

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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A Regular Meeting of the Board of Trustees of Tomball ISD was held Tuesday, December 14, 2021, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. **OPENING**

#### A. Call to Order

President Schiel called the meeting to order at 5:35 p.m. and duly noted that a quorum was present. The meeting was recorded in accordance with Gov't Code 551.128(b-1)–(b-6).

Matt Schiel, President

Kathy Handler, Vice President

Lee McLeod, Secretary

John E. McStravick, Assistant Secretary

Mark Lewandowski, Trustee

Michael Pratt, Trustee

#### Board Member Absent:

Justin Unser, Trustee

#### Cabinet Present:

Dr. Martha Salazar-Zamora, Superintendent

Dr. Amy Schindewolf, Chief of Staff

Jim Ross, Chief Financial Officer

Dr. Steven Gutierrez, Chief Operating Officer

Dr. Michael Webb, Chief Academic Officer

Janice Tadlock, Reporting Secretary

- B. The Opening remarks were offered by John McStravick.**
- C. The pledges were lead by Mark Lewandowski.**
- D. The Mission Statement was shared by Lee McLeod.**

**2. PUBLIC COMMENT ON AGENDA ITEMS:**

The Board of Trustees will hear public comments on agenda items at all open meetings in accordance with Texas Government Code Section 551.007. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

**3. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

A Tomball ISD employee, resident, student, student's guardian, taxpayer, vendor or potential vendor shall have an opportunity to address the Board of Trustees on topics relevant to District business. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

**4. REORGANIZE THE BOARD**

**A. Nominate and Elect School Board President 2021-2022**

**A motion was made by John McStravick and seconded by Michael Pratt to elect Kathy Handler as School Board President.**

**The motion carried unanimously.**

**President Handler presided over the remainder of the meeting.**

**B. Nominate and Elect School Board Vice President 2021-2022**

**A motion was made by Michael Pratt and seconded by John McStravick to elect Lee McLeod as School Board Vice President.**

**The motion carried unanimously.**

**C. Nominate and Elect School Board Secretary 2021-2022**

**A motion was made by Matt Schiel and seconded by Lee McLeod to elect John McStravick as School Board Secretary.**

**The motion carried unanimously.**

**D. Nominate and Elect School Board Assistant Secretary 2021-2022**

**A motion was made by Lee McLeod and seconded by Matt Schiel to elect Justin Unser as School Board Assistant Secretary.**

**The motion carried unanimously.**

**5. CONSENT AGENDA**

**A. Approve the minutes for the Tomball ISD Board Workshop Meeting held on November 8, 2021.**

**B. Approve the minutes for the Tomball ISD Board Special Meeting held on November 9, 2021.**

**C. Approve the minutes for the Tomball ISD Board Regular Meeting held on November 9, 2021.**

- D. Approve the minutes for the Tomball ISD Board Special Meeting held on November 17, 2021.
- E. Approve the Tomball ISD check register for the month of November 2021.
- F. Approve budget amendments and revised projected balances for major funds.
- G. Approve the employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2021-2022 School Year at the Tomball ISD Salary Schedule, subject to assignment.
- H. Accept a donation in the amount of \$5,000 from Woodtrace Foundation to Decker Prairie Elementary School for additional instructional materials. (Priority 7)
- I. Accept a donation in the amount of \$5,354.00 from the Tomball Athletic Booster Club to Creekside Park Junior High for athletic equipment. (Priority 7)
- J. Accept a donation in the amount of \$9,121.60 from Scoreboard LLC to Tomball Memorial High for Swim athletic equipment. (Priority 7)
- K. Accept a donation in the amount of \$10,000 from ICI Construction, Inc. for additional supplies for Student Support. (Priority 7)
- L. Accept a donation in the amount of \$30,200 from Tomball Memorial Athletic Booster Club to Tomball Memorial High School for a baseball field scoreboard replacement. (Priority 7)
- M. Approve the following request for an out-of-state field trip for Tomball Memorial High School:  
 Jed Ragsdale- Tomball Memorial High School Choir- Winter Park Music Invitational - Winter Park, CO - 3/23/2022 - 3/27/2022 (Priority 1)  
**A motion was made by Mark Lewandowski and seconded by John McStravick to approve the Consent Agenda.**  
**The motion carried unanimously.**

**6. CONSIDERED AGENDA**

- A. Appoint two members of the Tomball ISD School Board to be on the Audit Committee. (Priority 7)  
**President Handler appointed John McStravick and Matt Schiel to the Audit Committee.**
- B. Appoint two members of the Tomball ISD School Board to be on the Policy Committee. (Priorities 1-8)  
**President Handler appointed Mark Lewandowski and Lee McLeod to the Policy Committee.**
- C. Appoint two members of the Tomball ISD School Board to be on the Budget Committee. (Priority 7)  
**President Handler appointed Michael Pratt and Justin Unser to the Budget Committee.**
- D. Appoint two members of the Tomball ISD School Board to be on the Advocacy Committee. (Priorities 1-8)  
**President Handler appointed John McStravick and Matt Schiel to the Advocacy Committee.**

- E. Approve the 2022-2023 Junior High School and High School Course Catalog. (Priorities 1-5)  
**A motion was made by Lee McLeod and seconded by Matt Schiel.**  
**The motion carried unanimously.**
- F. Adopt Tomball ISD's TEA District of Innovation Renewal Plan for 2022-2027. (Priorities 1-6)  
**A motion was made by Mark Lewandowski and seconded by Lee McLeod.**  
**The motion carried unanimously.**
- G. Approve requisition for Fine Arts purchase of Tomball Memorial High School band instruments in the amount of \$320,794.00 from Bond 2017 funds. (Priority 7)  
**A motion was made by John McStravick and seconded by Matt Schiel.**  
**The motion carried unanimously.**
- H. Approve the purchase of replacement instructional furniture at Tomball Elementary School (desks, chairs and cafeteria tables) and at Willow Creek Elementary (desks and chairs) for a total of \$429,369 to be paid with interest income earned on 2017 Bond Interest Funds. (Priority 7)  
**A motion was made by Lee McLeod and seconded by Mark Lewandowski.**  
**The motion carried unanimously.**
- I. Approve an Order Authorizing the Issuance, Sale and Delivery of Tomball Independent School District Unlimited Tax School Building Bonds, Series 2022, Setting Certain Parameters for the Bonds; Authorizing a Pricing Officer To Approve the Terms Thereof; Levying a Tax and Providing for the Security and Payment of Such Bonds; and Enacting Other Provisions Relating Thereto. (Priority 7)  
**A motion was made by John McStravick and seconded by Lee McLeod.**  
**The motion carried unanimously.**
- J. Approve the following Bond Underwriting Firms for RFQ #926-21 to provide services for the Tomball ISD 2021 Bond Program:(Priority 7)  
Estrada Hinojosa & Company, Inc.  
FHN Financial Capital Markets  
Frost Bank  
Huntington Capital Markets  
Jefferies  
J.P. Morgan Securities LLC  
Piper Sandler & Co.  
Raymond James & Associates, Inc.  
RBC Capital Markets, LLC  
Wells Fargo Securities  
**A motion was made by Mark Lewandowski and seconded by Michael Pratt.**  
**The motion carried unanimously.**

K. Approve the work authorization # 7 with Lockwood, Andrews, and Newnam (LAN) with the terms stated and the payments as outlined in paragraph 2.4.1 of the attachment to be paid with fund balances committed for future bond construction projects and paid with Bond 2021. (Priority 7)

**A motion was made by Matt Schiel and seconded by Lee McLeod.**

**The motion carried unanimously.**

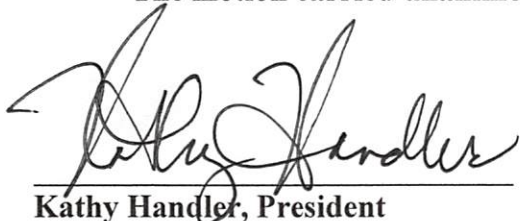
7. **RESIGNATIONS AND RETIREMENTS**
8. **ENROLLMENT REPORT FOR NOVEMBER 2021**
9. **FINANCE REPORTS**
10. **CONSTRUCTION UPDATE**
11. **CLOSED SESSION (if needed)**
12. **BOARD COMMENTS**

Any Board Member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any student, staff, or Board Member and may not be discussed or deliberated upon at this meeting.

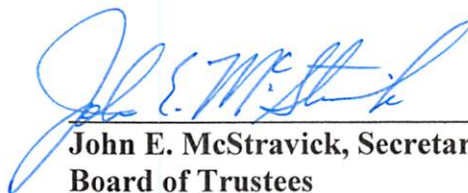
13. **ADJOURNMENT**

**A motion was made by John McStravick and seconded by Michael Pratt to adjourn the meeting at 5:55 p.m.**

**The motion carried unanimously.**



**Kathy Handler, President  
Board of Trustees  
Tomball Independent School District**



**John E. McStravick, Secretary  
Board of Trustees  
Tomball Independent School District**