

# School Comprehensive Education Plan 2022-23

District	School Name	<b>Grades Served</b>
Brentwood	East Middle School	6-8

# Collaboratively Developed By: The East Middle School SCEP Development Team Andrew Austin Melanie Baker Mildred Bazille Luzmila Cabrera Raquel Carpenter Karla Correa Bustos

# SCEP Cover Page

Chris Ann Corwin

Alison DeFalco

Diane Fensterer

Ann Marie Madsen

Michael McGinn

**Shaun McInnes** 

**Barry Mohammed** 

Lizette Roman

Jeanine Rotolo

William Van der Beek

And in partnership with the staff, students, and families of East Middle School

# Guidance for Teams

# **Template**

Any part of the plan can be collapsed or expanded by clicking on the triangle next to the blue headings. You can also move through the sections of the plan by accessing the Navigation Pane in Microsoft Word.

#### Commitments

After completing the Student Interviews, discussing the Equity Self-Reflection, and reviewing recent data, including survey data, school teams should discuss what was learned and the review the document "How Learning Happens," particularly page 3. Then the team should ask, "What should we prioritize to support our students and work toward the school we wish to be?

The team should take the answers to this question and identify 2 to 4 commitments for the 2022-23 school year. For each commitment, the team will identify strategies that will advance these commitments.

School teams have a lot of flexibility when selecting the commitments that are identified. There is no requirement that commitments must align with specific subject areas, as was required in the past. Any of the full statements that appear on page 3 of the <a href="How Learning Happens">How Learning Happens</a> framework, such as "Every child can see themselves reflected in teachers, leaders, curriculum, and learning materials" could serve as a commitment. To be meaningful, it is important that the commitments be informed by the Student Interviews, Equity Self-Reflection, and review of recent data, and the commitments should connect to the school's values and aspirations.

# Strategies

After school teams identify their commitments, they should consider strategies that will allow the school to advance that commitment. School teams will need to identify how they will gauge success with this strategy, what the strategy entails, and any resources that are necessary to implement that strategy.

# Resources for Team

NYSED Improvement Planning website: <a href="http://www.nysed.gov/accountability/improvement-planning">http://www.nysed.gov/accountability/improvement-planning</a>

- Requirements for Meaningful Stakeholder Participation SCEP
- Guidance on Interviewing Students in Advance of Developing the SCEP
- Equity Self-Reflection for Identified Schools
- How Learning Happens

- Writing Your SCEP
- Developing Your SCEP -- Month by Month

### COMMITMENT I

# Our Commitment

# What is one commitment we will promote for 2022-23?

#### Why are we making this commitment?

Things to potentially take into consideration when crafting this response:

- How does this commitment fit into the school's vision?
- Why did this emerge as something to commit to?
- In what ways is this commitment influenced by the "How Learning Happens" document? The Equity Self-Reflection? Student Interviews?
- What makes this the right commitment to pursue?
- How does this fit into other commitments and the school's long-term plans?

We commit to creating a common, goal-driven culture where students and staff have a shared language of success, and a universal vision of what success looks like.

We are making this commitment because teachers reported that students have trouble creating goals and a plan to achieve those goals. Our instructional round sessions have continually pointed to the need for staff to give directions in multiple ways and to make sure students understand what they are being asked to do. Staff and students have noted that students need constant prompting by teachers, which is slowing down student learning and creating students that cannot solve problems on their own. Additionally, students are reporting that they get distracted from what they are supposed to do and are paralyzed when presented with a list of tasks to complete. We want to commit to this common language of instruction because it will help students navigate from class to class, while simultaneously providing them with tools to help them stay focused and understand the tasks they are being asked to accomplish. This commitment builds on the work we have been doing with Tier 1 strategies while we expand that work to directly teaching students skills they need to be more actively engaged in their learning.

# Key Strategies and Resources

STRATEGY	METHODS	GAUGING SUCCESS	RESOURCES
What strategies will we pursue as part of this commitment?	What does this strategy entail?	What specifically will we look for during the year to know that this strategy is having the desired impact? (This could include qualitative or quantitative data.)	What resources (Schedule, Space, Money, Processes, Individuals) are necessary to support these strategies?
We will address student distraction using Tier 1 strategies.	We also will be holding monthly/quarterly school wide parent meetings revolved around the tier 1 strategies and habit of the quarter.	25% More participation and engagement in the classroom measured through student interviews and surveys about learning.	Dept. Meetings/faculty meetings for PD/PLC with grade level meetings.  Morning announcements.  Student Assemblies  Student Surveys  Monthly parent meetings online & in person monthly.
Use of Early Warning System in eschool.	We will continue to work with Lisa Landry to refine the Performance Map in eEschool. Train teachers on how to use the Performance to gain a picture of the whole student and to use the map as a common language for conferences.	20% fewer students will be in the academic success program by June 2022 in comparison to Nov. 2021.  90% of students will complete goal setting	Microsoft Forms and Teams, Librarian Media Specialist, Eschool Portals. ICC Committee, Academic Success System, Leader in Me

# Commitment 1

		forms.	
Establish a program within the classrooms focusing on the first four Covey strategies intertwined within the curriculum.	Create a time for school-wide direct teaching of the 7 habits. Department meeting where teachers develop ways to incorporate habit into curriculum work. Create a plan for how this will be scheduled.	25-50% More participation and engagement in the classroom measured through student interviews and surveys about learning.	Leader in Me. MTSS Specialist, conference days
Establish a program within the classrooms focusing on Problem Based learning strategies intertwined within the curriculum.	PD in Problem Based Strategies. Turnkey at Faculty Meetings.  Discussion at Department Meetings. develop department-wide problems.	Teachers will submit the problems they explored during the quarter.  Student presentations on the problems they explored. "Solution Fair"	District PD Program, Teacher Center

# End-of-the-Year Desired Outcomes

Schools teams are invited to consider if the belief statements shared below connect to this commitment. Since each commitment is unique, school teams should decide how progress about this commitment might be noted. If the team's answer to a "we believe" prompt is no, that section should be left blank.

# We believe these survey responses will give us good feedback about our progress with this commitment:

	Survey Question(s) or Statement(s)	Desired response (e.g. % agree or strongly agree)
Student Survey	T29. My teachers help me keep track of my learning and assess my progress	74.8
Staff Survey	C38. As a school we have created structure so that students are able to reflect on their learning and keep track of their own progress	
Family Survey	T26. My child(ren) feels secure in taking risks and asking questions 61.1	

# We believe having the following occur will give us good feedback about our progress with this commitment:

Quantitative data and/or qualitative descriptions of where we strive to be at the end of the 2022-23 school year.

- Growth in Lexile levels from 1st quarter to 4th quarter Reading Inventory assessments.
- 20% less of students will be in the academic success program by June 2023 in comparison to Nov. 2022.
- We will have data from goal setting and reflection forms filled out by students. Those reflections will show students have increased understanding of their own learning.

# **COMMITMENT 2**

# Our Commitment

# What is one commitment we will promote for 2022-23?

# Why are we making this commitment?

Things to potentially take into consideration when crafting this response:

- How does this commitment fit into the school's vision?
- Why did this emerge as something to commit to?
- In what ways is this commitment influenced by the "How Learning Happens" document? The Equity Self-Reflection? Student Interviews?
- What makes this the right commitment to pursue?
- How does this fit into other commitments and the school's long-term plans?

The school will commit to improve student social emotional competencies, especially in the areas of self-awareness and self-management.

We are making this commitment to build the understanding between the students and staff, in an effort to help students feel more connected to the school. The students' ability to reflect on their progress supports students' social emotional health.

# Key Strategies and Resources

STRATEGY	METHODS	GAUGING SUCCESS	RESOURCES
What strategies will we pursue as part of this commitment?	What does this strategy entail?	What specifically will we look for during the year to know that this strategy is having the desired impact? (This could include qualitative or quantitative data.)	What resources (Schedule, Space, Money, Processes, Individuals) are necessary to support these strategies?
Establish a program within the classrooms focusing Covey strategies intertwined within the curriculum and taught directly.	PD: Department meeting where teachers develop ways to incorporate habits into curriculum work. To allow teacher clarity, teachers can deconstruct standards, focus on action words/verbs and skills needed and find a way to tie the habit of success to the intention.	25% More participation and engagement in the classroom measured by teacher and student interviews or surveys.  25% Increase in students who take on Leadership roles.  Students will be able to explain the habits and will use the language of the habits.  Minutes of department meetings will reflect discussions of incorporating the 7 habits in the curriculum.	Leader in Me, District Conference Days, Leader in Me or other Covey books, Department meetings

# Commitment 2

Establish a system where teachers use PBL in their classrooms to increase student confidence in their work.	Create opportunities for students to share the solutions they have developed to the assigned problems. Present to families, Poster presentations, etc.  Student video portfolios, presentations.	Teachers will submit the problems they explored during the quarter.  Student presentations on the problems they explored. "Solution Fair", Video announcements, Cafeteria video presentations, EMS Talks	District PBL program, TEAMS, Cafeteria video monitors

# End-of-the-Year Desired Outcomes

Schools teams are invited to consider if the belief statements shared below connect to this commitment. Since each commitment is unique, school teams should decide how progress about this commitment might be noted. If the team's answer to a "we believe" prompt is no, that section should be left blank.

We believe these survey responses will give us good feedback about our progress with this commitment:

	Survey Question(s) or Statement(s)	Desired response (e.g. % agree or strongly agree)
Student Survey	T24. Teachers provide time for students to discuss topics and learn from each other.	64.9
Staff Survey	S67. Our students accept corrective feedback.	71.4
Family Survey	F43. Teachers contact me, not just in times of concern.	61

We believe having the following occur will give us good feedback about our progress with this commitment:

Quantitative data and/or qualitative descriptions of where we strive to be at the end of the 2022-23 school year.

- The number of student project presentations will increase 10% from Fall 2022 to May 2023
- Less behavior issues/Reduction in ISS from 2022 numbers by 5%
- 20% less of students will be in the academic success program by June 2023 in comparison to Nov.2022.

# **COMMITMENT 3**

This section can be deleted if the school does not have a third commitment.

#### Our Commitment

# What is one commitment we will promote for 2022-23?

The school will commit to continuing to deepen our work with supporting parents in their efforts to stay informed and to help their children succeed at school.

#### Why are we making this commitment?

Things to potentially take into consideration when crafting this response:

- How does this commitment fit into the school's vision?
- Why did this emerge as something to commit to?
- In what ways is this commitment influenced by the "How Learning Happens" document? The Equity Self-Reflection? Student Interviews?
- What makes this the right commitment to pursue?
- How does this fit into other commitments and the school's long-term plans?

We are making this commitment because we need to bridge the communication and cultural difference between the school and the home. A common language will help us speak in terms of goal setting for the students. It will help parents support teachers' efforts when we have similar structures in most of the classes. It is the right commitment because it helps us continue the work we started with our parent workshops and helps us refine it to include common language to improve communication. It also helps us continue our work to try to get feedback from our parents about what they want to see from the school.

STRATEGY	METHODS	GAUGING SUCCESS	RESOURCES
What strategies will we pursue as part of this commitment?	What does this strategy entail?	What specifically will we look for during the year to know that this strategy is having the desired impact? (This could include qualitative or quantitative data.)	What resources (Schedule, Space, Money, Processes, Individuals) are necessary to support these strategies?
We will continue to improve communication and engagement with families.	Parent education workshops  Get input from parents on what types of classes they would like. Institute competitive family nights.	We will increase parent attendance by 20% from events in 2019-2020 school year at workshops. We will have staff and parents from feeder schools involved. Minutes from planning meetings with parents.	Parent Square, Parents already trained in 7 habits for families, RTI specialists
Share our Covey program with parents and encourage them to use the language we use at school in the home.	Parent workshops around the seven habits. Have kids teach the parents about the habits.	Parents will be able to speak in terms of Covey. Students will be able to explain to parents themselves how they are doing in class in terms of the habits and their performance.	Leader in Me, Parent Advisory Committee, Building Bilingual Liaison, Parents already trained in 7 habits for families, RTI specialists
Share our PBL program with parents and encourage them to use the language we use at school in the home	Have an evening where the family works on a problem-based lesson.  Create opportunities for students to share the solutions they have developed to the assigned problems. Present to families,	Parents will be able to speak in terms of Problem based learning. Students will be able to explain to parents themselves how they are doing in class in terms of the	District PBL program, Turnkey teachers that have been trained in PBL

# Commitment 3

	Poster presentations, etc.	habits and their performance.	
Hold a meeting for parents outlining the pathway to graduation.	Hold a meeting for parents outlining how high school, regents, credits, etc. work.	Attendance from meetings, fliers. Have 10% of parents attend.	Teachers, Power Point, PTA

# End-of-the-Year Desired Outcomes

Schools teams are invited to consider if the belief statements shared below connect to this commitment. Since each commitment is unique, school teams should decide how progress about this commitment might be noted. If the team's answer to a "we believe" prompt is no, that section should be left blank.

We believe these survey responses will give us good feedback about our progress with this commitment:

	Survey Question(s) or Statement(s)	Desired response (e.g. % agree or strongly agree)
Student Survey	F47. I talk with my family about how I am doing in school.	62.2
Staff Survey	F81. We actively engage families to set high expectations for their children.	54.3
Family Survey	F50. As a parent/family member, I feel connected to the school.	66.1

We believe having the following occur will give us good feedback about our progress with this commitment:

Quantitative data and/or qualitative descriptions of where we strive to be at the end of the 2022-23 school year.

- 25% increase in parent engagement from 2022 as measured by attendance records.
- 10% Increase in the number of parent engagement opportunities from 2022.
- 20% Increase in the parents registered on Parent Square

Commitment 3		

# **COMMITMENT 4**

This section can be deleted if the school does not have a fourth commitment.

# Our Commitment

What is one commitment we will promote for 2022-23?	Increase opportunities for academic rigor and provide support for students.
<ul> <li>Why are we making this commitment?</li> <li>Things to potentially take into consideration when crafting this response: <ul> <li>How does this commitment fit into the school's vision?</li> <li>Why did this emerge as something to commit to?</li> <li>In what ways is this commitment influenced by the "How Learning Happens" document? The Equity Self-Reflection? Student Interviews?</li> <li>What makes this the right commitment to pursue?</li> <li>How does this fit into other commitments and the school's long-term plans?</li> </ul> </li> </ul>	We are bridging the gap between elementary and high school by creating a program that better prepares the students for the rigors of the high school curriculum. Prior instructional rounds pointed to a need to increase rigor at the school. Offering high school courses here should help increase the high school graduation rate. We are offering more students a chance to be accelerated to increase equity in relation to other school districts. The additional MTSS teacher will also help increase student equity.

# Key Strategies and Resources

STRATEGY	METHODS	GAUGING SUCCESS	RESOURCES	
What strategies will we pursue as part of this commitment?	What does this strategy entail?	What specifically will we look for during the year to know that this strategy is having the desired impact? (This could include qualitative or quantitative data.)	What resources (Schedule, Space, Money, Processes, Individuals) are necessary to support these strategies?	
Increase in the number of MTSS teachers	Additional MTSS position to change the system where one is focusing on ELA and the other focuses on math.	Monitor number of students who go down a tier from data driven meetings/decisions.	MTSS teachers, Guidance	
Increase in the number of students taking Regents level classes.	Increase Algebra sections from 3 to 5. Institute two new sections of Living Environment. Hold parent meetings in June to ensure parental support for students in these programs.	Student report cards in these classes. Number of students receiving high school credit.	Teachers, MTSS teachers, accelerated teachers, Parent Square groups	
Increase in science staffing to meet the needs of science acceleration.	Increase of a .6 science teacher. (3 periods)	Monitor the number of students who are having success in science through report cards. Number of students receiving high school credit.	Science curriculum, Gizmos,	
Increase the number of 7 <sup>th</sup> grade students accelerated in math.	Increase math accelerated by one section.	Monitor the number of students who are having success in science through report cards. Number of students recommended for acceleration in 8 <sup>th</sup> grade.	Enriched math Curriculum,	

# Commitment 4

Creation of lab for	Creation of additional lab periods for	Increase in I-Ready math	Algebra teachers, math	
Algebra students and	algebra teacher. Continue to have 7/8	scores.	teacher, I-Ready	
schedule math lab	grade math lab teachers have their own			
students with their	students in lab.			
math teacher.				
Continuation of 6 <sup>th</sup>	Continue and expand the 6 <sup>th</sup> grade math	Increase in I-Ready math	i-Ready, Math	
grade math lab	lab program for struggling math students,	scores.	Academy after school	
classes that were	using I-Ready.		program.	
piloted 2021-22.				

# End-of-the-Year Desired Outcomes

Schools teams are invited to consider if the belief statements shared below connect to this commitment. Since each commitment is unique, school teams should decide how progress about this commitment might be noted. If the team's answer to a "we believe" prompt is no, that section should be left blank.

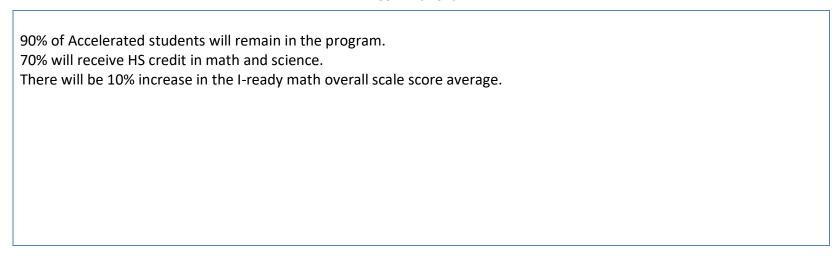
We believe these survey responses will give us good feedback about our progress with this commitment:

	Survey Question(s) or Statement(s)	Desired response (e.g. % agree or strongly agree)
Student Survey	C6. Our school curriculum (work) is challenging.	60.0%
Staff Survey	T59. We have an effective RTI program which provides targeted assistance for students in need.	70.0%
Family Survey	S40. Teachers support children's emotional needs, increasing their confidence as learners.	75.0%

We believe having the following occur will give us good feedback about our progress with this commitment:

Quantitative data and/or qualitative descriptions of where we strive to be at the end of the 2022-23 school year.

#### Commitment 4



#### **Evidence-Based Intervention**

# **Evidence-Based Intervention**

All CSI and TSI schools must implement at least one evidence-based intervention as part of its SCEP. The intervention identified must meet the criteria of a Tier 1, Tier 2, or Tier 3 evidence-based intervention under ESSA. More information can be found at: <a href="http://www.nysed.gov/accountability/evidence-based-interventions">http://www.nysed.gov/accountability/evidence-based-interventions</a>

Schools may choose **one of three options** for identifying their evidence-based intervention:

X Option 1: Selecting a strategy from the State-Supported Evidence Based Strategies located at: <a href="http://www.nysed.gov/accountability/state-supported-evidence-based-strategies">http://www.nysed.gov/accountability/state-supported-evidence-based-strategies</a>

**Option 2:** Selecting an evidence-based intervention **identified in one of three clearinghouses**: What Works Clearinghouse, Social Programs That Work, or Blueprints for Healthy Youth Development

**Option 3:** Reviewing research to identify its own evidence-based intervention that meets the criteria for ESSA evidence-based intervention Tier 1, Tier 2, or Tier 3 found at: <a href="http://www.nysed.gov/accountability/evidence-based-interventions">http://www.nysed.gov/accountability/evidence-based-interventions</a>

**Directions:** Place an "X" in the box next to the path the school has chosen for identifying its evidence-based intervention and follow the corresponding directions for that path.

# State-Supported Evidence Based Strategy

If "X' is marked above, provide responses to the prompts below to identify the strategy and the commitment(s) it will support:

Evidence-Based Intervention Strategy Identified	Early Warning System		
We envision that this Evidence-Based Intervention	Commitment 1: The early warning system will allow us to monitor		
will support the following commitment(s) as follows	lows students who need support and will also support the goal by provice		
	teachers with a common format to discuss student performance and access that student's performance in all areas of school life.  Commitment 2: The early warning system will allow us to identify students who may be encountering SEL issues and work quickly to provide necessary support and interventions, so students have the emotional well-being to also find academic success.		

# Evidence-Based Intervention

# Evidence-Based Intervention

	Clearinghouse-Identified		
f "X' i	is marked above, provide responses to the prompts below to	identify the strategy, the commitment(s) it will support, the Clearinghouse th	ıat
uppo	orts this as an evidence-based intervention, and the rating tha	at Clearinghouse gave that intervention:	
	Evidence-Based Intervention Strategy Identified		
	We envision that this Evidence-Based Intervention		
	will support the following commitment(s) as follows		
	Clearinghouse used and corresponding rating		
	What Works Clearinghouse		
	Rating: Meets WWC Standards Without	ut Reservations	
	Rating: Meets WWC Standards With R	Reservations	
	Social Programs That Work		
	Rating: Top Tier		
	Rating: Near Top Tier		
	Blueprints for Healthy Youth Development		
	Rating: Model Plus		
	Rating: Model		
	Rating: Promising		
	School-Identified		
f "X' i	is marked above, complete the prompts below to identify the	e strategy, the commitment(s) it will support, and the research that supports t	this as an
evide	ence-based intervention.		
	Evidence-Based Intervention Strategy Identified		
	We envision that this Evidence-Based Intervention		
	will support the following commitment(s) as follows		
	Link to research study that supports this as an		
	evidence-based intervention (the study must include		
	a description of the research methodology		

# Our Team's Process

# **Background**

NYSED requires that the SCEP is developed in consultation with parents and school staff, and in accordance with §100.11 of Commissioner's Regulations. All schools are expected to follow the guidelines outlined in the document "Requirements for Meaningful Stakeholder Participation" found at: <a href="http://www.nysed.gov/common/nysed/files/programs/accountability/scep-requirements-stakeholder-participation.pdf">http://www.nysed.gov/common/nysed/files/programs/accountability/scep-requirements-stakeholder-participation.pdf</a> This section outlines how we worked together to develop our plan.

# **Team Members**

Use the space below to identify the members of the SCEP team and their role (e.g. teacher, assistant principal, parent).

Name	Role
Andrew Austin	Assistant Principal
Melanie Baker	Parent
Luzmila Cabrera	ENL Teacher
Raquel Carpenter	ELA Teacher
Chris Ann Corwin	Special Education Teacher
Alison DeFalco	ENL Teacher
Ann Marie Madsen	Science Teacher
Michael McGinn	Assistant Principal
Shaun McInnes	Technology Teacher
Barry Mohammed	Principal
Lizette Roman	MTSS Teacher
Jeanine Rotolo	Special Ed Teacher
Jailene Guevera	Student

# Our Team's Steps

Our plan is the result of collaborating to complete several distinct steps:

- 1. Interviewing Students
- 2. Completing the Equity Self-Reflection for Identified Schools
- 3. Reviewing Multiple Sources of Data and Feedback
- 4. Clarifying Priorities and Considering How They Connect to School Values
- 5. Writing the Plan
- 6. Completing the "Leveraging Resources" document (OPTIONAL)

# Meeting Dates

We completed the steps above across multiple meetings. Below is a list of dates we met as a team and what occurred during those meetings.

Meeting Date	Interviewing Students	Completing the Equity Self- Reflection for Identified Schools	Reviewing Multiple Sources of Data and Feedback	Clarifying Priorities and Considering How They Connect to School Values	Writing the Plan	OPTIONAL: Completing the "Leveraging Resources" document
5/6/22	х	х	X			
5/17/22		х	х	х		
6/1/22				x	x	
6/13/22					х	
6/21/22					х	

# Learning As A Team

### **Directions**

After completing the previous sections, the team should complete the reflective prompts below.

#### Student Interviews

#### Describe how the Student Interview process informed the team's plan

Student Interview Questions were developed by the team with input from Parents and Students. The team then ran multiple interview sessions with a diverse group of students in diverse settings: Within a class, pulled from the cafeteria, randomly in a remote session, and student run sessions. The notes form the session were then shared out at meeting and categorized. These were then used by the team to create possible commitments. The team then reviewed the brainstormed ideas for commitments and formulated three main commitments. The information from the student interviews was then also referenced in the strategies.

# **Equity Self-Reflection**

### Describe how the Equity Self-Reflection informed the team's plan

The team was asked to complete the Equity Self-Reflection as individuals. They then came together to share ideas and come to consensus as a team to complete one final form for the team. The ideas in the Equity self-reflection were then used to create the student interview questions. The ideas in the Equity self reflection also guided the discussion around finalizing commitments and strategies from the list of brainstormed ideas the team had brought to the table.

# **Next Steps**

# Next Steps

#### 1. Sharing the Plan:

- a. **CSI Schools:** As you develop your plan, please feel free to share the plan with your NYSED liaison for input when it would be helpful. When the SCEP team is satisfied with the plan, please indicate to your liaison that the school is ready to share its full plan for approval. Plans should be shared by August 1, 2022.
- b. **TSI Schools:** When your plan is ready for review, please share the plan with your District, which will approve your plan. Plans will need to be approved before the first day of the 2022-23 school year.
- c. All Schools: Ensure that the local Board of Education has approved the plan and that the plan is posted on the district website.

#### 2. Implementing the Plan (for all schools):

- a. Ensure that the plan is implemented no later than the first day of school
- b. Monitor implementation closely and make adjustments as needed
- c. Ensure that there is professional development provided to support the strategic efforts described within this plan.
- d. Work with the district in developing the 1003 Title I School Improvement Grant application designed to support the implementation of the activities identified in the school and district plan.