

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**August 8, 2022**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**Alternative Location:  
1921 4<sup>th</sup> Avenue East  
Dickinson, ND 58601**

**4:00 p.m.  
MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Karyll Smith Quinn, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Karyll Smith Quinn, President  
Brad Bergstrom, Clerk  
Constance Lunde, Member (Attended Meeting By Teleconference at the Alternative Location)  
Shane Murray, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Matt Stovall, Assistant Superintendent  
Bobby Rodriguez, Chief Business Official  
Carol Bray, Director, Human Resources  
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda with the following addendum:
  - Addendum to Closed Session
    - ✓ New Agenda Item 24.1.5.: Consider Approval of Request to Hire: Math Teacher, Rafer Johnson Jr. High

Moved: Mr. Yanes; Seconded: Mr. Murray, to approve the July 18, 2022, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

## 5. Superintendent's Report

### 5.1. Communications/Recognitions

- 5.1.1. Opening Session went well. Staff visited and enjoyed a delicious breakfast provided by our Food Services department. Guest speakers, the McFarland runners and Coach White, delivered an inspirational message to staff that concluded with the staff "taking a lap". Dr. Sever thanked Mr. Stovall, the Governing Board, Food Services, MOT, and everyone who helped make the event possible. We are ready and excited to start the year!
- 5.1.2. On July 28<sup>th</sup>, students, families, and staff from Kingsburg Elementary and Kingsburg High School participated in Project Surf Camp in Morro Bay. Project Surf Camp is a charitable organization that aims to build self-confidence, self-esteem, and self-efficacy. They provide opportunities to build social skills, improve physical fitness, develop healthy outlets for stress reduction, and foster independence. Outcomes are achieved through the modality of surf, paddleboard instruction and/or beach and aquatic activities. It truly is a life-changing event for those involved. Thank you to all the volunteers and families who attended! The Kingsburg Community Education Foundation funded this experience.

## 6. Assistant Superintendent's Report

### 6.1. Mr. Stovall thanked everyone involved in the Opening Session for their role in making it a memorable start to the 2022-23 school year.

#### 6.1.1. Recent Trainings

- 6.1.1.1. Guided Reading training took place July 26-27 and was voluntary for teachers. About 25 teachers attended, including new teachers and some veteran teachers. Lisa Clark from FCSS presented for the training.

- 6.1.1.2. SIOP training took place July 28-29, with all new teachers and administrators attending.

- 6.1.2. The District has partnered with Fresno State's Parent University, allowing parents to take monthly classes online for free. We will offer English and Spanish classes from 6:30–8:30 pm on either Monday/Wednesdays or Tuesday/Thursdays. For September, the following courses will be offered: Digital Literacy, Financial Literacy, Social & Emotional Wellness & English Conversation. Parents can sign up for these classes by one of the following ways: scanning the QR code on the flyers sent home, calling 559-202-3775, or they can come to our Kingsburg Parent Registration night at Lincoln's Library on Thursday, August 18<sup>th</sup>, anytime between 5–7 pm. There will be new online classes offered each month, so they can take a class whenever it works with their schedule.

- 6.1.3. Tony Hoffman, former BMX Elite Pro and 2016 Olympian, will speak on Mental and Substance Abuse at the KHS Little Theater October 18 at 6 pm. KECS and KHS will have a combined event and share the cost of the presenter.

- 6.1.4. Paraprofessionals will be trained on PRESS tomorrow and are excited about the opportunity to learn more and grow in their ability to help students be successful in the classroom.

## 7. Chief Business Official's Report

### 7.1. Mr. Rodriguez shared a presentation of recent projects and news from around the District.

- 7.1.1. Each year our District Leadership Team attends a Kick-Off meeting as principals return. This year's meeting was football-themed (Raiders vs. 49ers) with Coach Pasillas and Coach Rodriguez leading the teams. The 49ers came out victorious as they competed in activities throughout the meeting. Referee Stovall kept order during the event.
- 7.1.2. Maintenance and Operations held their annual Appreciation BBQ on Friday, July 29<sup>th</sup>, at Burris Park. Everyone had a great time as they shared a meal together and competed in a cornhole tournament. Mr. Jack Lopez and Mr. Alfred Ramirez were the winners this year.

- 7.1.3. The Lincoln student restroom remodel is complete with new flooring, and the stalls were also cleaned up. The restrooms look brand new and are ready for the first day of school.
  - 7.1.4. The Rafer shade structure is complete. Students will enjoy the shade and the new look of the area near the gym. New tables arrived just before student orientation days, and it took everyone's effort to get them done for the District Kick-Off event.
  - 7.1.5. The new mental health offices at Rafer are complete, and the counselors are happy to have a fresh new space.
  - 7.1.6. The Rafer parking lot was re-striped and looks great.
  - 7.1.7. The new District logo was added to all District vehicles and some office entrances.
  - 7.1.8. The grounds at all of the schools look amazing and ready for students and back-to-school nights.
  - 7.1.9. Mr. Yanes asked about the pickleball setup at Rafer and if the District could re-do the striping going the opposite way, as requested by some community members. Mr. Rodriguez is working with the company that initially put up the courts to determine the cost.
8. Director of Special Education and Student Services Report
- 8.1. Mrs. Pasillas discussed the new Discipline Guidelines for Administrators and the threat assessment process used for students. The Board and Dr. Sever thanked Mrs. Pasillas for her time and effort in putting these two important documents together over the summer. They will be important resources for our administrators.
9. Board Member Reports
- 9.1. Mr. Yanes and Mrs. Smith Quinn commented on how wonderful the McFarland speakers were. They would like to see them back if possible for students.
  - 9.2. All of the Board members commented on how beautiful all the campuses look.
10. First Reading: Board Policies/Administrative Regulations/Exhibits
- 10.1. E 1113(1): District And School Web Sites
  - 10.2. BP 3110: Transfer of Funds
  - 10.3. BP 4030: Nondiscrimination in Employment
  - 10.4. BP 5148.3: Preschool/Early Childhood Education
  - 10.5. AR 5148.3: Preschool/Early Childhood Education
  - 10.6. BP 6170.1: Transitional Kindergarten
  - 10.7. BP 6173: Education for Homeless Children
  - 10.8. AR 6173: Education for Homeless Children
  - 10.9. BB 9322: Agenda/Meeting Materials

No changes were made to the policies and regulations as submitted. They will be presented for approval at the next Board meeting.

## **ACTION**

11. Consent Agenda
- 11.1. Consider Approval of Minutes – July 18, 2022 Board Meeting
  - 11.2. Consider Approval of Cash Balances
  - 11.3. Consider Approval of Budget Report
  - 11.4. Consider Approval of Accounts Payable Report
  - 11.5. Consider Approval of Fundraisers for the 2022-23 School Year

### Items 11.1. – 11.5.:

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **BUSINESS SERVICES**

### 12. Consider Approval of Revised 2022-2023 Budget (45 Day Revise)

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### 13. Consider Approval of AMIM Discretionary Block Grant Expenditure Plan

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### 14. Consider Approval of Increase to the District Insurance Cap to \$1,201.25 Per Month, Effective October 1, 2022

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### 15. Consider Approval of Agreement with Kingsburg Joint Union High School District for KECSD to Provide Student Breakfasts Which Meet the School Breakfast Program (SBP) Meal Pattern Requirements

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **CURRICULUM AND INSTRUCTION**

### 16. Consider Approval of Consulting Services Agreement with California State University Fresno Foundation to Provide Parent University to KECSD Parents

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **HUMAN RESOURCES**

17. Consider Approval of a Provisional Internship Permit (PIP) for Andrea Orozco for the Purpose of Teaching Special Education at Washington Elementary School. Applicant will be employed on the basis of a Provisional Internship Permit.

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

### **ADMINISTRATIVE SERVICES**

18. Consider Approval of Recommendation of Nominations for the Fresno County Committee on School District Organization – This item died for lack of motion.

19. Consider Approval of Board Policies/Administrative Regulations/Exhibits

- 19.1. BP 1312.3: Uniform Complaint Procedures
- 19.2. AR 1312.3: Uniform Complaint Procedures
- 19.3. E(1) 1312.3: Uniform Complaint Procedures
- 19.4. E(2) 1312.3: Uniform Complaint Procedures
- 19.5. AR 3515.6: Criminal Background Checks for Contractors
- 19.6. BP 4112.8: Employment of Relatives
- 19.7. AR 5125: Student Records
- 19.8. AR 5145.3: Nondiscrimination/Harassment
- 19.9. BP 5148.2: Before/After School Programs
- 19.10. AR 5148.2: Before/After School Programs
- 19.11. BP 6158: Independent Study
- 19.12. AR 6158: Independent Study
- 19.13. BB 9250: Remuneration, Reimbursement and Other Benefits
- 19.14. BB 9320: Meetings and Notices

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

### **PUBLIC COMMENT**

20. Public Comment on Agendized and Non-Agendized Items

20.1. No comments were received from the public.

21. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, September 12, 2022, 4:00 p.m., Professional Development Building

### **CLOSED SESSION**

22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

23. Anticipated Litigation (Government Code Section 54956.9(b))

24. Public Employee Employment

24.1. Certificated Personnel

- 24.1.1. Consider Acceptance of Resignation: School Counselor, Student Services
- 24.1.2. Consider Acceptance of Resignation: Math Teacher, Rafer Johnson Jr. High
- 24.1.3. Consider Approval of Request to Hire: School Counselor, Student Services
- 24.1.4. Consider Approval of Request to Hire: Math Teacher, Rafer Johnson Jr. High
- 24.1.5. Consider Approval of Request to Hire: Math Teacher, Rafer Johnson Jr. High

24.2. Classified Personnel

- 24.2.1. Consider Acceptance of Resignation: Paraprofessional- Categorical, Lincoln Elementary School
- 24.2.2. Consider Acceptance of Resignation: Paraprofessional- RSP, Reagan Elementary School
- 24.2.3. Consider Acceptance of Resignation: Paraprofessional- Categorical, Reagan Elementary School
- 24.2.4. Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary School
- 24.2.5. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education
- 24.2.6. Consider Approval of Request to Hire: Assistant Secretary, Lincoln Elementary School
- 24.2.7. Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary School
- 24.2.8. Consider Approval of Request to Hire: Cafeteria Helper, Roosevelt School
- 24.2.9. Consider Approval of Request to Hire: Library/Media Technician I, Reagan Elementary School

25. Pupil Personnel

- 25.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
  - 25.1.1. Consider Approval of 2022-23 New Attendance Requests – Site-Based Program
  - 25.1.2. Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School

**RECONVENE PUBLIC SESSION**

**ACTION**

26. Report of Actions Taken in Closed Session

Action taken on agenda items 24.1.1. – 24.1.5.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to take the following action:

- Accepted Resignation: Meredith Moreno, School Counselor, Student Services
- Accepted Resignation: Carrie Boyd, Math Teacher, Rafer Johnson Jr. High
- Approved Request to Hire: Shelby Byrd, School Counselor, Student Services
- Approved Request to Hire: Adam Fryatt, Math Teacher, Rafer Johnson Jr. High
- Approved Request to Hire: Charlotte Allen, Math Teacher, Rafer Johnson Jr. High

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 24.2.1. – 24.2.9.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to take the following action:

- Accepted Resignation: Halena Silva, Paraprofessional- Categorical, Lincoln Elementary School
- Accepted Resignation: Jocelin Silva, Paraprofessional- RSP, Reagan Elementary School
- Accepted Resignation: Chase East, Paraprofessional- Categorical, Reagan Elementary School

- Approved Request to Hire: Norma Escamilla, Paraprofessional- Categorical, Reagan Elementary School
- Approved Request to Hire: Kayla Kjar, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Michelle Brewster, Assistant Secretary, Lincoln Elementary School
- Approved Request to Hire: Mallory Barnett, Paraprofessional- Categorical, Reagan Elementary School
- Approved Request to Hire: Norma Vazquez, Cafeteria Helper, Roosevelt School
- Approved Request to Hire: Caylee Underwood, Library/Media Technician I, Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 25.1.1 – 25.1.2.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- 2022-23 New Attendance Requests – Site-Based Program – Approved all requests.
- 2022-23 New Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## 27. Adjourn

Meeting was adjourned at 5:19 p.m.