

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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A Regular Meeting of the Board of Trustees of Tomball ISD was held August 12, 2021, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

*If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.*

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. **OPENING**

#### A. Call to Order

**President Schiel called the meeting to order at 5:33 PM and there was a roll call of the Board Members present and duly notes that a quorum was present. The meeting tonight is being recorded in accordance with Gov't Code 551.128(b-1)–(b-6).**

Matt Schiel, President  
Kathy Handler, Vice President  
Lee McLeod, Secretary  
John E. McStravick, Assistant Secretary  
Mark Lewandowski, Trustee  
Michael Pratt, Trustee  
Justin Unser, Trustee

Board Member Absent:

Cabinet Present:  
Dr. Martha Salazar-Zamora, Superintendent  
Dr. Jeff McCanna, Chief of Human Talent  
Jim Ross, Chief Financial Officer  
Dr. Amy Schindewolf, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Office  
Janice Tadlock, Reporting Secretary

## Opening Remarks

**The Opening Remarks were given by Lee McLeod.**

## Pledges

**The Pledges were recited by Mark Lewandowski.**

## Mission Statement

**The Mission Statement was recited by Justin Unser.**

### **2. PUBLIC COMMENT ON AGENDA ITEMS**

The Board of Trustees will hear public comments on agenda items at all open meetings in accordance with Texas Government Code Section 551.007. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

**April Daughtery – Student Handbook**

**Janice Waggoner – Student Code of Conduct**

### **3. PUBLIC COMMENT ON NON-AGENDA ITEMS**

A Tomball ISD employee, resident, student, student's guardian, taxpayer, vendor or potential vendor shall have an opportunity to address the Board of Trustees on topics relevant to District business. You must register by completing a form in person at the Tomball ISD Administration Building, 310 S. Cherry Street, Tomball, TX 77375 between 8:00 AM and 1:00 PM on the day of the scheduled open Board meeting.

**Christopher Phipps - parent communication regarding positive COVID cases**

**April Daughtery – Masks**

**Eloise Masciola – Masks**

**Rebecca Masciola – Masks**

**Dr. Pavan Thanguau – Masks**

**Dr. Amrita Singh – Masks**

**Janice Waggoner – Masks**

**Maria Maciel - Masks**

### **4. CONSENT AGENDA**

A. Approve the minutes of the Tomball ISD workshop meeting held on June 14, 2021.

B. Approve the minutes of the Tomball ISD special meeting held on June 14, 2021.

C. Approve the minutes of the Tomball ISD regular meeting held on June 15, 2021.

D. Approve the minutes of the Tomball ISD closed meeting held on June 15, 2021.

E. Approve the minutes of the Tomball ISD special meeting held on July 20, 2021.

F. Approve the Tomball ISD check register for the months of June 2021 and July 2021.

G. Approve budget amendments and revised projected balances for major funds.

H. Donations

In accordance with BAA (Legal) the Board has the authority to receive bequests and donations or other moneys or funds coming legally into its hands in the name of the District. Education Code 11.151(a).

1. Accept a donation from Creekview Elementary PTO to Creekview Elementary School in the amount of \$38,970 to purchase bike racks, shade structures, subscriptions and educational materials.
  2. Accept a donation from ICI Construction, Inc. to Tomball Independent School District in the amount of \$10,000 for the purchase of school supplies for under privileged students.
  3. Accept a donation from NoVo Foundation in the amount of \$7,500 to support the Outdoor Gardening Club at Tomball High School.
  4. Accept a donation from Canyon Point Elementary School PTO to Canyon Point Elementary School in the amount of \$10,000 to purchase Chromebook Cart for the library.
- I. Approve the employment of a professional to work under a Probationary Contract, Probationary Dual Assignment Contract, One-year Term Contract, One-year Term Dual Assignment Contract, One-year Contract, Multi-year Term Contract, for the 2021-2022 School Year at the Tomball ISD Salary Schedule, subject to assignment. **A motion was made by Mark Lewandowski and seconded by Lee McLeod to approve the consent agenda.**  
**The motion carried unanimously.**

## 5. CONSIDERED AGENDA

- A. Approve contract with Apex Learning in the amount of \$87,660 using local funds. (Priority 1)  
**A motion was made by John McStravick and seconded by Lee McLeod.**  
**The motion carried unanimously.**
- B. Approve contract with Frontline Technologies in the amount of \$61,667.07 using Strategic Plan Funds. (Priority 1)  
**A motion was made by Kathy Handler and seconded by Lee McLeod.**  
**The motion carried unanimously.**
- C. Approve \$1,500,000 to be released from Strategic Plan restricted funds for the 2021-2022 school year.(Priority 7)  
**A motion was made by Michael Pratt and seconded by Justin Unser.**  
**The motion carried unanimously.**
- D. Approve the 2021-2022 Memorandum of Understanding between Tomball ISD and the Harris County Juvenile Justice Alternative Education Program (JJAEP). (Priority 3)  
**A motion was made by John McStravick and seconded by Mark Lewandowski.**  
**The motion carried unanimously.**
- E. Approve the 2021-2022 Memorandum of Understanding between Tomball ISD and the Montgomery County Juvenile Justice Alternative Education Program (JJAEP). (Priority 3)  
**A motion was made by Michael Pratt and seconded by Lee McLeod.**  
**The motion carried unanimously.**

- F. Adopt a resolution identifying the hazardous routes that exist within two (2) miles of district campuses. (Priority 3)  
**A motion was made by Kathy Handler and seconded by Mark Lewandowski.  
The motion carried unanimously.**
- G. Approve the Student Code of Conduct for 2021-2022 and affirm the revisions to the Student Handbook and the Tomball ISD Digital Resources Acceptable Use and Internet Safety Policy. (Priority 3)  
**A motion was made by Kathy Handler and seconded by Justin Unser.  
The motion carried unanimously.**
- H. Adopt a resolution regarding ESSER III and Policy CB(LOCAL), State and Federal Revenue Sources. (Priority 2)  
**A motion was made by John McStravick and seconded by Kathy Handler.  
The motion carried unanimously.**
- I. Revise the following policy as recommended by the Tomball ISD Student Health Advisory Council (SHAC): FFA(LOCAL): Student Welfare - Wellness And Health Services (Priority 3)  
**A motion was made by Mark Lewandowski and seconded by Lee McLeod.  
The motion carried unanimously.**
- J. Approve the Order Calling School Building Bond Election. (Priority 7)  
**A motion was made by Justin Unser and seconded by Michael Pratt.  
The motion carried unanimously.**
- K. Approve authorizing the Superintendent to enter into a Joint Election Agreement with Harris County for the November 2, 2021 bond election. (Priority 7)  
**A motion was made by Robert McStravick and seconded by Michael Pratt.  
The motion carried unanimously.**
- L. Approve authorizing the Superintendent to enter into a Joint Election Agreement with Montgomery County for the November 2, 2021 bond election. (Priority 7)  
**A motion was made by Lee McLeod and seconded by Justin Unser.  
The motion carried unanimously.**
- M. Approve the Tomball ISD Stadium Scoreboard Title Partnership Agreement between Tomball ISD and Fred Haas. (Priority 7)  
**A motion was made by Kathy Handler and seconded by Justin Unser.  
The motion carried unanimously.**
- N. Approve Resolution for the release of fund balances from committed for future construction projects. (Priority 7)  
**A motion was made by Mark Lewandowski and seconded by Lee McLeod.  
The motion carried unanimously.**

- O. Approve the purchase of all facilities located on the 70.45 acre BJ Services complex for \$39.5 million plus closing costs using reserve funds available in the General Fund. (Priority 7)  
**A motion was made by Kathy Handler and seconded by John McStravick**  
**The motion carried unanimously.**
- P. For the 2021-2022 school year, we delegate the contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the Superintendent, solely for the purpose of obligating the District under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the Commissioner of Education as authorized under TEC, 49.006. This includes approval of the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding). (Priority 7)  
**A motion was made by Mark Lewandowski and seconded by Kathy Handler.**  
**The motion carried unanimously.**
- Q. Take action to approve a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP pursuant to Section 6.30 of the Tax Code, said contract being for the collection of delinquent government receivables owed to Tomball Independent School District and notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code.(Priority 7)  
**A motion was made by Lee McLeod and seconded by John McStravick.**  
**The motion carried unanimously.**
- R. Approve the purchase of utility vehicles for Maintenance, Custodial and Technology Departments from Caldwell Country Chevrolet in the amount of \$201,635 payable with general fund. (Priority 7)  
**A motion was made by Michael Pratt and seconded by Kathy Handler.**  
**The motion carried unanimously.**
- S. Award RFP 923-21/23 Grounds Maintenance to Spring Nursery & Landscape, Inc. for cost of \$341,444.00 in Year 1 and \$356,704.00 in Years 2 and 3. The term of this proposal will be from September 1, 2021 through June 30, 2022, with automatic renewals for an additional two years. (Priority 7)  
**A motion was made by John McStravick and seconded by Lee McLeod.**  
**The motion carried unanimously.**
- T. Award RFP 922-21/23 Specialty Items to multiple vendors. The term of this proposal will be from September 1, 2021 through June 30, 2022, with automatic renewals for an additional two years. (Priority 7)  
**A motion was made by Justin Unser and seconded by Michael Pratt.**  
**The motion carried unanimously.**
- U. Award RFP 924-21/23 Vehicle, Bus and Motorized Equipment Repair Services, Parts and Supplies to multiple vendors. The term of this proposal will be from September 1, 2021 through June 30, 2022, with automatic renewals for an additional two years. (Priority 7)

**A motion was made by Kathy Handler and seconded by Lee McLeod.  
The motion carried unanimously.**

- V. Award RFP 922-21/23 Fine Arts to multiple vendors. The term of this proposal will be from September 1, 2021 through June 30, 2022, with automatic renewals for an additional two years. (Priority 7)

**A motion was made by Michael Pratt and seconded by John McStravick.  
The motion carried unanimously.**

- W. Approve the purchase of five new buses for Tomball ISD Logistics & Transportation Department from Longhorn Bus Sales LLC in the amount of \$601,665 utilizing grant funds from the Galveston-Houston Area Council. (Priority 7)

**A motion was made by John McStravick and seconded by Michael Pratt.  
The motion carried unanimously.**

- X. Approve the endorsement of Friendswood ISD President Tony Hopkins to serve for another term on the Texas Association of School Boards (TASB) Board of Directors representing Region 4, Position 4C. (Priority 8)

**A motion was made by Mark Lewandowski and seconded by Kathy Handler.  
The motion carried unanimously.**

- Y. Approve the endorsement of Alief ISD Trustee Dr. Darlene Breaux to be nominated for the vacant position on the Texas Association of School Boards (TASB) Board of Directors representing Region 4, Position 4B. (Priority 8)

**A motion was made by Kathy Handler and seconded by Justin Unser.  
The motion carried unanimously.**

- Z. Approve the endorsement of Klein ISD Trustee Georgan Reitmeier to serve for another term on the Texas Association of School Boards (TASB) Board of Directors representing Region 4, Position 4A. (Priority 8)

**A motion was made by Mark Lewandowski and seconded by Lee McLeod.  
The motion carried unanimously.**

- AA. Designate a delegate and alternate to serve on the TASB 2021 Delegate Assembly. (Priority 6)

**A motion was made by President Schiel to designate Lee McLeod as Delegate and Michael Pratt as Alternate Delegate.  
The motion carried unanimously.**

- BB. Approve the Superintendent's Salary and Benefits for 2021-2022 and the extension of the Superintendent's Contract. (Priority 6)

**A motion was made by Michael Pratt and seconded by John McStravick to amend the Superintendent's contract by extending it one additional year to June 30, 2026 and in accordance with the proposed amendments.  
The motion carried unanimously.**

6. **RESIGNATIONS AND RETIREMENTS**

7. **FINANCE/TAX REPORTS**

8. **CONSTRUCTION UPDATE**

9. **BOARD COMMENTS**

Any Board Member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any student, staff, or Board Member and may not be discussed or deliberated upon at this meeting.


10. **ADJOURNMENT**

**A motion was made by Justin Unser and seconded by Kathy Handler to adjourn the meeting at 6:47PM.**

**The motion carried unanimously.**

**PRIORITIES**

1. Future-Ready Learners
2. Responsive and Personalized Learning
3. Social, Emotional, and Safety Welfare of the Whole Child
4. Technology and Digital Learning
5. Family and Community Alliance
6. Quality Staffing and Professional Learning
7. Finance and Facilities
8. Communication and Marketing

  
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Matt Schiel, President  
Board of Trustees  
Tomball Independent School District

  
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Lee McLeod, Secretary  
Board of Trustees  
Tomball Independent School District