

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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A Regular Meeting of the Board of Trustees of Tomball ISD will be held Tuesday, March 8, 2022, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. OPENING

#### A. Call to Order

President Handler called the meeting to order at 5:32 and noted that a quorum was present. The meeting was recorded in accordance with Gov't Code 551.128(b-1)–(b-6). The Board discussed agenda items during the workshop meeting on Monday night.

Kathy Handler, President  
Lee McLeod, Vice President  
John E. McStravick, Secretary  
Justin Unser, Assistant Secretary  
Dr. Michael Pratt, Trustee  
Mark Lewandowski, Trustee  
Matt Schiel, Trustee

Board Member Absent:

Cabinet Present:

Dr. Martha Salazar-Zamora, Superintendent  
Jim Ross, Chief Financial Officer  
Dr. Amy Schindewolf, Chief of Staff  
Dr Michael Webb, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Office  
Janice Tadlock, Reporting Secretary

- B. Opening Remarks were offered by Mr. McStravick.
- C. Pledge were lead by Mr. Schiel.
- D. Mission Statement was shared by Dr. Pratt.

**2. PUBLIC COMMENT ON AGENDA ITEMS**

The Board of Trustees will hear public comments on agenda items at all open meetings in accordance with Texas Government Code Section 551.007. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

**3. CONSENT AGENDA**

- A. Approve the minutes of the Tomball ISD workshop meeting held on February 7, 2022.
- B. Approve the Certified Agenda for Closed Meeting on February 7, 2022.
- C. Approve the minutes of the Tomball ISD regular board meeting held on February 8, 2022.
- D. Approve budget amendments and revised projected balances for major funds.
- E. Approve check register for February 2022.
- F. Approve the employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2021-2022 School Year at the Tomball ISD Salary Schedule, subject to assignment. (Priority 6)
- G. Revise the following policy to align with updated procedures:  
BED(LOCAL): Board Meetings - Public Participation (Priority 5)

**H. DONATIONS**

- 1. Accept a donation in the amount of \$8,000 from Wildwood Elementary School PTO. (Priority 7)
- 2. Accept a donation in the amount of \$5,501.71 from Northpointe Intermediate School PTO. (Priority 7)
- 3. Accept a donation in the amount of \$15,000 from Creekside Park Junior High School PTO. (Priority 7)
- 4. Accept a donation in the amount of \$62,009.09 from the Tomball Education Foundation. (Priority 7)

A motion was made by Mr. Lewandowski and seconded by Mr. Unser to approve the Consent Agenda.

The motion carried unanimously.

**4. CONSIDERED AGENDA**

- A. Adopt a resolution to convene the district's School Health Advisory Council (SHAC) to recommend curriculum materials for Human Sexuality instruction per Texas Education Code Section 28.004(e-1)(1). (Priority 5)

A motion was made by Mr. McLeod and seconded by Mr. Unser.

The motion carried unanimously.

- B. Adopt the attached Prevailing Wage Rates Schedule for School Construction Trades developed by PBK Architects, Inc. on behalf of public school districts in the Gulf Coast market area, as required by Chapter 2258 of the Texas Government Code, to be used by contractors for Competitive Sealed Proposals submitted to Tomball ISD. (Priority 7)

A motion was made by Mr. McStravick and seconded by Mr. McLeod.

The motion carried unanimously.

- C. Designate Mark White, Assistant Superintendent of Accountability, as Alternate Approver for TEA Web Applications within the TEAL system. (Priority 6)

A motion was made by Mr. Lewandowski and seconded by Mr. Schiel.  
The motion carried unanimously.

- D. Approve the installation of a Mustang Cat Natural Gas Generator Set: DG 300 KW at Tomball Innovation Center Building #2 for \$165,127 and at Building #1 for \$178,710 for a total for both of \$343,837 using Vendor # 34821 Buyboard # 597-19. Cost to be paid with Bond 2021 funds designated for the Tomball Innovation Center. (Priority 7)

A motion was made by Mr. McStravick and seconded by Dr. Pratt.  
The motion carried unanimously.

- E. Approve the installation of building automation systems at Building #1 and #2 at the Tomball Innovation Center for an amount of \$358,000 for Building #1 and \$205,000 for Building #2 for a total amount of \$563,000. This purchase will be using Unify Energy Solutions with Coop Buyboard contract 631-20. Cost to be paid with Bond 2021 funds designated for the Tomball Innovation Center. (Priority 7)

A motion was made by Mr. Schiel and seconded by Mr. McLeod.  
The motion carried unanimously.

- F. Approve the purchase of two 350 ton Carrier chillers to replace two 18 year old air cooled chillers at Innovation Center Building #1 for \$755,000 and the purchase of two 120 ton Carrier chillers to replace two 17 year old air cooled chillers for Building #2 for \$345,000. Purchases to be made using TIPS # 18010101 Carrier and Buyboard #631-20 vendor #30013 for a total amount for all chillers of \$1,100,000. Cost to be paid with Bond 2021 funds designated for the Tomball Innovation Center. (Priority 7)

A motion was made by Mr. Unser and seconded by Mr. McStravick.  
The motion carried unanimously.

- G. Approve an amount not-to-exceed \$300,000 for the purchase of student desks and chairs for the Star Academy relocation to the Tomball Innovation Center from School Specialty using the Omnia cooperative contract R191815. Costs to be paid with Bond 2021 funds designated for the Tomball Innovation Center. (Goal 7)

A motion was made by Mr. Schiel and seconded by Mr. McLeod.  
The motion carried unanimously.

- H. Approve a contract with Texas - IBI Group for architectural and engineering services to design, bid and administer the construction of a new intermediate school located on the 205 acre complex for a fee of 6.75% of the construction cost. Cost to be paid with Bond 2021 funds. (Goal 7)

A motion was made by Mr. Lewandowski and seconded by Dr. Pratt.  
The motion carried unanimously.

- I. Approve a contract with PBK for architectural and engineering services to design, bid and administer the construction of a new elementary school located on the 205 acre complex for a fee of 4.00% of the construction cost. Cost to be paid with Bond 2021 funds. (Goal 7)

A motion was made by Mr. Schiel and seconded by Mr. Unser.  
The motion carried unanimously.

- J. Approve a contract with VLK for architectural and engineering services to design, bid and administer the construction of a new agricultural project center located next to the high school on the 205 acre complex for a fee of 4.25% of the construction cost. Cost to be paid with Bond 2021 funds. (Goal 7)  
A motion was made by Mr. McStravick and seconded by Mr. Lewandowski.  
The motion carried unanimously.
- K. Approve extending insurance with TASB Risk Management Fund for General Liability and School Professional Liability for a premium of \$71,485, and Fleet Auto Liability Collision and Comprehensive with a deductible of \$1,000.00 for a premium of \$142,406. All policies are effective April 1, 2022 through March 31, 2023 for a total premium of \$213,891. (Priority 7)  
A motion was made by Mr. Schiel and seconded by Mr. McLeod.  
The motion carried unanimously.
- L. Approve Property/Casualty and Boiler/Machinery insurance coverage through Lexington Insurance for a total annual premium of \$861,010. The policy is effective from April 1, 2022 through March 31, 2023 with a per occurrence coverage loss limit of \$5 million for flood or earth movement. A loss limit of \$10 million per occurrence for all other perils with a \$100,000 deductible. Named storm coverage with a loss limit of \$5 million and a 5% deductible, or \$250,000 minimum deductible. (Priority 7)  
A motion was made by Mr. McStravick and seconded by Dr. Pratt.  
The motion carried unanimously.
- M. Approve budgets for non-design professional services from firms listed in the Indirect Delivery Indirect Quantity (IDIQ) list approved by the Board of Trustees in the November regular board meeting for projects as listed in the attachment. The not-to exceed budget amounts for the listed projects totals \$5,250,250. (Priority 7)  
A motion was made by Mr. McLeod and seconded by Mr. Schiel.  
The motion carried unanimously.
- N. Consider taxpayer hearing request for acct #1348900010007 to waive the penalty of \$799.50 and the interest of \$133.25 for a total amount of \$932.75. (Priority 7)  
Dr. Pratt made a motion to reduce the penalty to \$266.50 and for the interest to remain the same at \$133.25 for a total of \$399.75. The motion was seconded by Mark Lewandowski. The motion was denied with 2 in favor, 4 against and 1 abstained. After further discussion, Mr. McStravick made a motion to deny the original request and Mr. Unser seconded the motion. The motion was passed with 4 in favor, 2 against and 1 abstained.
- O. Approve the employment of professional personnel to work under a Probationary Contract, One-year Term Contract, One-year Term Dual Assignment Contract, One-year Contract, Multi-year Contract, Multi-year Term Contract and Extension of Multi-year Contracts for the 2022-2023 School Year at the Tomball ISD Salary Schedule, subject to assignment.  
Directors  
Assistant Directors  
Principals  
Assistant Principals

Associate Principals  
Assistant Superintendents  
Athletic Coordinator/ Head Coach  
Attendance Officer  
Coordinators  
Chief Financial Officer  
Chief Academic Officer  
Chief of Staff  
Chief Operating Officer  
District Translator  
Human Talent Officer  
School Support Officer  
Managers  
Staff Accountants  
Programmer/Analyst  
Network Administrators

A motion was made by Mr. Lewandowski and seconded by Dr. Pratt.  
The motion carried unanimously.

- P. It is recommended that the Board of Education render a finding under Texas Administrative Code section 249.14(g) that good cause did not exist as required by Texas Education Code sections 21.105(c), 21.160 (c), or 21.210(c) for the following educators:

Tiffany Hammer, to resign her employment contract  
Josanne Colon, to resign her employment contract  
Ashley Cummings, to resign her employment contract

A motion was made by Mr. McStravick and seconded by Mr. McLeod.  
The motion carried unanimously.

5. **RESIGNATIONS/RETIREMENTS**
6. **ENROLLMENT REPORT**
7. **FINANCE AND TAX REPORTS**
8. **TOMBALL EDUCATION FOUNDATION ANNUAL REPORT**
9. **CONSTRUCTION UPDATE**
10. **CLOSED SESSION (if needed)**
11. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

A Tomball ISD employee, resident, student, student's guardian, taxpayer, vendor or potential vendor shall have an opportunity to address the Board of Trustees on topics relevant to District business. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

12. **BOARD COMMENTS**

Any Board Member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any student, staff, or Board Member and may not be discussed or deliberated upon at this meeting.

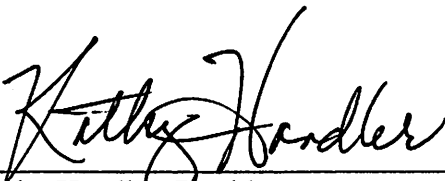
13. **ADJOURNMENT**

A motion was made by Mr. Schiel and seconded by Mr. Unser to adjourn the meeting at 6:16 p.m.

The motion carried unanimously.

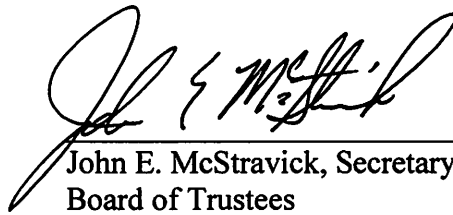
**PRIORITIES**

1. Future-Ready Learners
2. Responsive and Personalized Learning
3. Social, Emotional, and Safety Welfare of the Whole Child
4. Technology and Digital Learning
5. Family and Community Alliance
6. Quality Staffing and Professional Learning
7. Finance and Facilities
8. Communication and Marketing



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Kathy Handler, President  
Board of Trustees  
Tomball Independent School District



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John E. McStravick, Secretary  
Board of Trustees  
Tomball Independent School District