

Advanced Math and Science Academy Executive Director Evaluation for 2021-2022

September 2022

Purpose

One of the most important responsibilities of the AMSA Board of Trustees is to hire, manage, and support the Executive Director (ED), and this annual evaluation serves as an important tool in meeting that responsibility. The main purpose of this evaluation is to provide explicit feedback from the Board to the ED on her performance in order to help her recognize both strengths and areas for growth.

Methodology

An ED Evaluation Task Force was formed in June, comprising three Board members—Roger Jarrett (Board Chair), Raul Porras (Vice Chair) and Liz Saul (Education Committee Chair)—who followed the Board Policy A-104 for conducting the ED’s evaluation. Ms. Linzey provided her Self Evaluation in Board on Track; the task force reviewed results of this year’s Faculty and Family surveys conducted by Panorama Education, and the results of Board OnTrack’s online, anonymous survey tool which allowed input from all Board members and all of the ED’s direct reports. These inputs were examined and considered by the ED Evaluation Task Force as it drafted this evaluation.

Executive Summary

Overall, Ms. Linzey had an outstanding year as the Executive Director during 2021-2022 school year. The first full in person school year post Pandemic had its share of challenges but Ms. Linzey was able to provide the necessary leadership in order to ensure the schools continued recovery.

Most Significant Accomplishments and Strengths Demonstrated This Year

Demonstrated leadership in the closing of the Forest St buildings and the kick off of the Capital Campaign in order to complete the extensive renovations to create a cohesive campus for the future of AMSA. Ms. Linzey has worked extensively with the Project Consultant, various members of the project team, Consultants and the Capital Campaign in order to ensure the project continues moving forward.

In addition to the work on the Buildings project, Ms. Linzey continued to ensure the leadership of AMSA was conducted in a way to ensure future success at AMSA. During the 2021-2022 School Year Ms. Linzey oversaw the Blue Ribbon Panel to clearly define the AMSA core values as a means to safeguard the future success of the school. In addition, Ms. Linzey continued to oversee the DEI initiatives at AMSA by appointing Mr. Proulx as the DEI coordinator to ensure an inclusive environment for all members of the AMSA community.

Key Areas of Development/Focus for Next Year

For the 2022-2023 school year and Ms. Linzey’s final year before her retirement, she will spend much of her time focused on the Facility project and Capital Campaign in addition to participating in the successful transition to her Executive Director successor.

Conclusion

Ms. Linzey's continues to provide the necessary leadership post pandemic in order to ensure the continued success of AMSA. In addition, Ms. Linzey will provide assistance to the Executive Director Search Committee as well as the new Executive Director as needed to ensure a smooth transition.