

RFP Q & A

1. How many students participated in the morning/aftercare program last year at each of the three locations?

- *We did not have a program last year.*

2. I saw November is the targeted program start. Are you replacing a vendor or were you self-operating your programs at each school historically? If it was a private partnership, who was the previous provider?

- *In the past we have used Boys and Girls club.*

3. Sometimes unplanned things happen, and changes need to be made. I respect that fully. Just curious, why the bid is opening now?

- *The Tukwila School District would like to offer a larger scale program and with doing that, creates a large expense exceeding the service procurement threshold resulting in a RFP.*

4. Is there a current extended day program in the Tukwila Elementary Schools and if so do you know the current enrollment?

- *Yes, there is a current program and around 38*

5. We're interested in responding to the RFP and are fully licensed in Washington but are concerned it may not be possible for us (or any other program) to hire/train staff, ship supplies and facilitate family information sessions to drive enrollment by Nov. 1st. Given the timeline, would Tukwila consider a January 2023 launch date immediately following winter break?

- *We have updated the RFP to have a start date after the Winter break January 3, 2023*

6. Does this program replace the program currently offered at no charge at the City of Tukwila's recreation department or is this in addition to that with the expectation of more academic support, i.e., iReady.

- *This is a separate program with the expectation of more academic support, i.e. iReady.*

7. Is this a parent paid tuition program or is it funded by the school district. (this makes a small difference when budgeting)

- *This will be funded by the District.*

8. With such a short window to get started, would certified teachers from the school buildings be available for hire to work in the programs at least at the outset?

- *The District can solicit but there is no guarantee.*

9. On page 4, 4.b. states, "Minimum of three (3) Certified Teachers with Washington Certification." Can you clarify? What qualifications are required? Do you contemplate 3 certified teachers for the whole contract? We propose that by partnering with your certified teachers, our qualified teachers can meet the educational needs of your students in the before and after school program without Washington certification.

- *We will be striking the 3 certificated staff language.*

10. Per page 8, original signatures are required. What needs an original signature? Are there forms missing? If there are forms missing, we request that you provide these.

- *This was an error and will be removed.*

1. The RFP refers at page 11 #10 and page 13 #16 to a sample contract and General Terms and Conditions. We do not see a sample contract with General Terms and Conditions included. Could you please provide a sample contract or share the General Terms and Conditions?

- *I have added the Personal Service Contract (PSA) to the RFP.*

1. Page 8 states vendors may submit questions up to 5 business days prior to the due date. However, page 5 states questions are due 9/30. With the proposal being due the next business day, vendors will not have an opportunity to incorporate any new information, print, and ship their proposals. We propose that the 9/30 questions due date is an error and should be corrected to Tues 9/27. Can you please clarify?

- *This date will be changed as we are extending the due date.*