

The Manchester Chapter Of The National Honor Society

~Constitution~

Article I ~Name and Purpose~

Section 1: The name of this chapter shall be known as the Manchester Chapter of the National Honor Society. This name appears on the charter granted by the Nation Council of the National Honor Society, duly signed by the national secretary.

Section 2: The object of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage development of character in all students of Manchester High School.

Article II ~Membership~

Section 1: Membership in this chapter shall be based upon scholarship, service, leadership, and character.

Section 2: Membership of this chapter shall be known as active and graduate. Active members become graduate members at graduation. The graduate members have no vote.

Section 3: To be eligible for selection to membership in this chapter, the candidate must have been in attendance in this school for a period equivalent to one semester.

Section 4: Candidates eligible for selection to this chapter must be members of the junior or senior class. Candidates eligible for selection to the chapter shall have a minimum accumulative grade point average of a 3.500. This scholastic level of achievement shall remain fixed. All students who rise in scholarship to or above this standard will qualify for candidacy for selection to membership each fall. In addition to the 3.500, a candidate shall then be considered on service, leadership, and character.

Article III

~Selection of members~

- Section 1: The selection of members to this chapter of the National Honor Society shall be determined by a Faculty Council consisting of five faculty members, the advisor or advisors, and the principal. The advisor and the principal are non-voting members. In no case will there be fewer than four teachers who are to be chosen by the advisor or advisors.
- Section 2: Candidates eligible for membership must fill out a student activity form and submit it to the faculty advisor by the announced deadline. Failure to complete the form automatically disqualifies the candidate for membership.
- Section 3: Candidates will be rated by the faculty on a scale from 0-4 on the qualities of leadership and character. Faculty Council will rate each candidate on service according to the student activity form. A student must have a minimum average of 3.00 in the four combined areas and a majority vote by Faculty Council to be selected into membership.
- Section 4: An active member of the Manchester chapter who transfers from this school will be given a letter indicating the status of his/her membership, signed by the principal or advisor.
- Section 5: An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The transfer student must maintain the membership requirements for the chapter in order to retain his/her membership.

Article IV ~Officers~

- Section 1: The officers of this chapter shall be a president, vice president, secretary, treasurer, and historian.
- Section 2: The officers of this chapter will be selected by a majority vote of all the active members of this chapter during the last regular meeting in May.
- Section 3: The officers will be elected on at a time with a separate vote for each. The president must have been selected to membership as a junior.
- Section 4: The president of the chapter presides over all chapter meetings and executive meetings, creates the agenda for all meetings with the advice and consent of the other officers and the advisor, organizes the school-wide freshman orientation, appoints necessary committees and committee chairmen, serves as an ex officio member of committees and projects, presides at the induction ceremony delivering a speech on one of the four principles, maintains and

adds to the president's folder for the future president, and serves in any capacity as needed by the advisor.

- Section 5: The vice president shall preside in the absence of the president and is the chairman of service committee. As chairman, the vice president will be responsible for planning and implementing service projects for the society. The vice president will assist the president in the planning of the induction ceremony delivering one of the speeches and award the membership pins.
- Section 6: The chapter secretary shall keep the minutes of meetings, a record of all business, an account of all attendance, and have all records on file. The secretary shall address the invitations to the induction banquet, deliver one of the speeches at the ceremony, and prepare the annual membership report at the end of the school year.
- Section 7: The treasurer shall receive and disburse all funds of the chapter and keep an accurate account of receipts and disbursements in accordance with school regulations. The treasurer will deliver one of the speeches at the induction ceremony.
- Section 8: The historian shall document all activities of the Manchester chapter by taking pictures and updating the chapter scrapbook.
- Section 9: If any officer is unable to fulfill their elected post for the academic year, the office will be replaced from the membership by a majority vote of all the active members of this chapter during the next regular meeting of the society.

Article V ~Executive Committee~

- Section 1: The executive committee shall consist of the advisor and the officers of the chapter.
- Section 2: The executive committee shall have a general charge of the meetings and business of the chapter; however, any action on the part of the executive committee is subject of the review of the chapter.
- Section 3: Executive meetings are held as needed, called by the advisor or by the president with the approval of the advisor.

Article VI ~Supervision~

Section 1: The activities of this chapter shall be subject to the approval of the advisor and the principal in accordance with school policy.

Article VII ~Meetings~

Section 1: The regular meetings of this chapter shall be held on the second Tuesday of each month during the school year.

Section 2: Members must attend all monthly meetings and participate in chapter service projects to be given credit for attendance. Members are excused at the discretion of the advisor and may need a note from a parent or guardian.

Section 3: Special meetings, approved by the executive committee, may be called by the president or the advisor.

Section 4: All meetings shall be open to the membership and shall be held under the sponsorship of the principal or some member of the faculty selected by the principal.

Section 5: This chapter shall conduct its meetings according to Robert's Rule of Order Newly Revised in all points not expressly provided by the constitution of this chapter.

Article VIII ~Emblem~

Section 1: Each member of this chapter shall be entitled to wear the emblem(s) adopted by the National Honor Society or Secondary Schools.

Section 2: Any member who withdraws or is dismissed from the chapter must return the emblem.

Section 3: Each member agrees that, whether the emblem comes as a gift, a personal purchase, an award, or from whatever source, the title of the emblem shall rest with the chapter of which this person is a member. The Faculty Council can, therefore, by a majority vote request that the member return the emblem. If the emblem can be shown to have been a personal purchase of the member, the chapter shall reimburse the member of the original cost of the emblem upon its surrender. Each member agrees that acceptance of the emblem shall be considered affirmation of this stipulation in regard to the title of the emblem.

Section 4: All insignia must be purchased from the national secretary of the National

Honor Society, 1940 Association Drive, Reston, Virginia 22091.

Article IX ~Service Projects~

Section 1: Each member is expected to participate in all chapter service projects, approved, and voted on by the chapter.

Section 2: Each member of this chapter is required to devote a minimum of twelve hours of time to an approved individual service such as tutoring, coaching, recording textbooks on cassette tape, or participating in any other school or community project which is a volunteer position.

Article X ~Dues~

Section 1: Subject to the approval of the chapter, the dues of \$20 will be due by the second regular meeting.

Section 2: Failure to pay dues on time will result in a \$5 penalty.

Article XI ~Dismissals~

Section 1: Members of the National Honor Society who fall below the established academic standards which were the basis for their membership will be promptly warned in writing by the advisor and given one semester to correct the deficiency.

Section 2: Any member whose grades fall below the required cumulative grade point average at the end of a semester is on probation and has a subsequent semester to raise his/her cumulative grade point average to the level necessary for membership. If the student achieves a 3.500 or better cumulative grade point average the subsequent semester, the student remains a member in good standing. If the student does not achieve the cumulative 3.500 grade point average the subsequent semester, then dismissal procedures taken by the Faculty Council will begin.

Section 3: A member who is dismissed from the chapter for any reason is never again eligible for membership in the National Honor Society.

Section 4: Any member who accumulates a total of two unexcused absences from chapter meetings and service projects combined will be warned in writing by t

he chapter advisor. (Members may only miss a total of two activities.) If a member accumulates a total of three unexcused absences, dismissal procedures taken by the Faculty Council will begin. The advisor determines whether the absence is excused.

Section 5: Character offenses will be determined by and dealt with by the advisor and/or Faculty Council. Effects could include a loss of privileges and/or probation. Dismissal proceeding may take place if the infraction is not corrected, if other infractions occur during the probationary period, or if an infraction is considered inexcusable by the advisor.

Section 6: Immediate, automatic dismissals may be instituted as a result of any serious offence is so determined by the advisor and Faculty Council.

Article XII

~Amendments~

Section 1: This constitution may be amended by a two-thirds vote of the chapter provided the proposed amendment has been approved by the Faculty Council of the chapter and that notice to members has been given at least one month prior to the meeting at which an amendment is to be considered.