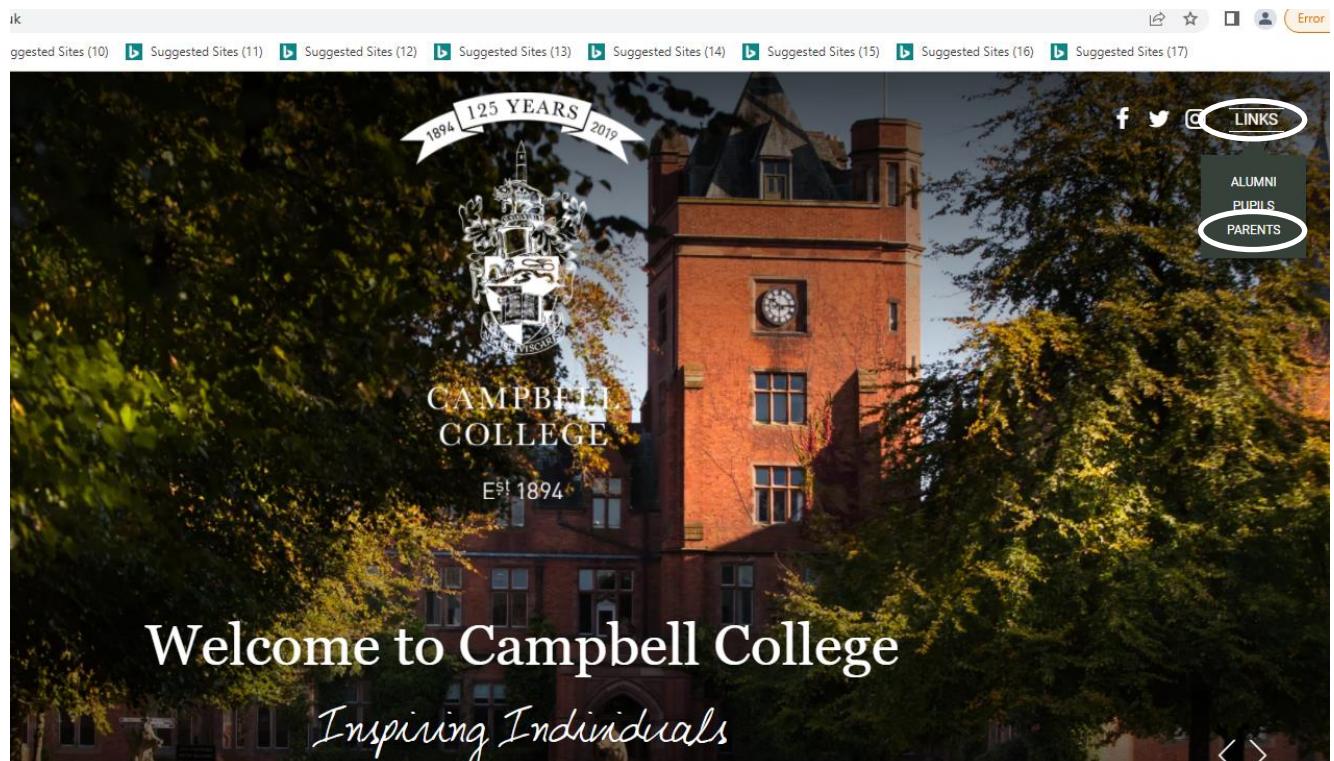


Activating Firefly Parent Portal

a. Go to: <https://campbell.fireflycloud.net> to access the Campbell Firefly site. (Alternatively, access this from the College website www.campbellcollege.co.uk by clicking on 'Links' and then 'Parents' at the top right of the home page, and then selecting View Firefly.)

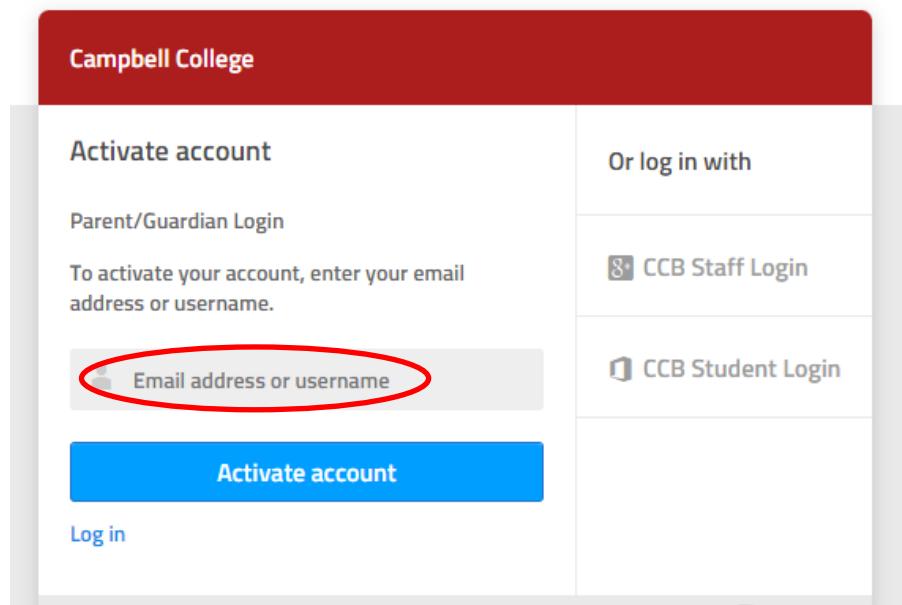


b. You will arrive at this page:

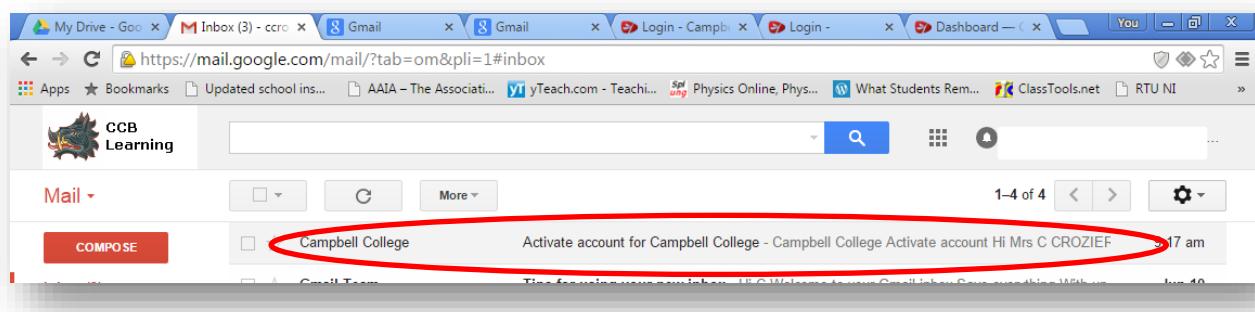
To activate your account, click on the option at the bottom of the page –
"New to Firefly? Activate your account."

c. Enter the email you have provided to the school and click 'Activate account'.
(The e-mail must be the same one that you provided to the school via the admission application and will be the same as the one you receive Parentmails on unless you have subsequently changed the latter. An e-mail will be sent to this e-mail account.)

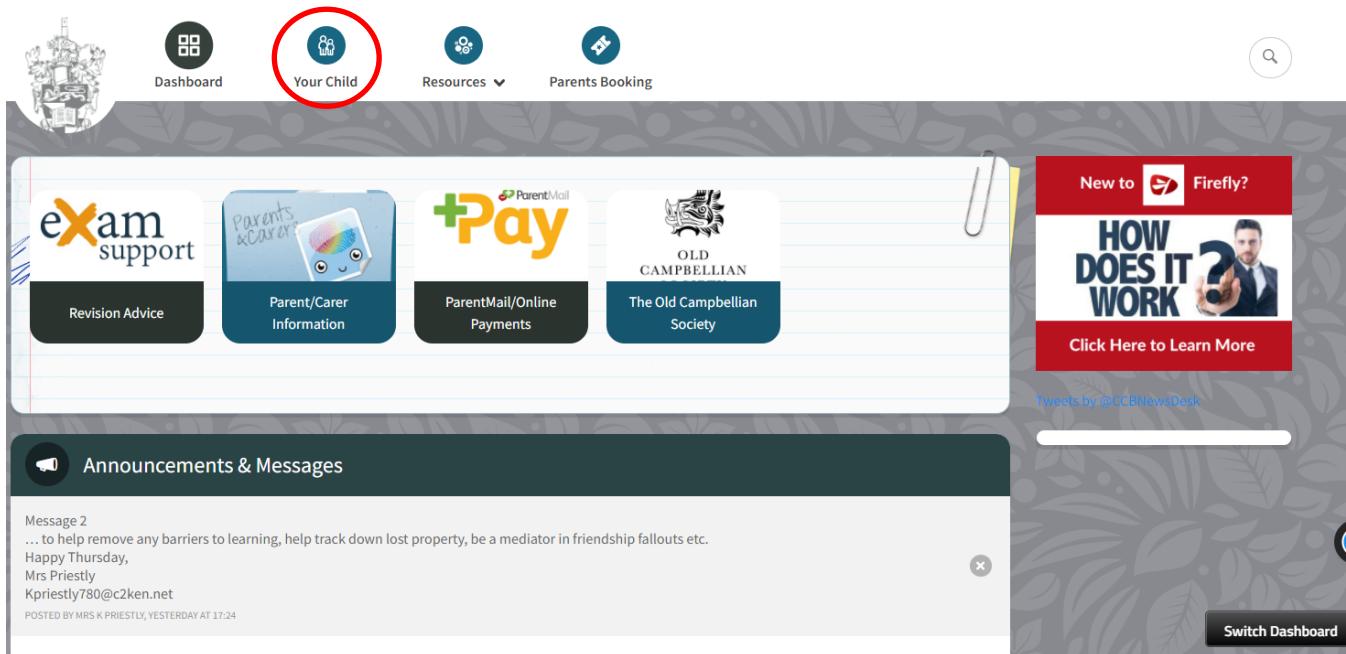
(It is possible for each parent to create their own individual *Parent Portal* account as long as you use separate e-mail addresses, both of which have been provided to school.)



d. Go to your e-mail account and click on the **Activate account** email that you should have received.



e. Make a *Firefly* password. Your account should then load as shown below.



The screenshot shows the Firefly Parent Dashboard. At the top, there are several icons: a school building (Dashboard), a person (Your Child, circled in red), a magnifying glass (Resources), and a money bag (Parents Booking). A search bar is on the far right. Below the top bar, there are four main modules: 'exam support' (Revision Advice), 'Parents & Carers' (Parent/Carer Information), 'ParentMail' (ParentMail/Online Payments), and 'The Old Campbellian Society'. A 'Switch Dashboard' button is in the bottom right corner. A message from 'Mrs Priestly' is displayed in the 'Announcements & Messages' section.

Message 2
... to help remove any barriers to learning, help track down lost property, be a mediator in friendship fallout etc.
Happy Thursday,
Mrs Priestly
Kpriestly780@c2ken.net
POSTED BY MRS K PRIESTLY, YESTERDAY AT 17:24

Switch Dashboard

f. That's it 😊

You can Click on the red "How Does it Work" button to find out more about how to use the site and about how to install the '*Firefly for Parents*' App on either Apple or Android. When you install the app for the first time, the school code you will need is 'campbell'.

To see your son's tasks, feedback, and information about his attendance and punctuality, click on 'Your Child' at the top of the Home Dashboard.

If you encounter technical difficulties with this process, please contact the College by e-mailing hmoffice@campbellcollege.co.uk and we will endeavour to provide support. Help videos and documents can also be viewed via the red 'How does it work' button.