3rd Year Probation

Karen Doucette – Reading Interventionist – Richfield Middle School
Effective 8/23/2022

Classified Full Time position Administrative Assistant

Trent Walsh – Admin Assistant 2 – District Office
Effective 10/3/2022

Classified Part Time Food and Nutrition Position for Employment

Ortencia Ramirez Pena – Kitchen Assistant – Richfield Middle School
Effective 9/27/2022

Classified Part Time Paraprofessional Position for Employment

Martina McBorrough – Special Education – RSTEM Elementary
Effective 9/27/2022

Classified Full Time Paraprofessional – Resignation

Annika Russell – Special Education Paraprofessional – Richfield Middle School
Effective 10/3/2022

Years of Service: 1 year

Linda Hayes – Special Education Paraprofessional – Richfield High School
Effective 9/15/2022

Years of Service: 8 contract days

Classified Full Time Facilities and Transportation Position for Employment

Steven Carroll – Bus Driver Casual – District Wide
Effective 10/3/2022

Timothy Coughlin – Bus Driver Casual – District Wide

Effective 10/3/2022

Michelle Macdonald – Building Cleaner 2nd Shift – Richfield Middle School

Effective 9/19/2022

Sandra Aguilar – Building Cleaner – Richfield Senior High School

Effective 9/19/2022

OLD BUSINESS – FOR REVIEW

Agenda Item V.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, October 3, 2022

Subject: Leasing School Space

(Recommended by the superintendent)

A second read of Policy 803: Leasing School Space and Administrative Guideline 803.1. Edits have been made to adhere to District branding and style guidelines.

Attachments:

Policy 803: Leasing School Space - redlined
Administrative Guideline 803.1 - redlined

RICHFIELD PUBLIC SCHOOLS
LEASING SCHOOL SPACE

I. PURPOSE

This policy provides the general conditions for the leasing of excess space by the school district.

II. GENERAL STATEMENT OF POLICY

~~The~~ Richfield Public Schools exists for the purpose of providing educational services to its residents. Therefore, it is the policy of the school district that only the space not used for educational programs may be made available for lease.

The preference for the leasing of space shall be given non-profit organizations and those organizations whose activities help to facilitate the mission of the school district. Space may be leased to commercial enterprises where applicable laws and regulations permit.

The lease rate at a minimum shall cover the tenant's portion of the annual operational cost of the facility and the use of the proceeds shall be in compliance with all Minnesota statutes.

The superintendent or ~~his/her~~ designee is authorized to negotiate lease agreements and sign contracts approved by the ~~Board~~board.

~~ADOPTED-RATIFIED~~ BY THE BOARD OF EDUCATION: September 2, 1980

~~AMENDED-REVISED~~ BY THE BOARD OF EDUCATION: October 6, 1980, June 18, 1990, September 5, 2000, March 21, 2005

REVIEWED AND REAFFIRMED BY THE BOARD OF EDUCATION: September 19, 2016

RICHFIELD PUBLIC SCHOOLS

ADMINISTRATIVE GUIDELINES

LEASING SCHOOL SPACE

I. PURPOSE

The purpose of this administrative guideline is to assist in the implementation of Board Policy 803-~~7~~ Leasing School Space.

II. RULES AND REGULATIONS

A. Declaration of Excess Space

1. Space not used for educational programs may be made available for lease.
2. The ~~Business Manager~~Chief HR and Administrative Officer, or designee, shall coordinate efforts to determine if excess space is available for lease.

B. Lease Procedures

1. Requests for lease of space shall be forwarded to the ~~Business Manager~~Chief HR and Administrative Officer or designee.
2. The prospective tenant shall provide in writing a complete description of their organization and a detailed explanation of how the space will be used including times of day, personnel, parking requirements, traffic volume, and any special needs.
3. The preference shall be given non-profit organizations and those organizations whose activities help to facilitate the mission of the school district.
4. The prospective tenant shall be given a standard lease form for signature by the responsible authority.
5. The request will be reviewed by the ~~Business Manager~~Chief HR and Administrative Officer, or designee, with a recommendation to the ~~School School Board~~board.
6. The approved recommendations shall be submitted to the ~~School school Board~~board with a lease signed by the prospective tenant.

7. The ~~Business Manager~~Chief HR and Administrative Officer, or designee, shall have the authority to approve the annual renewal of a ~~Standard-standard Lease-lease Agreement~~agreement.

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C. Initial Lease Request Review and Renewal Agreement Considerations

1. The compatibility of the organization's use of the space with the ~~Board-board~~ policy governing lease of space.
2. The compatibility of the organization with other building occupants and neighbors.
3. The financial stability including credit history and timely rental payments of the organization and its ability to fulfill the terms of the lease.
4. The organization's need to make building modifications and their ability to reverse those changes should the space be needed for another use.
5. Special needs the organization may have which exceed the usual and customary services provided by the District as part of the lease.
6. Applicants ability to provide certificates of combined single limit insurance coverage with a minimum limit of \$500,000.
7. An adverse determination or review of the above considerations shall be cause to deny the leasing of space or renewal of a previously approved standard lease agreement to an organization.

D. Compensation

1. The ~~Board-board~~ of ~~Education-education~~ shall review and establish the lease rate based on an annual amount per square foot.
2. Adjustments in the established rate to reflect special conditions shall be approved by the ~~Board-board~~ of ~~Educationeducation~~.
3. Rent shall be paid monthly or as otherwise provided in the lease.
4. The ~~School~~District may require a \$1000 damage deposit at the signing of the ~~Standard-standard Lease-lease Agreement~~agreement. The deposit may be used for but not limited to the restoration of the leased space to its original condition at the termination of the lease.

E. Use of Proceeds

In accordance with Minnesota Statute, the use of lease revenue is site specific and should first be used to support the ongoing maintenance including capital repairs of the facility generating the revenue. The revenues in excess of these expenditures shall be used to retire the outstanding debt of that facility after which the revenues may be used for the betterment of other school facilities.

I. STANDARD LEASE AGREEMENT

- A. The standard lease agreement form is available in the ~~Business District~~ Office. Specific changes to the standard agreement as agreed to by both parties shall be contingent upon final approval by the ~~School school~~ Boardboard.
- B. The lease termination date should be June 30 to facilitate District planning for school year space need.

Dated: September 5, 2000
Reviewed: October 17, 2016
Revised: March 21, 2005, October 17, 2016

NEW BUSINESS – FOR REVIEW

Agenda Item VI.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, October 3, 2022

Subject: Closing of Playgrounds

(Recommended by the superintendent)

A first read of Policy 852: Closing of Playgrounds.

Attachments:

Policy 852: Closing of Playgrounds

RICHFIELD PUBLIC SCHOOLS

CLOSING OF PLAYGROUNDS

It shall be the policy of the Board of Education of Independent School District No. 280 that all playgrounds, playing fields, spectator stands, or other recreational facilities located on Richfield Public School property shall be closed to the public at 11:00pm every day.

Legal References: Minn. Stat. §466.03, subd. 6e

ADOPTED BY THE BOARD OF EDUCATION: October 16, 1989

REVIEWED BY THE BOARD OF EDUCATION: December 2, 1997;
September 16, 2002
November 21, 2016

REVISED BY THE BOARD OF EDUCATION: November 21, 2016

Board of Education
Independent School District
280 Richfield, Minnesota

Regular Meeting, October 3, 2022

Subject: Outreach Worker Pay Rates for Year 2022-2023

(Recommended by superintendent)

That the board of education approve the pay rates for ISD #280 positions which are not covered by existing contracts effective July 1, 2022.

Background Information

(Prepared by TiMecka Michaels and Craig Holje)

The outreach worker pay rate schedule is not represented by a collective bargaining agreement. This schedule is reviewed to look at internal and external market conditions and approved on an annual basis.

The attached Outreach Worker Pay Rates are recommended for year 2022-2023.

Highlights of the recommended changes include the following:

- Increased rates as included in the attached agreement to account for no change since 20-21
- Increase of longevity for year 15 from .25 to .30
- Increase of longevity for year 20 from .30 to .40
- Increase of VEBA for Single of \$250.00. Increase from \$750.00 to \$1,000 annually.
- Increase of VEBA for Family of 250.00. Increase from \$1,000 to \$1,250 annually.

RICHFIELD PUBLIC SCHOOLS

INDEPENDENT SCHOOL DISTRICT NO. 280

SUMMARY OF SALARY & BENEFITS

OUTREACH WORKERS

2022-2023

SALARY SCHEDULE:

Bilingual Outreach Worker	2020-2021	2021-2022	2022-2023
	\$23.61	\$23.61	\$25.10
	\$23.92	\$23.92	\$25.40
Outreach Worker			
	\$19.36	\$19.36	\$20.60
	\$19.67	\$19.67	\$21.00

Longevity

After 10 years of continuous service in the unit - \$0.20 per hour

After 15 years of continuous service in the unit - \$0.30 per hour

After 20 years of continuous service in the unit - \$0.40 per hour

You will be required to fill out time sheets for Payroll. Work performed on the 1st through the 15th of each month is paid on the following 5th of the month. Work performed on the 16th through the end of the month is paid on the following 20th of the month. Payroll information will be communicated via an electronic, web based system.

TERMINATION:

An employee wishing to terminate employment shall give two (2) weeks notice when possible.

PHYSICAL EXAMINATIONS:

Physical exams will be required of staff members working 40 hours upon request by the District. When so required, the District will pay the cost of the examination if the staff member obtains the examination at a District designated facility using the District's physical examination form. The staff member will be reimbursed up to the amount paid by the District at its designated facility if the staff member obtains the physical exam at a facility other than that designated by the District and upon presentation of the completed physical exam form along with an itemized statement from the examining facility.

SICK LEAVE:**Section 1. Sick Leave**

- (a) Sick leave allowance of ten (10) days per year, accumulative shall be allowed.

(b) Days of sick leave shall be credited when the school year starts. Employees who work less than the full school year shall receive sick leave on a pro rata basis.

(c) An employee may use one (1) day of accumulated sick leave for each day of illness of the employee's child who is less than eighteen (18) years old, or up to 20 years old and attending a secondary school due to an illness of or injury to the child for such reasonable periods as the employee's attendance with the child may be necessary.

(d) An Employee who has been employed by the district for the most recent 12-month period and holds a .5 FTE or greater position may use up to twenty (20) days of accumulated sick leave during the school year as is medically necessary to care for an ill spouse, parent, step-parent, parent-in-law, adult child, sibling, grandchild, or grandparent.

(e) An employee who has not been employed by the district for the most recent 12-month period and/or who does not hold a .5 FTE or greater position may use up to five (5) days in any one year of earned sick leave for illness in the immediate family. The immediate family shall include wife, husband, child, brother, sister, parent, guardian or parents-in-law. These days will be deducted from available personal leave in Section 2.

Section 2. Personal Leave/Bereavement

Up to five (5) days in any one year of earned sick leave may be used for:

(a) Death of a friend or relative.

(b) Personal leave shall be granted for an appearance in court as a witness or in cases of legal action where it is mandatory that the employee be present.

(c) Each employee may be granted two (2) days personal leave per year to handle important personal matters that cannot be taken care of in a regular day. Such leave must be requested in writing and have advance approval by the Human Resources office. The specific reason(s) for the leave need not be listed if the leave request is of a personal or private nature and may be waived following a consultation with the Human Resources office.

- (d) After five (5) days in any one year, full deduction shall be made. In the event an employee expends all available personal leave days during the school year and has a unique circumstance that requires absence from work, the employee may request up to five (5) additional days of accumulated sick leave be made available during the year. Determination regarding eligibility for additional days of absence will be at the discretion of the District.

VACATIONS:

- Section 1. July 1st shall be the anniversary for determining vacation accrual.
- Section 2. All employees who are employed on a twelve (12) month basis, working forty (40) hours per week, shall be granted ten (10) days vacation after having completed one full year; fourteen (14) days after five (5) full years; fifteen (15) days after six (6) full years; and sixteen (16) days after seven (7) full years, beginning July 1st.
- Section 3. The vacation schedule shall be determined by agreement with the administration.
- Section 4. An employee resigning from the system shall receive earned vacation on a prorated basis to the date of termination provided that two weeks written notice is given to the employer.
- Section 5. An employee retiring during the interim for reasons of disability or normal retirement shall be entitled to a prorated earned vacation.
- Section 6. Vacation may not be used in advance of earning it.
- Section 7. Vacation or personal leave requests will be reviewed by the employee's supervisor and the number of employees absent from any one (1) building or work area, on any given day, may be limited based on the needs as determined by the supervisor. Employees denied a vacation, may request a review of the request by the Director of Human Resources.

HOLIDAYS:

There shall be eight (8) paid holidays for employees: Labor Day, Thanksgiving Day, Thanksgiving Friday, Winter break holiday, New Year's Eve, New Year's Day, Martin Luther King Jr.'s Day or President's Day, and Memorial Day.

Employees who are employed on a twelve (12) month basis and working forty (40) hours per week shall be paid eleven (11) holidays. Those days shall consist of the holidays

indicated above plus July 4th, (1) additional Winter break holiday, New Year's Eve and Spring Holiday.

Employees receive their regular daily rate of pay for all holidays.

In the event that any of the above referenced holidays fall on a day school is in session, consistent with the school calendar, an alternative day will be designated by the employer following a meet and confer session with the union steward.

JURY DUTY:

If an employee is summoned for jury duty on any duty days, notice thereof will be promptly given to the Human Resources office. A request for delay of said duty to non-duty days will be presented under the applicable statutes and regulations for such services. If thereafter jury duty is required by the court the employee will be granted the additional amount to make up full pay.

PART-TIME EMPLOYEE BENEFITS:

Part-time employees working more than 14 hours per week but less than 40 hours per week shall be eligible for hospitalization-major medical, dental and life insurance. The monthly district contribution will be prorated according to the number of hours assigned of the 40-hour week. If the premium for the hospitalization-major medical insurance selected is less than the maximum district contribution, then the monthly premium will be prorated according to the number of hours assigned of the 40-hour week.

An employee must pay the employee's portion of premium for medical/dental coverage one (1) month in advance, if the employee's earnings are not sufficient to cover any monthly premium amount which exceeds the District's maximum contribution.

An employee must complete 30 calendar days of employment in order to be eligible to enroll in the District's fringe benefit programs. The employee will be eligible for benefits on the 1st of the month following the completion of the 30 days referred to above.

MEDICAL BENEFIT

- (a) The School District shall provide a program of single and dependent medical benefit insurance. The District will select the insurance carrier and policy after considering the recommendations of the Medical and Dental Benefits Committee.
- (b) Participation in the School District insurance program is voluntary on the part of the employee. No additional compensation will be

made to those who choose not to accept any or all portions of the program.

- (c) The District shall offer at least one deductible medical benefit plan coupled with a VEBA Trust. Each employee who chooses to enroll in a deductible/VEBA plan shall receive a District contribution to a VEBA account set up for that employee. The following provisions shall apply to the deductible/VEBA plan offered by the District:
 - 1. Single Coverage: The District shall pay the full cost of the single premium for the deductible plan. For information purposes only, this is the plan identified as Plan A during the 2022-2023 school year. In addition, the District will make a \$1,000 annual contribution, paid on a semi-annual basis in October and March, to the employee's VEBA account.
 - 2. Dependent Coverage: The District shall pay \$1300.00 per month toward the cost of the dependent premium for the high-deductible plan. In addition, the District will make a \$1,250 annual contribution, paid on a semi-annual basis in October and March, to the employee's VEBA account.
 - 3. The employer will contribute up to \$6.00 per month to the VEBA trust for administrative fees for all individuals employed by the District and covered by this master agreement at the time the administrative fee is due. Individuals not employed at the time of the administrative fee charge will have the fee deducted from the VEBA account.
- (d) Each employee enrolled in the program shall contribute, through payroll deduction, any premium amount which exceeds the District maximum contribution. Enrollment in the program shall be on an annual basis.

DENTAL BENEFIT

The School District will purchase dental insurance for all full time employees and their dependents. The District shall contribute to a maximum of \$59.00 effective July 1, 2022 for a plan based on a composite bid quotation. If the composite cost exceeds the District contribution, the excess amount shall be prorated on a monthly basis among the employees with dependent coverage.

LIFE INSURANCE

Employees working 14 or more hours per week will receive a five thousand (\$5,000) dollar term life insurance policy.

PERA:

As a district employee, non-licensed employees are mandated by Minnesota Statute to participate in PERA (Public Employees Retirement Association). This benefit provides an outstanding pension for you when you retire. Members of PERA contribute a percentage of their total salary to this plan through automatic payroll deductions. Because contribution rates periodically change to reflect changes in benefits and funding needs, please call the Payroll office for the current employee and district contribution percentage rate.

Federal and state income taxes on PERA are deferred, so most of your PERA benefits will be taxable when it is received unless placed in another tax-deferred program.

TAX SHELTER ANNUITIES:

Your PERA and social security may not fulfill all of your financial needs when you retire, which is why we also offer tax-deferred retirement investment programs to supplement your retirement income.

- (a) All personnel may participate in the Tax Sheltered Annuities program.
- (b) All employees who wish to enter the Tax Sheltered Annuity program for the first time, on a non-matching basis, must complete the District and company forms provided for this purpose and must submit the District forms to the Human Resources office. Entry into the program may occur at any time. The District Tax Sheltered Annuity Form must be completed and returned to the District Human Resources office at least thirty (30) days before the payroll date on which tax deduction is to begin.
- (c) An employee who has filed the District Tax Sheltered Annuity program form shall have that program automatically continue for the identified dollar or percentage amounts as indicated on the form until changed or cancelled. A new form will be needed each year only if the individual wishes to make a change in the present plan, i.e. carrier, dollar amount or percentage.
- (d) The District will contribute on a matching basis up to 1% of salary for employees beginning after five (5) years of employment and up to 2% of salary upon completion of eight (8) years of employment. Initial entry or re-entry into the District matching program shall occur on September 1 or January 1 of each year provided the District Tax

Sheltered Annuity form is submitted to the Human Resources office 30 days in advance.

NEW BUSINESS - FOR ACTION

Agenda Item VI.C.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, October 3, 2022

Subject: Donations

(Recommended by the superintendent)

That the board of education accept the following donations with gratitude.

Sheridan Hills Elementary School received a donation in the amount of \$30.00 through Charities Aid Foundation America.

Sheridan Hills Elementary School received a donation in the amount of \$22.55 from Great Lakes Reyes Bottling.

Richfield Public Schools received a donation of two books and an autographed basketball from Tom Tuttle of Richfield.