

The Forbes Road School Board met in the high school library for an administrative committee meeting held on Tuesday, July 26, 2022, at 7:00 pm. Board members present were Kathy Baker, Brian Barton, Rebecca Grandi, Robert Helman, Katherine Hollibaugh (via remote), Jordan House, Lori Kendall, Jim Lupey, and Stacey Wyles. Others present were: Acting Superintendent Clint Heath, Chris Seymore, Heidi O'Neal, Amanda Brown, Kristie Hohman, Carol Shoemaker, Susan Cubbage, Jenna Morgan, Ramonda Zinobile, Randi Knepper, Jordan Keefer, and Taylor Beatty.

### **Additions to the agenda**

The following item was added to the agenda:

On a Lupey/Wyles motion, approval was given to add a discussion regarding relocating ESSERS funds for an elementary heating project. Motion carried unanimously.

### **There were no public comments.**

The board went into an executive session for personnel reasons from 7:00 -7:25 pm. Board members present were Kathy Baker, Brian Barton, Rebecca Grandi, Robert Helman, Katherine Hollibaugh (via remote), Jordan House, Lori Kendall, Jim Lupey, and Stacey Wyles. Others present were: Acting Superintendent Clint Heath, Chris Seymore, Heidi O'Neal, Amanda Brown, Kristie Hohman, Jenna Morgan, Ramonda Zinobile, Randi Knepper, Jordan Keefer, and Taylor Beatty.

The following action was taken at the meeting:

### **Miscellaneous**

A presentation was given by Carol Shoemaker and Susan Cubbage from the Fulton County Nutrition Awareness Program.

On a Kendall/House motion, approval was given for the Memorandum of Understanding between the Fulton County Food Basket and Forbes Road Elementary School. Motion carried unanimously.

On a Wyles/Kendall motion, approval was given for the Affiliation Agreement between Shippensburg University of Pennsylvania College of Arts & Science- Internships and Forbes Road School District. Motion carried unanimously.

On a Lupey/Grandi motion, approval was given for the agreement between Hays Driving School and Forbes Road School District effective July 1, 2022-June 30, 2023. Motion carried unanimously.

On a Wyles/Lupey motion, approval was given for the 2022-2023 bus/van drivers list as presented. Motion carried on an 8-0 roll call vote with board member Jordan House abstaining.

On a House/Kendall motion, approval was given to start the Hot Rodders of Tomorrow club; Alan Shives will serve as the advisor. Motion carried unanimously.

### **Personnel**

On a Kendall/Grandi motion, approval was given to accept the resignation of Logan Barkman as Head Varsity Softball Coach, effective immediately. Motion carried unanimously.

On a House/Wyles motion, approval was given to accept the resignation of Laurel Keegan, High School Special Education Teacher and Special Education Director, effective July 30, 2022. Motion carried unanimously with great regret due to her continued commitment to the District.

On a Helman/Lupey motion, approval was given to hire Ann Smith as Varsity Assistant Field Hockey Coach, year 1. Motion carried unanimously.

On a House/Lupey motion, approval was given to add Chase Varner, Becky McDonald, and Jeff Batzel to the substitute teachers list pending necessary clearances. Motion carried unanimously.

On a Lupey/Grandi motion, approval was given to hire Jenna Morgan as High School Special Education Teacher and Special Education Director at a rate of \$83,000, plus tuition reimbursement to the former employer in the amount of \$4,486.50. Ms. Morgan will be required to fulfill three years of employment with Forbes Road School District or reimburse Forbes Road School District the total amount of tuition reimbursement paid. Motion carried unanimously.

On a Wyles/House motion, approval was given to hire Ramonda Zinobile as District Principal at a rate of \$75,000. Motion carried unanimously.

On a Kendall/Lupey motion, approval was given to hire Miranda Powell for the Early Childhood/Red Birds Teacher at a rate of \$51,000, pending the official resignation of Jacqueline Brode. Motion carried unanimously.

On a Lupey/Wyles motion, approval was given to hire Jordan Keefer for the K-12 Art Teaching position at a rate of \$38,500 so long as she obtains and maintains an appropriate certification (whether an emergency certificate or valid instructional certificate) and so long as she remains enrolled in and successfully proceeds through an approved college's teacher preparation program. Motion carried unanimously.

On a Grandi/Barton motion, approval was given to hire Randi Knepper for the High School Aide position at a rate of \$11.00 per hour with single benefits. Motion carried unanimously.

On a Wyles/Grandi motion, approval was given to hire Taylor Beatty for the Red Bird Aide position at a rate of \$11.00 per hour with single benefits. Motion carried unanimously.

On a Lupey/Wyles motion, approval was given for the following teachers to serve as mentors to new teacher hires:

Heidi O'Neal- Maizie Husick

Leann Smith- Jordan Keefer

Motion carried unanimously.

On a Helman/Wyles motion, Board President Kathy Baker adjourned the meeting at 9:00 pm. Motion carried unanimously.

The Forbes Road School Board met for a regular session on Monday, August 1, 2022, at 7:00 pm. Board members present were Kathy Baker, Brian Barton, Rebecca Grandi, Robert Helman, Jordan House (virtually), Lori Kendall, Jim Lupey, and Stacey Wyles. Others present were Substitute Superintendent Clint Heath, Ramonda Zinobile, Amanda Brown, Heidi O'Neal, Chris Seymore, Bucky Zeger, and Carol Shoemaker.

The Board went into executive session from 7:02 pm-7:20 pm for personnel reasons. Present at the executive session were Kathy Baker, Brian Barton, Rebecca Grandi, Robert Helman, Jordan House (virtually), Lori Kendall, Jim Lupey, and Stacey Wyles. Others present were Substitute Superintendent Clint Heath and Ramonda Zinobile.

#### General Information

On a Baker/Hollibaugh motion, approval was given for the May 31, 2022- Administrative Meeting, June 6, 2022 -Regular Meeting, June 28, 2022, Special Meeting minutes. Motion carried unanimously.

On a Baker/Lupey motion, approval was given for the June/July treasurer's reports. Motion carried unanimously.

On a Wyles/Hollibaugh motion, approval was given for the July/August bills totaling \$531,694.11. Motion carried unanimously.

During the FCCCT update, Jim Lupey stated that salaries were the main topic of the most recent FCCCT meeting.

Katherine Hollibaugh stated that the TIU board voted to build a new facility.

Facilities Manager Chris Seymore updated the board on several projects that the maintenance team has been working on, such as deep cleaning the building to prepare for the start of school, opening an additional elementary bathroom, and installing a drain field in the softball field. Mr. Seymore informed the board that Blair Roofing had completed the elementary roofing project.

Technology Director Amanda Brown's update focused on preparations for the upcoming school year for both teachers and students.

In the cafeteria update, Heidi O'Neal stated that free and reduced lunch letters would be mailed home to parents/guardians. She added that the state is no longer providing free meals for students.

Moving on to athletics, Ms. O'Neal stated practices for fall sports will begin on August 15, 2022, and hockey camp will be held next week.

There was no Special Education update.

District Principal Ramonda Zinobile gave the high school and elementary updates, saying they have been working on the master schedule and preparing for in-service, where she plans to meet with teachers in small groups.

Substitute Superintendent Clint Heath began the district update by welcoming the new staff members. He went on to inform the board of a \$105,000 safety and security/mental health grant that has become available. The next topic was the master schedule which he credited District Principal Ramonda Zinobile and High School Counselor Courtney Hykes for their effort to complete the schedule. In conclusion, Mr. Heath reviewed the possibilities of revisions to the ESSERS II and ESSERS III grants, along with guidelines and deadlines for the revisions.

Carol Shoemaker spoke during the public comment portion of the evening. She thanked the board for approving the recent Memorandum of Understanding between Forbes Road School District and the Fulton County Food Basket.

### **Financial**

On a Hollibaugh/Grandi motion, approval was given for Randy Gelvin to purchase a 15" 2017 MacBook Pro for \$500.00. Motion carried unanimously.

### **Miscellaneous**

On a Lupey/Hollibaugh motion, approval was given to return to the original ten days parent note absence policy. Motion carried unanimously.

On a Wyles/Hollibaugh motion, approval was given for the following motions with suggested changes: (m2) the first reading of the Elementary Handbook, (m3) the first reading of the High School Handbook. Motions carried unanimously.

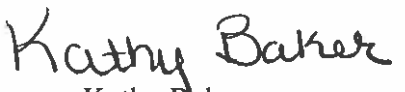
On a Helman/Lupey motion, approval was given for the Forbes Road Youth Soccer to use available fields if needed for the fall soccer season. Motion carried unanimously.

On a Lupey/Hollibaugh motion, approval was given to add after-school detention to the High School Handbook. Motion carried unanimously.

On a Lupey/Barton motion, approval was given to add physics II to the curriculum. Motion carried unanimously.

On a Helman/Barton motion, approval was given to accept the resignation of Jacquelyn (Brode) Shatzer from the Red Birds Teaching position, effective August 1, 2022, with regret. Motion carried unanimously.

On a Helman/Hollibaugh motion, Board President Kathy Baker adjourned the meeting at 9:27 pm. Motion carried unanimously.

  
Kathy Baker

School Board President

  
Tammy Fraker

School Board Secretary

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ABSTENTION FOR CONFLICT OF INTEREST

MEMORANDUM

TO: Board Secretary, Forbes Road School Dist School District

FROM: Jordan House School Director

Date: 7/26/22

Pursuant to Pennsylvania's "Public Official and Employee Ethics Act" I hereby declare that I am required to abstain regarding the following issue/motion:

Approval of the 22/23 Bus/Van drivers list.

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My conflict/reason for abstaining is as follows:

Directly named on the list.

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Signature of School Director

