



## **JOB OPENING**

**POSITION:** High School Indonesian Civics Teacher  
**CAMPUS/DIVISION:** High School/Social Studies  
**REPORTS TO:** High School Principal and Head of Social Studies Department  
**JOB OPENING:** 29 September – 09 December 2022

### **PURPOSE**

Jakarta Intercultural School (JIS) educators provide memorable experiences for JIS students. JIS High School teachers are responsible for working collaboratively to develop and implement the High School (HS) program at JIS. JIS educators work in a professional learning community to continuously improve teaching practice for the benefit of the students at JIS in pursuit of our *Mission, Vision, Values and Dreams*.

### **QUALIFICATIONS, EXPERIENCES and ATTRIBUTES**

1. Minimum Bachelor's degree in Pancasila and Civic Education/Civic Education/Law Science/State Administration/Constitutional Law
2. Teaching credentials: due to Indonesian Government regulations, the successful candidate must be linear.
3. Minimum five years of experience, preferably with experience teaching Pancasila and Indonesian civics courses in other international curriculum settings
4. Have good knowledge of National Curriculum of Curriculum 2013 with knowledge of Curriculum Merdeka is an advantage
5. Experience in a school with a well-defined High School philosophy – an international curriculum school preferred
6. Demonstrated organizational ability and effective communicative, writing and interpersonal skills
7. Documented knowledge of international curriculums is an advantage.
8. Advocate for Differentiated Instruction and EAL in the Mainstream
9. Experience with and commitment to a Professional Learning Community and departmental work
10. An ability to work collaboratively as a member of a large Social Studies department.
11. Experience using computers and other electronic teaching tools, including Google Suite, web-based resources, PowerSchool and/or other contemporary software
12. Demonstrated background in associating with students outside of the classroom environment – this could include experiences in drama, sports, clubs, music or other non-academic endeavors
13. A commitment to international education and developing global citizens of the future.
14. A clear commitment to Child Safeguarding, safety, service learning and environmental stewardship

### **DUTIES and RESPONSIBILITIES**

1. Work closely with the Head of Department to plan cooperatively, develop curriculum and maintain a positive, professional school climate.
2. Participate in professional learning
3. Maintain an open attitude toward new ideas and accepting of others whose experiences, opinions and beliefs may differ
4. Engage with the JIS Professional Growth and Appraisal process
5. Continue to develop pedagogy that benefits student learning
6. Ensure effective delivery of curriculum
7. Contribute to the ongoing development of our written curriculum.



8. Provide effective feedback using common formative and summative assessments that help to shape the next learning experience
9. Demonstrate knowledge and skills in the content areas and explicitly develop the Learning Dispositions
10. Collaborating with the Student Support Team and executing ILPs as appropriate for students in their charge
11. Build positive interpersonal relationships and actively engage in Child Safeguarding practices
12. Develop and promote positive interactions among our diverse student body
13. Foster a sense of identity and pride in the school among students, parents and colleagues
14. Collaborate with the department team, school-wide teams and Student Support Team
15. Communicate effectively with all members of the JIS community
16. Empower students to take responsibility for their learning and actions
17. Identify and seek support when in need
18. Embrace the JIS Learning Dispositions of Resilience, Resourcefulness, Relating and Reflecting
19. Able and willing to work in an asynchronous or synchronous online platform if necessary
20. Performing other related duties and assuming other responsibilities as assigned by the HS Principal and/or Head of Social Studies Department

**TO APPLY**

Interested qualified candidates, please send your cover letter, resume, and 3-5 list of professional references to [recruitment@jisedu.or.id](mailto:recruitment@jisedu.or.id)