

CHESTER CHARTER SCHOLARS ACADEMY

BOARD OF TRUSTEES MEETING

7:00 p.m., August 23, 2022

Date of Approval: Tuesday, September 27, 2022

Call to Order: The Board of Trustees for the Chester Charter Scholars Academy held a public Board Meeting in Chester, PA on August 23, 2022. The meeting convened at 7:01 pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Don Delson, Ben Berger, Bill Cumby, Pam Greenblatt, Marilyn Henkelman, Frances Hoover (on video call), Mandy Kenneddy (on video call), Zach Oberfield, Judy Owen, Lauren White, Ian Wilcox (on video call), Head of School/CEO Akosua Watts. Absent: Alice Turbiville.

Public Comments: No comment. Members of the present public: Chris Hanlon, Executive Director, CCSA Foundation (on video call).

Approval of Minutes

- The Board reviewed and adopted the minutes of the June 15, 2022 meeting of the Chester Charter Scholars Academy Board of Trustees
 - Motion – Judy Owen
 - Second – Pam Greenblatt
 - Ayes: 11 Nays: 0 Absent: 1

President's Report

Don Delson (President)

- Members introduced themselves to the group
- New board members were sworn in and recited the board oath:
 - Lauren White
 - Zach Oberfield
 - Bill Cumby

Strategic Plan Update (Ian Wilcox, Akosua Watts)

- Overview of Proposed Changes to Strategic Plan
 - Resolution to adopt final plan
 - Ian Wilcox - motion
 - Judy Owen - second

- Ayes: 11 Nays: 0 Absent: 1

Committee Reports

Education, Marilyn Henkelman (Committee Chair) and Akosua Watts

- Math Intervention Results
 - Provided scores of the Global Strategy Stage (GloSS) assessment.
 - Overall, the program shows continuous improvement throughout the year for grades K-5, including students involved in math intervention specifically
- PSSA Scores
 - Significant improvement in ELA and Science results
 - Modest improvements in Math, below basic numbers in particular
- Draft of Dashboard
 - Reviewed metrics dashboard from 2018 through the present and projecting into the 2024-2025 school year
 - Metrics include Keystone tests, Fountas & Pinnell and GloSS
 - Suggestion put forth to provide a key in order to decipher metric standards
 - Suggestion put forth to include how IEPs affect numbers
- Resolution to adopt metrics dashboard
 - **Motion - Marilyn**
 - **Second - Zach**
 - Ayes: 11 Nays: 0 Absent: 1

Facilities, Mandy Kennedy

- Building plans now require approval from the Chester Planning Commission, which is scheduled for September 14, 2022 with anticipated approval that night
- BSI pledged completion of work within 365 days of last permit issued
- Goal is to break ground in October 2022
- Resolution to adopt the following:
 - Prefunding resolution
 - Motion Mandy Kennedy
 - Second Marilyn Henkelman
 - Ayes: 11 Nays: 0 Absent: 1
 - Escrow Agreement
 - Motion Judy Owen
 - Second Mandy Kennedy
 - Ayes: 11 Nays: 0 Absent: 1

Finance, Don Delson for Alice Turbiville (Committee Chair)

- Reviewed operating surplus
- Explained bond repayment plan for new board members
- Overview of end of year equity status
- Brief discussion regarding the future of reimbursement rates

Nominating and Governance, Judy Owen (Committee Chair)

- Shared Board Evaluation Survey results
- Reminded the group that members are required by state law to undergo basic and advanced online training through the PA Department of Education
- Planning to schedule a board Orientation Meeting for new members before the September meeting
- Reviewed nominating process
- Designing a Skills and Attributes Matrix, which will help identify areas of expertise that are needed in new members

School Report, Akosua Watts (Head of School/CEO)

- Resolution to adopt the following:
 - Policies for adjudicated youth
 - Don Delson - motion
 - Judy Owen - second
 - Ayes: 11 Nays: 0 Absent: 1
 - Dual Enrollment
 - Ben Berger - motion
 - Marilyn Henkelman - second
 - Ayes: 11 Nays: 0 Absent: 1
 - Retention bonus for staff
 - Judy Owen - motion
 - Marilyn Henkelman - second
 - Ayes: 11 Nays: 0 Absent: 1
 - Settlement agreement for staff member
 - Zach Oberfield - motion
 - Judy Owen - second
 - Ayes: 11 Nays: 0 Absent: 1
 - Annual Report
 - Pam Greenblatt - motion
 - Ben Berger - second
 - Ayes: 11 Nays: 0 Absent: 1
 - Comp Report
 - Judy Owen - motion
 - Zach Oberfield - second
 - Ayes: 11 Nays: 0 Absent: 1
- Staff Professional Development
 - New staff began August 15, 2022
 - Returning staff began August 22, 2022
 - First day of school is Monday, August 29, 2022

Motion to Adjourn: Ben Berger

Adjournment: The meeting adjourned at 8:45 p.m. followed by an Executive Session

Date of Next Schedule Public Board Meeting: September 27, 2022, at 7:00 p.m.