

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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A Regular Meeting of the Board of Trustees of Tomball ISD was held Tuesday, November 9, 2021, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. OPENING

#### A. Call to Order

**President Schiel called the meeting to order at 5:31PM and duly noted that a quorum was present. The meeting was recorded in accordance with Gov't Code 551.128(b-1)-(b-6).**

Matt Schiel, President  
Kathy Handler, Vice President  
Lee McLeod, Secretary  
John E. McStravick, Assistant Secretary  
Mark Lewandowski, Trustee  
Michael Pratt, Trustee

Board Member Absent:  
Justin Unser, Trustee

Cabinet Present:  
Dr. Martha Salazar-Zamora, Superintendent  
Jim Ross, Chief Financial Officer  
Dr. Amy Schindewolf, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Office  
Janice Tadlock, Reporting Secretary

- B. Opening Remarks were recited by Lee McLeod.
- C. Pledges were recited by John McStravick.
- D. Mission Statement was recited by Mark Lewandowski.

### 2. PUBLIC COMMENTS ON AGENDA ITEMS

The Board of Trustees will hear public comments on agenda items at all open meetings in accordance with Texas Government Code Section 551.007. You must register by

completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

**3. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

A Tomball ISD employee, resident, student, student's guardian, taxpayer, vendor or potential vendor shall have an opportunity to address the Board of Trustees on topics relevant to District business. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

**4. CONSENT AGENDA**

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on October 11, 2021.
- B. Approve the minutes of the Tomball ISD Regular Meeting held on October 12, 2021.
- C. Approve the minutes of the Tomball ISD Special Meeting held on October 11, 2021.
- D. Approve Certified Agenda for Closed Meeting on October 11, 2021.
- E. Approve Certified Agenda for Closed Meeting on October 12, 2021.
- F. Approve the Tomball ISD check register for the month of October 2021.
- G. Approve budget amendments and revised projected balances for major funds.
- H. Approve the following request for an out-of-state field trip for Tomball Memorial High School:

Peter Jagdeo- Tomball Memorial High School- Disney World Sound Studios performance - Orlando, FL - 3/2/2022 - 3/6/2022 (Priority 1)

**I. Donations**

In accordance with BAA (Legal) the Board has the authority to receive bequests and donations or other moneys or funds coming legally into its hands in the name of the District. Education Code 11.151(a).

- 1. Accept a donation in the amount of \$13,696.00 from Scoreboard LLC to Tomball Memorial High School Boys Basketball. (Priority 7)
- 2. Accept a donation in the amount of \$10,000 from the Lutz Family Low Incidence Population program classrooms. (Priority 7)
- 3. Accept a donation in the amount of \$21,473.50 and \$60,839.50 for a total of \$82,313 from Grand Oaks Elementary School PTO for the purchase of equipment and materials. (Priority 7)
- 4. Accept a donation in the amount of \$6,214.99 from Tomball Athletic Booster Club to Creekside Park Junior High School Football, Volleyball and Cross Country. (Priority 7)
- 5. Accept a donation in the amount of \$18,859.21 and \$6,270.79 for a total of \$25,130 from the Tomball Athletic Booster Club to Tomball Junior High School Athletic Department. (Priority 7)
- 6. Accept a donation in the amount of \$7,876 from Scoreboard LLC to Tomball Memorial High School Cross Country. (Priority 7)
- 7. Approve the employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2021-2022 School Year at the Tomball ISD Salary Schedule, subject to assignment.

**A motion was made by Mark Lewandowski and seconded by Kathy Handler to approve the consent agenda.**

**The motion carried unanimously.**

## **CONSIDERED AGENDA**

- A. Approve the 2021-2022 School Health Advisory Council. (Priority 5)  
**A motion was made by Kathy Handler and seconded by John McStravick.  
The motion carried unanimously.**
  
- B. Approve 2021-2022 District Improvement Plan. (Priority 2)  
**A motion was made by Kathy Handler and seconded by Mark Lewandowski.  
The motion carried unanimously.**
  
- C. Approve 2021- 2022 Campus Improvement Plans. (Priority 2)  
**A motion was made by John McStravick and seconded by Kathy Handler.  
The motion carried unanimously.**
  
- D. Consider taxpayer hearing request for acct #2147645 to waive the penalty of \$406.70 and the interest of \$203.35 for a total amount of \$610.05. (Priority 7)  
**John McStravick made a motion to deny taxpayers request. The motion was seconded by Michael Pratt.  
The motion carried unanimously.**
  
- E. Approve the 2020-2021 Annual Financial Audit Report. (Priority 7)  
**A motion was made by Mark Lewandowski and seconded by Lee McLeod.  
The motion carried unanimously.**
  
- F. Approve the selected approved Professional Services Consultants RFP #925-21/23 on an Indefinite Delivery, Indefinite Quantity (IDIQ) Basis for Tomball ISD. (Priority 7)  
**A motion was made by Kathy Handler and seconded by Lee McLeod.  
The motion carried unanimously.**
  
- G. Approve the change order with Daktronics for an increase of \$100,201 bringing the total to \$2,059,793.49 to be paid with Bond 2017. (Priority 7)  
**A motion was made by John McStravick and seconded by Lee McLeod.  
The motion carried unanimously.**
  
- H. Accept a grant in the amount of \$110,000 from Tomball Regional Health Foundation to support RISE program. (Priority 7)  
**A motion was made by John McStravick and seconded by Michael Pratt to approve the contract associated with the RISE program.  
The motion carried unanimously.**  
  
**A motion was made by Kathy Handler and seconded by Lee McLeod to accept the grant associated with the RISE program.  
The motion carried unanimously.**
  
- I. Authorize the Superintendent of Schools to negotiate and enter into an agreement with VLK Architects Inc. for architectural services for improvements at the Tomball ISD Innovation Center. (Priority 7)  
**A motion was made by Mark Lewandowski and seconded by Lee McLeod.  
The motion carried unanimously.**

- J. Approve the agreement with West Belt Surveying Inc. in the amount of \$54,900 for surveying services for Juergen Road development procured through the IDIQ #925-21/23 to be paid with fund balances committed for future bond construction projects and paid with Bond 2021. (Priority 7)

**A motion was made by Mark Lewandowski and seconded by Lee McLeod.  
The motion carried unanimously.**

- K. Approve the agreement with Brooks and Sparks, Inc. in the amount of \$1,080,500 for civil engineering services for Juergen Road development procured through the IDIQ #925-21/23 to be paid with fund balances committed for future bond construction projects and paid by Bond 2021. (Priority 7)

**A motion was made by John McStravick and seconded by Kathy Handler.  
The motion carried unanimously.**

**2. RESIGNATIONS AND RETIREMENTS**

**3. ENROLLMENT REPORT**

**4. FINANCE/TAX REPORTS**

**5. CONSTRUCTION UPDATE**

**6. CLOSED SESSION (if needed)**


**7. BOARD COMMENTS**

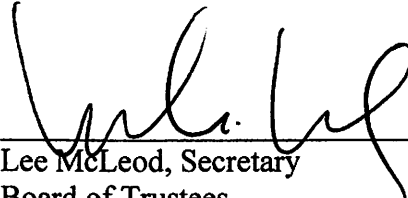
Any Board Member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any student, staff, or Board Member and may not be discussed or deliberated upon at this meeting.

**8. ADJOURNMENT**

**A motion was made by Kathy Handler and seconded by Lee McLeod to adjourn the meeting at 5:50 PM.**

**The motion carried unanimously.**

  
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Matt Schiel, President  
Board of Trustees  
Tomball Independent School District

  
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Lee McLeod, Secretary  
Board of Trustees  
Tomball Independent School District