

# ENGLISH LANGUAGE SERVICE THREE-YEAR PROGRAM PLAN

## SCHOOL YEARS 2018-2021

NEW JERSEY DEPARTMENT OF EDUCATION  
Division of Learning Supports and Specialized Services  
Office of Supplemental Educational Programs  
Bureau of Bilingual/ESL Education  
P.O. Box 500  
Trenton, NJ 08625-0500

Email completed plan to: [ellreports@doe.state.nj.us](mailto:ellreports@doe.state.nj.us)

### District Information

Somerset/35  
County Name/Code

Watchung Borough/5540  
District Name/Code

Stephanie Bilenker, Interim Assistant  
Superintendent/Dir of Spec Services  
Name and Title of Person Completing

Stephanie Bilenker, Interim Assistant  
Superintendent/Dir of Spec Services  
Name and Title of Contact Person

(908) 755-8184  
Telephone Number of Person Completing Plan

(908) 755-8184  
Telephone Number of Contact Person

[stephaniebilenker@watchungschools.us](mailto:stephaniebilenker@watchungschools.us)  
Email Address

[stephaniebilenker@watchungschools.us](mailto:stephaniebilenker@watchungschools.us)  
Email Address

1 Dr. Parenty Way, Watchung, NJ 07069  
Street Address of District  
City State Zip

**ENGLISH LANGUAGE SERVICES THREE-YEAR PLAN**  
**SECTION I: STATEMENT OF ASSURANCES**

**A. Statement of Assurances Based on N.J.A.C. 6A:15 [Mark “X” for each if in compliance]**

1.   X   The ELS program is operated in compliance with New Jersey statutes and regulations.
2.      There are less than 10 ELLs enrolled district wide.
3.   X   The district uses a screening process, initiated by a home-language survey, to determine which students must be tested for English language proficiency.
4.   X   Within 30 days of the beginning of the school year, the parents/guardians of ELLs are notified annually by mail in their dominant language that their child has been identified as eligible for enrollment in an ELL program and of their right to decline program services in accordance with New Jersey regulations. In addition, parents are notified by mail in their dominant language when a determination has been made to exit a student from a program. Parents/guardians also receive individual student progress reports as indicated in N.J.A.C.6A:15-1.13.
5.   X   A budget for the ELS program is developed that specifies how state/local funds are directly related to the ELS program instructional services and materials.
6.   X   All ELLs are identified for services with an approved ELP assessment (list can be found at [http://www.nj.gov/education/bilingual/resources/prof\\_tests.htm](http://www.nj.gov/education/bilingual/resources/prof_tests.htm)). All ELLs in grades K-12 are tested annually with ACCESS for ELLs, the state English language proficiency assessment.
7.   X   ELLs who are determined to be eligible for special education and related services or eligible for speech-language services continue to receive bilingual/ESL services. These students are exited from ELL status using multiple measures, not through an IEP determination.
8.   X   Students are monitored for at least two years after they exit ELL status. Former ELLs are evaluated for academic progress to ensure they have not been prematurely exited, gaps in content knowledge due to ELL program services have been addressed, and ELLs are meaningfully participating in the standard instructional program comparable to their English-speaking peers.
9.   X   When parents/guardians refuse program services, alternative supports are provided for these students (e.g., training the student’s classroom teacher in sheltered instruction) and an annual ELP test is administered until the student has been exited from ELL status.

10.  X  The district uses the following multiple measures to determine which students are ready to exit a language assistance program:
- Department-established standard on an English language proficiency test
  - Classroom performance and the student's reading level in English
  - Judgment of the teaching staff member(s)
  - Performance on achievement tests in English

Stephanie Bilarka  
Chief School Administrator  
9/12/18  
Date of Board Approval

Stephanie Bilarka  
Signature

9/13/18  
Date Signed

Somerset/35  
County Name/Code

Watchung Borough/5540  
District Name/Code

**ENGLISH LANGUAGE SERVICES THREE-YEAR PLAN  
SCHOOL YEARS 2018-2021  
SECTION II: PROGRAM DESCRIPTION**

**Please complete the following information. Indicate the days and amount of time student(s) receive services.**

**A. Program Information**

SCHOOL NAME	NUMBER OF STUDENTS	ELS INSTRUCTIONAL TIME	
		Days/Wk	Minutes/Day
Bayberry Elementary School	15	5 days/week	40 minutes/day
Valley View Middle School	4	3 days/week	25 minutes/day
<b>TOTAL ELL STUDENTS</b>	19		

**Number of students whose parents have refused ELS services:  0**

**B. Program Narrative**

Districts operating an ELS program should complete a narrative describing the program. The narrative must include the focus of instruction and the certification of the teacher(s) providing ELS. (200 words or less)

A certified ESL teacher will provide scaffolded instruction focusing on curriculum concepts aligned to the NJSLs, approved district curriculum, and relevancy of topics. In addition, learning objectives, materials, and instruction will be aligned to students first language literacy levels, English language proficiency, background knowledge of the topic, difficulty of text, and cultural and age appropriateness.

### **C. Professional Development**

Succinctly describe how district staff will receive professional development in strategies to meet the needs of ELLs.

District staff will receive professional development focused on the Sheltered Instruction Observation Protocol (SIOP):

- Introducing the SIOP Model
- Lesson Preparation
- Making Content Comprehensible
- Activities for Teaching English Learners