

Minutes of Regular Meeting

The Board of Trustees Tomball ISD

A Regular Meeting of the Board of Trustees of Tomball ISD was held Tuesday, September 21, 2021, beginning at 6:00 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **OPENING**
 - A. Call to Order

President Schiel called the meeting to order at 6:07PM and duly noted that a quorum was present. The meeting was recorded in accordance with Gov't Code 551.128(b-1)-(b-6).

Matt Schiel, President
Kathy Handler, Vice President
Lee McLeod, Secretary
John E. McStravick, Assistant Secretary
Mark Lewandowski, Trustee
Michael Pratt, Trustee
Justin Unser, Trustee

Board Member Absent:

Cabinet Present:
Dr. Martha Salazar-Zamora, Superintendent
Dr. Jeff McCanna, Chief of Human Talent
Jim Ross, Chief Financial Officer
Dr. Amy Schindewolf, Chief Academic Officer
Dr. Steven Gutierrez, Chief Operating Office
Janice Tadlock, Reporting Secretary

- B. The Opening Remarks were given by John McStravick.**
- C. The Pledges were recited by Justin Unser.**
- D. The Mission Statement was recited by Kathy Handler.**

2. PUBLIC COMMENT ON AGENDA ITEMS

The Board of Trustees will hear public comments on agenda items at all open meetings in accordance with Texas Government Code Section 551.007. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

3. PUBLIC COMMENT ON NON-AGENDA ITEMS

A Tomball ISD employee, resident, student, student's guardian, taxpayer, vendor or potential vendor shall have an opportunity to address the Board of Trustees on topics relevant to District business. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

Maggie Roberts spoke on dress code policy.

4. CONSENT AGENDA

- A. Approve the minutes of the Tomball ISD Special Meeting held on August 9, 2021.
- B. Approve the minutes of the Tomball ISD Closed Meeting held on August 9, 2021.
- C. Approve the minutes of the Tomball ISD Workshop Meeting held on August 10, 2021.
- D. Approve the minutes of the Tomball ISD Closed Meeting held on August 10, 2021.
- E. Approve the minutes of the Tomball ISD Regular Meeting held on August 12, 2021.
- F. Approve the Tomball ISD check register for August 2021.
- G. Donations
 - In accordance with BAA (Legal) the Board has the authority to receive bequests and donations or other moneys or funds coming legally into its hands in the name of the District. Education Code 11.151(a).
 - 1. Accept a donation from Willow Wood Junior High Renaissance to Willow Wood Junior High School in the amount of \$8,000.00 to be used in Student Activity.
- H. Approve the employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2021-2022 School Year at the Tomball ISD Salary Schedule, subject to assignment.
- I. Approve requests for out-of-state field trips for Tomball and Tomball Memorial High Schools:
 - THS Cougar Charms, Orlando, FL 12/1/21-12/5/21
 - THS Cheer, Orlando, FL 2/10/22- 2/14/22
 - TMHS FFA National Convention, Indianapolis, IN 10/26/21-10/28/21
 - TMHS FCCLA National Convention, San Diego, CA 6/28/22-7/3/22
 - TMHS Marine Corps JROTC Competition, New Orleans, LA 2/3/22-2/5/22
 - TMHS Marine Corps JROTC WWII Museum Tour, New Orleans, LA 10/22/21-10/24/21

TMHS FFA Washington Leadership Conference, Washington, DC 6/2022

TMHS DECA International Conference, Atlanta, GA 4/23/22-4/26/22

A motion was made by Mark Lewandowski and seconded by Lee McLeod to approve the consent agenda.

The motion carried unanimously.

CONSIDERED AGENDA

- J. Approve the extension agents to serve as adjunct faculty members for student participation in Montgomery County 4-H activities. Pending satisfactory criminal history report and verification of eligibility for participation in the Teacher Retirement System of Texas, recognize the following staff members as adjunct staff: M. Michelle Mihalek, Justin Saenz, Brandon Gregson, Amy Ressler, Michael Potter, Michelle Scaife (Priority 1)
A motion was made by John McStravick and seconded by Kathy Handler.
The motion carried unanimously.
- K. Approve the resolution sanctioning the Harris County 4-H organization as an approved student extracurricular activity and, pending satisfactory criminal history report and verification of eligibility for participation in the Teacher Retirement System of Texas, recognize the following staff members as adjunct staff: Steven Frederick, Zachary Giblin, Mischa Chakraborty, Shannon Dietz. (Priority 1)
A motion was made by Kathy Handler and seconded by John McStravick.
The motion carried unanimously.
- L. Approval of a resolution regarding Local Remote Learning Program for eligible students in grades kindergarten through 6 during the 2021-2022 school year. (Priority 4)
A motion was made by Michael Pratt and seconded by Mark Lewandowski.
The motion carried unanimously.
- M. Approve the Interlocal Agreement between Tomball ISD and Klein ISD for transportation of students expelled to Harris County JJAEP. (Priority 3)
A motion was made by Kathy Handler and seconded by John McStravick.
The motion carried unanimously.
- N. Approve the agreement with KingsClean for contracted district cleaning services due to current staffing shortages funded by the General Fund. (Priority 7)
A motion was made by Justin Unser and seconded by Kathy Handler.
The motion carried unanimously.
- O. Approve the contract with Lockwood, Andrews and Newnam, Inc. in the amount of \$1,002,288 for renovation and development of the new Eastside Complex property located at 11211 FM 2920 in Tomball. (Priority 7)
A motion was made by Lee McLeod and seconded by John McStravick.
The motion carried unanimously.

- P. Approve the naming of the former BJ Services facility to Tomball ISD Innovation Center, Tomball ISD Institute of Excellence or Tomball ISD Destination Plaza. (Priority 7)
A motion was made by Mark Lewandowski and seconded by John McStravick to name the facility Tomball ISD Innovation Center.
The motion carried unanimously.
- Q. Adopt the Tax Rate Resolution with a total property tax rate of \$1.25, with a Maintenance and Operations tax rate of \$0.8950 and an Interest and Sinking tax rate of \$0.3550. (Priority 7)
A motion was made by John McStravick and seconded by Mark Lewandowski.
The motion carried unanimously.
- R. Adopt a resolution for the reimbursement of all costs paid within the last 60 days and that will be paid subsequent to the date hereof in connection with the acquisition of the Financed Facilities and Improvements from the proceeds of Tax-Exempt Obligations to be issued or incurred subsequent to the date hereof. (Priority 7).
A motion was made by John McStravick and seconded by Justin Unser.
The motion carried unanimously.
- S. Approve the updated and amended 2021- 2022 Salary & Benefits Book. (Priority 6)
A motion was made by Kathy Handler and seconded by Mark Lewandowski.
The motion carried unanimously.
- T. It is recommended that the Board of Education render a finding under Texas Administrative Code section 249.14(g) that good cause did not exist as required by Texas Education Code sections 21.105(c), 21.160 (c), or 21.210(c) for the following educator:
Ashley Stack, to resign her employment contract (Priority 6)
A motion was made by John McStravick and seconded by Kathy Handler.
The motion carried unanimously.
- U. It is recommended that the Board of Education render a finding under Texas Administrative Code section 249.14(g) that good cause did not exist as required by Texas Education Code sections 21.105(c), 21.160 (c), or 21.210(c) for the following educator:
Shenice Brown, to resign her employment contract (Priority 6)
A motion was made by Justin Unser and seconded by John McStravick.
The motion carried unanimously.
- V. Approve the purchase of Imagine Learning in the amount of \$147,000 using ESSER Funds (Priority 2)
A motion was made by Mark Lewandowski and seconded by Lee McLeod.
The motion carried unanimously.

W. Approve a contract with TeleTeachers in the amount of \$221,482.80 using ESSER III Funds. (Priority 2)

**A motion was made by Lee McLeod and seconded by John McStravick.
The motion carried unanimously.**

X. Add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service in Update 117, with the exception of CH(LOCAL) and DEC(LOCAL): (Priority 7)

CH(LOCAL): PURCHASING AND ACQUISITION

CV(LOCAL): FACILITIES CONSTRUCTION

DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES

**A motion was made by John McStravick and seconded by Lee McLeod.
The motion carried unanimously.**

Y. Revise the following policies as recommended by TASB Policy Service in Update 117 with further revisions: (Priority 7)

CH(LOCAL): PURCHASING AND ACQUISITION

DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES

**A motion was made by John McStravick and seconded by Justin Unser.
The motion carried unanimously.**

5. **RESIGNATIONS AND RETIREMENTS**

6. **ENROLLMENT REPORT**

7. **FINANCE**

8. **CONSTRUCTION UPDATE**

9. **CLOSED MEETING (if necessary)**

10. **RESUME IN OPEN SESSION**

11. **BOARD COMMENTS**

Any Board Member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any student, staff, or Board Member and may not be discussed or deliberated upon at this meeting.

12. **ADJOURNMENT**

A motion was made by Kathy Handler and seconded by Justin Unser to adjourn the meeting at 6:44 PM.

The motion carried unanimously.



Matt Schiel, President
Board of Trustees
Tomball Independent School District



Lee McLeod, Secretary
Board of Trustees
Tomball Independent School District