

# Minutes of Special Meeting

## The Board of Trustees Tomball ISD

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A Special Meeting of the Board of Trustees of Tomball ISD was held Monday, March 30, 2020, beginning at 11:30 AM via teleconference call.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. **CALL TO ORDER**

President Pratt called the meeting to order at 11:36 AM and did a roll call of the Board Members present and duly noted that a quorum was present. The meeting was audio recorded.

Michael Pratt, President

Matt Schiel, Vice President

Kathy Handler, Secretary

Lee McLeod, Assistant Secretary

Mark Lewandowski, Trustee

John E. McStravick, Trustee

Justin Unser, Trustee

Board Member Absent:

None

Cabinet Present:

Dr. Martha Salazar-Zamora, Superintendent

Jeff McCanna, Chief of Human Talent

Jim Ross, Chief Financial Officer

Dr. Amy Schindewolf, Chief Academic Officer

Dr. Steven Gutierrez, Chief Operating Officer

Rita Beisert, Reporting Secretary

President Pratt read the following statement:

Consistent with the Texas Open Meetings Act adjustments on March 16, 2020 due to Coronavirus (COVID-19) pandemic, the Governor of Texas has suspended multiple provisions of the Texas Open Meetings Act that enables governing boards of governmental bodies to meet wholly by telephone conference call. While the Tomball ISD Board prefers to meet face-to-face, this Tomball ISD Board Special Meeting will occur via telephone conference call to limit the traditional face-to-face

meeting and to also promote social distancing due to the Coronavirus (COVID-19). The Tomball ISD Board as always complies with the Texas Open Meetings Act and has enabled members of the Public to always observe but in this case will enable the community to listen to the Special Meeting by following the instructions above.

**2. REPORT**

Dr. Martha Salazar-Zamora, Superintendent, gave an update on Emergency Responses and Procedures due to COVID-19 including graduation, attendance, remote learning, distribution of laptops to students, food distribution, nurse protocol, construction update, and social and emotional needs.

**3. CLOSED MEETING** – The Board did not go into a closed meeting.

**4. ACTION ITEM**

A. Motion was made by Lewandowski and seconded by McStravick to adopt a resolution regarding school closure due to spread of coronavirus (COVID19) and transition to virtual student instruction.

YEAS            Motion carried unanimously

**5. BOARD COMMENTS**

Board Members had the opportunity to make comments during this portion of the agenda without prior posting being required.

**6. ADJOURNMENT**

Motion was made by McStravick and seconded by McLeod to adjourn the meeting at 12:25 PM.

YEAS            Motion carried unanimously

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Michael Pratt, President  
Board of Trustees  
Tomball Independent School District

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Kathy Handler, Secretary  
Board of Trustees  
Tomball Independent School District

These minutes were approved at the Regular Board Meeting held on April 13, 2020.