

**MINUTES OF BON HOMME SCHOOL DISTRICT #04-2  
SCHOOL BOARD PROCEEDINGS  
September 14, 2022**

The Bon Homme School District's School Board met in regular session on Wednesday, September 14, 2022, at 6:00 p.m. at the Tyndall School, with the following members present:

Present: Ben Hellmann, Derrick Johnson, Amanda Larson, Raya Nagel, Mark Povondra, Ann Rohlfing, Angela Schnetzer

Officers and other persons present: Brad Peters, Superintendent/Secondary Principal; Gary Kortan, Business Manager; Dan Aaker, Elementary Principal; Zach Wevik, MS/HS Dean of Students; Matthew Aarstad, Technology Coordinator; Barbara Lindquist, Special Education Coordinator; Lisa Tolliver, PBIS/Title Coordinator; Melissa Bruna, High School English; Becky Tycz, B&H Publishing

President Ben Hellmann called the meeting to order at 6:00 p.m.

Larson led the Pledge of Allegiance.

**Item #30-2223-09** Motion by Johnson, seconded by Larson, to approve the agenda as amended.  
Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #31-2223-09** Motion by Povondra, seconded by Schnetzer, to approve the consent agenda as follows:  
A. Minutes of Bon Homme School District #04-2 School Board Proceedings of August 8, 2022  
B. Special Minutes of Bon Homme School District #04-2 School Board Proceedings of August 31, 2022  
C. Financial Report  
D. Open Enrollments  
E. Acknowledge Stephanie Duffek as an Assistant Coach for Wagner/Bon Homme Gymnastics  
F. Approve Jeani Merkwon, Deb Sternhagen, Lisa Stoebner as Concession Assistants  
Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**GENERAL FUND**

**SEPTEMBER PAYROLL-** First Savings Bank--**\$272,776.82**(1111 Elementary Programs-\$106,190.03; 1112 Summer School-\$200.00; 1121 MS Programs-\$22,787.50; 1131 HS Programs-\$40,304.92; 1273 Title Services-\$9,405.99; 2121 Guidance Services-\$8,328.75; 2213 In-Service Programs-\$5,459.30; 2222 Library Services-\$2,434.03; 2227 Computer Services-\$5,561.42; 2321 Office of the Superintendent-\$8,305.30; 2410 Office of the Principal-\$28,213.27; 2440 Title Program Admin-\$880.82; 2529 Business Office-\$6,089.61; 2549 Custodial Services-\$22,120.29; 6100 Male Extra Duty-\$1,441.38; 6200 Female Extra Duty-\$1,494.13; 6900 Co-Ed Extra Duty-\$3,560.08)

**SEPTEMBER BENEFITS--\$81,095.19**(Delta Dental-\$453.49; EFTPS-\$20,317.37; Flex 125-\$410.35; Health Equity-\$163.64; SDRS-\$16,229.14; Well Mark-\$43,521.20)

**SEPTEMBER GENERAL FUND CLAIMS--\$75,648.35**(A-OX WELDING SUPPLY, lease, \$799.95; ACCESS SYSTEMS LEASING, faxes, \$133.47; SAMANTHA ALTWINE, coaches' membership, \$61.80; AMAZON.COM, title supplies, \$308.67; AMPLIFY, dibels testing, \$311.00; ANDERSEN TELECOM, LLC, program phone, \$153.02; ASBSD, registration, \$820.00; AT&T MOBILITY, wireless fees, \$332.96; B&H PUBLISHING, publishing fees, \$3,088.52; B-J SCHOOL BUS, INC., routes, \$19,719.00; B-Y ELECTRIC, electricity, \$828.80; BCN TELECOM, INC., telephone, \$196.48; BERESFORD SCHOOL DISTRICT 61-2, cross country entry fees, \$75.00; BON HOMME SCHOOL DISTRICT 4-2, card services/officiating/memorial/supplies, \$3,346.01; BRIGHTARROW TECHNOLOGIES, INC., notification system, \$735.60; CASH-WA DISTRIBUTING, kitchen supplies, \$1,584.03; COMMONLIT INC., commonlit.org school, \$3,000.00; AMY COOPER, coaching class, \$35.00; CPI, workbooks, \$389.85; CULLIGAN, softener rent, \$102.00; DOUG'S FOOD CENTERS, custodial supplies, \$32.07; DUST-TEX SERVICE, cleaning services, \$336.64; ESTECH SYSTEMS INC., telephone, \$106.08; FORT RANDALL TELEPHONE CO., Tyndall telephone, \$708.69; GT AUTOBODY, caravan applique, \$243.65; KATE GALL, coaches membership, \$61.80; GOLDEN WEST TELECOM, Springfield telephone, \$156.14; GREGORY SCHOOL DIST 26-4, cross country/cheer entry fees, \$55.00; HAUFF MID-AMERICA SPORTS, volleyballs, \$727.60; JASON HEIN, coaches membership, \$61.80; HILLYARD, custodial supplies, \$1,317.46; HOLIDAY INN, lodging, \$450.00; INNOVATIVE OFFICE SOLUTIONS, LLC, school/office supplies, \$1,702.55; J&J LUMBER, shingles, \$72.07; JCL SOLUTIONS, custodial supplies, \$1,502.47; JW PEPPER & SON, INC., band music, \$315.00; JODY KAFKA, coaching class, \$70.00; NICOLE KAUL, coaching class, \$70.00; KOCH INSURANCE, trade vehicles, \$189.00; KORTAN SANITARY SERVICE, sanitation service, \$99.00; DELANIE LARSON, background check, \$43.25; BARBARA LINDQUIST, PBIS food/prizes, \$239.93; MCGRAW-HILL EDUCATION, textbooks,

\$836.52; MENARDS, custodial supplies, \$632.71; NAPA AUTO PARTS, wiper blades, \$35.36; DANA NELSON, cross country officials fee, \$225.00; NORTHWESTERN ENERGY, Springfield electricity, \$838.70; MEGAN PESEK, meal reimbursements, \$35.05; PIONEER MANUFACTURING COMPANY, football field paint, \$677.00; POWERS PORT-A-POT RENTAL & SERVICE, August rental, \$50.00; RAY'S MIDBELL MUSIC, instrumental supplies, \$140.92; REALLY GREAT READING COMPANY, LLC, launchpad for Pre-K, \$1,514.70; SCHOENFISH & CO., INC., annual report assist, \$800.00; KELLI SCHONEBAUM, gas refund, \$25.20; SCHOOL SPECIALTY, school/office supplies, \$7,354.35; SCOTLAND SCHOOL DISTRICT 4-3, cross country entry fees, \$30.00; SOUTH CENTRAL COOPERATIVE, CPI books, \$285.89; CITY OF SPRINGFIELD, sewer/water, \$101.53; TABOR COOP LUMBER, gas, \$290.01; TOWN OF TABOR, sewer/water, \$163.35; THE TRAINING ROOM, athletic supplies, \$1,568.99; TWIN CITY HARDWARE, materials to fix elementary door, \$1,547.24; TYNDALL ACE HARDWARE, supplies, \$1,116.73; CITY OF TYNDALL, electricity/water/sewer, \$10,056.79; WAGNER COMMUNITY SCHOOL, cross country entry fees, \$30.00; WILLIAMS SANITATION, sanitation service, \$310.00; WINNER SCHOOL DISTRICT 59-2, cheer entry fee/Impact Schools of SD dues, \$1,902.40; YANKTON JANITORIAL SUPPLY, INC., custodial supplies, \$423.55; YANKTON SCHOOL DISTRICT 63-3, cheer entry fee, \$75.00)

**TOTAL GENERAL FUND EXPENDITURES-\$429,520.36**

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**SEPTEMBER CAPITAL OUTLAY FUND CLAIMS--\$117,352.81**(ACCESS SYSTEMS LEASING, copies/printers, \$3,282.37; AMAZON.COM, shoe rack organizer, \$207.13; APPLE INC., iPads, \$7,559.00; BELSON OUTDOORS, rectangular picnic table, \$5,160.49; BON HOMME HUTTERISCHE COLONY, tables, \$3,200.00; CONNECTING POINT, activpanel/mobile stand, \$19,998.68; HOUGHTON-MIFFLIN HARCOURT, literature/language arts, \$39,077.21; ICS, professional services, \$2,605.30; KOCH HAZARD ARCHITECTS, professional services, \$31,584.43; RIVERSIDE TECHNOLOGIES INC., desktop mini, \$2,487.00; SCHOOL SPECIALTY, classroom select kurve chairs, \$191.20; ST. WENCESLAUS CHURCH, building rent, \$2,000.00)

**TOTAL CAPITAL OUTLAY FUND EXPENDITURES-\$117,352.81**

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**SPECIAL EDUCATION FUND**

**SEPTEMBER PAYROLL-** First Savings Bank--**\$29,845.78**(1221 Mild to Moderate-\$23,342.83; 1222 Severe-\$1,766.33; 2710 Sped Director-\$4,736.62)

**SEPTEMBER BENEFITS--\$11,665.10** (EFTPS-\$2,242.61; Flex 125-\$31.25; Health Equity-\$31.00; SDRS-\$1,766.75; Well Mark-\$7,593.49)

**SEPTEMBER SPECIAL EDUCATION FUND CLAIMS--\$4,732.48**(BARTON READING & SPELLING SYSTEM, reading/spelling books, \$3,549.50; BCN TELECOM, INC., mild/severe, \$0.00; SCHOOL SPECIALTY, cork bulletin/magnetic board/wordly wise/sight words/bingo, \$1,182.98)

**TOTAL SPECIAL EDUCATION FUND EXPENDITURES-\$46,243.36**

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**FOOD SERVICE FUND**

**SEPTEMBER PAYROLL** – First Savings Bank--**\$11,185.99**(2569 Food Service-\$11,185.99)

**SEPTEMBER BENEFITS--\$4,697.78**(Delta Dental-\$11.63; EFTPS-\$832.02; Flex 125-\$45.93; Health Equity-\$22.36; SDRS-\$617.53; Well Mark-\$3,168.31)

**SEPTEMBER FOOD SERVICE FUND CLAIMS--\$21,766.16**(BCN TELECOM, INC., food service, \$0.00; BERENDSEN PLUMBING, plumbing-repair kitchen, \$92.98; CAHOY'S GENERAL STORE, food service items, \$167.30; CASH-WA DISTRIBUTING, kitchen supplies, \$7,391.93; BRADY HANSON, lunch refund, \$22.93; HEIMAN FIRE, semiannual inspection, \$494.00; HILAND DAIRY, food service milk, \$2,890.63; HILLYARD, custodial supplies, \$1,049.06; CONNIE HLAVAC, training reimbursement, \$160.00; HORNSTRA HEATING & COOLING, recharge Springfield ac/walk in freezer repair, \$351.45; INFINITE CAMPUS, online training, \$750.00; TARA JENSEN, lunch refund, \$18.89; MENARDS, water softener, \$499.99; PAN-O-GOLD BAKING CO., grain, \$566.83; PERFORMANCE FOODSERVICE, kitchen supplies, \$6,320.17; RIVERSIDE TECHNOLOGIES INC., display, \$954.00; TYNDALL BAKERY, hamburger buns, \$36.00)

**TOTAL FOOD SERVICE FUND EXPENDITURES-\$37,649.93**

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**ENTERPRISE FUND**

**SEPTEMBER PAYROLL** – First Savings Bank--**\$5,399.65**(1141 Preschool-\$5,399.65)

**SEPTEMBER BENEFITS--\$1,450.05**(EFTPS-\$413.08; SDRS-\$323.97; Flex 125-\$50.00; Well Mark-\$663.00)

**SEPTEMBER ENTERPRISE FUND CLAIMS--\$121.46**(BON HOMME SCHOOL DISTRICT 4-2, Walmart-car seats, \$103.96; CAHOY'S GENERAL STORE, garbage bags, \$17.50)

**TOTAL ENTERPRISE FUND EXPENDITURES-\$6,971.16**

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Reports were reviewed from the following: Brad Peters-Superintendent/Secondary Principal, Dan Aaker-Elementary Principal/AD, Zach Wevik-MS/HS Dean of Students, Gary Kortan-Business Manager, Lisa Tolliver-PBIS/Title, Barbara Lindquist-Special Education Coordinator, Zach Behrens-Student Council, Matthew Aarstad-Technology Coordinator.

**Item #32-2223-09** Motion by Johnson, seconded by Povondra, to approve Koch-Hazard/ICS to issue construction documents for CTE/Locker Room Project with greenhouse alternate added.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #33-2223-09** Motion by Johnson, seconded by Nagel, to approve 2022-23 School District Budget as presented.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #34-2223-09** Motion by Larson, seconded by Povondra, to approve revision of 2022-23 Dues & Fees Schedule.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #35-2223-09** Motion by Povondra, seconded by Johnson, to approve payment of bills.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #36-2223-09** Motion by Schnetzer, seconded by Johnson, to approve 2022 tax request.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #37-2223-09** Motion by Larson, seconded by Schnetzer, to approve snow removal bid from Berndt's Tree Service.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #38-2223-09** Motion by Schnetzer, seconded by Johnson, to approve revising Policy DMA (Segregation of Duties).

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #39-2223-09** Motion by Schnetzer, seconded by Povondra, to approve amending student handbook.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #40-2223-09** Motion by Schnetzer, seconded by Johnson, to approve updates in Return-to-Learn Plan.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #41-2223-09** Motion by Johnson, seconded by Schnetzer, to table 2022-25 School Improvement Plan.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #42-2223-09** Motion by Larson, seconded by Povondra, to approve Teresa Vavruska as MS/HS Paraprofessional.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

**Item #43-2223-09** Motion by Johnson, seconded by Larson, to adjourn the meeting at 6:53 p.m.

Aye: Hellmann, Johnson, Larson, Nagel, Povondra, Rohlfing, Schnetzer

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