

**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION**  
**Pequannock Township High School**  
**85 Sunset Road, Pompton Plains, NJ 07444**  
**WORKSHOP MEETING AGENDA**  
**Monday, October 3, 2022**  
**7:00 P.M.**

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the *Daily Record* and *Suburban Trends*, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL:**

Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

**FLAG SALUTE**

- III. President’s Report - Mr. Joseph Blumert
- IV. Superintendent’s Report - Mr. Michael Portas
  - Student Representative Report - Riley Bode and Valerie Cabrera
  - Staff Recognition (Staff Achieving Tenure)
- V. School Business Administrator’s Report - Mr. Gordon Gibbs
- VI. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

VII. Approval of Action Items

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

**Mr. Sam Ciresi, Chair**

- PMC-72-23 Acceptance of Reports - 2022-2023 School Year
- PMC-73-23 Adoption of District Goals for the 2022-2023 School Year
- PMC-74-23 Approval to Amend Guidance Counselor Summer Hours - 2022 Summer Session (PMC-42-23)
- PMC-75-23 Approval to Amend Additional Period Assignments - 2022-2023 School Year (PMC-34-23)
- PMC-76-23 Approval to Amend Medical and/or Family Leave of Absence - 2022-2023 School Year (PMC-67-23)
- PMC-77-23 Approval of Additional Period Assignments - 2022-2023 School Year
- PMC-78-23 Approval of Medical and/or Family Leave of Absence - 2022-2023 School Year
- PMC-79-23 Approval of School Lunch Aide - 2022-2023 School Year
- PMC-80-23 Approval of Work Based Learning Student Employee - 2022-2023 School Year
- PMC-81-23 Approval of Interscholastic Sports Stipend Positions - 2022-2023 School Year
- PMC-82-23 Approval of Sidebar Letter of Agreement Between the Pequannock Township Education Association and the Pequannock Township Board of Education

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

**RESOLUTION NO. PMC-72-23**  
**ACCEPTANCE OF REPORTS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

**RESOLUTION NO. PMC-73-23**  
**ADOPTION OF DISTRICT GOALS FOR THE 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the District Goals for the 2022-2023 School Year, *per attached*.

**RESOLUTION NO. PMC-74-23**  
**APPROVAL TO AMEND GUIDANCE COUNSELOR SUMMER HOURS - 2022 SUMMER SESSION (PMC-42-23)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following guidance counselor to perform services during the summer as needed, between July 1, 2022 and August 31, 2022, per the 2019-2022 collective bargaining agreement.

Name	School	Salary	Hourly Rate
Fitzpatrick, Caitlin	Pequannock Township High School	\$71,295	\$59.41 <i>Not to exceed 59 hrs.</i>

\*denotes new item on the agenda  
**bold print denotes change**

**RESOLUTION NO. PMC-75-23**

**APPROVAL TO AMEND ADDITIONAL PERIOD ASSIGNMENTS - 2022-2023 SCHOOL YEAR (PMC-34-23)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the following personnel for additional period assignments/supervisory duty for the 2022-2023 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES (on or about)	SALARY
Marks, Julia <i>6th Period Assignment</i>	Pequannock Township High School	45 minutes/day 5 days/week	Allied Health	<b>9/1/2022-10/5/2022</b>	<b>\$666.31</b>

**RESOLUTION NO. PMC-76-23**

**APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR (PMC-67-23)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage, if eligible.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED
#5017	9/6/2022-9/23/2022	<b>14 days</b>

**RESOLUTION NO. PMC-77-23**

**APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the following personnel for additional period assignments/supervisory duty for the 2022-2023 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES (on or about)	SALARY
Dougherty, Catherine <i>6th Period Assignment</i>	Pequannock Township High School	45 minutes/day 5 days/week	Allied Health	9/1/2022-1/27/2023	\$2,897
Valverde, Ariel <i>6th Period Assignment</i>	Pequannock Township High School	45 minutes/day 5 days/week	Allied Health	10/6/2022-1/5/2023	\$1,767.17

\*denotes new item on the agenda  
**bold print denotes change**

**RESOLUTION NO. PMC-78-23**

**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
#5143	9/12/2022-10/5/2022	18 days	10/6/2022-1/5/2023	1/6/2023

**RESOLUTION NO. PMC-79-23**

**APPROVAL OF SCHOOL LUNCH AIDE - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following school lunch aide on an as needed basis to be determined by each building principal for the 2022-2023 school year at the rate of \$15.00, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

ELEMENTARY SCHOOLS/ PEQUANNOCK VALLEY SCHOOL
Struble, Joselyn

**RESOLUTION NO. PMC-80-23**

**APPROVAL OF WORK BASED LEARNING STUDENT EMPLOYEE - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following Work Based Learning Student Employee in the Pequannock Township School District. \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	POSITION	EFFECTIVE DATES	SALARY
Bringard, Emma	WBL Student Employee - Lunch Aide Elementary Schools	10/7/2022-6/30/2023	\$13/hour Not to exceed 25 hours

**RESOLUTION NO. PMC-81-23**

**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches for the 2022-2023 school year, subject to the approval of the 2022-2025 Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Fall, 2022**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STIPEND
DeStefano	Christine	Assistant Coach	PVS	\$2,500
McBride	Colin	Assistant Coach	PVS	\$2,500

\*denotes new item on the agenda  
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**RESOLUTION NO. PMC-82-23**

**APPROVAL OF SIDEBAR LETTER OF AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION AND THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Sidebar Letter of Agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education for the hiring of full time Aides with benefits based on the following:

The Board and the Association are parties to a Collective Negotiations Agreement governing the terms and conditions of employment for staff members for the period beginning July 1, 2019 and ending June 30, 2022 (the “CNA”); and

The Board is of the opinion that the Pequannock Township School District is desirous of hiring full time Aides who will be eligible for “single only” coverage as provided by NJEHP; and

The Association agrees on the above provision; and the parties wish to memorialize this new agreement in the CNA.

**CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**

**Mrs. Danielle Esposito, Chair**

- CIS-28-23 Approval of Staff as Workshop Presenters
- CIS-29-23 Approval of Student Field Trip

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

**RESOLUTION NO. CIS-28-23**  
**APPROVAL OF STAFF AS WORKSHOP PRESENTERS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following staff as workshop presenters for October 2022, as per negotiated Agreement between Pequannock Township Board of Education and the Pequannock Township Education Association, Article 32, 6. n, \$95 for up to four hours and \$190 for more than four hours.

Keith Brady	Justine Lefebvre
Amanda Dooley	Jacqueline Griffith
Cindy Wolkowitz	Lorraine La Tempa
Olga Avagyan	Lauren Habermas
Nicola Schneider	Jennie Jacobs

**RESOLUTION NO. CIS-29-23**  
**APPROVAL OF STUDENT FIELD TRIP**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
6/9/23	Lincoln Harbor Weehawken	L.A.Brensinger M. Zerener	PTHS/12/172	Senior Dinner Cruise	\$185.00	\$-0-

\*denotes new item on the agenda  
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**FINANCE, FACILITIES, AND ATHLETICS**

**Mr. Brian Senyk, Chair**

- FFA-45-23 Approval of Agreement with Kid Clan Services, Inc. for Social Work Services 2022-2023
- FFA-46-23 Approval of Catering Contract with Legacy Castle for PTHS Senior Prom
- FFA-47-23 Approval of Application for Temporary Instructional Space for the 2022-2023 School Year

Motion by:	Second by:	Roll Call Vote:
Mr. Sam Cirese	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

**RESOLUTION NO. FFA-45-23**

**APPROVAL OF AGREEMENT WITH KID CLAN SERVICES, INC. FOR SOCIAL WORK SERVICES 2022-2023**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with Kid Clan Services, Inc., Clifton, NJ for Social Work Services/Case Manager, at the rate of \$65.00 per hour, for the 2022-2023 school year.

**RESOLUTION NO. FFA-46-23**

**APPROVAL OF CATERING CONTRACT WITH LEGACY CASTLE FOR PTHS SENIOR PROM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the catering contract with the Legacy Castle, Pompton Plains, NJ, for the PTHS Senior Prom on May 18, 2023, in the amount of \$24,538.50, to be paid by the students through the Student Activities Account.

**RESOLUTION NO. FFA-47-23**

**APPROVAL FOR THE TEMPORARY INSTRUCTIONAL SPACE FOR THE 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the application to the Morris County Superintendent for temporary instructional space for the 2022-2023 School Year. The three PSD (Preschool Child with a Disability Program) Special Education classrooms are located at the First Reformed Church, 529 Newark Pompton Turnpike, Pompton Plains, NJ 07444.

\*denotes new item on the agenda  
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VIII. Workshop Discussion Items

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

**Mr. Sam Ciresi, Chair**

**Discussion:**

1. School Start Time Committee
2. Staffing Update
3. Sub Rates

**Action Items for October 17, 2022 Regular Business Meeting:**

PMC-83-23

- PMC-xx-23 Approval of Medical and/or Family Leave of Absence - 2022-2023 School Year
- PMC-xx-23 Approval of Unpaid Absence - 2022-2023 School Year
- PMC-xx-23 Approval of Compensatory Services Facilitator - 2022-2023 School Year
- PMC-xx-23 Approval of Extra-Curricular Stipend Position - 2022-2023 School Year
- PMC-xx-23 Approval to Rescind Interscholastic Sports Stipend Positions - 2022-2023 School Year
- PMC-xx-23 Approval of Interscholastic Sports Stipend Position - 2022-2023 School Year
- PMC-xx-23 Approval of Coaches - 2022-2023 School Year
- PMC-xx-23 Approval of the Update to Uniform State Memorandum of Agreement & Understanding - 2022-2023 School Year
- PMC-xx-23 Approval of Sidebar Letter of Agreement Between the Pequannock Township Education Association and the Pequannock Township Board of Education

**RESOLUTION NO. PMC-xx-23**

**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

<b>EMPLOYEE ID</b>	<b>DISABILITY LEAVE (on or about)</b>	<b>SICK/PERSONAL/ VACATION DAYS TO BE USED</b>	<b>NJFLA/FMLA LEAVE (on or about)</b>	<b>RETURN TO WORK DATE (on or about)</b>
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

**RESOLUTION NO. PMC-xx-23**

**APPROVAL OF UNPAID ABSENCE - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an unpaid absence for the following personnel for the 2022-2023 school year:

<b>EMPLOYEE ID</b>	<b>DATE</b>
XXXXX	XXXXX

\*denotes new item on the agenda  
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**RESOLUTION NO. PMC-xx-23**

**APPROVAL OF COMPENSATORY SERVICES FACILITATOR - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves xxxxx to provide tutoring services to take place at Pequannock Valley School before regular school hours at \$35 per 30-minute session 4 days/week from on or about October 24, 2022 to December 22, 2022. Funding for this program is provided through grant funds.

**RESOLUTION NO. PMC-xx-23**

**APPROVAL OF EXTRA-CURRICULAR STIPEND POSITION - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipend for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

**Pequannock Township High School**

LAST NAME	FIRST NAME	POSITION	STIPEND
xxxxx	xxxxx	A Cappella Assistant Director	\$1,091

**RESOLUTION NO. PMC-xx-23**

**APPROVAL TO RESCIND INTERSCHOLASTIC SPORTS STIPEND POSITION - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following district personnel as coaches/volunteers for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Winter, 2022-2023**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx

**RESOLUTION NO. PMC-xx-23**

**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

**Winter, 2022-2023**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
xxxxx	xxxxx	Asst Swim	PTHS	M	\$5,431

\*denotes new item on the agenda

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**Spring, 2023**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT</b>	<b>SCHOOL</b>	<b>STEP</b>	<b>STIPEND</b>
XXXXX	XXXXX	Head Baseball	PTHS	M	\$7,952
XXXXX	XXXXX	Asst Baseball	PTHS	M	\$5,812
XXXXX	XXXXX	Asst Baseball	PTHS	3	\$4,022
XXXXX	XXXXX	Volunteer Baseball	PTHS	N/A	N/A
XXXXX	XXXXX	Head Softball	PTHS	M	\$7,952
XXXXX	XXXXX	Asst Softball	PTHS	M	\$5,812
XXXXX	XXXXX	Head Boys Tennis	PTHS	2	\$4,092
XXXXX	XXXXX	Asst Boys Tennis	PTHS	1	\$2,643
XXXXX	XXXXX	Head Boys Golf	PTHS	M	\$6,062
XXXXX	XXXXX	Head Girls Golf	PTHS	5	\$5,578
XXXXX	XXXXX	Asst Golf (boys & girls)	PTHS	1	\$2,643
XXXXX	XXXXX	Volunteer Golf	PTHS	N/A	N/A
XXXXX	XXXXX	Head Boys Track	PTHS	4	\$5,850
XXXXX	XXXXX	Head Girls Track	PTHS	4	\$5,850
XXXXX	XXXXX	Head Girls Lacrosse	PTHS	5	\$6,638
XXXXX	XXXXX	Asst Girls Lacrosse	PTHS	M	\$5,431
XXXXX	XXXXX	Head Baseball	PVMS	M	\$5,529
XXXXX	XXXXX	Head Softball	PVMS	M	\$5,529
XXXXX	XXXXX	Track	PVMS	M	\$5,529
XXXXX	XXXXX	Track	PVMS	2	\$3,941
XXXXX	XXXXX	Track	PVMS	M	\$5,529

**RESOLUTION NO. PMC-xx-23**  
**APPROVAL OF COACHES - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches/volunteers for the 2022-2023 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

**Winter, 2022-2023**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT</b>	<b>SCHOOL</b>	<b>STEP</b>	<b>STIPEND</b>
XXXXX	XXXXX	Volunteer Wrestling	PTHS	N/A	N/A

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**Spring, 2023**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	Asst Softball	PTHS	2	\$3,555
XXXXX	XXXXX	Volunteer Boys Track	PTHS	N/A	N/A
XXXXX	XXXXX	Asst Boys Track	PTHS	M	\$5,431 + \$300
XXXXX	XXXXX	Asst Girls Track	PTHS	M	\$5,431 + \$300
XXXXX	XXXXX	Asst Girls Lacrosse	PTHS	M	\$5,431
XXXXX	XXXXX	Head Boys Lacrosse	PTHS	M	\$7,201
XXXXX	XXXXX	Asst Boys Lacrosse	PTHS	4	\$4,277
XXXXX	XXXXX	Asst Boys Lacrosse	PTHS	4	\$4,277

**RESOLUTION NO. PMC-xx-23**

**APPROVAL OF THE UPDATE TO UNIFORM STATE MEMORANDUM OF AGREEMENT & UNDERSTANDING - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the update to the Uniform State Memorandum of Agreement & Understanding between Education and Law Enforcement Officials for the Pequannock Township School District for the 2022-2023 school year.

**RESOLUTION NO. PMC-xx-23**

**APPROVAL OF SIDEBAR LETTER OF AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION AND THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Sidebar Letter of Agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education for the Athletic Trainer’s revised payment schedule based on the following:

The first installment of the Athletic Trainer Stipend will be paid on August 30, instead of December 15.

The second installment of the Athletic Trainer Stipend will be paid on May 30.

The provisions set forth herein shall be incorporated into any successor to the CNA.

A copy of the Athletic Trainer Sidebar Letter of Agreement is attached.

\*denotes new item on the agenda  
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**CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**

**Mrs. Danielle Esposito, Chair**

**Discussion:**

1. EduPlanet Update
2. Ready Math
3. Title I

**Action Items for October 17, 2022 Regular Business Meeting:**

CIS-30-23

- CIS-xx-23 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses  
 CIS-xx-23 Approval of Title I Tutoring Facilitators  
 CIS-xx-23 Approval of Providers for Services to Students 2022-2023  
 CIS-xx-23 Approval of Student Field Trips

**RESOLUTION NO. CIS-xx-23**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

<b>DATES</b>	<b>EMPLOYEE</b>	<b>CONFERENCE/ WORKSHOP LOCATION</b>	<b>REGISTRATION</b>	<b>TRAVEL/ LODGING</b>	<b>SUB COST</b>	<b>ESTIMATED TOTAL EXPENSE</b>
10/21/22	L. Corbett	NJ Assoc. of Learning Consultants	\$145.00	\$-0-	n/a	\$145.00
10/21/22	A.Goff	NJ Assoc. of Learning Consultants	\$145.00	\$-0-	n/a	\$145.00
10/21/22	A. Shea	NJ Assoc. of Learning Consultants	\$145.00	\$-0-	n/a	\$145.00
10/27/22	M. Moschella	First Aid/CPR/AED Training, Fairfield	\$350.00	\$7.62	\$150.00	\$507.62
10/27/22	J. McBurney	First Aid/CPR/AED Training, Fairfield	\$350.00	\$7.62	\$150.00	\$507.62
10/31/22	J. Marotta	MACN Innovative Math Randolph	\$100.00	\$23.69	n/a	\$123.69

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**bold print denotes change**

11/3 - 11/4/22	A.Valverde	Musculoskeletal & Body Systems	\$749.00	\$-0-	\$300.00	\$1,049.00
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**RESOLUTION NO. CIS-xx-23**  
**APPROVAL OF TITLE I TUTORING FACILITATORS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2022-2023 school year to take place at Pequannock Valley, Hillview, and Stephen .J. Gerace Schools before or after regular school hours, at \$35 per 30-minute session or \$105 per 90-minute session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Education Act (ESEA) Title I funds.

NAMES		

**RESOLUTION NO. CIS-xx-23**  
**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2022-2023**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2022-2023 School Year:

PROVIDER	SERVICE	FEE
Tri-County Behavioral Care	Psychiatric Assessment	Not to exceed \$250.00

**RESOLUTION NO. CIS-xx-23**  
**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
11/17/22	Pequannock Twp. Police Dept.	M. Crefeld	PTHS/9-12/4	ESL Social & Instructional Language	\$-0-	\$-0-
TBD	Pequannock Twp. Library	M. Crefeld	PTHS/9-12/4	ESL Social & Instructional Language	\$-0-	\$-0-
5/2/23	Mayo Performing Arts, Morristown	P. Bellas	HV/5/61		\$10 +	\$-0-

\*denotes new item on the agenda  
**bold print denotes change**

**FINANCE, FACILITIES, AND ATHLETICS**

**Mr. Brian Senyk, Chair**

**Discussion:**

1. ESIP Update
2. PPA Update
3. SJG metal roof replacement update
4. AC study for remaining buildings
5. Preschool classrooms update

**Action Items for October 17, 2022 Regular Business Meeting:**

- FFA-48-23
- FFA-xx-23      Transfer of Funds for September 2022
- FFA-xx-23      Payment of Bills - September 20, 2022 to October 17, 2022
- FFA-xx-23      Approval of Financial Reports/Monthly Certifications for September 2022
- FFA-xx-23      Monthly Reports from Schools and Programs for September 2022
- FFA-xx-23      Approval to Accept Donations to the Pequannock Township School District
- FFA-xx-23      Declaration of Obsolete Equipment

**RESOLUTION NO. FFA-xx-23**  
**TRANSFER OF FUNDS FOR SEPTEMBER 2022**

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2022-2023 budget from September 2022, in accordance with the attached list, which shall become a part of the record.

**RESOLUTION NO. FFA-xx-23**  
**PAYMENT OF BILLS – SEPTEMBER 20, 2022 TO OCTOBER 17, 2022**

RESOLVED, that the Board of Education approves the Bills List, from September 20, 2022 to October 17, 2022, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General      Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service      Fund 6x	

**RESOLUTION NO. FFA-xx-23**  
**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR SEPTEMBER 2022**

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for September 2022.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of September 2022, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September 2022, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

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**RESOLUTION NO. FFA-xx-23**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR SEPTEMBER 2022**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of September 2022 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and Pomptonian.

**RESOLUTION NO. FFA-xx-23**

**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

<b>DONATION</b>	<b>TO</b>	<b>DONATED BY</b>

**RESOLUTION NO. FFA-xx-23**

**DECLARATION OF OBSOLETE EQUIPMENT**

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

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**POLICY**

**Ms. Megan Dempsey, Chair**

**Discussion:**

1. Policy 5512 - Harassment, Intimidation and Bullying

**Action Items for October 17, 2022 Regular Business Meeting:**

P-06-23

P-xx-23 Approval of Revised Board Policy for Second Reading and Adoption

P-xx-23 Approval of Revised Board Policies for First Reading

**RESOLUTION NO. P-xx-23**

**APPROVAL OF REVISED BOARD POLICY FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policy as listed for second reading and adoption:

<b>MANUAL SECTION</b>	<b>POLICY/REGULATION(R)</b>
<i>Students</i>	5460.1 - Commencement Activities

**RESOLUTION NO. P-xx-23**

**APPROVAL OF REVISED BOARD POLICIES FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies as listed for first reading:

<b>MANUAL SECTION</b>	<b>POLICY/REGULATION(R)</b>
<i>Program</i>	2426 - Study Skills
	2322 - Honors Program

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IX. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Old Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito	
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk	
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert	

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito	
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk	
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert	

**FUTURE PUBLIC BOARD MEETINGS**

Monday, October 17, 2022	Regular Business Meeting	7:00 P.M.	PTHS
Monday, November 7, 2022	Workshop Meeting	7:00 P.M.	PTHS

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