



Rochambeau Middle School



Homework Club Permission Slip

In order to help us effectively coordinate the after-school Homework Club program, it is important that we have advance notice of the students who will be participating and staying after school on a given day. This allows us to plan our staffing accordingly and ensure that we have an accurate accounting of our student participants. **Drop-ins without prior written permission will not be permitted to attend.**

As a reminder, Homework Club runs from 3:00-4:30 Monday through Thursday. Students must have homework and/or materials to prepare for upcoming assessments. Students who continue to show up to Homework Club without appropriate materials will no longer be able to participate. To participate, students must have transportation arranged to pick them up at 4:30. On those occasions where a child will need to be picked up early, we ask that parents please adhere to the following protocol:

- ✚ Provide a signed note for your child indicating their name and the time that they need to be dismissed from Homework Club
- ✚ Remind your child to show this note to the supervising staff member at the start of Homework Club so that the supervisor knows to dismiss your child at the specified time. Please keep in mind that cell phone use is not permitted during Homework Club.
- ✚ Parents and guardians should remain outside of the building for their children to be dismissed at the specified time.

If school is not in session, cancelled unexpectedly, or closed early due to any reason, the planned afternoon session will also be cancelled. Homework Club will also not be scheduled on days before holidays, vacations, and/or extended weekends.

We appreciate your assistance and understanding as we work to ensure the necessary coordination to maximize this after school homework opportunity for our students.

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Student Name: _____ Grade: _____

Please check the day(s) that your child will attend Homework Club and return this completed form to the main office

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

Parent Signature: _____ Date: _____

Home Phone Number: _____ Cell Phone Number: _____