



Board of Directors, Regular Meeting Minutes, Tuesday, September 13, 2022  
RICHLAND SCHOOL DISTRICT NO. 400  
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, September 13, 2022, at 6:30 P.M. via Zoom and in person, 6972 Keene Road, West Richland, Washington. School Board President Jill Oldson presided. Board members participating: Kari Williams, Audra Byrd, Semi Bird, and Rick Jansons. Administrators present: Superintendent Dr. Shelley Redinger, Assistant Superintendent of Elementary Education Brian Moore, Executive Director of Information Technology Mike Leseberg, Executive Director of Operations Richard Krasner, Executive Director of Teaching and Learning Jennifer Klauss, Executive Director of Special Education 6-12 Robert Sorensen, Executive Director of Special Education Pre-K-5 Zach Carpenter, Executive Director of Behavioral Health Services Tory Christensen, and Director of Communications Ty Beaver.

The Board meeting was called to order at 6:00 P.M.

**EXECUTIVE SESSION (Real Estate-RCW 42.30.220)**

The Board adjourned to executive session at 6:00 P.M. to discuss the acquisition of real estate, if public knowledge might increase the price 42.30.110 (1) (b). The executive session was projected to last thirty minutes, with no action expected. Executive session ended at 6:31 P.M.

The Board returned to the regular meeting at 6:33 P.M.

**1.0 CALL TO ORDER**

**1.1 Pledge of Allegiance**

**1.2 Roll Call-All Here**

**2.0 COMMUNICATIONS**

**2.1 GOOD NEWS-Back to School**

Ty Beaver, Communications Director, shared a video of students' first day of school.

**2.2 Requests and Comments by Visitors (2 minutes per individual/30 minute limit)**

Shelly Burt feels some teachers are not aware of the importance of sensory rooms. Ms. Burt stated Three Rivers HomeLink has some amazing teachers feels parents are welcomed there more than at other buildings.

Tina Gregory read scriptures and asked leaders to stand up to divisive groups. Board discussion followed as to the parameters of public speakers and freedom of speech.

Sarah Griffiths stated paras are not paid enough and deserve a living wage.

---

### **3.0 UNFINISHED BUSINESS**

#### **3.1 Bond Schedule Planning**

Dr. Redinger shared the goal of the evening is to decide on a timeline, not the specific projects the bond package or levy would contain. Richard Krasner, Executive Director of Operations, reported early this spring a team from NAC Architecture and the District's Capital Projects team shared the latest information from the Facilities Planning Committee, including recommended bond proposal packages developed by the committee and tax rate information. Mr. Krasner shared details of three options with dates for filing needed if running a bond or levy in February 2023, November 2023, or February 2024. A Capital Projects levy for security enhancements could also be run before a bond is passed if desired. Voter approval requirement for bond passage is 60%, while levy approval requirement is 50%. Board members shared ideas and concerns including community sentiment, inflation, and voter turnout. More information was requested for the September 27, 2022 meeting.

#### **3.2 Future Board Meeting Agenda Items-Prioritize**

Ms. Williams shared a list of future agenda topics and those topics already completed. She asked Board members to support directing staff to research offering a middle school financial literacy class. Dr. Redinger stated she will investigate and report back at a future meeting.

Other topics/policies recommended:

Student Dress Code Policy, Student Cell Phone Policy, Controversial Issues Policy/Flag Policy, Race and Curriculum Policy (similar to Kennewick School District), Process for Policies, Gender Inclusive (procedure to be updated by Dr. Redinger and Mr. Pettett), Legislative Priorities, Safe Walking Routes (Friday packet), Parent/Guardian Advisory Policy.

Topics were prioritized by members and will be placed on meeting agendas by the Board Leadership team. After discussion, a survey will be sent out to secondary staff and parents to gather input regarding student dress code and student cell phone policies. These topics will be placed on an agenda within several months after input is received.

### **4.0 NEW BUSINESS**

#### **4.1 Sensory Rooms**

Brian Moore, Assistant Superintendent of Elementary Education, and Kristien McKenzie, Principal-Marcus Whitman Elementary, shared sensory space is a designated location within a school or classroom that can support students' sensory needs. It provides individualized sensory input that some students need to self-regulate so they can be better prepared for learning and interacting with others. Mr. Moore explained they can be either calming or active spaces, depending on a student's need. These spaces are available for use by all students. Discussion followed.

#### **4.2 Hazel Health**

Tory Christensen, Executive Director of Behavioral Health Services, reported on the District's recent partnership with Hazel Health, a telehealth provider. This company provides physical and mental health services to students. Mr. Christensen advised it can be challenging for families to get mental health care for their children, with students often waiting for long periods to access local mental health services. Partnering with Hazel Health's mental health services (Hazel HEART)

allows students to access mental health support in a short amount of time through telehealth services. Parents/Guardians and students will be able to use devices (Chromebooks, laptops, iPads, or cell phones) to connect to this service. Hazel serves as an extension of the school team, creating a bridge to essential health care that immediately addresses student health needs. This service will be launched at home the first week of October.

#### **4.3 Performance Audit Update/Strategic Plan**

Superintendent Redinger shared the Benton-Franklin Health District recently acquired funds and will be working with the District to inspect and assess some student spaces in schools including science labs and playgrounds. They will be working with Kellie Lacey, Assistant Director of Human Resources, to begin conducting these inspections.

#### **4.4 Superintendent Evaluation Template**

After discussion, there was consensus to approve the superintendent evaluation template provided. Ms. Oldson asked that the rubric be just a portion of the evaluation, with a written narrative to be included as well. A workshop will be scheduled later to finish discussion of the evaluation process. This should also be included in the policy/procedure update. Dr. Redinger stated she had reviewed the template and would like to be included in the numeric discussion. She is working with staff using the Smart Goals established this spring as a guide. Mr. Bird was asked to email any ideas on this process ahead of time for Board review. A date for this workshop will be set in the future.

#### **5.0 CONSENT AGENDA (approval by a single vote of the Board)**

Ms. Oldson asked to pull Item 5.2 - Student Representatives to the Board of Directors

It was moved by Rick Jansons and seconded by Kari Williams –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS 5.1; 5.3; 5.4; 5.5; 5.6; 5.7; AND 5.8, INCLUDING AN UPDATED PERSONNEL ACTION.

Vote: Bird, yes; Jansons, yes; Williams, yes; Byrd, yes: and Oldson, yes.  
Motion was approved.

Ms. Oldson reported she, Mr. Bird, and Dr. Redinger met to interview the applicants for Student Representative to the Board of Directors. Leif Carman (senior) and Karrin Wierzchowski (junior) were chosen and will begin their term at the next Board meeting. Those students not selected will participate on the Superintendent/Student Advisory Committee for 2022/2023.

It was moved by Semi Bird and seconded by Audra Byrd –

THAT THE BOARD OF DIRECTORS APPROVE ITEM 5.2-STUDENT REPRESENTATIVES TO THE BOARD OF DIRECTORS (KARRIN WIERZCHOWSKI AND LEIF CARMAN).

Vote: Bird, yes; Jansons, yes; Williams, yes; Byrd, yes: and Oldson, yes.  
Motion was approved.

#### **5.1 Personnel Actions**

-----  
ADMINISTRATIVE PERSONNEL

CHANGE OF ASSIGNMENT FOR THE 2022-23 SCHOOL YEAR

Pardini, Katherine, Psychologist to SPED Coordinator, effective 8/29/2022

CERTIFICATED PERSONNEL

NEW HIRES FOR THE 2022-23 SCHOOL YEAR

Alao Alford, Jennifer 1.0 FTE, Preschool Teacher, Early Learning Center (non-cont.) (from para)

Ames, Brandy, 1.0 FTE, Math, Leona Libby Middle School (non-continuing)

Barton, Stephanie, 1.0 FTE, School Nurse, Special Education

Blakesley, Elizabeth, 1.0 FTE, 1<sup>st</sup> Grade, White Bluffs Elementary

Coleman, Nicholas, 1.0 FTE, Social Worker, Richland High School

Duncan, Licia, 1.0 FTE, Kindergarten, Pacific Crest Online Academy (non-continuing)

Fisk, Wende, 0.5 FTE, Instructional Specialist, Orchard Elementary (non-continuing)

Gilliland, Heather, 1.0 FTE, School Counselor, Three Rivers HomeLink

Jasper, Adair, 1.0 FTE, 1<sup>st</sup> Grade, Orchard Elementary (non-continuing)

Maier, Kaitlin, 1.0 FTE, Resource Room, Lewis and Clark Elementary

Maiuri, Natalie, 1.0 FTE, Math, Leona Libby Middle School

Misek, Carina, 1.0 FTE, Language Arts, Hanford High School (non-continuing)

Palomarez, Juliett, 1.0 FTE, 5<sup>th</sup> Grade, White Bluffs Elementary

Remington, Trenton, 1.0 FTE, CTE Computer Science, Hanford High School (non-continuing)

Schunk, Joanna, 1.0 FTE, 1<sup>st</sup> Grade, William Wiley Elementary

Schulz, Kelly, 1.0 FTE, 5<sup>th</sup> Grade, White Bluffs Elementary

Stephens, Jaclyn, 1.0 FTE, 5<sup>th</sup> Grade, White Bluffs Elementary

Turner, Hailey, 1.0 FTE, Supplemental Support Teacher, Sacajawea Elementary School

Tyutyunnik, Kathleen 1.0 FTE, Speech Language Pathologist, Special Education

Welch, Claire, 1.0 FTE, Resource Room, Hanford High School

REASSIGNMENTS FOR THE 2022-23 SCHOOL YEAR

Gobeil, Mariah, Speech Language Pathologist, Special Education, to Assistive Technology Specialist, Special Education (effective 9/6/2022)

INCREASE IN FTE FOR THE 2022-23 SCHOOL YEAR

Allen, Shelly, .40 FTE (Now 1.0 FTE), Physical Education, Marcus Whitman (effective 8/30/2022)

Hartman, Tania, .48 FTE (Now 1.0 FTE), Art, Three River's HomeLink (effective 8/22/2022)

Morgan, Molly, .80 FTE (Now 1.0 FTE), Speech Language Path., Special Ed. (effective 8/30/22)

Olson, Jennifer, .40 FTE (Now .60 FTE), Music, Carmichael Middle School (effective 8/19/2022)

Reeser, Wendy, .40 FTE (Now .50 FTE), Instructional Specialist, HomeLink (effective 8/29/22)

Self, Stefany, .60 FTE (Now 1.0 FTE), Science, Carmichael Middle School (effective 8/19/2022)

DECREASE IN FTE FOR THE 2022-23 SCHOOL YEAR

O'Hara, Sacha, 0.5 FTE to 0.3 FTE, Music (0.1 FTE), Library (0.1 FTE), and Art (0.1 FTE) (effective 8/29/22)

RESIGNATIONS FOR THE 2022-23 SCHOOL YEAR

Taylor, Lori, 3<sup>rd</sup> Grade, White Bluffs Elementary (effective 8/23/2022)

Thiede, Kaitlyn, Kindergarten, Three Rivers Homelink (effective 8/24/2022)

RETIREMENTS FOR THE 2021-22 SCHOOL YEAR

Knaff, Naomi, Music, Jason Lee Elementary (correction from resigning)

CLASSIFIED PERSONNEL

CHANGE OF ASSIGNMENT FOR THE 2022-23 SCHOOL YEAR

NEW HIRES FOR THE 2022-23 SCHOOL YEAR

Frey, Jessy, Paraeducator, Enterprise Middle School, effective 9/9/2022

Garcia Garcia, Guadalupe, Custodian, Marcus Whitman Elementary, effective 9/1/2022  
Hinman, Colleen, Paraeducator, Tapteal Elementary, effective 9/2/2022  
Howard, Lacey, Paraeducator, Orchard Elementary School, effective 9/13/2022  
Kogler, Sheyanne, Nutrition Services, Enterprise Middle School, effective 9/13/2022  
Markward, Bailey, Paraeducator, William Wiley Elementary, effective 9/9/2022  
Metzker, Brettany, Paraeducator, William Wiley Elementary, effective 9/13/2022  
Mohamed, Sarah, Paraeducator (Temporary), Lewis & Clark Elem. effective 9/13/2022-6/14/2023  
Palmer, Breanna, Paraeducator, Jefferson Elementary, effective 9/1/2022  
Ratty, Theresa, Paraeducator, Early Learning Center, effective 9/1/2022  
Riggs, Monica, Warehouse, Support Services, effective 9/1/2022  
Romero, Regina, Paraeducator, Jefferson Elementary, effective 9/9/2022  
Squires, Matthew, IT Technician 1, Information Technology, effective 9/12/2022  
Wimble, April, Paraeducator, Lewis & Clark Elementary, effective 9/14/2022  
Wood, Cathy, Paraeducator, Enterprise Middle School, effective 9/14/2022

**RESIGNATIONS FOR THE 2022-23 SCHOOL YEAR**

Taychack, Phounvilay, Custodian, Tapteal Elementary, effective 9/9/2022  
Tornow, Micala, Paraeducator, Chief Joseph Middle School, effective 9/16/2022

**RESIGNATIONS FOR THE END OF THE 2021-22 SCHOOL YEAR**

Alao Alford, Jennifer, Paraeducator, Early Learning Center (accepted Cert non-continuing position)  
Brown, Michelle, Paraeducator, Leona Libby Middle School (from LOA)

**RESIGNATIONS FOR THE END OF THE 2021-22 SCHOOL YEAR**

Inslee, Stephanie, Paraeducator, Jason Lee Elementary (from LOA)  
Mancinas, Omar, Custodian, Richland High, effective 8/25/2022  
Parsons, Nicholas, Paraeducator, Sacajawea Elementary  
Petersen, Julie, Paraeducator, Jefferson Elementary (from LOA)  
Scott, Alan, Paraeducator, Enterprise Middle School  
Sanchez, Ana, Paraeducator, Jefferson Elementary  
Shaw, Cindy, Bus Attendant, Transportation (move to substitute bus attendant)  
Shaw, Mark, Bus Driver, Transportation (move to substitute bus driver)  
Turner, Tracie, Paraeducator, Lewis & Clark (Temporary-Rehire), moving to Substitute position  
Wagoner, Isabella, Bus Attendant, Transportation (move to substitute bus attendant)  
Wollam, Jaclyn, Paraeducator, William Wiley Elementary

**RETIREMENTS FOR THE END OF THE 2021-22 SCHOOL YEAR**

Roberts, Sonia, Paraeducator, Jason Lee Elementary

- 5.2 Student Representatives to the Board of Directors**
- 5.3 Approval of Minutes (August 23, 2022)**
- 5.4 Negotiated Contracts-Approval**
- 5.5 Policy No. 1400 - Meetings**
- 5.6 Cash Grant-Tapteal PTA-Playground Benches and Tables**
- 5.7 Cash Grant-William Wiley PTA-School Needs: Renaissance AR/STAR**
- 5.9 Payroll and Warrant Information**

ASB Fund Warrant No. 40007081 for \$651.35  
No. 54000471 for \$9,049.01  
No. 74000147 for \$3,532.08  
Nos. 40007082 through 40007088 for \$9,055.43  
Nos. 54000472 through 54000473 for \$2,302.81  
Nos. 74000148 through 74000149 for \$16,658.96

Nos. 40007089 through 40007092 for \$3,044.00  
Nos. 54000474 through 54000478 for 65,871.66  
Capital Projects Fund Warrant Nos. 20001855 through 20001857 for \$582,070.53  
    No. 72000036 for \$21,532.27  
    Nos. 20001858 through 20001860 for \$94,811.12  
    No. 72000037 for \$8,746.00  
    Nos. 20001861 through 20001864 for \$1,992,799.32  
    Nos. 52000297 through 52000300 for \$284,765.41  
General Fund Warrant Nos. 51001788 through 51001796 for \$137,035.46  
    Nos. 71002936 through 71002943 for \$44,744.99  
    Nos. 10082763 through 10082811 for \$478,983.40  
    Nos. 51001797 through 51001807 for \$46,479.86  
    Nos. 71002944 through 71002950 for \$33,282.67  
    Nos. 10082813 through 10082838 for \$2,077,687.86  
    Nos. 51001808 through 51001814 for \$348,750.11  
    Nos. 71002951 through 71002956 for \$23,189.43  
Self-Insurance Fund Warrant No. 57000099 for \$18,113.79  
    No. 70000248 for \$135.00  
    No. 57000100 for \$7,558.96  
    No. 57000101 for \$10,164.37  
Payroll Warrant Nos. 10082538 through 10082540 for \$4,923.45  
    Nos. 10082643 through 10082643 for \$2,471.84  
    Nos. 10082645 to 10082693 for \$107,033.49  
    Nos. 10082694 to 10082735 for \$4,608,097.20  
Electronic Fund Transfer for \$9,371,296.75  
Total November Payroll approved in the amount of \$14,093,822.73

## **6.0 FUTURE AGENDA ITEMS**

### **6.1 Approval of September 27, 2022 Agenda**

It was moved by Semi Bird and seconded by Rick Jansons –

THAT THE BOARD OF DIRECTORS APPROVE THE SEPTEMBER 27, 2022 AGENDA AS PRESENTED.

Vote: Bird, yes; Jansons, yes; Williams, yes; Byrd, yes: and Oldson, yes.

Motion was approved.

## **7.0 BOARD AND SUPERINTENDENT REPORTS**

Shelley Redinger announced the formal ribbon cutting for Fran Rish Stadium will be Friday before the Hanford vs. Richland High School football game. She also reported attending the Middle School Football Jamboree at Hanford High School.

Audra Byrd helped pass out snacks for Three Rivers HomeLink and has been working on policy updates.

Kari Williams passed out books for all that were left by a constituent. She attended the recent Richland High School football game and the PTA Council Meeting. She asked parents to get involved in these groups.

Rick Jansons spent time at both Hanford and Richland High Schools and attend a football game. He also attended Washington State School Directors' Association (WSSDA) meetings looking at NSBA (National School Board Association) and investigating less expensive options.

Semi Bird thanked administrators for presentations and parents for their involvement in PTA/PTOs.

Jill Oldson attended the Ribbon Cutting at Desert Sky. She reported Kayla Barron, Astronaut and Richland High School Graduate, visited the District today.

### **ADJOURNMENT**

The meeting adjourned at 9:15 P.M.

---

RICHLAND SCHOOL DISTRICT NO. 400

---

SECRETARY, BOARD OF DIRECTORS