

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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A Regular Meeting of the Board of Trustees of Tomball ISD will be held April 13, 2020, beginning at 7:17 PM via telephone conference call. In order to participate in this Regular Meeting, you may call in by dialing 346 248 7799 US (Houston) OR 888 475 4499 US Toll-free OR 877 853 5257 US Toll-free and when prompted please enter the Meeting ID 788 734 0925#. Consistent with the Texas Open Meetings Act adjustments on March 16, 2020 due to Coronavirus (COVID-19) pandemic, the Governor of Texas has suspended multiple provisions of the Texas Open Meetings Act that enables governing boards of governmental bodies to meet wholly by telephone conference call. While the Tomball ISD Board prefers to meet face-to-face, this Tomball ISD Board Regular Meeting will occur via telephone conference call to limit the traditional face-to-face meeting and to also promote social distancing due to the Coronavirus (COVID-19). The Tomball ISD Board as always complies with the Texas Open Meetings Act and has enabled members of the Public to always observe but in this case will enable the community to listen to the Regular Meeting by following the instructions above.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. OPENING

- A. CALL TO ORDER President Pratt called the meeting to order at 7:17 PM and did a roll call of the Board Members present and duly noted that a quorum was present. The meeting tonight was recorded in accordance with Gov't Code 551.128(b-1)–(b-6).

Michael Pratt, President  
Matt Schiel, Vice President  
Kathy Handler, Secretary  
Lee McLeod, Assistant Secretary  
Mark Lewandowski, Trustee  
John E. McStravick, Trustee  
Justin Unser, Trustee

Board Member Absent:  
None

Cabinet Present:  
Dr. Martha Salazar-Zamora, Superintendent  
Jeff McCanna, Chief of Human Talent  
Jim Ross, Chief Financial Officer

Dr. Amy Schindewolf, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Officer  
Rita Beisert, Reporting Secretary

President Pratt read the following statement:

Consistent with the Texas Open Meetings Act adjustments on March 16, 2020 due to Coronavirus (COVID-19) pandemic, the Governor of Texas has suspended multiple provisions of the Texas Open Meetings Act that enables governing boards of governmental bodies to meet wholly by telephone conference call. While the Tomball ISD Board prefers to meet face-to-face, this Tomball ISD Board Regular Meeting will occur via telephone conference call to limit the traditional face-to-face meeting and to also promote social distancing due to the Coronavirus (COVID-19). The Tomball ISD Board as always complies with the Texas Open Meetings Act and has enabled members of the Public to always observe but in this case will enable the community to listen to the Regular Meeting by following the instructions above.

B. Opening Remarks

The Opening Remarks were given by Lee McLeod.

C. Pledges

The Pledges were recited by Mark Lewandowski.

D. Mission Statement

The Mission Statement was recited by Kathy Handler.

**2. PUBLIC COMMENT ON AGENDA ITEMS:**

Due to the mandatory stay-at-home orders put in place by the governor of Texas, Tomball ISD is temporarily adjusting its procedures for individuals to sign up for public comment at a Board meeting. This adjustment will only be in effect during the time the district is closed but offering remote instruction. You must register by completing a form online <https://tomballisd.net/public-comments/> between 8:00 AM and 1:00 PM on April 13, 2020. No one registered to sign up.

- 3. PUBLIC COMMENT ON NON-AGENDA ITEMS:** A Tomball ISD employee, resident, student, student's guardian, taxpayer, vendor or potential vendor shall have an opportunity to address the Board of Trustees on topics relevant to District business. Due to the mandatory stay-at-home orders put in place by the governor of Texas, Tomball ISD is temporarily adjusting its procedures for individuals to sign up for public comment at a Board meeting. This adjustment will only be in effect during the time the district is closed but offering remote instruction. You must register by completing a form online <https://tomballisd.net/public-comments/> between 8:00 AM and 1:00 PM on April 13, 2020. No one registered to sign up.

**4. CONSENT AGENDA**

- A. Approve the minutes of the workshop meeting held on March 2, 2020.
- B. Approve the minutes of the special meeting held on March 2, 2020.
- C. Approve the minutes of the regular meeting held on March 3, 2020.
- D. Approve the minutes of an emergency imminent threat meeting on March 13, 2020.

- E. Approve the minutes of the special meeting held on March 23, 2020.
- F. Approve the minutes of the special meeting held on March 30, 2020.
- G. Approve the check register for February & March, 2020.
- H. Approve budget amendments and revised projected balances for major funds.
- I. Donations  
In accordance with BAA (Legal) the Board has the authority to receive bequests and donations or other moneys or funds coming legally into its hands in the name of the District. Education Code 11.151(a).
  - 1. Approve a donation of \$19,127.30 from Tomball Education Foundation to fund eight innovative teaching grants for 2020-2021.

J. Employment

- 1. Approve the employment of professional personnel to work under a One-Year Contract, One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2019-2020 School Year at the Tomball ISD Salary Schedule, subject to assignment.

Motion was made by Handler and seconded by McLeod to approve the consent agenda.

McStravick states "In respect of my vote on the consent agenda, I am specifically abstaining from any matter regarding Karczewski, Bradshaw & Spalding.

YEAS                      Motion carried unanimously

**5. CONSIDERED AGENDA**

- A. Motion was made by McStravick and seconded by Lewandowski to approve the employment of professional personnel to work under a Probationary, One-Year Contract, Multi-Year Term Contract, and Extension of Multi-year Contracts for the 2020-2021 School Year at the Tomball ISD Salary Schedule, subject to assignment. (Priority 6)

Teachers  
Content Teachers  
Special Education Teachers  
Nurses  
Librarians  
Counselors  
Testing Coordinators  
Athletic Trainers  
LSSP  
Diagnosticians  
Physical Therapists  
Speech Pathologist  
Program Specialists  
Occupational Therapists

Orientation Mobility Specialist  
Adaptive Physical Therapy  
Certification Occupational Therapists

YEAS Motion carried unanimously

- B. Motion was made by Unser and seconded by Handler to approve the Instructional Materials Allotment and TEKS Certification, 2020-2021. (Priority 4)

YEAS Motion carried unanimously

- C. Motion was made by Schiel and seconded by Handler to approve the Frontline Education Renewal Contract for April 11, 2020 - April 10, 2021 in the amount of \$58,814.56 to be paid for with Strategic Plan 2025 funds. (Priority 2)

YEAS Motion carried unanimously

- D. Motion was made by McStravick and seconded by Unser to approve Solution Tree contract for professional development in the area of Professional Learning Communities. The total for the contract is \$78,000 and will be funded by Strategic Plan 2025.(Priorities 1, 2, 3 & 4)

YEAS Motion carried unanimously

- E. Motion was made by Unser and seconded by McLeod to approve the EcoRise Contract renewing 3-year contract for a total of \$125,500 to provide Project-Based Learning professional development to teachers and administrators will be funded by Strategic Plan 2025. (Summer 2020-Summer 2023). (Priorities 1, 2, 3 & 4)

YEAS Motion carried unanimously

- F. Motion was made by Unser and seconded by McStravick to approve the purchase of the SMART Tag system for a total of \$342,318 utilizing Buyboard Contract #579-19 to enhance safety and security for students who utilize bus transportation. Cost to be paid using Strategic Plan 2025 funds.

A motion to amend the main motion was made by McStravick and seconded by Lewandowski to add subject to review of the answers to the data security set of questions that was asked of the Board Members which the Superintendent will share back with the President.

The amendment passes unanimously.

The motion, as amended was as follows: to approve the purchase of the SMART Tag system for a total of \$342,318 utilizing Buyboard Contract #579-19 to enhance safety and security for students who utilize bus transportation subject to review of the answers to the data security set of questions that was asked of the Board Members which the Superintendent will share back with the President. Cost to be paid using Strategic Plan 2025 funds.

YEAS The amended motion carried unanimously

- G. Motion was made by McStravick and seconded by Handler to deny the taxpayer request for acct #1324260010013 to waive the penalty of \$202.05 and the interest of \$33.67 for a total amount of \$235.72. (Priority 6)

YEAS Motion carried unanimously

6. **RESIGNATIONS/RETIREMENTS**
7. **APPRAISAL MODIFICATION NOTIFICATION**
8. **ENROLLMENT REPORT FOR FEBRUARY AND MARCH 2020**
9. **FINANCE AND TAX REPORTS FOR FEBRUARY AND MARCH 2020**
10. **CONSTRUCTION UPDATE REPORT**
11. **CLOSED MEETING (if necessary)**
12. **BOARD COMMENTS**

Board Members had the opportunity to make comments during this portion of the agenda without prior posting being required.

13. **ADJOURNMENT**

Motion was made by McLeod and seconded by Handler to adjourn the meeting at 8:15 PM.  
YEAS            Motion carried unanimously

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Michael Pratt, President  
Board of Trustees  
Tomball Independent School District

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Kathy Handler, Secretary  
Board of Trustees  
Tomball Independent School District

These minutes were approved at the Regular Board Meeting held on May 12, 2020.