

REGULAR MEETING OF THE BOARD  
NORTHEAST DUBOIS COUNTY SCHOOL CORPORATION

June 20, 2017

Vol. 2016-2017 No. 12

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Mary Pankey, President

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Bernard Knies, Vice-President

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Kelly Knies, Secretary

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John Siebert, Member

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Brennan Schepers, Member

# NORTHEAST DUBOIS COUNTY SCHOOL CORPORATION

The Board will meet in Executive Session at 6:30 p.m.

1. Call to Order
2. Discussion of School Safety Plans & Systems I.C. 5-14-1.5-6.1 (3)
3. Adjournment

Regular Meeting of the Board of Trustees in the Corporation Office:  
Northeast Dubois County School Corporation

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and not to be considered a public community meeting. There will be time for public participation as indicated by agenda Communication from the floor.



## **PLEDGE OF ALLEGIANCE**

CALL TO ORDER: The meeting was called to order at 6:30 p.m. by President, Mrs. Mary Pankey.

ROLL CALL:	Mrs. Mary Pankey, President	Present
	Mr. Bernard Knies, Vice-President	Present
	Mr. Kelly Knies, Secretary	Present
	Mr. John Siebert, Member	Absent
	Mr. Brennan Schepers, Member	Present
	Mr. William Hochgesang, Superintendent	Present

OFFICIAL GUESTS:	Mr. Arthur Nordhoff, Jr., Attorney	Present
	Mrs. Ruth Leistner, Treasurer	Absent
	Mrs. DeAnn Meyer, Deputy Treasurer	Present
	Mrs. Tina Fawks, Principal	Present
	Mr. Ryan Case, Principal	Present
	Mrs. Brenda Ferguson, Principal	Present
	Mr. Rick Gladish, Director of IAT	Absent

NEWS MEDIA:	<u>NEWSPAPER</u>	
	Daily Herald, Allen Laman	Present
	<u>RADIO</u>	
	WITZ, WQKZ,	Absent
	<u>TV</u>	
	WJTS -TV,	Absent

UNOFFICIAL GUESTS: Amy Mitchell, Andrea Rickelman, Jennifer Ashby, Courtney Hopf, Megan Colvin, Paige Mundy and Darren Weisheit

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REGULAR MEETING OF THE BOARD  
June 20, 2017

**RECOMMENDATIONS AND REQUESTS**

**APPROVAL OF MINUTES**

2016-17--146 It was recommended that the minutes of the May 16, 2017, regular meeting be approved as presented.

Motion by Kelly Knies  
Seconded by Brennan Schepers  
Vote 4-0

2016-17--147 **COMMUNICATIONS FROM THE FLOOR**

Mrs. Brenda Ferguson introduced Ms. Megan Colvin.

**BUSINESS OFFICE RECOMMENDATIONS**

2016-17--148 **A. Vouchers**

It was recommended that vouchers #5471 through #5568 and #92060 through #92108 in Appendix #11 be approved as presented.

It was recommended that the Vouchers be approved.

Motion by Bernard Knies  
Seconded by Kelly Knies  
Vote 4-0

2016-17--149 **B. Food Service Director**

Northeast Dubois and Greater Jasper are proposing to share a Food Service Director starting the 2017-2018 school year. The new Job Description would include a 60/40 joint contract between the 2 Corporations with 3 days in Jasper and 2 days in Dubois. All expenses will continue to come out of the Cafeteria Funds. Katie Knies has agreed to this.

It was recommended that the Job Description change be approved pending Jasper Board approval.

Motion by Brennan Schepers  
Seconded by Bernard Knies  
Vote 4-0

2016-17--150 **C. Pay Increases**

Pay Increases have been submitted to the Board for the non-certified staff starting July 1, 2017.

It was recommended that the pay increases be granted.

Motion by Kelly Knies  
Seconded by Brennan Schepers  
Vote 4-0

2016-17--151 **D. Supplemental Fees**  
Supplemental Fees have been submitted for Board approval.

It was recommended that the fees be approved.

Motion by Bernard Knies  
Seconded by Kelly Knies  
Vote 4-0

2016-17--152 **E. Middle School Athletic Director**  
Mr. Terry Friedman and Mr. Ryan Case are recommending we hire Mr. Andy Chinn as the Middle School Athletic Director.

It was recommended that Andy be hired.

Motion by Kelly Knies  
Seconded by Brennan Schepers  
Vote 4-0

2016-17--153 **F. Delinquent Bill Collection**  
Statewide Credit is a collection agency for use in collecting delinquent bills owed to the school corporation.

It was recommended that a contract be entered into with Statewide Credit.

Motion by Bernard Knies  
Seconded by Kelly Knies  
Vote 4-0

2016-17--154 **G. Rainy Day Transfer**  
Mr. William G. Hochgesang is recommending we make a transfer of \$50,000.00 from the Bus Replacement Fund to the Rainy Day Fund.

It was recommended that the transfer be made.

Motion by Brennan Schepers  
Seconded by Kelly Knies  
Vote 4-0

2016-17--155 **H. Cafeteria Prices**  
We are required to raise cafeteria prices after our audit. Ms. Katie Knies applied for the waiver but it was denied so she is recommending the minimum 10 cent increase:  
High School (grades 9-12) \$2.15  
Middle School (grades 5-8) \$2.00  
Elementary Schools (grades K-4) \$2.00  
Preschool (new) \$1.75

It was recommended that the prices be increased.

Motion by Bernard Knies  
Seconded by Brennan Schepers  
Vote 4-0

2016-17--156 **I. Non-Renewal of License**

Due to the decline in student enrollment, Mr. William G. Hochgesang is recommending a reduction in staff. He is recommending a non-renewal of Jessica Pfau's teaching contract.

It was recommended that Jessica's Contract not be renewed.

Motion by Kelly Knies  
Seconded by Bernard Knies  
Vote 4-0

2016-17--157 **J. Dubois Elementary Teacher**

Mrs. Brenda Ferguson is recommending we hire Mr. Andrew Matheis as a teacher at Dubois Elementary to replace Mrs. Beth Cave who resigned.

It was recommended that Andrew be hired.

Motion by Brennan Schepers  
Seconded by Kelly Knies  
Vote 4-0

2016-17--158 **K. High School Assistant**

Mrs. Tina Fawks is recommending we hire Decia Linne as a Teaching Assistant at the High School.

It was recommended that Decia be hired.

Motion by Bernard Knies  
Seconded by Brennan Schepers  
Vote 4-0

2016-17--159 **L. Fixed Asset Disposal**

The Board gave the Superintendent and Technology Director the authority to dispose of surplus equipment that is nonworking, has no salvage value, and / or is no longer usable. The Board has received a list of technology items to be disposed of.

It was recommended that the items be disposed of.

Motion by Bernard Knies  
Seconded by Kelly Knies  
Vote 4-0

2016-17--160 **M. Field Trip**

Ms. Riley Mehringer is requesting to take the Cheerleaders to Bloomington, IN on July 11, 2017 through July 13, 2017 and stay at the High School June 19, 2017 through June 20, 2017. These are an overnight stays which requires Board approval.

It was recommended that both trips be approved.

Motion by Brennan Schepers  
Seconded by Bernard Knies  
Vote 4-0

2016-17--161 **N. Cafeteria Bids**

Mrs. Katie Knies is recommending we accept the Cafeteria bids through the SIEC for Aunt Millie's, Prairie Farms, and Wabash Foodservice.

It was recommended that the bids be approved.

Motion by Bernard Knies  
Seconded by Kelly Knies  
Vote 4-0

2016-17--162 **O. Budget Timeline**

The 2018 Budget Timeline was given to the Board for approval.

It was recommended that the timeline be approved.

Motion by Kelly Knies  
Seconded by Brennan Schepers  
Vote 4-0

**INFORMATION & REPORTS FOR THE BOARD**

**Resignations:**

**Brian Kirchoff – High School Baseball Coach**  
**Samantha Merkel – Middle School Assistant**  
**Neil Graves – Middle School Assistant**  
**Nathan Raber – High School Assistant**  
**Victoria Hickman – High School Assistant**

**Congratulations to the Baseball team for winning a sectional.**

**Dubois REC grant for \$2000 to the Preschool**

**Upcoming Events:**

**August 1 – Preschool Open House 4:30 p.m. - 7 p.m.**  
**August 2 – Registration 4:00 p.m. – 8 p.m.**  
**August 2 – Open House at the High School 4:00 p.m. – 8 p.m.**  
**and Dubois & Celestine Elementary 4:30 p.m. - 7 p.m.**  
**August 3 – Registration 8:00 a.m. – 3:00 p.m.**  
**August 8 – Bus Driver Meeting**  
**August 9 – Staff Orientation**  
**August 10 – First Full Day for Students**  
**August 17 – Back-to-School Night Middle School 6:00 p.m. – 8:00 p.m.**

2016-17--164 **LATE ITEMS**

Ms. Katie Knies submitted a Corporation Meal Charge Policy for the Cafeteria which is required by the State for Board approval.

It was recommended that the policy be approved.

Motion by Bernard Knies  
Seconded by Kelly Knies  
Vote 4-0

Mr. William G. Hochgesang recommended that a school letter grade be included on the principal evaluation tool and partial points be included for the teacher evaluation tool.

It was recommended that the contracts be changed.

Motion by Brennan Schepers  
Seconded by Kelly Knies  
Vote 4-0

If the Social Worker holds a teaching license, then the Social Worker should be paid on the teacher contract scale. This amount was tabled form the May 2017 Board meeting.

It was recommended that Paige be paid a 0 Master's Degree from the Salary Schedule.

Motion by Bernard Knies  
Seconded by Kelly Knies  
Vote 4-0

2016-17--165 **ADJOURNMENT**

It is recommended that the meeting be adjourned at 7:16 p.m.

Motion by Brennan Schepers  
Seconded by Kelly Knies  
Vote 4-0

The Board will meet in Executive Session following the regular meeting. I.C. 5-14-1.5-6.1 (b) (2(A), 3 & 9) relating to: collective bargaining, school safety, and job performance evaluations.

1. Call to Order
2. Review & Discuss
3. Adjournment