



OPPORTUNITY PROFILE  
*for the position of*  
ATHLETIC DIRECTOR



## Our School

In 1949, a small group of parents gathered together with the shared conviction that God wanted to raise up a school where children and young people would be educated in "the fear of the Lord." Throughout the year, these visionary parents gathered weekly to pray for God's direction and seek His provision in making Christ-centered education the key to knowledge. In September 1950, Delaware County Christian School (DC) officially opened its doors to 58 students in grades K-5 in a local church basement. Today, over 800 students and 160 faculty and staff call DC their school.

Since its inception, Delaware County Christian School has been committed to providing students with quality education from a Christian perspective in order to keep with its mission of educating students who will serve God and impact the world through biblical thought and action. DC's promise is to prepare students for a life of impact through an innovative and exemplary education rooted in Christ.

The Delaware County Christian School (DC) community represents a wonderfully diverse tapestry of racial, ethnic, and worship traditions.

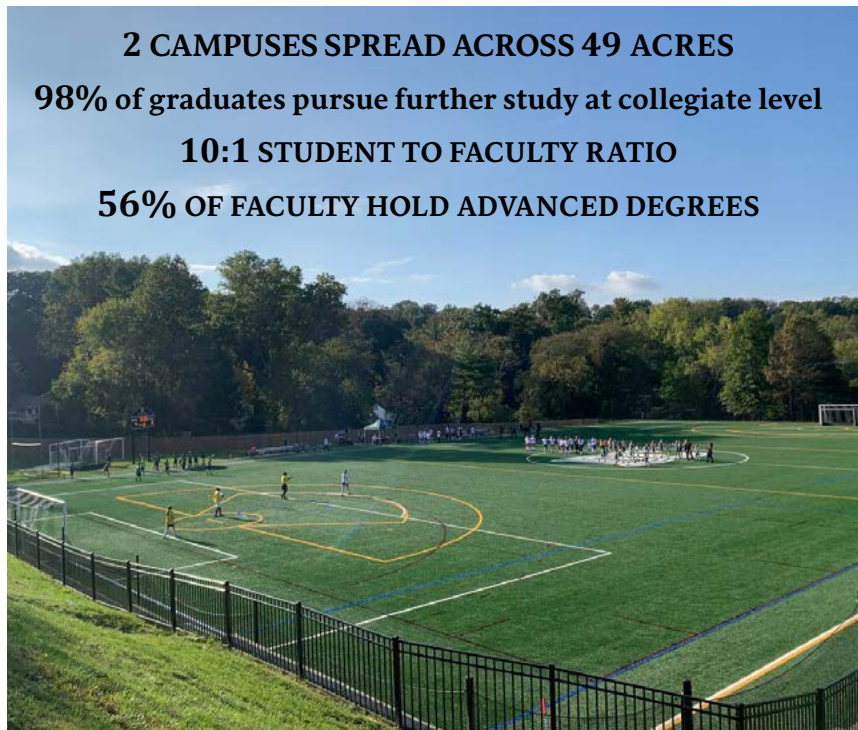
STUDENTS FROM **13** COUNTRIES  
*And From 36 School Districts*

OVER **150** CHURCHES  
 REPRESENTED  
 IN OUR COMMUNITY



RACIAL  
 DIVERSITY **38%**

**41% RECEIVE FINANCIAL AID**



**2 CAMPUSES SPREAD ACROSS 49 ACRES**

**98% of graduates pursue further study at collegiate level**

**10:1 STUDENT TO FACULTY RATIO**

**56% OF FACULTY HOLD ADVANCED DEGREES**



## Our Community

Delaware County Christian School is situated on two campuses in the western suburbs of Philadelphia, Pennsylvania. The Lower Campus in Devon, PA houses our Early Childhood

Center and Lower School (grades PK2-5), and the Upper Campus houses our Middle and Upper Schools (grades 6-12). Located only fifteen miles from center city, Philadelphia, the school's community combines the benefits of bucolic historical towns and the excitement of living on the threshold of one of the most vibrant and exciting cities in the United States with its plethora of cultural, artistic, and athletic attractions. DC's location is ideal for interstate and rail travel up and down the northeastern coast of the United States, and the Philadelphia airport provides easy access to the rest of the country and beyond.

# The Opportunity

We are seeking an Athletic Director who will encourage our student-athletes to pursue excellence in character, competition, and performance not for individual accolades but for the God we serve. DC has a history of strong athletics, academics, and community involvement. We are looking to build upon this rich history on our fields, courts, and in our classrooms as we continually seek to prepare our students for a life of impact through an innovative and exemplary education rooted in Christ. Our next Athletic Director will play a critical role in the discipleship of our coaches, athletes, and students.

## Position Title: Athletic Director

### OVERALL RESPONSIBILITY:

Responsible for all aspects of the DC athletic program. The Athletic Director will work alongside Division Heads of the Upper School, Middle School, and Lower School in matters pertaining to the overall athletic program at DC. Interested candidates will be experienced in athletic programming and skilled in relationship building across student groups, parent networks, and teams. Candidates will also be enthusiastic about planning and organizing athletic activities/programs, oversight of athletic facilities, and recruitment. Prior Athletic Director experience in a K-12 academic setting preferred. Proven leadership in an academic setting is required.

### COMMITMENT:

Our Athletic Director will commit to cultivating DC's core values through biblical thought and action. Qualified candidates will have an understanding of independent faith-based education, be a strategic and innovative thinker, positive, collaborative, and outgoing. Please check the ["What We Believe"](#) section of the school's website, regarding personal faith alignment and apply if you believe DC is the best-fit school for you to develop personally, professionally, and spiritually.

### KEY TASKS & RESPONSIBILITIES:

#### SCHOOL LEADER:

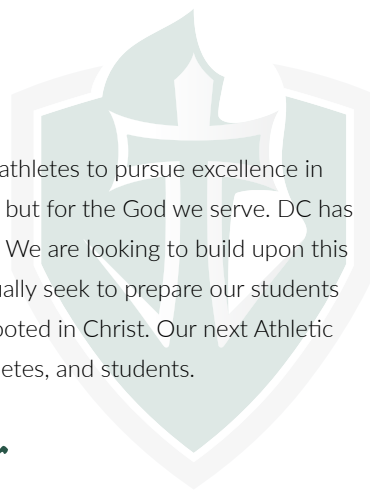
- Serves as a school leader within DC community
- Provides guidance for students and parents, including Athletic Boosters
- Understands the mission and vision of DC and can communicate it both internally and externally
- Works alongside divisions to help other departments be successful in meeting the school's vision
- Develops coaches to lead/train athletes in a manner consistent with DC's Mission

#### FUNCTION LEADER:

- Oversees teams, programs and equipment/uniforms
- Oversees scheduling & transportation
- Oversees pre-season camps and post-season award ceremonies
- Oversees hiring of coaching staff and reviewing performance to support a culture of continuous improvement

#### MANAGER:

- Oversees staff & operations
- Oversees and manages athletic budget
- Coordinates with maintenance staff on fields and athletic facilities
- Coordinates with DC Summer Programs staff





## DELAWARE COUNTY CHRISTIAN SCHOOL

is a member of the Pennsylvania Interscholastic Athletic Association

**(PIAA)**

### VARSITY ATHLETIC PROGRAMS

STUDENTS GRADE 9-12

BASKETBALL

BASEBALL

CHEERLEADING

CROSS-COUNTRY

FIELD HOCKEY

FOOTBALL

GOLF

LACROSSE

SOCCER

SOFTBALL

TENNIS

TRACK & FIELD

SWIMMING

### MIDDLE SCHOOL PROGRAMS

STUDENTS GRADE 6-8

encompass thirteen teams for girls & boys

### LOWER SCHOOL PROGRAMS

STUDENTS GRADE K-5

participate in athletics through the Knights Sports Academy programs

#### LIAISON/MARKETER:

- Community representative for DC at league, district, and state events
- Member of Bicentennial Athletic League (BAL)
- Promotes DC regionally and nationally
- Develops inter-collegiate relationships and understand NCAA recruitment process
- Collaborates with the Communications and Marketing Departments to produce athletic news and content for the DC website, Keynoter Magazine, social media, and other marketing materials

#### VISIONARY-BUILDER:

Develop programs that:

- Are Christ-honoring in every way
- Fulfill the vision of DC through athletic participation
- Pursue excellence in character, competition, and performance
- Optimize athletic opportunities for student athletes
- Support JV and varsity programs beginning at the Lower & Middle School level
- Promote inter-collegiate recruitment and mentoring to DC athletes

#### ATTRIBUTES & SKILLS:

DC's Athletic Director must:

- Be a strong proponent of Christian education and DC's perspective on athletics
- Understand and appreciate the history of and role that athletics plays within the DC community
- Possess strong leadership capabilities as well as significant teaching and coaching experience
- Possess strong organizational skills
- Possess ability to work constructively with student athletes, coaches, parents, faculty, officials, counter parts at other schools, and the broader community involved in DC athletics

#### EXPERIENCE REQUIREMENTS:

##### PROFESSIONALLY:

- Bachelor's degree or higher
- Advanced degree preferred
- Significant experience as a varsity coach

##### SPIRITUALLY:

- Agreement with DC's Guidelines for Service and Guidelines for Student Contact
- A strong, clear Christian testimony
- A mature, godly, grace filled spirit

##### PERSONALLY:

- A lifestyle of Biblical integrity
- A spirit of humility, dedication, commitment, flexibility, and responsiveness to the needs of others
- The ability to listen and respond to counsel
- A strong philosophical commitment to Christian education, The DC Mission, and The Parent Promise



Please follow the QR code or go to:  
[dccc.org/about/employment-opportunities](https://dccc.org/about/employment-opportunities)  
 to apply. Questions regarding this position?  
 Please contact Debbie Elken, Director of  
 Human Resources, at [delken@dccc.org](mailto:delken@dccc.org).



DELAWARE COUNTY  
 CHRISTIAN SCHOOL

UPPER CAMPUS: 462 MALIN ROAD, NEWTOWN SQUARE, PA 19073