

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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A Regular Meeting of the Board of Trustees of Tomball ISD will be held June 9, 2020, beginning at 5:33 PM via Zoom Video Meeting or teleconference call. In order to participate in this Regular Meeting, you may click on the following link:

<https://us02web.zoom.us/j/81884333361?pwd=T1JEMjYzczdYeld1b3MrSEZFbjJ4Zz09>

Meeting ID: 818 8433 3361

Password: 7i43ZY

Dial by your location

+1 346 248 7799 US (Houston)

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 818 8433 3361

Password: 362850

Consistent with the Texas Open Meetings Act adjustments on March 16, 2020 due to Coronavirus (COVID-19) pandemic, the Governor of Texas has suspended multiple provisions of the Texas Open Meetings Act that enables governing boards of governmental bodies to meet wholly by telephone conference call. While the Tomball ISD Board prefers to meet face-to-face, this Tomball ISD Board Regular Meeting will occur via telephone conference call to limit the traditional face-to-face meeting and to also promote social distancing due to the Coronavirus (COVID-19). The Tomball ISD Board as always complies with the Texas Open Meetings Act and has enabled members of the Public to always observe but in this case will enable the community to listen to the Regular Meeting by following the instructions above.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. OPENING

#### A. Call to Order

President Pratt calls the meeting to order at 5:33 PM and does a roll call of the Board Members present and duly notes that a quorum was present. The meeting tonight is being recorded in accordance with Gov't Code 551.128(b-1)–(b-6).

Michael Pratt, President

Matt Schiel, Vice President

Kathy Handler, Secretary

Lee McLeod, Assistant Secretary

Mark Lewandowski, Trustee

John E. McStravick, Trustee

Justin Unser, Trustee

Board Member Absent:

None

**Cabinet Present:**

Dr. Martha Salazar-Zamora, Superintendent  
Jeff McCanna, Chief of Human Talent  
Jim Ross, Chief Financial Officer  
Dr. Amy Schindewolf, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Officer  
Rita Beisert, Reporting Secretary

President Pratt read the following statement:

Consistent with the Texas Open Meetings Act adjustments on March 16, 2020 due to Coronavirus (COVID-19) pandemic, the Governor of Texas has suspended multiple provisions of the Texas Open Meetings Act that enables governing boards of governmental bodies to meet wholly by telephone conference call. While the Tomball ISD Board prefers to meet face-to-face, this Tomball ISD Board Regular Meeting will occur via telephone conference call to limit the traditional face-to-face meeting and to also promote social distancing due to the Coronavirus (COVID-19). The Tomball ISD Board as always complies with the Texas Open Meetings Act and has enabled members of the Public to always observe but in this case will enable the community to listen to the Regular Meeting by following the instructions above.

**B. Opening Remarks**

The Opening Remarks were given by Lee McLeod.

**C. Pledges**

The Pledges were recited by Justin Unser.

**D. Mission Statement**

The Mission Statement was recited by John McStravick.

2. **PUBLIC COMMENT ON AGENDA ITEMS:** Due to the mandatory stay-at-home orders put in place by the governor of Texas, Tomball ISD is temporarily adjusting its procedures for individuals to sign up for public comment at a Board meeting. This adjustment will only be in effect during the time the district is closed but offering remote instruction. You must register by completing a form online <https://tomballisd.net/public-comments/> between 8:00 AM and 1:00 PM on June 9, 2020.
3. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** A Tomball ISD employee, resident, student, student’s guardian, taxpayer, vendor or potential vendor shall have an opportunity to address the Board of Trustees on topics relevant to District business. Due to the mandatory stay-at-home orders put in place by the governor of Texas, Tomball ISD is temporarily adjusting its procedures for individuals to sign up for public comment at a Board meeting. This adjustment will only be in effect during the time the district is closed but offering remote instruction. You must register by completing a form online <https://tomballisd.net/public-comments/> between 8:00 AM and 1:00 PM on June 9, 2020. The following people registered to speak:  
Lawrence Taylor – Distance vs. In-class Learning  
Brian Herington – 2021 School Year options, hybrid model and how will IEP’s be implemented.
4. **CONSENT AGENDA**
  - A. Approve the minutes of the workshop meeting held on May 11, 2020.
  - B. Approve the minutes of the regular meeting held on May 12, 2020.

C. Approve the check register for May 2020.

D. Donations

In accordance with BAA (Legal) the Board has the authority to receive bequests and donations or other moneys or funds coming legally into its hands in the name of the District. Education Code 11.151(a).

1. Approve a donation of \$10,062 from Creekside Forest Elementary PTO to Creekside Forest Elementary School for shade structures.
2. Approve a donation of \$18,500 from Creekside Forest Elementary PTO to Creekside Forest Elementary School for reading materials and facility improvements.
3. Approve a donation of \$78,000 from Creekside Forest Elementary PTO to Creekside Forest Elementary School for school improvements and student enrichment.
4. Approve a donation of \$12,255.67 from Decker Prairie PTO to Decker Prairie Elementary School to purchase playground equipment.
5. Approve a donation of \$15,894 from Oakcrest Intermediate PTO to Oakcrest Intermediate School to purchase a marquee.
6. Approve a donation of \$48,000 from Timber Creek Elementary PTO to Timber Creek Elementary School to purchase online subscription renewals and technology updates.
7. Approve a donation of \$96,500 from the Tomball Memorial Athletic Booster Club to Tomball Memorial High School Athletics to purchase equipment, supplies and athlete travel.

E. Approve the employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2020-2021 School Year at the Tomball ISD Salary Schedule, subject to assignment.

Motion was made by Lewandowski and seconded by McLeod to approve the consent agenda. McStravick states "In respect of my vote on the consent agenda, I am specifically abstaining from any matter regarding Karczewski, Bradshaw & Spalding.

YEAS            Motion carried unanimously

**5. CONSIDERED AGENDA**

A. The Chair made a motion and McStravick seconded to name Michael Pratt as the delegate and Matt Schiel as the alternate to serve on the TASB 2020 Delegate Assembly.

YEAS            Motion carried unanimously

B. Motion was made by Handler and seconded by Unser to approve purchase of 2532 HP x360 11" G3 Chromebooks to replace existing Samsung Chromebooks in the amount of \$661,788.84 to be funded through 2017 Bond funds. (Priorities 4 & 7)

YEAS            Motion carried unanimously

C. Motion was made Schiel and seconded by McStravick to approve requests to the Texas Commissioner of Education for waivers and exemptions allowed under Texas Education Code Sec. 7.056 WAIVERS AND EXEMPTIONS. A school campus or district may apply to the commissioner for a waiver of a requirement, restriction, or prohibition imposed by the code or rule of the board or commissioner. (Priorities 1-7)

A waiver granted under this section is effective for the period stated in the application, which may not exceed three years. A school campus or district for which a requirement, restriction,

or prohibition is waived under this section for a period of three years may receive an exemption from the requirement, restriction, or prohibition at the end of that period if the campus or district has fulfilled the achievement objectives states in the application. The exemption remains in effect until the commissioner determines that achievement levels have declined.

Tomball ISD is seeking approval for the waivers listed below with details in the attached document:

Applying to the 2019-2020 School Year:

Missed School Days

Instructional Continuity Plan: Attestation of Off-Campus Programs Approved for Purposes of Average Daily Attendance

Graduation Requirement: Cardiopulmonary Resuscitation (CPR) Instruction

Instructional Materials Inventory Requirement

Beginning with the 2020-2021 School Year:

Staff Development

Reading Diagnostic Instruments

Annual Financial Report (AFR) Due Date

Out-of-District Transportation Inter-local Agreement Requirement (TEC 34.007)

Automatic Waivers applicable to 2019-2020 due to circumstances related to the COVID-19 Pandemic Emergency (These waivers do not require application to TEA):

Educator Preparation Program Coursework Requirement and Accountability

Educator Preparation and Certification

Federal Grant Requirements

Minimum Attendance (90% Rule)

School Board Member Training

State Academic Assessment Requirements

FitnessGram Assessment and Reporting

College Preparation Assessment

Gifted and Talented Identification

2019-20 Statewide Assessment, Accountability and Reporting Requirements (ESEA as amended by ESSA)

Regulatory Suspensions to Facilitate Services to Dyslexia Therapy Clients

Regulatory Suspension to Facilitate Services to Speech Language Pathologist and Audiologist Clients

Required License to Operate a Child-care Facility

YEAS            Motion carried unanimously

D. Motion was made by Lewandowski and seconded by Handler to approve the updated 2020-2021 Salary and Benefits Book that was previously approved at the May Board meeting. (Priorities 6 & 7)

YEAS            Motion carried unanimously

E. Motion was made by McStravick and seconded by McLeod to approve the Memorandum of Understanding between Tomball ISD and the Harris County Juvenile Justice Alternative Education Program (JJAEP) for the school year 2020-2021. (Priority 3)

YEAS            Motion carried unanimously

- F. Motion was made by McStravick and seconded by Handler to deny the taxpayer hearing request for acct #1370430010018 to waive the penalty of \$108.85 and the interest of \$40.81 for a total amount of \$149.66. (Priority 6)  
YEAS            Motion carried unanimously
- G. Motion was made by Handler and seconded by McStravick to approve Qannection.com Statement of Work and Tomball ISD Contract for a total cost of \$325,000 to be funded from Strategic Plan 2025 for the following years/projects. (Priorities 3)  
Project Initiative Deployment/Academic Year  
1. Disciplinary Alternative Education Program 2020 – 2021 \$65,000  
2. Threat Assessment/Suicide Reporting 2021 – 2022 \$65,000  
3. Response to Intervention 2022 – 2023 \$65,000  
4. Section 504 2024 – 2025 \$65,000  
5. System Optimizations, Analytics and Integrations 2025 – 2026 \$65,000  
YEAS            Motion carried unanimously
- H. Motion was made by Unser and seconded by McStravick to approve the Naviance contract for four years (2020-2024) in the amount of \$235,537.06 to be funded out of the general fund and paid on a yearly basis. (Priority 6)  
Schools that will receive services are:  
Tomball High School  
Tomball Memorial High School  
Tomball Star Academy  
Creekside Park Junior High School  
Tomball Junior High School  
Willow Wood Junior High School  
YEAS            Motion carried unanimously
- I. Motion was made by Schiel and seconded by McStravick to approve the contract with Great Expectations for the 2020-2021 school year that includes the on boarding of new campuses and support of existing campuses in the amount of \$201,875.00 to be funded through Strategic Plan 2025.  
YEAS            Motion carried unanimously
- J. Motion was made by McLeod and seconded by Schiel to approve the procedure form for online athletic pre-participation forms in regards to athletic physicals. (Priority 3)  
YEAS            Motion carried unanimously
- K. Motion was made by Handler and seconded by McStravick to authorize the Superintendent to enter into negotiations with Daktronics for the construction and installation of the Tomball ISD District Stadium Scoreboard for a cost of \$1,260,209. Costs to be paid from General fund balance. (Priority 7)  
YEAS            Motion carried unanimously
- L. Motion was made by McStravick and seconded by Lewandowski to authorize the Superintendent to purchase wetlands credits for mitigation related to the Elmer and Dorothy Beckendorf Educational Complex for a cost of \$1,293,000. Costs to be paid with Bond 2017 proceeds. (Priority 7)  
YEAS            Motion carried unanimously
- M. Motion was made by Lewandowski and seconded by McLeod to adopt the 2020-2021 Budget in the amounts proposed by fund and function for the General Fund, Food Service Fund, and Debt Service Fund. (Priority 7)  
YEAS            Motion carried unanimously

- N. Motion was made by McStravick and seconded by Lewandowski to approve the Order Providing for the Conversion to a Term Rate of the Tomball Independent School District Variable Rate Unlimited Tax School Building Bonds, Series 2014B-1; Authorizing and Ratifying Certain Actions of Pricing Officers of the District with regards to such Conversion; Amending the Continuing Disclosure Obligation; and Enacting Other Provisions Relating Thereto. (Priority 7)  
YEAS            Motion carried unanimously
- O. Motion was made by Handler and seconded by McStravick to approve an Order Authorizing the Issuance, Sale and Delivery of Tomball Independent School District Unlimited Tax Refunding Bonds, Series 2020A, Setting Certain Parameters for the Bonds; Authorizing a Pricing Officer to Approve the Terms Thereof; Levying a Tax and Providing for the Security and Payment of Such Bonds; and Enacting Other Provisions Relating Thereto. (Priority 7)  
YEAS            Motion carried unanimously
- P. Motion was made by McLeod and seconded by Lewandowski to approve a Right-of-Way easement for Harris County Traffic at Cypress Rosehill Road and the entrance to the Elmer and Dorothy Beckendorf Educational Complex. Surveying costs will be paid with Bond 2017 funds. (Priority 7)  
YEAS            Motion carried unanimously

**6. RESIGNATIONS/RETIREMENT**

**7. PROBATIONARY CONTRACTS FOR NEW TEACHERS**

**8. ENROLLMENT REPORT FOR MAY 2020**

**9. FINANCE AND TAX REPORTS**

**10. CONSTRUCTION UPDATE**

**11. CLOSED MEETING** – There was not a closed meeting.

**12. BOARD COMMENTS** Board Members had the opportunity to make comments during this portion of the agenda without prior posting being required.

**13. ADJOURNMENT**

Motion was made by Schiel, and Lewandowski and seconded by McStravick to adjourn the meeting at 6:59 PM.

YEAS            Motion carried unanimously

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Michael Pratt, President  
Board of Trustees  
Tomball Independent School District

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Kathy Handler, Secretary  
Board of Trustees  
Tomball Independent School District

**These minutes were approved at the Regular Board Meeting held on August 11, 2020.**