



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

**1. Convene: 6:00 PM (Roll Call)**

**Call to Order** - School Board

Steve Bartz, Aaron Casper, Francesca Pagan-Umar, Kim Ross, Adam Seidel, Charles "CJ" Strehl

Board Member Debjyoti "DD" Dwivedy will be joining remotely at 43 Uttarayan, P.O. Chinsurah (R.S.), Dist - Hooghly (WB), 712102, India

**2. Pledge of Allegiance**

**3. Agenda Review and Approval: (Action)**

Approval of the agenda for Monday, September 26, 2022, meeting of the School Board of Independent School District 272, Eden Prairie Schools.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

- |                   |                |                         |                |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross       | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel    | Yes ___ No ___ | 6. Steve Bartz          | Yes ___ No ___ |
| 3. Aaron Casper   | Yes ___ No ___ | 7. Debjyoti Dwivedy     | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ |                         |                |

**4. Approval of Previous Minutes: (Action)**

Approval of the UNOFFICIAL Minutes of the Regular School Board Meeting on August 22, 2022, and the Workshop Notes on September 12, 2022:

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

- |                   |                |                         |                |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross       | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel    | Yes ___ No ___ | 6. Steve Bartz          | Yes ___ No ___ |
| 3. Aaron Casper   | Yes ___ No ___ | 7. Debjyoti Dwivedy     | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ |                         |                |

A. August 22, 2022 Regular Business Meeting Minutes 9

B. September 12, 2022 Workshop Notes 12

**5. Public Comment: 6:05 PM (Information)**

**6. Announcements: 6:10 PM (Information)**

**7. Spotlight on Success: 6:15 PM (Information)**

A. TASSEL - Print Shop

**8. Board Work: 6:25 PM (Action)**

A. Decision Preparation

B. Required Board Action **(Action)**

1) Approval of Preliminary FY2023-24 Levy **(Action)**

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

- |                   |                |                         |                |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross       | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel    | Yes ___ No ___ | 6. Steve Bartz          | Yes ___ No ___ |
| 3. Aaron Casper   | Yes ___ No ___ | 7. Debjyoti Dwivedy     | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ |                         |                |

a. Executive Summary

b. Tax Levy Comparison 14

c. Tax Levy Presentation Pay 23 15

C. Policy Monitoring (Action)

1) Executive Limitations (EL's) (Action)

a. EL 2.3 Treatment of Parents: The Superintendent shall not allow a culture or district practice that fails to proactively engage parents of district students in a respectful partnership that supports the successful education of their child. (Action) 34

OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

(1) EL 2.3.1 Furthermore, the Superintendent shall not: Impede the flow of timely, adequate, and easily accessible information about the district in general and their child, in particular.

OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

(2) EL 2.3.2 Furthermore, the Superintendent shall not: Allow an environment where concerns or inquiries directed to the Superintendent are not acknowledged and subsequently handled by the district in a timely, respectful manner.

OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

(3) EL 2.3.3 Furthermore, the Superintendent shall not: Set school policies or make major decisions without appropriate input and representation from district parents.

OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

b. EL 2.6 Financial Management and Operations: The Superintendent shall not cause or allow the development of financial jeopardy or a material deviation of actual expenditures from the current budget without School Board approval. (Action) 49

**OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

**Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

(1) EL 2.6.1 Furthermore, the Superintendent shall not: Allow payroll or debts to be settled in an untimely manner.

**OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

**Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

(2) EL 2.6.2 Furthermore, the Superintendent shall not: Allow payments or other government-ordered payments or filings to be overdue or inaccurately filed.

**OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

**Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

(3) EL 2.6.3 Furthermore, the Superintendent shall not: Use contingency funds greater than \$100,000 without informing the School Board.

**OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

**Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

(4) EL 2.6.4 Furthermore, the Superintendent shall not: Acquire, encumber, or dispose of real property without School Board approval.

**OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

**Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes \_\_\_ No \_\_\_
- 2. Adam Seidel Yes \_\_\_ No \_\_\_
- 3. Aaron Casper Yes \_\_\_ No \_\_\_
- 4. Charles Strehl Yes \_\_\_ No \_\_\_
- 5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_
- 6. Steve Bartz Yes \_\_\_ No \_\_\_
- 7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_

(5) EL 2.6.5 Furthermore, the Superintendent shall not: Lease real property or remodel leased real property without School Board approval.

**OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

**Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

(6) EL 2.6.6 Furthermore, the Superintendent shall not: Allow receivables to remain unpursued after a reasonable grace period.

**OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

**Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

(7) EL 2.6.7 Furthermore, the Superintendent shall not: Allow fee-based relationships in excess of \$100,000 annually to continue beyond 3 years without a formal review that includes an analysis of contract fees and performance.

**OI Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

**Evidence Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

2) All Board Management Delegation Policies (BMD's) **(Action)**

a. BMD 3.0 - Single Point of Contact: The School Board’s sole official connection to the district, its achievement, and its conduct will be through the Superintendent. Therefore, the School Board does not direct or evaluate any other district employees. 56

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_** Board behavior is/is not fully compliant.

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

b. BMD 3.1 - Unity of Control: The School Board will direct the Superintendent only through official School Board action. 57

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_** Board behavior is/is not fully compliant.

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

c. BMD 3.2 - Delegation to the Superintendent: The School Board will instruct the Superintendent through written policies that prescribe the district ends to be achieved and describe district situations and actions to be avoided, allowing the Superintendent to use any reasonable interpretation of these policies. 58

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_** Board behavior is/is not fully compliant.

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_

3. Aaron Casper Yes \_\_\_ No \_\_\_      7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_  
 4. Charles Strehl Yes \_\_\_ No \_\_\_

d. BMD 3.3 - Superintendent Accountability & Performance: The School Board will view the Superintendent performance as identical to district performance on the School Board's Ends and Executive Limitations policies.

60

**Motion** \_\_\_ **Seconded** \_\_\_ Board behavior is/is not fully compliant.

1. Kim Ross Yes \_\_\_ No \_\_\_      5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_  
 2. Adam Seidel Yes \_\_\_ No \_\_\_      6. Steve Bartz Yes \_\_\_ No \_\_\_  
 3. Aaron Casper Yes \_\_\_ No \_\_\_      7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_  
 4. Charles Strehl Yes \_\_\_ No \_\_\_

3) Governance Process Policies: 4.4, 4.5, 4.6, 4.7., 4.8, 4.10 **(Action)**

a. GP 4.4 - Officer Roles: Officers of the School Board are empowered with specific responsibilities delegated to them by the School Board or by state statute. Officers are elected following nominations during the first meeting in January. The following outlines their responsibilities.

63

**Motion** \_\_\_ **Seconded** \_\_\_ Board behavior is/is not compliant.

1. Kim Ross Yes \_\_\_ No \_\_\_      5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_  
 2. Adam Seidel Yes \_\_\_ No \_\_\_      6. Steve Bartz Yes \_\_\_ No \_\_\_  
 3. Aaron Casper Yes \_\_\_ No \_\_\_      7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_  
 4. Charles Strehl Yes \_\_\_ No \_\_\_

b. GP 4.5 - School Board Members Code of Conduct: The School Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as School Board members.

65

**Motion** \_\_\_ **Seconded** \_\_\_ Board behavior is/is not compliant.

1. Kim Ross Yes \_\_\_ No \_\_\_      5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_  
 2. Adam Seidel Yes \_\_\_ No \_\_\_      6. Steve Bartz Yes \_\_\_ No \_\_\_  
 3. Aaron Casper Yes \_\_\_ No \_\_\_      7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_  
 4. Charles Strehl Yes \_\_\_ No \_\_\_

c. GP 4.6 - Process of Addressing School Board Member Violations: The School Board and each of its members are committed to faithful compliance with the provisions of the School Board's policies.

70

The School Board recognizes that alleged willful and or continuing policy violations must be addressed. Each member is responsible for promptly initiating the process outlined below.

**Motion** \_\_\_ **Seconded** \_\_\_ Board behavior is/is not compliant.

1. Kim Ross Yes \_\_\_ No \_\_\_      5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_  
 2. Adam Seidel Yes \_\_\_ No \_\_\_      6. Steve Bartz Yes \_\_\_ No \_\_\_  
 3. Aaron Casper Yes \_\_\_ No \_\_\_      7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_  
 4. Charles Strehl Yes \_\_\_ No \_\_\_

d. GP 4.7 School Board Committee Principles: School Board committees, when used, will be assigned so as to reinforce the wholeness of the School Board's job and so as never to interfere with delegation from School Board to Superintendent. Accordingly:

71

**Motion** \_\_\_ **Seconded** \_\_\_ Board behavior is/is not compliant.

1. Kim Ross Yes \_\_\_ No \_\_\_      5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_  
 2. Adam Seidel Yes \_\_\_ No \_\_\_      6. Steve Bartz Yes \_\_\_ No \_\_\_  
 3. Aaron Casper Yes \_\_\_ No \_\_\_      7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_  
 4. Charles Strehl Yes \_\_\_ No \_\_\_

e. GP 4.8 - School Board Committee Structure: A School Board-level committee is created by a majority vote of the School Board to assist in the completion of School Board business. Each committee submits a yearly plan of action to the Board, submits minutes of meetings in a timely manner, and reports progress during Board business meetings. The only School Board committees are those that are set forth in this policy.

72

**Motion** \_\_\_ **Seconded** \_\_\_ Board behavior is/is not compliant.

1. Kim Ross Yes \_\_\_ No \_\_\_      5. Francesca Pagan-Umar Yes \_\_\_ No \_\_\_  
 2. Adam Seidel Yes \_\_\_ No \_\_\_      6. Steve Bartz Yes \_\_\_ No \_\_\_  
 3. Aaron Casper Yes \_\_\_ No \_\_\_      7. Debjyoti Dwivedy Yes \_\_\_ No \_\_\_  
 4. Charles Strehl Yes \_\_\_ No \_\_\_

f. GP 4.10 - Operation of the School Board Governing Rules: The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board. An orderly School Board meeting allows School Board members to participate in discussion and decision of school district issues. Rules of order allow School Board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner. 74

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_** Board behavior is/is not compliant.

- |                   |                |                         |                |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross       | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel    | Yes ___ No ___ | 6. Steve Bartz          | Yes ___ No ___ |
| 3. Aaron Casper   | Yes ___ No ___ | 7. Debjyoti Dwivedy     | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ |                         |                |

**D. Record of Board Self-Evaluation (Action)**

1) 2022-23 Record of Board Policy Monitoring - Governance Policies - BMD's & GP's (No Updates) 75

2) 2022-23 Record of Board Policy Monitoring - Executive Limitation - EL's (Action) 81

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- |                   |                |                         |                |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross       | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel    | Yes ___ No ___ | 6. Steve Bartz          | Yes ___ No ___ |
| 3. Aaron Casper   | Yes ___ No ___ | 7. Debjyoti Dwivedy     | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ |                         |                |

3) 2022-23 Record of Board Policy Monitoring - Ends (1.1 - 1.6) (No Updates) 82

**9. Superintendent Consent Agenda: 8:30 PM (Action)**

*Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.*

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- |                   |                |                         |                |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross       | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel    | Yes ___ No ___ | 6. Steve Bartz          | Yes ___ No ___ |
| 3. Aaron Casper   | Yes ___ No ___ | 7. Debjyoti Dwivedy     | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ |                         |                |

**A. Monthly Reports**

1) Resolution of Acceptance of Donations 84

2) Human Resources Report 85

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

(1) June 2022 Report 91

(2) July 2022 Report 92

(3) August 2022 Report 93

**B. 2022-2024 CLASS Agreement 94**

**10. Superintendent's Incidental Information Report: 8:35 PM (Information)**

*Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)*

A. FY 2021-22 Year-end Preliminary Financial Report 95

B. FY 2022-23 Preliminary Enrollment Report 101

**11. Board Action on Committee Reports & Minutes: 8:50 PM (Action)**

A. Board Development Committee

B. Community Linkage Committee (Action)

1) CLC Meeting Minutes for 9/18/22 108

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

**C. Negotiations Committee (Action)**

1) Negotiations Committee Minutes for 8/11/22 110

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

2) Negotiations Committee Minutes for 8/18/22 111

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

3) Negotiations Committee Minutes for 8/23/22 112

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

4) Negotiations Committee Minutes for 8/27/22 113

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

5) Negotiations Committee Minutes for 9/1/22 114

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

6) Negotiations Committee Minutes for 9/8/22 115

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

7) Negotiations Committee Minutes for 9/12/22 116

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

**D. Policy Committee**

**12. Other Board Updates (AMSD, ECSU, ISD 287, MSHSL): 9:30 PM (Information)**

- A. AMSD (Association of Metropolitan Schools) - *Kim Ross*
- B. ECSU (Metropolitan Educational Cooperative Service Unit) - *Kim Ross*
- C. ISD 287 (Intermediate School District 287) - *Francesca Pagan-Umar*
- D. MSHSL (Minnesota State High School League) - *Charles "CJ" Strehl*

13. Board Work Plan: **9:40 PM (Action)**

A. Work Plan "Change" Document **(Action)**

117

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

B. 2022-23 Board Annual Work Plan

119

14. Closed Session: Negotiation Strategy (MN Statue 13D.03, Subd.1): **9:45 PM (Action)**

*Pursuant to MN Statue 13D.02, Subd.1: The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.*

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_ to move into Closed Session at \_\_\_\_\_ PM

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_ to move out of Closed Session and the resume regular Business Meeting at \_\_\_\_\_ PM

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

15. Adjournment: **(Action)**

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ to adjourn at \_\_\_\_\_ PM

- 1. Kim Ross Yes\_\_\_ No\_\_\_
- 2. Adam Seidel Yes\_\_\_ No\_\_\_
- 3. Aaron Casper Yes\_\_\_ No\_\_\_
- 4. Charles Strehl Yes\_\_\_ No\_\_\_
- 5. Francesca Pagan-Umar Yes\_\_\_ No\_\_\_
- 6. Steve Bartz Yes\_\_\_ No\_\_\_
- 7. Debjyoti Dwivedy Yes\_\_\_ No\_\_\_

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE AUGUST 22, 2022  
SCHOOL BOARD MEETING

A Regular Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on August 22, 2022 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. **CONVENE: 6:00 PM**

**Call to Order** - School Board Roll Call

*Present:* Steve Bartz, Aaron Casper, Francesca Pagan-Umar, Kim Ross, Adam Seidel, Charles "CJ" Strehl  
Debjyoti "DD" Dwivedy will be participating remotely under MN Statute 13D.01, Subd.1(b).(1)

*Present:* Superintendent Josh Swanson

2. **Pledge of Allegiance**

3. **Agenda Review and Approval – Motion** by A. Casper, **Seconded** by S. Bartz to approve of the agenda for the Monday, August 22, 2022 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 7-0; Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

4. **Approval of Previous Minutes – Motion** by K. Ross, **Seconded** by F. Pagan-Umar to approve the UNOFFICIAL Minutes of the School Board Regular Meeting for the June 27, 2022, and the July 25, 2022 Meeting – Passed 7-0; Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

4. **Public Comment** – None to Report

5. **Announcements** – None to Report

6. **Board Education & Required Reporting**

A. Positive Behavior Intervention & Support (PBIS)

7. **Board Work:**

A. Decision Preparation

B. Required Board Action

C. Policy Monitoring

1) EL 2.1 Emergency Superintendent Succession

**OI Motion** by S. Bartz, **Seconded** by F. Pagan-Umar that the Operational Intrepertation is reasonable – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

**Evidence Motion** by K. Ross, **Seconded** by A. Casper to accept the Superintendent's assertion that EL 2.1 is in compliance – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0.

2) EL 2.2 Treatment of Students

**OI Motion** by K. Ross, **Seconded** by A. Seidel to move that arching Global Constraint of the Operational Intrepertation of EL 2.2 is reasonable – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

**Evidence Motion** by A. Casper, **Seconded** by F. Pagan-Umar move that the Evidence supports the Operational Intrepertation of EL 2.2 as compliant – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

a. EL 2.2.1

**OI Motion** by F. Pagan-Umar, **Seconded** by K. Ross that the Operational Intrepertation of EL 2.2.1 is reasonable as presented – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

**Evidence Motion** by K. Ross, **Seconded** by A. Seidel to accept the Superintendent's assertion that EL 2.2.1 is in compliance – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

b. EL 2.2.2

**OI Motion** by A. Casper, **Seconded** by A. Seidel that the Operational Intrepertation of EL 2.2.2 is reasonable as presented – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

**Motion** by A. Seidel, **Seconded** by A. Casper to recess for 10 minutes to discuss the activity in the City of Eden Prairie at 7:52 p.m. – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0; Resumed at 8:55 p.m.

**Evidence Motion** by F. Pagan-Umar, **Seconded** by A. Seidel that the Evidence for EL 2.2.2 is in compliance with the OI – Passed 6-1: Yes (6): FP-U, KR, AS, AC, SB, DD; No: (1) CS

c. EL 2.2.3

**OI Motion** by A. Casper, **Seconded** by F. Pagan-Umar that the Operational Intrepertation of EL 2.2.3 is reasonable – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

**Evidence Motion** by S. Bartz, **Seconded** by K. Ross move to accept the assertion that EL 2.2.3 is in compliance – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

d. EL 2.2.4 through EL 2.2.10

**OI Motion** by A. Seidel, **Seconded** by A. Casper that by exception the Operational Intrepreations for EL 2.2.4 through EL 2.2.10 are reasonable – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

**Evidence Motion** by A. Casper, **Seconded** by S. Bartz that by exception, the assertion for EL 2.2.4 through EL 2.2.10 is in compliance – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

3) EL 2.7 Asset Protection

**OI Motion** by A. Seidel, **Seconded** by A. Casper to move that the over arching Global Constraint of the Operational Intrepreation of EL 2.7 is reasonable – Passed 7-0: Yes 7-0: FP-U, KR, AS, AC, CS, SB, DD; No: 0

**Evidence Motion** by A. Seidel, **Seconded** by A. Caspar to move to support the assertion of compliance of the over arching Global Constraint of EL 2.7 – Passed 7-0: Yes – FP-U, KR, AS, AC, CS, SB, DD; No: 0

a. EL 2.7.1, EL 2.7.2, EL 2.7.3, EL 2.7.5 through EL 2.7.9, EL 2.7.11, and EL 2.7.12

**OI Motion** by S. Bartz, **Seconded** by A. Casper to move that the Operational Intrepreations for EL 2.7.1, EL 2.7.2, EL 2.7.3, EL 2.7.5 through EL 2.7.9, EL 2.7.11, and EL 2.7.12 are reasonable – Passed 7-0: Yes 7-0: FP-U, KR, AS, AC, CS, SB, DD; No: 0

**Evidence Motion** by A. Seidel, **Seconded** by F. Pagan-Umar to move to accept the assertions of compliance for EL 2.7.1, EL 2.7.2, EL 2.7.3, EL 2.7.5 through EL 2.7.9, EL 2.7.11, and EL 2.7.12 – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

b. 2.7.4

**OI Motion** by A. Casper, **Seconded** by K. Ross that the the Operational Intrepreation for EL 2.7.4 is reasonable – Passed 6-1: Yes: FP-U, KR, AS, AC, SB, DD; No: 1, CS

**Evidence Motion** by K. Ross, **Seconded** A. Seidel to move to accept the assertion of compliance for EL 2.7.4 – Passed 6-1: Yes: FP-U, KR, AS, AC, SB, DD; No: 1, CS

c. 2.7.10

**OI Motion** A. Seidel, **Seconded** A. Casper move that the Operational Intrepreation for EL 2.7.10 is reasonable – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

**Evidence Motion** by A. Seidel, **Seconded** by F. Pagan-Umar to move to support the assertion of compliance EL 2.7.10 – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

**Motion** by A. Seidel, **Seconded** by A. Casper to recess at 10:29 p.m. – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0; Resumed at 10:33 p.m.

D. Record of Board Self-Evaluation

- 1) 2021-22 Record of Board Policy Monitoring - *Governance Policies (no updates)*
- 2) 2021-22 Record of Board Policy Monitoring - *Executive Limitations (no updates)*
- 3) 2021-22 Record of Board Policy Monitoring - *Ends*

**Motion** by A. Seidel, **Seconded** by F. Pagan-Umar to move to approve the 2021-22 Ends Board Policy Monitoring as presented - Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

8. **Superintendent Consent Agenda – Motion** by A. Seidel, **Seconded** by F. Pagan-Umar to approve the Consent Agenda – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

A. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports

a. Board Business

B. Capital Project Levy Review & Comment

9. **Superintendent's Incidental Information Report**

A. Superintendent Updates

10. **Board Action on Committee Reports & Minutes**

A. Board Development Committee

- 1) 2022-23 School Site Visits

B. Community Linkage Committee

1) Measuring What Matters - *Post Secondary*

**Motion** by A. Seidel, **Seconded** by A. Casper to move to approve the Measuring What Matters as presented with the two adjustments – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

C. Negotiations Committee

1) Approve Minutes from July 22, 2022 Meeting

**Motion** by S. Bartz, **Seconded** by F. Pagan-Umar moved to approve the Negotiations Committee Minutes as stated – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

D. Policy Committee

11. **Other Board Updates (AMSD, ISD 287 & ECSU, MSHSL)**

A. AMSD – *Update*

B. ECSU – *No Update*

C. ISD 287 – *No Update*

D. MSHSL – *Update*

12. **Board Work Plan**

A. Work Plan "Changes" Document – **Motion** by A. Seidel, **Seconded** by A. Casper to approve the Work Plan document as presented – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

B. 2022-23 Board Annual Work Plan

13. **Adjournment – Motion** by A. Seidel, **Seconded** by F. Pagan-Umar to adjourn meeting at 11:15 PM – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

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Debjyoti Dwivedy – Board Clerk



**School Board Workshop Notes – Monday, September 12, 2022**

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1. Convene

Attendees: A. Seidel, S. Bartz, A. Casper, CJ Strehl, K. Ross & Superintendent J. Swanson

2. Discussed workshop proposal from the administration.

3. Reviewed Board-Management-Delegation polices for comments on compliance.

4. Reviewed Governance Process polices for comments on compliance.

- a. Discussed 4.4.3 for clarification. Possibly update policy to add reference to fiscal year for clarity.

5. Reviewed work plan changes document.

DRAFT



## EDEN PRAIRIE SCHOOLS

Inspiring each student every day

September 26, 2022

Dear Superintendent Swanson,

The preliminary levy for taxes payable in 2023 is required to be school board approved by September 30<sup>th</sup> and begins the budget process for FY24. Eden Prairie Schools, along with all school districts across the state, continue to work with the Minnesota Department of Education (MDE) on the preliminary tax levy certification. Included in the board packet you will find a line-item report of the levy along with a presentation.

The levy is not final at this point, and we are asking the school board to approve this preliminary levy at the 'maximum.' This is a customary practice among school districts and is recommended by MDE to allow the Business Office to continue working with them to finalize the amounts that will appear on truth in taxation notices in November.

The documents also include State Aid amounts anticipated for FY24 and we will briefly touch on the differences during the presentation. While the board is not approving these amounts, we believe they help provide a more comparative look at the total district revenue year over year.

There are two major factors impacting the levy this year. First, inflationary conditions across the country have impacted the numbers used to calculate the operating referendum. The referendum includes an inflationary increase which is calculated by MDE using the consumer price index. The FY24 inflation factor is just 2.38%, but the levy includes adjustments to inflation over recent years. The 3-year inflationary factor is 15.94%, resulting in a levy revenue increase of \$2.3 million.

The second factor impacting our levy relates to the large increase in home values. Preliminary estimates from Hennepin County show property value increases between 15-20%. These increases drive up the total value of all property within the school district and brings down the overall tax rate for individual properties. We will be able to provide a precise tax impact for properties when the levy is approved in December.

Some specific items of note for the preliminary levy for taxes payable in 2023 include:

- The preliminary levy totals \$55,162,835 which represents an increase of 9.22%.
- The long-term facility maintenance revenue (LTFMR) is increasing by \$1.7 million. We are intentionally increasing the Paygo levy to keep taxes consistent year over year as part of our long-term financing plan.
- New property growth in Eden Prairie accounts for just 1.1% of the total increase in property values.
- Voter approved levies are increasing by 11.37% whereas school board levies are increasing by 6.86%.
- We will underlevy the debt service fund in the final levy in December, saving the taxpayers money.

The combination of these items will result in an overall levy increase of approximately 9.22% for Eden Prairie Schools. An EP home that did not change in value from 2022-2023 will result in a tax decrease of approximately \$38 per year.

At the September 26<sup>th</sup> School Board meeting, we propose the school board approve the preliminary tax levy at the maximum for taxes payable in 2023 for Independent School District #272.

## Eden Prairie Schools Preliminary Levy Certification Payable 2023

Categories	2021 Pay 22 FY 23	2022 Pay 23 FY 24	Dollar Change	Comments
<b>1 GENERAL FUND</b>				
2 Equity	\$ 824,536	\$ 813,890	\$ (10,646)	Similar to last year
3 Achievement & Integration	494,463	524,928	30,465	Increasing enrollment
4 Alternative Teacher Compensation	781,911	840,026	58,116	Similar to last year, large prior year negative adjustment
5 Referendum	23,440,449	25,820,361	2,379,912	2.38% inflation increase (FY24) - cumulative 15.94% over 3 years
6 Transition	55,317	53,839	(1,478)	Similar to last year
7 Re-employment Ins.	278,523	282,938	4,416	Similar to last year
8 Safe Schools	505,788	496,467	(9,321)	Decreasing enrollment planned
9 Career Technical	470,060	470,060	-	35% of estimated expenditures, same as last year
10 Abatement/Other Adjustments	(9,275)	506,865	516,140	Significant property tax abatements this year
11 Building/ Lease	1,038,650	837,758	(200,891)	Continued decrease in leased space
12 Operating Capital	1,356,908	1,278,389	(78,520)	Decreasing enrollment planned
13 Capital Projects	7,904,789	8,111,760	206,971	Technology levy, increase in adjusted net tax capacity
14 Long Term Facility Maintenance	3,887,752	5,648,205	1,760,453	Large Pay-as-you-go increase over prior year
<b>15 LEVY TOTAL</b>	<b>\$ 41,029,870</b>	<b>\$ 45,685,486</b>	<b>\$ 4,655,616</b>	<b>11.35%</b>
16 Basic Maint. & Sparsity	\$ 67,757,026	\$ 67,275,244	\$ (481,783)	0.00% formula increase, adjusted for decreased enrollment
17 Declining Enrollment	-	29,209	29,209	Decreasing enrollment planned
18 Pension Adjustment	591,768	772,430	180,662	Funding for 2018 Teacher Retirement Association benefits, increased rate
19 Gifted & Talented	128,346	127,434	(913)	Based on adjusted pupil units
20 Extended Time	329,535	231,288	(98,246)	Based on adjusted pupil units, declining participation
21 Basic Skills	1,943,630	1,781,652	(161,978)	# of families applying for Free/Reduced declined
22 Referendum	3,125	3,125	-	Equalization aid
23 Achievement & Integration	1,151,579	1,208,562	56,983	Based on submitted budget to MDE
24 Special Education	13,168,313	14,654,641	1,486,328	Estimate by MDE
25 Abatement Aid	42,801	6,936	(35,865)	Abatement aid revenue to help reduce abatement levy loss
26 Alternative Teacher Compensation	1,504,004	1,491,116	(12,888)	Based on adjusted pupil units
27 Nonpub/Alt Att Transp	-	320,995	320,995	Aid expected this year for transporting non-public students to their school
28 EL Cross Subsidy Reduction Aid	18,889	18,384	(505)	Similar to last year
29 Operating Capital	932,380	909,476	(22,904)	Similar to last year
<b>30 AID TOTAL</b>	<b>\$ 87,571,396</b>	<b>\$ 88,830,492</b>	<b>\$ 1,259,096</b>	<b>1.44%</b>
<b>31 GENERAL FUND TOTAL</b>	<b>\$ 128,601,266</b>	<b>\$ 134,515,978</b>	<b>\$ 5,914,712</b>	<b>4.60%</b>
<b>32 COMMUNITY EDUCATION FUND</b>				
33 Basic Levy	\$ 429,837	\$ 429,837	\$ -	\$5.42 times 2020 EP population plus youth service and after school revenue
34 Early Child & Family	328,342	324,779	(3,564)	Slightly smaller population
35 Home Visiting	10,233	10,719	486	0-4 year old
36 Disabled Adults	6,365	6,365	-	50% of approved expenditures
37 School-Aged Care	436,539	489,782	53,244	Funding for students with disabilities, increasing expenses
38 Abatement Adjustment	(366)	12,933	13,299	Abatement activity
<b>39 LEVY TOTAL</b>	<b>\$ 1,210,950</b>	<b>\$ 1,274,416</b>	<b>\$ 63,466</b>	<b>5.24%</b>
40 Early Child & Family Education	\$ 374,755	\$ 393,054	\$ 18,299	Based on increased ANTC and 5 year old population
41 Home Visiting Aid	3,027	3,032	5	Similar to prior year
42 Abatement Aid	2,723	2,054	(669)	Abatement activity
<b>43 AID TOTAL</b>	<b>\$ 380,505</b>	<b>\$ 398,140</b>	<b>\$ 17,635</b>	<b>4.63%</b>
<b>44 COMM. ED. FUND TOTAL</b>	<b>\$ 1,591,455</b>	<b>\$ 1,672,556</b>	<b>\$ 81,100</b>	<b>5.10%</b>
<b>45 DEBT SERVICE FUND</b>				
46 Debt Levy	\$ 2,235,975	\$ 2,361,975	\$ 126,000	Scheduled principal & interest payments
47 Facilities Maintenance (LTFM) Bond	6,380,490	6,099,720	(280,770)	Scheduled principal & interest payments, Bond refunding last year
48 Debt Excess	(447,840)	(466,173)	(18,333)	Calculated using fund balance & projected costs
49 Abatement Adjustment	97,999	207,411	109,412	Abatement activity has historically not been levied
<b>50 DEBT SERVICE LEVY TOTAL</b>	<b>\$ 8,266,625</b>	<b>\$ 8,202,933</b>	<b>\$ (63,692)</b>	<b>-0.77%</b>
<b>51 ALL FUNDS LEVY &amp; AID TOTAL</b>	<b>\$ 138,459,346</b>	<b>\$ 144,391,467</b>	<b>\$ 5,932,121</b>	<b>4.28%</b>
<b>52 LEVY GRAND TOTAL</b>	<b>\$ 50,507,444</b>	<b>\$ 55,162,835</b>	<b>\$ 4,655,390</b>	<b>9.22%</b>

**Preliminary  
Tax Levy  
September 2023**



**EDEN PRAIRIE SCHOOLS**  
*Inspiring each student every day*

# Tonight's Outcome

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The school board approves language to allow management to continue working with the Minnesota Department of Education (MDE) to establish levy parameters that will be used in property tax statements distributed in November.

The school board is not setting the tax levy tonight. That will occur on December 12th, 2022. 16



# Property Tax Background

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- Every owner of taxable property pays property taxes for the various “taxing jurisdictions” (county, city or township, school district, special districts) in which the property is located
- Each taxing jurisdiction sets its own tax levy, often based on limits in state law
- County sends out bills, collects taxes from property owners, and distributes funds back to other taxing jurisdictions



# Payable in 2023 Tax Levy

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## Schedule of events in approval of district's Payable 2023 tax levy

- September 8: Dept. of Education prepared and distributed first draft of levy limit worksheets setting maximum authorized levy
- September 26: School board approves proposed levy amounts at the maximum
- Mid-November: County mails “Proposed Property Tax Statements” to all property owners
- December 12: Public hearing on proposed levy
- December 12: Following hearing school board will certify final actual levy amounts

18



# Tax Levy Impacts

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## 1. Property Value Changes

- a. School taxes change based on value of property within the school district
- b. Estimated numbers from Hennepin County indicate values have increased by 15.0-20% (Up to \$12.8 Billion)
- c. The school district has no control over value changes, but they impact our taxes

19

## 2. Inflation

- a. Operating levy includes changes to inflation
- b. For 2023 calendar year, Minnesota Department of Education (MDE) is estimated inflation at 2.38%.
  - i. The tax levy includes adjustments due to inflation over the past 3 years. MDE calculated inflation at 15.94% based on the consumer price index.



# Overview of Levy Changes

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Fund	Pay 22	Pay 23	\$ Change	% Change
General Fund	\$41,029,879	\$45,685,486	+ \$4,655,616	+ 11.35%
Community Education	1,210,950	1,274,416	+ 63,466	+ 5.24
Debt Service	8,266,625	8,202,933	- (63,692)	- (0.77) 20
<b>Total</b>	<b>\$50,509,384</b>	<b>\$55,162,835</b>	<b>+ \$4,655,390</b>	<b>+ 9.22%</b>

Note: These are estimates



# Overview of Aid Changes

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Fund	FY22	FY23	\$ Change	% Change
General	\$ 87,571,396	\$ 88,830,492	+ \$1,259,096	+ 1.44%
Community Education	380,505	398,140	+ 17,635	+ 4.63%
<b>Total</b>	<b>\$ 87,951,901</b>	<b>\$ 89,228,632</b>	<b>+ \$1,276,731</b>	<b>+ 1.45%</b>

# Explanation of Levy Changes

## General Fund

Category:	Operating Referendum & Local Optional Revenue
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Change:	+ \$2,379,912	22
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Use of Funds:	General operating expenses
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Reasons for increase:

Funding based on inflation, FY 2.38%
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2-Year increase of 13.24%
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# Explanation of Levy Changes

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## General Fund

Category:	Building/Lease
Change:	- \$200,891
Use of Funds:	To pay for leasing of space outside of schools <sup>23</sup>

### Reasons for decrease:

Decrease in rented space, this includes fully moving the community education program from City Center to Lower Campus.

# Explanation of Levy Changes

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## General Fund

Category:	Long Term Facility Maintenance (LTFM)
Change:	+ \$1,760,453
Use of Funds:	Deferred capital and maintenance, approved health and safety, increased accessibility to school facilities. <span style="float: right;">24</span>

### Reasons for increase:

Increase in pay-as-you go (Paygo)

Consideration for district-wide debt financing plan



# Long-Term Debt Financing Plan

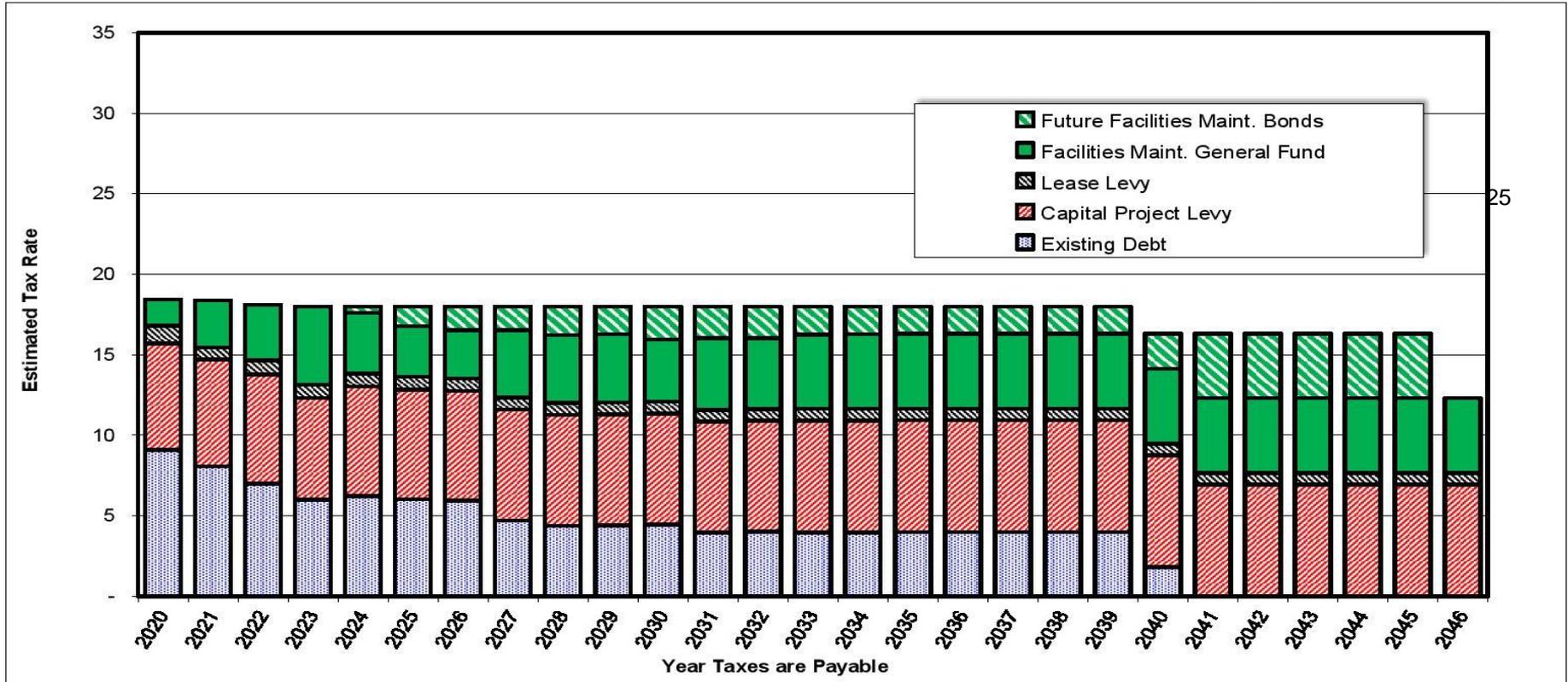
PRELIMINARY INFORMATION - FOR DISCUSSION ONLY

**Eden Prairie Schools, ISD 272**

Estimated Tax Rates for Capital and Debt Service Levies

5 Future Facilities Maintenance Bond Issues (\$3M to \$12M)  
 Wrapped Around Existing Debt  
 LTFM Project Costs: \$6 to \$12 Million thru FY 2032

Date Prepared: June 22, 2022



# Explanation of Levy Changes

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## General Fund

Category:	Capital Projects (Technology Levy)
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Change:	+ \$206,971
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26

Use of Funds:	General operating expenses
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Reasons for increase:

The capital projects levy is based on net tax capacity (ANTC)



# Explanation of Levy Changes

Community Education Fund	
Category:	School-Age Care
Change:	+ \$53,244
Use of Funds:	A district that offers a school age care program is <sup>27</sup> eligible for revenue for the additional costs of providing services to children with disabilities
Reasons for increase:	
	Experienced more reimbursable costs last year, creating a positive adjustment
	The Eagle Zone program means the district can claim the incurred expenses as revenue



# Overview of Levy Changes

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Fund	Pay 22	Pay 23	\$ Change	% Change
Voter Approved	\$ 26,388,785	\$ 29,388,890	+ \$3,000,105	+ 11.37%
Other	<u>24,118,660</u>	<u>25,773,944</u>	<u>+ \$1,655,285</u>	<u>+ 6.86%</u>
<b>Total</b>	<b>\$ 50,507,444</b>	<b>\$ 55,162,835</b>	<b>+ \$4,655,390</b>	<b>+ 9.22%</b>

# District Comparison

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- Edina 9.27%
- Minnetonka 10.68%
- St Louis Park 28.04%
- Eastern Carver 7.10%
- Osseo 13.35%
- Burnsville 18.46%

# Tax Impact - Home Value Remaining the Same

		Actual Taxes Payable in 2022	Preliminary Estimate of Taxes Payable in 2023	Estimated Change in Annual Taxes	Estimated % Change
Type of Property	Estimated Market Value	Estimated Annual School District Property Taxes			
Residential Homestead	\$100,000	\$356	\$347	-\$9	-2.5%
	200,000	789	772	-17	-2.2%
	300,000	1,223	1,197	-26	-2.1%
	400,000	1,657	1,622	-35	-2.1%
	430,000	1,784	1,746	-38	-2.1%
	500,000	2,075	2,031	-44	-2.1%
	550,000	2,308	2,260	-48	-2.1%
	600,000	2,542	2,489	-53	-2.1%
	750,000	3,243	3,177	-66	-2.0%
	1,000,000	4,412	4,323	-89	-2.0%
Commercial/ Industrial *	\$250,000	\$1,044	\$1,022	-\$22	-2.1%
	500,000	2,182	2,138	-44	-2.0%
	1,000,000	4,458	4,369	-89	-2.0%
	2,000,000	9,009	8,832	-177	-2.0%
Apartments	\$200,000	\$935	\$917	-\$18	-1.9%
	500,000	2,337	2,293	-44	-1.9%
	1,000,000	4,674	4,585	-89	-1.9%
	2,000,000	9,348	9,170	-178	-1.9%



# Summary

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- Inflation is largely driving our levy increase
  - 15.94% over 3 years, \$2.3 million increase over prior year
- LTFM paygo is increasing in order to keep our long-term debt financing stable
- Property values have increased 15-20%
  - Tax base growth is higher than the levy increase, causing taxes to decrease

31



# Tonight's Action

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- We propose the school board approve the preliminary levy at the maximum for taxes payable in 2023 for Independent School District #272.

32



**THANK YOU**



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

**Eden Prairie School District 272  
Superintendent Monitoring Report**

Policy Name: <b>EL 2.3 Treatment of Parents</b>	Monitoring Time Frame: July 2020 <sup>1</sup> -June 2021 <sup>2</sup>	<p style="text-align: center;"><b>Policy Monitoring Column FOR BOARD USE ONLY</b></p> Compliance rating: <ul style="list-style-type: none"> <li>● OI is/is not reasonable</li> <li>● Data does/does not provide adequate evidence of compliance</li> </ul> <p><b><i>Include specific evidence for rating conclusions and recommendations.</i></b></p>
Policy Quadrant: Executive Limitations	Date of School Board Monitoring: September 27 <sup>26</sup> , 2021 <sup>2</sup>	
		Board member name:
<p><b><u>Global Constraint:</u></b></p> <p><b>The Superintendent shall not allow a culture or district practice that fails to proactively engage parents of district students in a respectful partnership that supports the successful education of their child.</b></p>		<p style="text-align: right;">34</p> <p><i>(enter rating and reasoning when appropriate)</i></p>
<p><u>Operational Interpretation:</u></p> <p>I interpret “culture or district practice” for purposes of this policy as those policies and norms present in a school district.</p> <p>I interpret “parent” to be a child’s guardian or <del>to</del> any other adult allowed and/or permitted by law to access private educational records and/or make educational decisions for the child.</p> <p>I interpret “proactively engage parents in a respectful partnership” as those formal and informal practices that build capacity and trust.</p>		
<p><u>Justification:</u></p> <ol style="list-style-type: none"> <li>1. I justify my interpretation of “parent” by citing its definition in MN Statute 13.02, Subd. 8.</li> <li>2. In order to participate in a “respectful partnership”, it is the responsibility of each person in the school community to contribute to a climate of understanding and mutual respect for the rights and dignity of each individual by:</li> </ol>		

<ul style="list-style-type: none"> <li>● showing courtesy and self-discipline in actions and words;</li> <li>● seeking solutions to problems;</li> <li>● respecting the rules, regulations and practices that create safe and secure learning and working environments;</li> <li>● demonstrating honesty and integrity;</li> <li>● acting in a manner that results in a positive and supportive atmosphere.</li> </ul> <p>(Source: Edmonton Public Schools)</p>	
<p><u>Measurement Plan:</u> Compliance will be demonstrated by:</p> <ol style="list-style-type: none"> <li>1. The superintendent being in compliance with all child policies EL 2.3.1-2.3.3 and <b>furthermore;</b></li> <li>2. Parents/Guardians are engaged proactively and their voices are used to provide feedback, influence, district program design, and support the education of students.</li> <li>3. Public voice of support for the educational direction of the district following proactive engagement and educational design work.</li> </ol>	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> <li>1. The superintendent has asserted and the board has determined EL 2.3.1-2.3.3 are in compliance</li> <li>2. Proactive meetings and engagement to involve Parents/Guardians in respectful partnerships were conducted throughout the 2020-2021 school year. Examples include: <ol style="list-style-type: none"> <li>a. <del>School start and end times study including review and comment</del> <b>ThoughtExchange with all families on ESSER III funding priorities;</b></li> <li>b. <del>Input on the development of the 2020-2021 Returning to Schools model</del> <b>ThoughtExchange with all families on Family Engagement, with specific outreach to Somali and Latino families;</b></li> <li>c. Ongoing feedback regarding the implementation of the safe learning plan, transitions between educational models, and continuous adjustments throughout the 2020-2021 school year <b>considering Thought Exchange and parent feedback data;</b></li> <li>d. <b>Translation or interpretation provided through writing and increased cultural liaison staffing to gather voice and influence program design;</b></li> <li>e. Superintendent meetings with District-wide PTO to provide information and receive feedback;</li> <li>f. Title I District-Wide Parent Engagement Programming;</li> <li>g. Title III EPHS English Learner Parent Engagement Sessions;</li> <li>h. American Indian Parent Advisory Committee;</li> <li>i. World's Best Workforce Committee;</li> <li>j. Special Education Advisory Council;</li> <li>k. Early Childhood Parent Advisory Committee;</li> </ol> </li> </ol>	35

<ul style="list-style-type: none"> <li>l. Core Planning Committee input influenced strategic planning process;</li> <li>m. Conferences and scheduled meetings by staff to proactively engage Parents/Guardians in supporting the education of each student;</li> <li>n. Parent Post annual readership survey to listen and evolve our practices to best meet the needs of Parents/Guardians and families; and</li> <li>o. Let's Talk implemented generating: 569 dialogues with parents/guardians and community members in the 2021-22 school year.</li> </ul> <p>2. The metric of the random sample statistically valid and reliable Morris Leathman survey conducted in <del>June 2021</del> <b>March 2022</b> and subsequently reported to the board demonstrate that the culture and district practices are supporting the engagement of Parents/Guardians in ways that support their child’s successful education:</p> <ul style="list-style-type: none"> <li>a. <b>91% approval rating for inclusion in decision rating during a year of COVID. Morris Leatherman put this in context as being one of the highest approval ratings he has seen during this time period.</b></li> <li>b. <b>We maintained in excess of a 90% approval rating for quality of education which Morris Leatherman also noted was one of the highest approval ratings reported during this time period.</b></li> <li>c. <del>96% of our parents rate the education in Eden Prairie to be high quality and 94-96% are recommending EP schools to their friends and family. Those two metrics are incredibly high for public schools and among the highest in the state.</del></li> <li>d. <del>Only 3% of our parents report that as a district we are on the wrong track. That is at a near all time low and an incredibly low number for a public school district.</del></li> <li>e. <del>Only 4-5% of parents report not having adequate opportunities to provide input. That is also at a near all time low and an incredibly low number for a public school district.</del></li> </ul>	36
<p><u>Statement of Assertion:</u> EL 2.3 is reasonable and in compliance.</p>	
<p><b>2.3.1 Furthermore, the Superintendent shall not: Impede the flow of timely, adequate, and easily accessible information about the district in general and their child, in particular.</b></p>	
<p><u>Operational Interpretation:</u> I interpret “impede the flow of information” as failing to implement a stable information access system with multiple means for parental access to information regarding their child and the District as a whole. “Information about the district” is public relations information that is created and disseminated for the express purpose of informing and/or engaging Parents/Guardians in the opportunities and challenges of the school district. It also includes relevant information regarding student and/or staff accomplishments and acknowledgements. “Information about their</p>	

child” is Private Educational Records and Directory Information as defined in Minnesota Government Data Practices Act, Statute 13. The district collects this data in the normal course of the educational process.

I interpret the flow of “timely information” to mean access to data and the formal and informal opportunities provided during the school year for communication between school personnel and Parents/Guardians.

I interpret “adequate information” as:

1. Private Educational Records that communicates individual student performance enabling teachers, Parents/Guardians, and when appropriate students, to work together to support learning goals throughout the child’s school years.
2. Directory Information is student data that is routinely collected by the District and is available to the general public upon request unless prohibited in writing by the parent. “Directory information” means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to: the student’s name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (i.e., full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent educational agency or institution attended. It also includes the name, address, and telephone number of the student’s parent(s). Directory information does not include a student’s social security number or a student’s identification number (“ID”) if the ID may be used to access education records without use of one or more factors that authenticate the student’s identity such as a personal identification number, password, or other factor known or possessed only by the authorized user. It also does not include personally identifiable data that references religion, race, color, social position, or nationality.
3. District Data that communicates the condition of the District and its strategic plan.

The District provides opportunities for Parents/Guardians to access timely and adequate educational data regarding their child by:

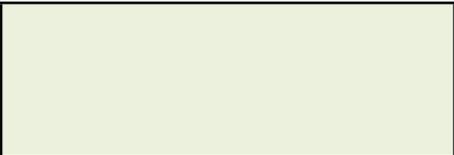
1. Providing access to directory information and private student records via a password protected Internet portal.
2. Distribution of individual student results from mandated testing as required by the State of Minnesota.
3. Providing the means and opportunities to exchange information and recommendations via formal and informal communication channels and scheduled events.
4. Annual notification of their rights to view, correct and limit access to their child’s directory information, and file a complaint in regards to the District’s handling of private and directory student records.

Justification:

1. My interpretation of this policy regarding “information about the district” is justified by the National School Public Relations Association four step public relations planning process:

<ul style="list-style-type: none"> <li>a. Research – up front analysis of where the district stands in regard to all public it wishes to reach.</li> <li>b. Action Plan – developing public relation goals, objectives, <del>and</del> strategies and tactics that go hand-in-hand with the district’s overall mission and goals.</li> <li>c. Communicate/Implement – carrying out the strategies and tactics necessary to meet the objectives and goals.</li> <li>d. Evaluate — looking back at actions taken to determine their effectiveness and what changes are needed in the future.</li> </ul> <p>2. My interpretation of this policy regarding parental access to student data is justified on the legal definitions of “private educational records” and “directory information”. State and federal law provides that all data collected, created, received, or maintained by a school district are public unless classified as not public, <del>or</del> private, or confidential. State law classifies all data on individuals maintained by a school district which relates to a student as “private” educational data (Source: Eden Prairie Schools Policy 515). The legal standards regarding parental access to private student data (per EL 2.2.2) are defined by:</p> <ul style="list-style-type: none"> <li>a. Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and Minn. Rules Parts 1205.0100-1205.2000</li> <li>b. Family Educational Rights and Privacy Act (FERPA) and its regulations in 34 CFR Part 99.</li> <li>c. Individuals with Disabilities Act (IDEA)</li> </ul>	
<p><u>Measurement Plan:</u></p> <p>Our current compliance monitoring plan for the flow of information about the district and individual students includes:</p> <ul style="list-style-type: none"> <li>1. The collection of quantitative data measuring parental access to private educational data: <ul style="list-style-type: none"> <li>a. Parent requests for access to the parent portal</li> <li>b. Parent portal usage</li> <li>c. Formal opportunities for Parents/Guardians to speak with teachers regarding their child’s educational progress</li> </ul> </li> <li>2. Compliance with legal requirements regarding the timeliness of private educational data dissemination to Parents/Guardians.</li> <li>3. Compliance with notification requirements regarding parental rights to review student educational records and restrict the release of directory information.</li> <li>4. Any instance of noncompliance with #2 and #3 above will be noted in the annual monitoring report.</li> <li>5. There is an active multi-modal communications plan to generally inform Parents/Guardians about the District that follows research and best practices.</li> <li>6. Communication ratings by Parents/Guardians via our random sample scientific survey.</li> </ul>	38
<p><u>Evidence:</u></p> <ul style="list-style-type: none"> <li>1. Metrics that have been collected: <ul style="list-style-type: none"> <li>a. Parent Portal Accounts <ul style="list-style-type: none"> <li>i. 2019 - 13,066</li> </ul> </li> </ul> </li> </ul>	

- ii. 2020 - 11,310
- iii. 2021 - 9,970
- iv. 2022 - 10,433



- b. Parent portal logins
    - ~~i. Parents/Guardians: From August 1\* to September 10, 2019 – 36,078  
Students: From August 1\* to September 10, 2019 – 60,344~~
    - i. Parents/Guardians: From August 1 to September 9, 2020 – 27,883  
Students: From August 1 to September 9, 2020 – 47,712
    - ii. Parents/Guardians: From August 1 to September 9, 2021 – 34,020  
Students: From August 1 to September 9, 2021 → 100,000
    - iii. Parents/Guardians: From August 1 to September 15, 2022 – 41,525  
Students: From August 1 to September 15, 2022 – 155,524
  - c. Formal opportunities for Parents/Guardians to speak with teachers regarding their child’s educational progress. During the monitoring period we greatly increased our ways to connect with parents/guardians offering: in person, virtual, and hybrid connection points to ensure each family could partner and connect.
    - ~~i. Fall Conferences (All virtual):~~
      - ~~1. Elementary: October 8, 9, & 13, 2020~~
      - ~~2. Middle: October 11 & 13, 2020~~
      - ~~3. High: September 30, 2021, October 5, 2021 and December 7 & 11, 2020~~
    - ~~ii. Spring Conferences (All virtual):~~
      - ~~1. Elementary: February 9, 11, & 12, 2021~~
      - ~~2. Middle: February 18 & 23, 2021~~
      - ~~3. High: February 17 & 22, 2021 and April 29, 2021~~
    - iii. Fall Conferences:
      - 1. Elementary: October 14, 15, & 19, 2021
      - 2. Middle: October 12 & 14, 2021
      - 3. High: October 6 & 11, 2021 and December 15, 2021
    - iv. Spring Conferences:
      - 1. Elementary: February 15, 17, & 18, 2022
      - 2. Middle: February 24, and March 1, 2022
      - 3. High: February 23 & 28, 2022 and May 11, 2022
  - d. We had over 417,843 user devices visit our website to get information about the district.
  - e. Information regarding the district was sent out weekly and an additional 68 district messages regarding specific topics via constant contact. In addition social media platforms, videos, and mailings were used to deliver information.
2. The District met legal requirements regarding the timeliness of private educational data dissemination to Parents/Guardians. The information is included in each site’s student handbook. Parents/Guardians are asked to

review the contents of the handbook and acknowledge their understanding at the beginning of each school year, or upon entrance to the District.

3. The District met notification requirements regarding parental rights to review student educational records and restrict the release of directory information. The information is included in each site's student handbook. Parents/Guardians are asked to review the contents of the handbook and acknowledge their understanding at the beginning of each school year, or upon entrance to the District.
4. There were no notes on non-compliance with #2 or #3 within the report.
5. The following are a list of current strategies the district uses to communicate with Parents/Guardians. These, and other strategies, are organized into a comprehensive strategic communication plan that drives the district's overall communication effort.
  - a. Parent Post electronic newsletter is sent to all Parents/Guardians weekly. Parent/guardian surveys indicate this e-newsletter, and the website, are the most popular sources of district news.
  - b. The district website is regularly populated with information for Parents/Guardians, including access to the Parent Portal, which includes information specific to students. This includes a COVID-19/Safe Learning Plan webpage. The website sees 80,000 to 115,000 users per month, depending on the time of year.
  - c. Inspiring News, the printed newsletter, was sent to all households in the district ~~three~~ ~~six~~ times during the 2020-21 school year.
  - d. Information was shared with the media on a regular basis so it could be used as possible content in the newspaper or other media forms.
  - e. The Swift K12 mass messaging system was used to share urgent/emergency information with parents/guardians; principals also use the system to connect with Parents/Guardians. They received dozens of voice mail, email and SMS messages about learning models, technology support, COVID testing, vaccination opportunities, and meal service.
  - f. All schools utilize Constant Contact to send mobile friendly e-newsletters and announcements to Parents/Guardians.
  - g. The district undertakes periodic community engagement efforts to solicit input from Parents/Guardians and community members; including community and parent/guardian surveys and [ThoughtExchanges](#). The district uses random-sample scientific surveys, non-scientific input forms, and email questionnaires.
  - h. The district maintains Facebook, Twitter, YouTube and Instagram sites to communicate with Parents/Guardians and community members who are already engaged on those platforms.
  - i. Schools use school Twitter accounts to engage with staff, Parents/Guardians and community members.
  - j. The district pushes important updates through school newsletters when appropriate.
  - k. The district regularly produces videos to help Parents/Guardians and community members see the classroom experience in action.
  - l. A district brochure and individual school brochures provide incoming Parents/Guardians an overview of the Eden Prairie Schools experience.

<p>m. COVID data was continuously updated to keep families informed via multiple-modes of communication.</p> <p>n. Families with incoming kindergarteners are provided with the following communications that provide an overview of the Eden Prairie Schools experience: large poster mailer, four kindergarten event opportunities throughout the year, branded kindergarten packet, follow up postcards and phone calls, kindergarten video, a confirmation email, and school event invitations from their future principal.</p> <p>o. Prospective EP Online families could meet the <del>Principal head of school</del> and learn about the school through weekly, live webinars starting in <del>January 2022</del> March.</p> <p>p. School tours for incoming families <del>resumed for families and a full assortment of opportunities to visit schools and classrooms were offered.</del> were not permitted during the 2020-21 due to COVID restrictions. Incoming kindergarten, 6th, 7th and 9th grade families had multiple opportunities for online meetings with school staff.</p> <p>6. According to the March 2022 scientific survey that was presented to the board 94% of Parents/Guardians reported strong communication by the district and 82% rated high levels of satisfaction with decision making. In a year of navigating COVID these marks remain extremely high in context to other public schools. <del>in According to the June 2021 scientific parent survey completed by Morris Leatherman and previously presented to the board, only 2% of our parents disagreed that we did a good job of communicating. For a public school district this is an incredibly high endorsement by our parents.</del></p>	
<p><u>Statement of Assertion:</u> EL 2.3.1 is reasonable and in compliance.</p>	42
<p><b>2.3.2 Furthermore, the Superintendent shall not: Allow an environment where concerns or inquiries directed to the Superintendent are not acknowledged and subsequently handled by the district in a timely, respectful manner.</b></p>	
<p><u>Operational Interpretation:</u> I interpret this policy to mean that the district must create a relationship with Parents/Guardians within which their issues are attended to appropriately <b>when they come to the office of the superintendent.</b></p> <p><u>Operational Definitions</u>  “Complaints” are written report claiming a violation of a district policy  “Concerns” are an emotion that results from lack of information or clarity of communication.  “Inquiries” are an act of asking a question to resolve a personal concern.  “Timely manner” is the act of responding in an appropriate and judicious manner.  “Respectful” is a polite, professional, personal interaction.</p>	

In the normal course of business, the District will receive numerous contacts from Parents/Guardians regarding the district in general and their child in particular sharing inquiries or concerns. There is a ~~District-wide~~ **districtwide** expectation that inquiries and concerns are best resolved through use of the “chain of command”. Most parent issues are resolved by providing further information or clarity related to their child’s situation. Those on the front line of parental engagement (teachers, coaches, etc.) are encouraged to respond to Parents/Guardians as soon as possible, but preferably no more than two work= days later.

The chain of command concept relies on the belief that those closest to the inquiry or concern are best equipped to respond to it. If not receiving satisfaction, the parent has the right to contact the supervisor of the employee with whom there is a dispute...and so on until reaching the Superintendent. Attempts to bypass the “chain of command” often results in dysfunction within the organization and are discouraged.

Occasionally, parent inquires may take the form of complaints. The school district takes seriously all concerns or complaints by Parents/Guardians. If a specific complaint procedure is provided within any other district policy, the specific procedure shall be followed in reference to such a complaint.

While written reports are encouraged, a complaint may be made orally.

When a complaint, **concern, or inquiry** comes into the superintendent’s office it is tracked and the superintendent shall determine whether an internal or external investigation should be conducted. In either case, the superintendent or designee shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter. The appropriate administrator **or Superintendent** shall respond to the complaining party concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken and the inquiry/concern closed.

43

Justification:

The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) or other law. (Source: MSBA Model Policy 103)

**POLICIES MANDATED BY LAW THAT CONTAIN REPORTING PROCEDURES**

The School Board has adopted the following district policies that are mandated by law. Each of the district policies listed below contain a complaint or grievance procedure with prescribed district action. Copies of district policies are available on the district website or may be requested from the Superintendent’s Office.

<ol style="list-style-type: none"> <li>1. Policy 406 Public and Private Personnel Data</li> <li>2. Policy 514 Bullying Prohibition</li> <li>3. Policy 521 Student Disability Nondiscrimination</li> <li>4. Policy 522 Student Sex Nondiscrimination</li> <li>5. Policy 526 Hazing Prohibition</li> <li>6. Policy 528 Student Parental, Family, and Marital Status Non-Discrimination (including Title IX grievance procedure)</li> </ol> <p>Eden Prairie Administrators are mandated to follow the Minnesota Code of Ethics for School Administrators (Minn. Rules Part 3512.5200) with the following pertinent standards:</p> <ol style="list-style-type: none"> <li>1. Fulfills professional responsibilities with honesty and integrity</li> <li>2. Supports the principle of due process and protects the civil and human rights of all individuals.</li> <li>3. Implements the school board’s policies.</li> </ol> <p>Minnesota Rule 214.10, Subd, 1, 2, &amp; 3 governs complaints and subsequent investigation of failure to follow the Administrator’s Code of Ethics.</p>	
<p><u>Measurement Plan:</u> Our current compliance measurement plan is as follows:</p> <ol style="list-style-type: none"> <li>1. Track parent complaints, concerns, or inquiries that are directed to and acknowledged by the Superintendent’s Office including resolutions.</li> <li>2. <del>Track parent inquiries or concerns that rise to the level of District Office involvement after the chain of command has been followed.</del></li> <li>3. Track District level ongoing or unresolved parent concerns/ inquiries and those that result in an appeal to an outside governmental agency.</li> <li>4. Random sample survey response to issues or concerns.</li> </ol>	44
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> <li>1. There were <del>two hundred and seventy one (271)</del> <b>two hundred fourteen (214)</b> parent <b>complaints, concerns, or</b> inquiries that were directed to and acknowledged and resolved by the Superintendent’s Office or Designee.</li> <li>2. <del>Thirty seven (37) parent inquiries rose to the level of the Superintendent’s office involvement after following the chain of command.</del></li> <li>3. There <del>is one (1)</del> <b>were two (2)</b> unresolved or ongoing parent complaints at the District and/or appeal level.</li> <li>4. <b>Through our 2021 parent random sample survey conducted by Morris Leatherman 57% of our Parents/Guardians report never having to reach out to the district on an issue. Of the 43% that have reached out there is an 85% satisfaction rating by Parents/Guardians who have reached out regarding an issue. The 6% of the parent population that reported dissatisfaction named a number of reasons. Morris Leatherman reported that most of</b></li> </ol>	

<p>the reasons cited were connected to not getting the answer that they wanted. When presented Morris Leatherman also added context that during COVID that was a very low level of dissatisfaction of response.</p>	
<p><u>Statement of Assertion:</u> EL 2.3.2 is reasonable and in compliance.</p>	
<p><b>2.3.3 Furthermore, the Superintendent shall not: Set school policies or make major decisions without appropriate input and representation from district parents.</b></p>	
<p><u>Operational Interpretation:</u> I interpret “set school policies” to mean those management-level policies that encompass a broad variety of issues ranging from internal district operations to student conduct to investments and use of school district facilities and equipment. In most Districts, policies are operational interpretations of state or federal rule, best practice, or local determinations and the Eden Prairie district is no exception to this practice in terms of management-level policies. With this broad scope of policies in mind, I believe it is reasonable to seek the input and representation of Parents/Guardians in the following, specific areas of management-level policies not mandated by state or federal law:</p> <ol style="list-style-type: none"> <li>1. Students (Policy Series 500)</li> <li>2. Educational Program (Policy Series 600)</li> <li>3. Non-Instructional Operations and Business Services (Policy Series 700)</li> <li>4. School District-Community Relations (Policy Series 900)</li> </ol> <p>I interpret “major decisions” as those district decisions, whether policy-related or not, that are likely to incite a strong response in the community or within individual schools. Such decision areas might include: changes to building configuration, attendance boundary changes, changes to the educational program, etc. However, I am mindful that my authority to make major decisions is governed by certain Executive Limitations Policies:</p> <p><i>2.7.10. Substantially change the principal educational purpose of a school by closing or repurposing it, or by consolidating or combining it with another school without board approval</i></p> <p><i>2.7.12 Eliminate any non-state-required programs that would adversely affect our reputation and/or diminish the value of our broad-based educational opportunities without board approval.</i></p> <p>I interpret ‘appropriate input and representation’ to mean that if parental involvement is required, my administrative team will assess the circumstances of the situation and involve Parents/Guardians as we believe the situation merits. The following is a rough “sliding scale” of parental involvement we are likely to employ:</p> <ol style="list-style-type: none"> <li>1. Engage our PTO membership in a discussion about the issue.</li> <li>2. Post information about the issue on the website and ask for email input.</li> <li>3. Schedule parent/public input sessions about the specific topic.</li> </ol>	<p>45</p>

<p>4. Orchestrate a formal survey of Parents/Guardians.</p>	
<p><u>Justification:</u>  My interpretation of “school policies” is justified by our shared understanding of the difference between levels of organizational policies as was clarified by Policy Governance. We share an understanding that I am responsible for creating a framework of policies that manage the inner workings of the organization and that those policies must conform to the framework of board-level governing policies as well as state and federal statutes and laws.  My interpretation of “major decisions” is justified as it represents that narrow area between decisions that require board involvement (e.g. 2.7.10) and those management-level decisions that are routine in nature but still benefit from parental involvement.   My interpretation of “appropriate input and representation” is justified based on a combination of the Superintendent's extensive experience in successfully involving Parents/Guardians in the input process and K-12 educational practices firmly grounded in research.</p>	
<p><u>Measurement Plan:</u></p> <ol style="list-style-type: none"> <li>1. Our current compliance measurement plan is to track topics that fit in this “parental involvement” category and that may require policy changes or additions during each monitoring period. Monitoring data will include a list of these areas, a description of the type of engagement implemented, and a notation if we receive significant response after the decision was made public and/or implemented.</li> </ol>	<p>46</p>
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> <li>1. Parent involvement: <ol style="list-style-type: none"> <li>a. Parents/Guardians were involved in the Strategic Plan process, specifically as members of the Core Planning, which provided them with a tour of our schools to observe elements of the strategic plan in action. Feedback collected in April 2022, shaped Strategic Plan updates for the <del>2021-22</del> 2022-23 school year.</li> <li>b. Parents/Guardians in our random sample survey by Morris Leatherman and presented to the board in April 2022 demonstrated a three year high point in parent satisfaction from involvement in decision making.</li> <li>c. Parents/Guardians in our random sample survey by Morris Leatherman and presented to the board in April 2022 demonstrated a three year high point in parent satisfaction regarding communication.</li> </ol> </li> </ol>	

- d. The random sample survey conducted by Morris Leatherman and presented to the board in April 2022 demonstrated an extremely high level of parent satisfaction across almost all areas and continued to be at levels surpassing districts they work with.
- e. ~~Parent/guardian input was collected and analyzed for the following decisions: learning model planning for the 2020-21 school year and new school start and end times. The district sought opinions on the efficacy of learning models and communication after the start of the school year.~~
- f. Parents/Guardians/guardians regularly participate on these district committees: World’s Best Workforce, Special Education Advisory Council and Early Childhood Advisory Council. Input and feedback guides ongoing decision-making, including special education learning model changes during 2020-21. Parents/guardians participated in the district’s Calendar Review Team, which was used to design final calendars and shells.
- g. A family engagement work group was created last year to identify frameworks and tenets to develop future engagement plans.
- h. Thought exchange was implemented and used to gather parent input and themes regarding programming, the start of the school year, and allocation of resources to support students, families, and the community.
- i. Translation was used on multiple input tools and available on an ongoing basis through our cultural liaisons that span the district and each site.
- j. Parents/guardians of various Community Education programs were surveyed and contacted via email about comfort levels and program design for starting in the fall of 2021.
- k. District Administration met with the PTO president’s council monthly from September through May to present information, hear from Parents/Guardians, and inform decision making.
- l. The Superintendent and cabinet members attended PTO parent meetings throughout the year to listen, share information, and inform our decision making.
- m. The sSuperintendents and administrative staff met with racial/cultural parent groups to hear questions, concerns, and feedback.
- n. Comprehensive information on school start and end times was posted to the district website in coordination with a series of online meetings for Parents/Guardians and a review and comment process.
- o. ~~The district regularly conducts comprehensive surveys to solicit information from parents and community members. A survey conducted by the firm Morris Leatherman was conducted in June 2021. Results showed that 96% of all parents/guardians and parents/guardians of color rated the quality of the district education as excellent or good. Our exceptional quality rating was an outlier among school districts in the metro area. Most districts saw declines in their excellence ratings.~~

Statement of Assertion:

EL 2.3.3 is reasonable and in compliance.

School Board member's summarizing comments:

Eden Prairie School District 272  
Superintendent Monitoring Report

Policy Name: <b>EL 2.6 Financial Management and Operations</b>	Monitoring Time Frame: <del>July 1, 2020 – June 30, 2021</del> <b>July 1, 2021 - June 30, 2022</b>	Policy Monitoring Column <b>FOR BOARD USE ONLY</b> Compliance rating: <ul style="list-style-type: none"> <li>● OI is/is not reasonable</li> <li>● Data does/does not provide adequate evidence of compliance</li> </ul> <b>Include specific evidence for rating conclusions and recommendations.</b>
Policy Quadrant: Executive Limitations	Date of School Board Monitoring: <del>September 27, 2021</del> <b>September 26, 2022</b>	
		Board member name:
<b><u>Global Constraint:</u></b> <b>The Superintendent shall not cause or allow the development of financial jeopardy or a material deviation of actual expenditures from the current budget without School Board approval.</b>		<i>(enter rating and reasoning when appropriate)</i>
<u>Operational Interpretation:</u> 1. I interpret this to mean that the budget approved by the Board reflects the priorities established in the Ends policies and the Strategic Plan. Managing the district finances within the budget is adequate and reflects reasonable alignment with the Ends Policies and Strategic Plan. Adhering to the limitations set forth in this policy reflects the avoidance of financial jeopardy. That includes managing fund balance appropriately, meeting statutory obligations, and adhering to the child policies in which the board has further defined or clarified the global policy. 2. I further interpret “material deviation of actual expenditures from the current budget” to mean that the expenditures incurred will be in support of the Board’s Ends Policies and the District Strategic Plan.		49
<u>Justification:</u> 1. School districts are required to comply with MN Statute 123B.83 -Expenditure Limitations, which requires that a district must limit its expenditures so that the calculated net unreserved general fund balance or operating debt as of June 30 does not constitute Statutory Operating Debt (SOD). A school district is in SOD when it reports a year-end negative Net Unreserved General Fund Balance (NUGFB) which exceeds 2.5 percent of its unreserved/undesignated operating expenditures. (Source: MDE)		

<p><u>Measurement Plan:</u> Compliance will be demonstrated by:</p> <ol style="list-style-type: none"> <li>1. The superintendent being in compliance with all child policies 2.6.1-2.6.7;</li> <li>2. The districts fund balance meets or exceeds the board determined minimum;</li> <li>3. The district is recognized by the Minnesota Department of Education (MDE) for meeting statutory deadlines for submission of audited financial data, as well as select policy, fiscal and financial reporting criteria with the School Finance Award.</li> </ol>	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> <li>1. The superintendent has asserted and the board has determined EL 2.6.1-2.6.7 are in compliance,</li> <li>2. For Fiscal Year (FY) <del>2019-20</del> 2020-21, the district did not have a negative Net Unreserved General Fund Balance. At the conclusion of the Fiscal Year (FY) <del>2020-21</del> 2021-22 audit field work, preliminary figures indicate that the district will have a positive fund balance in excess of the board minimum of 8 percent; and</li> <li>3. For Fiscal Year (FY) <del>2019-20</del> 2020-21 the district received the School Finance Award.</li> </ol>	
<p><u>Statement of Compliance:</u> EL 2.6 is reasonable and in compliance.</p>	
<p><b>2.6.1 Furthermore, the Superintendent shall not: Allow payroll or debts to be settled in an untimely manner.</b></p>	50
<p><u>Operational Interpretation:</u> I interpret this to mean the superintendent shall not permit debts to be settled in an untimely manner. The payment of school district debts in a timely manner is a key component of effective and efficient fiscal management. Late payments may realize significant additional costs to school districts (late fees and penalties) and, therefore, implementing and maintaining strict debt processing procedures and timelines is critical. In looking at industry practices 35 days is the practice for payment of an invoice upon receipt.</p>	
<p><u>Justification:</u> M.S. 471.425 sets a standard for government entities of 35 days for payment from the receipt of an invoice.</p>	
<p><u>Measurement Plan:</u></p> <ol style="list-style-type: none"> <li>1. The Annual Audit Report, which outlines legal compliance issues including untimely payments, are furnished to the Board annually</li> <li>2. An annual internal review ensures that the number of days from each invoice date of receipt to its paid date does not exceed thirty-five (35) days per M.S. 471.425.</li> </ol>	

<p><u>Evidence:</u></p> <ol style="list-style-type: none"> <li>1. There were no disbursements identified by the independent audit firm for FY <del>2019-20</del> 2020-21 that were not paid within the required timeframe.</li> <li>2. Furthermore, there were no delinquency reports or late payment charges from vendors during the fiscal year.</li> </ol>	
<p><u>Statement of Compliance:</u> EL 2.6.1 is reasonable and in compliance.</p>	
<p><b>2.6.2 Furthermore, the Superintendent shall not: Allow payments or other government-ordered payments or filings to be overdue or inaccurately filed.</b></p>	
<p><u>Operational Interpretation:</u> I interpret this to mean the superintendent shall ensure tax payments and other government-ordered payments or filings be completed accurately and in a timely manner.</p>	
<p><u>Justification:</u> The accurate and timely processing of tax and other government payments and filings is critical to preserve the fiscal integrity of the school district. Failure to do so could result in loss of funding, fiscal penalties, and consume significant employee time and resources.</p>	51
<p><u>Measurement Plan:</u></p> <ol style="list-style-type: none"> <li>1. The Annual Audit Report, which outlines legal compliance issues including tax payments or government ordered filings, are furnished to the Board annually.</li> <li>2. An annual internal review of Sales &amp; Use and Payroll related taxes and filings ensures that all are filed and paid when due.</li> </ol>	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> <li>1. The annual internal review of sales &amp; use and payroll related taxes and filings revealed no exceptions for Fiscal Year (FY) <del>2019-20</del> 2020-21.</li> <li>2. Furthermore, there were neither reports of delinquency nor late payment charges incurred during the fiscal year.</li> </ol>	
<p><u>Statement of Compliance:</u> EL 2.6.2 is reasonable and in compliance.</p>	

<p><b>2.6.3 Furthermore, the Superintendent shall not: Use contingency funds greater than \$100,000 without informing the School Board.</b></p>	
<p><u>Operational Interpretation:</u> I interpret this to mean the superintendent shall not expend contingency funds greater than \$100,000 without informing the Board.</p>	
<p><u>Justification:</u> The rationale for this provision is self-evident.</p>	
<p><u>Measurement Plan:</u> 1. Any single use of contingency funds which exceed \$100,000 will be reported to the school board.</p>	
<p><u>Evidence:</u> 1. No single use of contingency funds in any account exceeded \$100,000.  a. The general fund contingency for FY <del>2020-21</del> 2021-22 was \$100,000, of which <del>all</del> \$93,096 was spent on <del>4</del> 7 individual expenditures.  b. The capital fund contingency for FY <del>2020-21</del> 2021-22 was <del>\$65,000</del> \$85,000, of which <del>\$62,431</del> \$40,613 was spent on 4 individual expenditures.  c. The staffing contingency for FY <del>2020-21</del> 2021-22 was \$250,000, of which <del>\$0</del> all \$250,000 was spent to address class size or staffing issues through the hiring of additional teachers. <del>Instead of utilizing staffing contingency during the pandemic, federal resources such as CARES and ESSER funding supported additional staffing needs to maintain low class sizes and provide for additional staffing that supported students and services.</del></p>	52
<p><u>Statement of Compliance:</u> EL 2.6.3 is reasonable and in compliance.</p>	
<p><b>2.6.4 Furthermore, the Superintendent shall not: Acquire, encumber, or dispose of real property without School Board approval.</b></p>	
<p><u>Operational Interpretation:</u> 1. I interpret this to mean the Superintendent shall not purchase, agree to purchase, or sell any real property belonging to Eden Prairie Schools without board approval.  a. “Real Property” is defined as “A building or structure shall include the building or structure itself, together with all improvements or fixtures annexed to the building or structure, which are integrated with and of permanent benefit to the building or structure, regardless of the present use of the building,</p>	

<p>and which cannot be removed without substantial damage to itself or to the building or structure.” (MN Statute 272.03.b.)</p>	
<p><u>Justification:</u> The school board is the governing body of the school district. As such, the school board has the responsibility for the care, management, and control over public schools in the school district. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.</p>	
<p><u>Measurement Plan:</u> 1. This policy shall be measured by the avoidance of the limitations set forth in this policy.</p>	
<p><u>Evidence:</u> 1. No purchases, sales, or agreements to purchase or sell real property occurred in FY <del>2020-21</del> 2021-22.</p>	
<p><u>Statement of Compliance:</u> EL 2.6.4 is reasonable and in compliance.</p>	
<p><b>2.6.5 Furthermore, the Superintendent shall not: Lease real property or remodel leased real property without School Board approval.</b></p>	
<p><u>Operational Interpretation:</u> 1. I interpret this to mean the Superintendent shall not lease or remodel real property without board approval.  a. Districts may levy for leased facilities when the leased facility would be economically advantageous. The facilities must be used for instructional purposes. The district may also lease space for purposes other than instruction, including but not limited to office or storage space (Minn. Stat. § 126C.40).  b. Remodel is often broadly used to describe any kind of significant physical change to the character or use of a space.  c. “Real Property” is defined as “A building or structure shall include the building or structure itself, together with all improvements or fixtures annexed to the building or structure, which are integrated with and of permanent benefit to the building or structure, regardless of the present use of the building, and which cannot be removed without substantial damage to itself or to the building or structure.” (MN Statute 272.03.b.)</p>	53
<p><u>Justification:</u> The school board is the governing body of the school district. As such, the school board has the responsibility for the care, management, and control over public schools in the school district. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.</p>	
<p><u>Measurement Plan:</u> 1. This policy shall be measured by the avoidance of the limitations set forth in this policy.</p>	

<p><u>Evidence:</u></p> <ol style="list-style-type: none"> <li>1. No new leases were entered into during FY <del>2020-21</del> 2021-22. <b>The board approves any leases through our lease levy annually.</b> The district has existing leases including, but not limited to: <ol style="list-style-type: none"> <li>a. City of Eden Prairie located at the City Center houses the TASSEL program <del>and Community Education.</del></li> <li>b. City of Eden Prairie located at the Community Center for the Ice Arena, Locker Rooms, Coaches Room and Swimming Pools.</li> <li>c. <del>Mariucci Arena</del> <b>A public arena appropriate for graduation that does not require ticketing so we maximize access and participation by our families and community.</b></li> </ol> </li> </ol>	
<p><u>Statement of Compliance:</u> EL 2.6.5 is reasonable and in compliance.</p>	
<p><b>2.6.6 Furthermore, the Superintendent shall not: Allow receivables to remain unpursued after a reasonable grace period.</b></p>	
<p><u>Operational Interpretation:</u> I interpret this to mean the superintendent shall ensure district receivables are pursued in an effective and efficient manner. The collection of receivables is an important component of a healthy financial system in any school district. Timely attention to outstanding receivables improves the likelihood of successfully collecting the receivables, positively influences cash-flow, and ensures budgeted revenues are met (or exceeded).</p>	54
<p><u>Justification:</u></p>	
<p><u>Measurement Plan:</u></p> <ol style="list-style-type: none"> <li>1. Receivables which remain unpaid after 18 months are to be written off or pursued by a collection agency. However, receivables older than 18 months may remain on the ledger for an additional 12 months if the District and auditors deem them potentially collectable.</li> </ol>	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> <li>1. Receivables are reviewed monthly for collection and as of June 30, <del>2021</del> 2022 there are no receivables on the ledger aged over 18 months.</li> </ol>	
<p><u>Statement of Compliance:</u> EL 2.6.6 is reasonable and in compliance.</p>	

<p><b>2.6.7 Furthermore, the Superintendent shall not: Allow fee-based relationships in excess of \$100,000 annually to continue beyond 3 years without a formal review that includes an analysis of contract fees and performance.</b></p>	
<p><u>Operational Interpretation:</u></p> <ol style="list-style-type: none"> <li>1. I interpret this to mean that the Superintendent shall monitor fee-based relationships to the extent to which the District expends amounts in excess of \$100,000 per year during any three-year period.</li> <li>2. Furthermore, if fee-based relationship monitoring indicates that the annual expenditure or sharing of dividends exceeded \$100,000 per year for three consecutive years, the Superintendent will initiate a formal review of the business relationship to include the analysis of contract fees and overall financial performance.</li> </ol>	
<p><u>Justification:</u></p> <p>The \$100,000 threshold was established when it mirrored Minnesota Statute 471.345 Uniform Municipal Contracting Law. The threshold changed in August 2018 to \$175,000.</p>	
<p><u>Measurement Plan:</u></p> <ol style="list-style-type: none"> <li>1. Fee based relationships which meet or exceed these thresholds are identified annually and evaluated at least every 3 years using industry best practices.</li> </ol>	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> <li>1. While all vendors are held to and meet high standards, the following fee-based relationships have been identified as subject to administrative review: <ol style="list-style-type: none"> <li>a. Insurance Consultants</li> <li>b. OPEB Trustee</li> <li>c. Banking</li> <li>d. Architect</li> <li>e. Construction Management Company</li> <li>f. The <del>Insurance Consultants</del>, OPEB Trustee, and Banking relationship fee-based agreements currently in place with the identified vendors exceeded \$175,000 threshold during the evaluation period.</li> <li>g. The Architect hired for Designing Pathways exceeded the \$175,000 threshold for FY <del>2020-21</del> <b>2021-22</b>. Additionally, the Construction Management Company hired to manage the Designing Pathways project also exceeded the \$175,000 threshold for FY <del>2020-21</del> <b>2021-22</b>. Both of these fee-based arrangements are for a one-time project and terminate upon completion of the project.</li> </ol> </li> </ol>	55
<p><u>Statement of Compliance:</u></p> <p>EL 2.6.7 is reasonable and in compliance.</p>	
<p>Board member’s summarizing comments:</p>	

**Record of Board Self-Evaluation  
Governance Process and Board Management Delegation Policies  
July 1, 2021 – June 30, 2022**

<b>Policy Type:</b>	<b>Board-Management Delegation</b>
<b>Policy Title:</b>	<b>3.0 Single Point of Connection</b>

The School Board’s sole official connection to the district, its achievement, and its conduct will be through the Superintendent. Therefore, the School Board does not direct or evaluate any other district employees.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>3.0 Single Point of Connection</b>	Sept 26, 2022				

Adopted: 10/23/12  
Revised: 4/28/15

**Record of Board Self-Evaluation  
Governance Process and Board Management Delegation Policies  
July 1, 2021 – June 30, 2022**

<b>Policy Type:</b>	<b>Board-Management Delegation</b>
<b>Policy Title:</b>	<b>3.1 Unity of Control</b>

The School Board will direct the Superintendent only through official School Board action. Accordingly:

- 3.1.1 The School Board will make decisions by formal recorded vote in order to avoid any uncertainty about whether direction has been given.
- 3.1.2 The Superintendent is not obligated to follow the directions or instructions of individual School Board members, officers or committees unless the School Board has specifically delegated such exercise of authority.
- 3.1.3 Should the Superintendent determine that an information request received from an individual School Board Member, officer or committee requires a material amount of staff time or is unreasonable, the superintendent may refuse such requests and ask that the individual School Board Member, officer or committee refer such requests to the full School Board for authorization.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>3.1 Unity of Control</b>	Sept 26, 2022				
3.1.1	Sept 26, 2022				
3.1.2	Sept 26, 2022				
3.1.3	Sept 26, 2022				

Adopted: 10/23/12  
Revised: 11/13/12; 01/08/13; 04/28/15

**Record of Board Self-Evaluation  
Governance Process and Board Management Delegation Policies  
July 1, 2021 – June 30, 2022**

<b>Policy Type:</b>	<b>Board-Management Delegation</b>
<b>Policy Title:</b>	<b>3.2 Delegation to the Superintendent</b>

The School Board will instruct the Superintendent through written policies that prescribe the district ends to be achieved and describe district situations and actions to be avoided, allowing the Superintendent to use any reasonable interpretation of these policies.

Accordingly:

- 3.2.1 The School Board will develop Ends policies instructing the Superintendent to achieve the defined results for students.
- 3.2.2 The School Board will develop Executive Limitations policies that limit the latitude the Superintendent may exercise in choosing district means.
- 3.2.3 Once the School Board has accepted the Superintendent’s *reasonable interpretation* of any School Board policy the Superintendent is authorized to establish all further district policies, make all decisions, take all actions, establish all practices, and pursue all activities in order to accomplish the School Board’s Ends Policies. Therefore, such decisions of the Superintendent shall have full force and authority as if decided by the School Board.
- 3.2.4 The School Board may change its Ends and Executive Limitations policies, thereby shifting the boundary between School Board and Superintendent domains. By doing so, the School Board changes the latitude of choice given to the Superintendent.

Adopted: 10/23/12  
Revised: 04/28/15

**BMD 3.2**

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant</b>	<b>Board behavior needing improvement or opportunity for continuous</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
<b>3.2 Delegation to the Superintendent</b>	Sept 26, 2022				
3.2.1	Sept 26, 2022				
3.2.2	Sept 26, 2022				
3.2.3	Sept 26, 2022				
3.2.4	Sept 26, 2022				

Adopted: 10/23/12  
 Revised: 04/28/15

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2021 – June 30, 2022**

<b>Policy Type:</b>	<b>Board-Management Delegation</b>
<b>Policy Title:</b>	<b>3.3 Superintendent Accountability and Performance</b>

The School Board will view the Superintendent performance as identical to district performance on the School Board’s Ends and Executive Limitations policies.

- 3.3.1 The Superintendent’s performance will be evaluated through systematic and rigorous monitoring of the School Board’s Ends and Executive Limitations policies. The performance standard for Ends policies shall be whether the Superintendent has achieved expected progress toward achieving the Ends. The performance standard for Executive Limitations policies shall be whether the Superintendent has complied with the Executive Limitations.
- 3.3.2 In every case, the School Board will determine the reasonableness of the Superintendent’s interpretation. The School Board is the final arbiter of reasonableness but will always judge with a “reasonable person” test rather than with interpretations favored by School Board members or by the School Board as a whole.
- 3.3.3 In every case, the School Board will determine whether the data demonstrates expected progress towards the School Board’s Ends policies or compliance with the School Board’s Executive Limitations policies.
- 3.3.4 The School Board will acquire monitoring information by one or more of three methods:
  - (a) by *internal report*, in which the Superintendent discloses interpretations and compliance information to the School Board;
  - (b) by *external report*, in which an external, disinterested third party selected by the School Board assesses compliance with School Board policies; or
  - (c) by *direct Board inspection*, in which a designated member or members of the School Board assess compliance with the appropriate policy criteria.
- 3.3.5 All Ends and Executive Limitations policies will be monitored at a frequency and by a method chosen by the School Board. The School Board can monitor any policy at any time by any method but will ordinarily depend on a routine schedule.

**BMD 3.3**

<b>POLICY</b>		<b>METHOD</b>	<b>FREQUENCY</b>	<b>MONTH</b>
<b>Ends</b>				
1.0	Eden Prairie public schools exist so that each student obtains an education that prepares them for their next stage of life in a manner that justifies the resources expended.	Internal	Annually	
1.1	Each student graduates and is academically prepared to progress to multiple opportunities after high school.	Internal	Annually	
1.2	Each student is reading at grade level by the end of third grade.	Internal	Annually	
1.3	Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science.	Internal	Annually	
1.4	Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements.	Internal	Annually	
1.5	Each student demonstrates the 21 <sup>st</sup> century skills needed to succeed in the global economy.	Internal	Annually	
1.6	Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society.	Internal	Annually	
<b>Executive Limitations</b>				
2.0	Global Executive Constraint	Internal	Annually	
2.1	Emergency Superintendent Succession	Internal	Annually	
2.2	Treatment of Students	Internal	Annually	
2.3	Treatment of Parents	Internal	Annually	
2.4	Treatment of Staff	Internal	Annually	
2.5	Financial Planning and Budgeting	Internal	Annually	
2.6	Financial Management and Operations	Internal	Annually	
2.7	Asset Protection	Internal	Annually	
2.8	Compensation and Benefits	Internal	Annually	
2.9	Communication and Support to the School Board	Internal	Annually	

**BMD 3.3**

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant</b>	<b>Board behavior needing improvement or opportunity for continuous</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
<b>3.3 Superintendent Accountability and Performance</b>	Sept 26, 2022				
3.3.1	Sept 26, 2022				
3.3.2	Sept 26, 2022				
3.3.3	Sept 26, 2022				
3.3.4	Sept 26, 2022				
3.3.5	Sept 26, 2022				

Adopted: 10/23/12  
 Revised: 11/13/12; 01/08/13; 04/28/15; 3/26/18; 9/24/18; 10/28/19

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2021 – June 30, 2022**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.4 Officer Roles</b>

Officers of the School Board are empowered with specific responsibilities delegated to them by the School Board or by state statute. Officers are elected following nominations during the first meeting in January. The following outlines their responsibilities.

4.4.1 The Chair is empowered by the School Board to assure the integrity of the School Board's governing process as well as the adherence to rules legitimately imposed on it from outside the district. The Chair resides over each meeting and is expected to:

- 4.4.1.1 Conduct a meeting that follows the governance protocol, processes and procedures agreed upon by the School Board.
- 4.4.1.2 Maintain a School Board meeting atmosphere that is respectful, engaging and productive.
- 4.4.1.3 Assure all required School Board actions brought forward, including Superintendent consent agenda items are handled expeditiously.

Additional responsibilities include, but may not be limited to:

- 4.4.1.4 Developing meeting agendas in concert with the Vice Chair and Superintendent that are consistent with the School Board's Annual work plan and School Board-approved agenda procedures. The Board Chair may include a third Board Member on a rotating basis for Board Development purposes.
- 4.4.1.5 Responding on behalf of the School Board to all external email communications from owners.
- 4.4.1.6 Representing the School Board to external organizations as required.
- 4.4.1.7 Representing the School Board's stated position on topics in newspaper, media and other email communications when requested.
- 4.4.1.8 Delegating authority if necessary but maintaining accountability for its use.
- 4.4.1.9 Appointing School Board members to School Board committees, requested Admin committees, and external organization positions requiring School Board involvement.

4.4.2 The Vice-Chair will serve in the absence of the Chair, assist the Chair as requested in the execution of Chair responsibilities, co-develop meeting agendas consistent with the School Board’s Annual Work Plan with the Chair and Superintendent, and act as the School Board parliamentarian.

4.4.3 The Treasurer reviews School Board expenses on a monthly basis and reports School Board expenses vs. the budget set in Governance Process policy 4.9 at mid-year and year-end. In addition, the Treasurer reviews the Superintendent’s expenses at mid-year and year-end and conducts and reports on the Superintendent contract review annually.

4.4.4 The Clerk approves the final draft of School Board meeting minutes and workshop topic summaries prior to School Board approval. The Clerk will read all formal resolutions to be voted on by the School Board. The Clerk will also assure the School Board’s policies are accurately recorded, maintained and posted.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>4.4 Officer Roles</b>	Sept 26, 2022				
4.4.1	Sept 26, 2022				
4.4.1.1	Sept 26, 2022				
4.4.1.2	Sept 26, 2022				
4.4.1.3	Sept 26, 2022				
4.4.1.4	Sept 26, 2022				
4.4.1.5	Sept 26, 2022				
4.4.1.6	Sept 26, 2022				
4.4.1.7	Sept 26, 2022				
4.4.1.8	Sept 26, 2022				
4.4.1.9	Sept 26, 2022				
4.4.2	Sept 26, 2022				
4.4.3	Sept 26, 2022				
4.4.4	Sept 26, 2022				

Adopted: 10/23/12

Revised: 11/26/13; 03/25/14; 04/08/14; 03/24/15; 10/26/20; 03/22/21

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2021 – June 30, 2022**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.5 School Board Members' Code of Conduct</b>

The School Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as School Board members.

- 4.5.1 Members will demonstrate loyalty to the owners, not conflicted by loyalties to staff, other organizations, or any personal interests as consumers.
- 4.5.2 Members will avoid conflict of interest with respect to their fiduciary responsibility.
  - 4.5.2.1 There will be no self-dealing or business by a member with the district. Members will annually disclose their involvements with other organizations or with vendors and any associations that might be reasonably seen as representing a conflict of interest.
  - 4.5.2.2 When the School Board is to decide on an issue about which a member has an unavoidable conflict of interest, that member will absent herself or himself without comment not only from the vote but also from the deliberation.
  - 4.5.2.3 School Board members will not use their School Board position to obtain employment in the district for themselves, family members, or close associates. A School Board member who applies for employment will first resign from the School Board.
- 4.5.3 School Board members will not attempt to exercise individual authority over the school district or attempt to cause division between School Board members or the School Board and members of the district.
  - 4.5.3.1 Members' interaction with the Superintendent or with staff will recognize the lack of authority vested in individuals except when explicitly authorized by the School Board.

Adopted: 10/23/12

Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18; 10/26/20

- 4.5.3.2 Members' interactions with the public, the press, or other entities will recognize the same limitation and the inability of any School Board member to speak for the School Board except to repeat explicitly stated School Board decisions.
- 4.5.4 Members will respect the confidentiality appropriate to issues of a sensitive nature.
- 4.5.5 Members will be prompt and attend all Board Business Meetings and Board Workshops, and all meetings of Board Committees and other outside assignments. Absences must be communicated to the Board Chair or Committee Chair at least seventy-two hours prior to the affected meeting. In the case of an unforeseen conflict, the Board Chair or Committee Chair must be notified as soon as possible.
- 4.5.6 Members will be properly prepared for School Board deliberation.
  - 4.5.6.1 Members' use of electronic devices shall be restricted to the use of district issued technology during board business meetings and workshops. Brief incidental or unexpected and urgent situations do not constitute a violation of the restriction.
- 4.5.7 Members will support the legitimacy and authority of the final determination of the School Board on any matter, irrespective of the member's personal position on the issue.
- 4.5.8 For an effective School Board, School Board Members will attend a series of training courses that familiarize them with the operation of School Boards within the State of Minnesota as well as the Eden Prairie School District. School Board Member training will consist of the following:
  - 4.5.8.1 Introduction to Policy Governance – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office. Course content to be determined by the Board Development Committee.

The following training sessions are conducted by the Minnesota School Boards Association (MSBA):

- 4.5.8.2 Phase I Orientation (New School Board Members) – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office.

Adopted: 10/23/12

Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18; 10/26/20

- 4.5.8.3 Phase II Orientation (New School Board Members) – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office.
- 4.5.8.4 Phase III Orientation (Building a High-Performance School Board) – School Board members will take this course (or an alternate course of similar training as approved by the School Board Chair) within the first two years of taking office.
- 4.5.8.5 Phase IV Orientation (Community Engagement) – School Board members will take this course (or an alternate course of similar training as approved by the School Board Chair) within the first two years of taking office.
- 4.5.8.6 Officer Training – any School Board member elected to be an officer will attend this course within six months of election.
- 4.5.8.7 Annual Leadership Conference – each School Board member will attend this conference no less than once every three years.

A School Board Training Attendance Report will be maintained for compliance purposes.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>4.5 School Board Members' Code of Conduct</b>	Sept 26, 2022				
4.5.1	Sept 26, 2022				
4.5.2	Sept 26, 2022				
4.5.2.1	Sept 26, 2022				
4.5.2.2	Sept 26, 2022				
4.5.2.3	Sept 26, 2022				
4.5.3	Sept 26, 2022				
4.5.3.1	Sept 26, 2022				
4.5.3.2	Sept 26, 2022				
4.5.4	Sept 26, 2022				
4.5.5	Sept 26, 2022				
4.5.6	Sept 26, 2022				
4.5.6.1	Sept 26, 2022				

Adopted: 10/23/12  
 Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18; 10/26/20

**GP 4.5**

4.5.7	Sept 26, 2022				
4.5.8	Sept 26, 2022				
4.5.8.1	Sept 26, 2022				
4.5.8.2	Sept 26, 2022				
4.5.8.3	Sept 26, 2022				
4.5.8.4	Sept 26, 2022				
4.5.8.5	Sept 26, 2022				
4.5.8.6	Sept 26, 2022				
4.5.8.7	Sept 26, 2022				

Adopted: 10/23/12

Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18; 10/26/20

**MSBA 2021-2022  
School Board Training Record**

	<b>Name</b>	<b>Training</b>	<b>Date Attended</b>	<b>Location</b>
1	Adam Seidel	Effective Board Governance Seminar (by Stacy Sjogren)	1/11/2016	Minneapolis
		Phase I Orientation	1/13/2016	Minneapolis
		Phase II Orientation	1/13/2016	Minneapolis
		Phase III Alternative Course	8/14/2019	
		Phase IV Orientation	10/13/2017	
		2018 Officer's Workshop	2/13/2018	
		2020 Officer's Workshop	5/2/2020	Virtual
		2019 Annual Leadership Conference	01/17 & 18/2019	Minneapolis
		2020 Annual Leadership Conference	01/16 & 1/27/2020	Minneapolis
		2021 Annual Leadership Conference	01//28/21	Virtual
		2022 Annual Leadership Conference		
		2021 MSBA Officer's Workshop	02/10/21	
		2022 MSBA Officer's Workshop	02/02/22	Virtual
2	Debjyoti "DD" Dwivedy	Effective Board Governance Seminar (by Stacy Sjogren)	3/14/2020	ASC/Staring Lake Conf. Room
		Phase I Orientation	1/14/2020	Minneapolis
		Phase II Orientation	1/15/2020	Minneapolis
		Phase III Orientation	9/30/2021	
		Phase IV Orientation	10/14/2020	
		2020 Annual Leadership Conference	1/16 & 1/17/2020	Minneapolis
		2020 Officer's Workshop	2/27/2020	Maple Grove
		2021 Annual Leadership Conference		
		2022 Annual Leadership Conference		
		2021 MSBA Officer's Workshop	02/10/21	
3	Aaron Casper	Effective Board Governance Seminar (by Stacy Sjogren)	3/14/2020	ASC/Staring Lake Conf. Room
		Phase I Orientation	1/14/2020	Minneapolis
		Phase II Orientation	1/15/2020	Minneapolis
		Phase III Orientation	6/10/2022	Eden Prairie
		Phase IV Orientation	6/11/2022	Eden Prairie
		2020 MSBA Officer's Workshop	n/a	
		2020 Annual Leadership Conference	1/16 & 1/17/2020	Minneapolis
		2021 Annual Leadership Conference	01/28/21	
		2022 Annual Leadership Conference	01/13/22	Minneapolis
		2021 MSBA Officer's Workshop	02/10/21	
		2022 MSBA Officer's Workshop	02/02/22	Virtual
4	Kim Ross	Effective Board Governance Seminar (by Stacy Sjogren)	01/17/21	Virtual
		Phase I Orientation	12/4/20	
		Phase II Orientation	12/10/20	
		Phase III Orientation	4/7/2021	
		Phase IV Orientation	4/21/2021	
		2008 Annual Leadership Conference	01/17/08	
		2009 Annual Leadership Conference	01/15/09	
		2021 Annual Leadership Conference	1/14/21 & 1/28/2021	
		2022 Annual Leadership Conference	1/13/2022	
		Officers' Workshop	2/5/2010	
		Supt Search	8//16/11	
		Advocay in Action	3/12/2021	
		Advocay in Action	3/12/2021	
5	Charles "C.J." Strehl	Effective Board Governance Seminar (by Stacy Sjogren)	01/17/21	Virtual
		Phase I Orientation	12/04/20	
		Phase II Orientation	02/12/21	
		Phase III Orientation		
		Phase IV Orientation		
		2021 Annual Leadership Conference	1/14/21 & 1/28/2021	
		2022 Annual Leadership Conference	01/13/22	Minneapolis
6	Steve Bartz	Effective Board Governance Seminar (by Stacy Sjogren)	11/11/21	
		Phase I Orientation	12/04/21	Virtual
		Phase II Orientation	01/12/22	Minneapolis
		Phase III Orientation		
		Phase IV Orientation	6/11/2022	Eden Prairie
		2022 Annual Leadership Conference		
		2022 MSBA Officer's Workshop	02/02/22	Virtual
7	Francesca Pagan-Umar	Effective Board Governance Seminar (by Stacy Sjogren)	11/11/21	
		Phase I Orientation	12/14/21	Virtual
		Phase II Orientation	01/12/22	Minneapolis
		Phase III Orientation		
		Phase IV Orientation		
		2022 Annual Leadership Conference	01/13/22	Minneapolis

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2021 – June 30, 2022**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.6 Process for Addressing School Board Member Violations</b>

The School Board and each of its members are committed to faithful compliance with the provisions of the School Board’s policies.

The School Board recognizes that alleged willful and or continuing policy violations must be addressed. Each member is responsible for promptly initiating the process outlined below.

4.6.1 Discuss directly with the School Board member whom you feel violated School Board policy.

4.6.2 If agreement or understanding is reached; consider the issue resolved.

4.6.3 If resolution is not reached bring to the attention of the Chair (or Vice-Chair if the Chair is the offending member.)

4.6.4 If resolution isn’t achieved via the Chair/Vice-Chair, bring to the School Board for review of possible violation and for the School Board to take appropriate action by a concurrent vote of at least 4 members which may include any of the following options:

4.6.4.1 School Board vote to determine if policy violation occurred.

4.6.4.2 If School Board agrees violation occurred, School Board votes on what action to take regarding the violation: public statement, removal from School Board leadership positions or removal from the School Board.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>4.6 Process for Addressing School Board Member Violations</b>	Sept 26, 2022				
4.6.1	Sept 26, 2022				
4.6.2	Sept 26, 2022				
4.6.3	Sept 26, 2022				
4.6.4	Sept 26, 2022				
4.6.4.1	Sept 26, 2022				
4.6.4.2	Sept 26, 2022				

Adopted: 10/23/12

Revised: 03/24/15

School Board Meeting – September 26, 2022

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2021 – June 30, 2022**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.7 School Board Committee Principles</b>

School Board committees, when used, will be assigned so as to reinforce the wholeness of the School Board’s job and so as never to interfere with delegation from School Board to Superintendent. Accordingly:

- 4.7.1 School Board committees are to help the School Board do its job. Committees act according to their charter as laid out in Policy GP 4.8 and/or by School Board direction. In keeping with the School Board’s broader focus, School Board committees will not advise staff or have direct dealings with staff operations.
- 4.7.2 School Board committees may not speak or act for the School Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the Superintendent.
- 4.7.3 School Board committees cannot exercise authority over staff. Because the Superintendent works for the full School Board, he or she will not be required to obtain the approval of a School Board committee before an executive action.
- 4.7.4 This policy applies to any group that is formed by School Board action, whether or not it is called a committee and regardless of whether the group includes School Board members. It does not apply to committees formed under the authority of the Superintendent.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>4.7 Board Committee Principles</b>	Sept 26, 2022				
4.7.1	Sept 26, 2022				
4.7.2	Sept 26, 2022				
4.7.3	Sept 26, 2022				
4.7.4	Sept 26, 2022				

Adopted: 10/23/12

Revised: 09/10/13; 03/25/14; 03/24/15

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2021 – June 30, 2022**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.8 School Board Committee Structure</b>

A School Board-level committee is created by a majority vote of the School Board to assist in the completion of School Board business. Each committee submits a yearly plan of action to the Board, submits minutes of meetings in a timely manner, and reports progress during Board business meetings. The only School Board committees are those that are set forth in this policy.

**4.8.1 Community Linkage Committee:**  
This committee will facilitate multiple methods of School Board communication with owners that provide input and inform the School Board of ownership values as they relate to School Board policies, as well as provide valuable information to owners.

**4.8.2 Policy Committee:**  
This committee will meet at the request of the School Board to create and recommend new School Board policies and/or School Board policy revisions for School Board consideration. The Policy Committee may bring forward additional recommendations on reordering or re-wording related policies to ensure consistency. In addition, this committee will maintain the necessary processes and procedures for the School Board's review of the Ends and Executive Limitation policies.

**4.8.3 Board Development Committee:**  
This committee will ensure ongoing School Board development and oversee self-monitoring of the School Board's performance related to Governance Process and Board-Management Delegation policies.

**4.8.4 Negotiations Committee:**  
This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe. When convened, the committee, which shall consist of three School Board members appointed by the Chair, will have at least one School Board member in attendance for each negotiating session.

Adopted: 10/23/12  
Revised: 03/26/13; 06/11/13; 10/22/13; 04/22/14; 03/24/15; 04/25/16; 03/26/18

**GP 4.8**

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
<b>4.8</b> Board Committee Structure	Sept 26, 2022				
<b>4.8.1</b> Community Linkage Committee	Sept 26, 2022				
<b>4.8.2</b> Policy Committee	Sept 26, 2022				
<b>4.8.3</b> Board Development Committee	Sept 26, 2022				
<b>4.8.4</b> Negotiations Committee	Sept 26, 2022				

Adopted: 10/23/12

Revised: 03/26/13; 06/11/13; 10/22/13; 04/22/14; 03/24/15; 04/25/16; 03/26/18

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2021 – June 30, 2022**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.10 Operation of the School Board Governing Rules</b>

The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board. An orderly School Board meeting allows School Board members to participate in discussion and decision of school district issues. Rules of order allow School Board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

4.10.1 The Rules of Order for School Board meetings shall be as follows:

- 4.10.1.1 Minnesota Statutes where specified;
- 4.10.1.2 Specific rules of order as provided by the approved policies under Policy Governance consistent with Minnesota Statutes; and
- 4.10.1.3 Robert’s Rules of Order (latest edition for small boards) where not inconsistent with 1 and 2 above.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous	Commitment Made/Action Taken	Completed
<b>4.10 Operation of the School Board Governing Rules</b>	Sept 26, 2022				
4.10.1	Sept 26, 2022				
4.10.1.1	Sept 26, 2022				
4.10.1.2	Sept 26, 2022				
4.10.1.3	Sept 26, 2022				

Adopted: 10/22/13  
Revised:

**Record of Board Self-Evaluation  
Governance Policies**

**Monitoring 2021-22 School Year Data: July 1, 2021 – June 30, 2022**

The purpose of this document is to demonstrate to the owners that the Board is accountable to our  
Board Management Delegation and Governance Process policies.

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
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<b>BOARD-MANAGEMENT DELEGATION (BMD) POLICIES</b>					
<b>3.0</b> Single Point of Connection	09.26.22				75
<b>3.1</b> Unity of Control	09.26.22				
3.1.1	09.26.22				
3.1.2	09.26.22				
3.1.3	09.26.22				
<b>3.2</b> Delegation to the Superintendent	09.26.22				
3.2.1	09.26.22				
3.2.2	09.26.22				
3.2.3	09.26.22				
3.2.4	09.26.22				
<b>3.3</b> Superintendent Accountability and Performance	09.26.22				
3.3.1	09.26.22				
3.3.2	09.26.22				
3.3.3	09.26.22				
3.3.4	09.26.22				
3.3.5	09.26.22				

**Record of Board Self-Evaluation  
Governance Policies**

**Monitoring 2021-22 School Year Data: July 1, 2021 – June 30, 2022**

The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
<b>4.0 Global Governance Commitment</b>	10.24.22				
4.0.1	10.24.22				76
4.0.2	10.24.22				
<b>4.1 Governing Style</b>	10.24.22				
4.1.1	10.24.22				
4.1.2	10.24.22				
4.1.3	10.24.22				
4.1.4	10.24.22				
4.1.5	10.24.22				
4.1.6	10.24.22				
<b>4.2 School Board Job Products</b>	10.24.22				
4.2.1	10.24.22				
4.2.2	10.24.22				
4.2.2 - A	10.24.22				
4.2.2 - B	10.24.22				
4.2.2 - C	10.24.22				
4.2.2 - D	10.24.22				
4.2.3	10.24.22				

**Record of Board Self-Evaluation  
Governance Policies**

**Monitoring 2021-22 School Year Data: July 1, 2021 – June 30, 2022**

The purpose of this document is to demonstrate to the owners that the Board is accountable to our  
Board Management Delegation and Governance Process policies.

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
<b>4.3 Annual Work Plan</b>	10.24.22				
4.3.1	10.24.22				
4.3.2	10.24.22				77
4.3.3	10.24.22				
<b>4.4 Officer Roles</b>	09.26.22				
4.4.1	09.26.22				
4.4.1.1	09.26.22				
4.4.1.2	09.26.22				
4.4.1.3	09.26.22				
4.4.1.4	09.26.22				
4.4.1.5	09.26.22				
4.4.1.6	09.26.22				
4.4.1.7	09.26.22				
4.4.1.8	09.26.22				
4.4.1.9	09.26.22				
4.4.2	09.26.22				
4.4.3	09.26.22				
4.4.4	09.26.22				
<b>4.5 School Board Members' Code of Conduct</b>	09.26.22				
4.5.1	09.26.22				

**Record of Board Self-Evaluation  
Governance Policies**

**Monitoring 2021-22 School Year Data: July 1, 2021 – June 30, 2022**

The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant? Y/N	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.5.2	09.26.22				
4.5.2.1	09.26.22				
4.5.2.2	09.26.22				
4.5.2.3	09.26.22				78
4.5.3	09.26.22				
4.5.3.1	09.26.22				
4.5.3.2	09.26.22				
4.5.4	09.26.22				
4.5.5	09.26.22				
4.5.6	09.26.22				
4.5.7	09.26.22				
4.5.8	09.26.22				
4.5.8.1	09.26.22				
4.5.8.2	09.26.22				
4.5.8.3	09.26.22				
4.5.8.4	09.26.22				
4.5.8.5	09.26.22				
4.5.8.6	09.26.22				
4.5.8.7	09.26.22				
<b>4.6 Process for Addressing School Board Member Violations</b>					
	09.26.22				
4.6.1	09.26.22				
4.6.2	09.26.22				

**Record of Board Self-Evaluation  
Governance Policies**

**Monitoring 2021-22 School Year Data: July 1, 2021 – June 30, 2022**

The purpose of this document is to demonstrate to the owners that the Board is accountable to our Board Management Delegation and Governance Process policies.

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
4.6.3	09.26.22				
4.6.4	09.26.22				
4.6.4.1	09.26.22				
4.6.4.2	09.26.22				79
<b>4.7 School Board Committee Principles</b>	09.26.22				
4.7.1	09.26.22				
4.7.2	09.26.22				
4.7.3	09.26.22				
4.7.4	09.26.22				
<b>4.8 School Board Committee Structure</b>	09.26.22				
4.8.1	09.26.22				
4.8.2	09.26.22				
4.8.3	09.26.22				
4.8.4	09.26.22				
<b>4.9 Governance Investment</b>	10.24.22				
4.9.1	10.24.22				
4.9.1.1	10.24.22				
4.9.1.2	10.24.22				

**Record of Board Self-Evaluation  
Governance Policies**

**Monitoring 2021-22 School Year Data: July 1, 2021 – June 30, 2022**

The purpose of this document is to demonstrate to the owners that the Board is accountable to our  
Board Management Delegation and Governance Process policies.

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant? Y/N</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
4.9.1.3	10.24.22				
4.9.2	10.24.22				
4.9.3	10.24.22				
<b>4.10 Operation of the School Board Governing Rules</b>	09.26.22				80
4.10.1	09.26.22				
4.10.1.1	09.26.22				
4.10.1.2	09.26.22				
4.10.1.3	09.26.22				

**Record of Board Policy Monitoring  
Executive Limitations**

**Monitoring 2021-2022 School Year Data : July 1, 2021 – June 30, 2022**

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our ELs.

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence does not support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
<b>EXECUTIVE LIMITATIONS</b>							
<b>EL 2.0</b> Global Executive Constraint	12/12/22						
<b>EL 2.1</b> Emergency Superintendent Succession	08/22/22	Yes	Yes	Yes	Yes		Yes
<b>EL 2.2</b> Treatment of Students	08/22/22	Yes	Yes	Yes	Yes		Yes 81
<b>EL 2.3</b> Treatment of Parents	09/26/22						
<b>EL 2.4</b> Treatment of Staff	10/24/22						
<b>EL 2.5</b> Financial Planning and Budgeting	12/12/22						
<b>EL 2.6</b> Financial Management and Operations	09/26/22						
<b>EL 2.7</b> Asset Protection	08/22/22	Yes	Yes	Yes	Yes		Yes
<b>EL 2.8</b> Compensation and Benefits	10/24/22						
<b>EL 2.9</b> Communication and Support to the School Board	11/28/22						

## Record of Board Policy Monitoring

### ENDS

**Monitoring 2021-2022 School Year Data: July 1, 2021 – June 30, 2022**

**The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.**

Policy	School Year	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							

<b>1.1</b> Each student graduates and is academically prepared to progress to multiple opportunities after high school	2021-22	Yes 6/28/21	Yes 6/28/21				
	2022-23	Yes 6/27/22	Yes 6/27/22				82
<b>1.2</b> Each student is reading at grade level by the end of third grade	2021-22	Yes 6/28/21	Yes 6/28/21				
	2022-23	Yes 6/27/22	Yes 6/27/22				
<b>1.3</b> Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science	2021-22	Yes 6/28/21	Yes 6/28/21				
	2022-23	Yes 6/27/22	Yes 6/27/22				

## Record of Board Policy Monitoring

### ENDS

**Monitoring 2021-2022 School Year Data: July 1, 2021 – June 30, 2022**

**The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.**

Policy	School Year	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							

<b>1.4</b> Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements	2021-22	Yes 6/28/21	Yes 6/28/21				
	2022-23	Yes 6/27/22	Yes 6/27/22				83
<b>1.5</b> Each student demonstrates the 21 <sup>st</sup> century skills needed to succeed in the global economy	2021-22	Yes 6/28/21	Yes 6/28/21				
	2022-23	Yes 6/27/22	Yes 6/27/22				
<b>1.6</b> Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society	2021-22	Yes 6/28/21	Yes 6/28/21				
	2022-23	Yes 6/27/22	Yes 6/27/22				

## **Resolution of Acceptance of Donations**

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

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### **Eden Lake Elementary:**

Donation of \$ 96.00 – Charites Aid Foundation America, C/O CyberGrants LLC, Andover, MA – funds will be used for supplemental supplies

### **Eden Prairie Community Education:**

Donation of \$405.00 – Donations for August to the Community Ed Scholarship & Fee Assistance Fund (Electronics Payments via Eleyo): Steve Bartz - \$50.00, Nora Bigelow - \$15.00, Branden Duncan - \$10.00, Reta D. Johnson - \$15.00, Jessica Kuenzli - \$50.00, Zach Mochinski - \$250.00, Molly Patil - \$10.00, Zak Thomas - \$5.00

Donation of \$685.00 from Fat Pants Brewery, Eden Prairie, for Community Education Back-to-School Supplies Program.

Cash Donations of \$643.75 from Fat Pants Brewery Outreach Event, Eden Prairie, (Anonymous Cash Donations) for Community Education Back-to-School Supplies Program.

## SUPERINTENDENT CONSENT AGENDA

### A. Semi-Monthly Reports

#### HUMAN RESOURCES

1. Human Resources – Principals
  - a. New Hires
  - b. Change in Assignment
  - c. Resignation/Retirements  
Shepherd, Stephen - Associate Principal, Elementary, Cedar Ridge Elementary, effective 9/12/2022
2. Human Resources – Administrative/Supervisory/Technical (AST)
  - a. New Hire  
Halverson, Jordan- Administrative Dean, Eden Prairie High School, 8 hrs/day, 5 days/wk, effective 8/24/2022
  - b. Change in Assignment
  - c. Resignation/Retirements
3. Human Resources – Confidential
  - a. New Hire
  - b. Change in Assignment  
Hankerson, Jazmin – From Administrative Assistant, Forest Hills Elementary, to Executive Assistant to the Associate Superintendent of Academics and Innovation, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 10/3/2022
  - c. Resignation/Retirements
4. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)
  - a. New Hires
  - b. Change in Assignment
  - c. Resignation/Retirements
5. Human Resources – Licensed Staff
  - a. New Hires/Rehires  
Anderson, Jonathan - Grade 5 Teacher, 1.0 FTE, Oak Point Elementary, effective 8/29/2022  
Christophersen, Beth- World Language Teacher, .60 FTE, Central Middle School, effective 8/29/2022  
Boettger, Hannah - Kindergarten Teacher, 1.0 FTE, Eden Lake Elementary, effective 8/30/2022  
Bordsen, Janessa - Grade 4 Teacher, 1.0 FTE, Prairie View Element, effective 8/29/2022  
Cleveland, Geoffrey - Social Studies Teacher, 1.0 FTE, Eden Prairie High School, effective 8/29/2022  
Cushing, Kasie - Kindergarten Teacher, 1.0 FTE, Oak Point Elementary, effective 8/29/2022  
Frisell, Abigail - Kindergarten Teacher, 1.0 FTE, Eden Lake Elementary, effective 8/29/2022  
Hebrand, Jenna - Social Studies Teacher, 1.0 FTE, Central Middle School, effective 8/29/2022  
Johnson, Michelle - Mathematics Teacher, 1.0 FTE, Eden Prairie High School, effective 8/29/2022  
Kauls, Hailey - Kindergarten Teacher, 1.0 FTE, Oak Point Elementary, effective 8/29/2022

## SUPERINTENDENT CONSENT AGENDA

Krummel, Sarah - Grade 2 Teacher, 1.0 FTE, Eden Lake Elementary, effective 8/29/2022

Larson, Olivia - Grade 1 Teacher, 1.0 FTE, Oak Point Elementary, effective 8/29/2022

Mauthe, Michael - Science Teacher, .50 FTE, Central Middle School, effective 8/29/2022

Purtell, Michael - Social Studies Teacher, 1.0 FTE, Eden Prairie High School, effective 8/29/2022

Perron, Maya - Music Teacher - Vocal, 1.0 FTE, Eagle Heights Spanish Immersion, effective 8/29/2022

Peterkin, Brenna - Special Education Teacher, 1.0 FTE, Prairie View Elementary, effective 8/29/2022

Reichenberger, Fritzline - Grade 1 Teacher, 1.0 FTE, Oak Point Elementary, effective 8/29/2022

Riesgraf, Nicole - Early Childhood Special Education Teacher, 1.0 FTE, Prairie View Elementary, effective 9/20/2022

Schumann, Spencer - Physical Education Teacher, 1.0 FTE, Districtwide, effective 8/31/2022

Schwartz, Patricia - Special Education Teacher, 1.0 FTE, Central Middle School, effective 8/29/2022

Shady, Selena - Grade 3 Teacher, 1.0 FTE, Eden Lake Elementary, effective 08/30/2022

Skjerping, Kaylyn - Early Childhood Special Education Teacher, 1.0 FTE, Forest Hills Elementary, effective 8/29/2022

Stenrude, Rhett - Business and Marketing Teacher, 1.0 FTE, Eden Prairie High School, effective 8/29/2022

Stuehringer, Lisa - Business Management Teacher, 1.0 FTE, Central Middle School, effective 8/29/2022

Thompson, David - Special Education Teacher, 1.0 FTE, Prairie View Elementary, effective 8/29/2022

Van Slyke, Michelle - Grade 5 Teacher, 1.0 FTE, Forest Hills Elementary, effective 8/29/2022

b. Change in Assignment

c. Resignation/Retirements

Burgess, Michael - E L L/ E S L Teacher, 1.0 FTE, Forest Hills Elementary, effective 6/10/2022

Donovan, Nora - Early Childhood Special Education Teacher, 1.0 FTE, Lower Campus, effective 6/10/2022

Hansen, Tyler - World Language Teacher, 1.0 FTE, Oak Point Elementary, effective 6/10/2022

Huber, Morgan - Grade 5 Teacher, 1.0 FTE Eagle Heights Spanish Immersion, effective 6/10/2022

Jordan, Yaureybo - Music Teacher, .333 FTE, Eden Prairie Online, effective 6/10/2022

Miller, Samantha - Early Childhood Special Education Teacher, 1.0 FTE, Forest Hills Elementary, effective 6/10/2022

Platta, Brent - Music Teacher, 0.6 FTE, Eden Lake Elementary, effective 6/10/2022

d. Termination of Probationary Teacher

Employee A – Effective September 9, 2022.

## SUPERINTENDENT CONSENT AGENDA

### 6. Human Resources – Classified Staff

#### a. New Hires/Rehires

##### BUILDING SERVICES

Schmitt, Jamin - Custodian (Non-Licensed, Night), Oak Point Elementary, 8 hrs/day, 5 days/wk, 260 days/yr, effective 8/29/2022

##### CLASS

Babtiwale, Amarja - Office Professional, Community Education, 4 hrs/day, 5 days/wk, 210 days/yr, effective 9/6/2022

Bueckers, Joseph- Cultural Liaison, Eden Prairie High School, 8 hrs/day, 5 days/wk, 185 days/yr, effective 8/29/2022

Feind, Stephanie - From Paraprofessional, Eden Lake Elementary to Receptionist, Prairie View Elementary, 8 hrs/day, 5 days/wk, 191 days/yr, effective 8/22/2022

Holmquist

Page, Amber - From Special Education Paraprofessional, Eden Lake Elementary to Eagle Zone Program Lead, Community Education, 8 hrs/day, 5 days/wk, 260 days/yr, effective 8/29/2022

Wagner, Christa - Welcome Center Student Registrar, Administrative Services Center, 8 hrs/day, 5 days/wk, 235 days/yr, effective 9/12/2022

Zunker, Kimberly- Receptionist, Central Middle School, 8 hrs/day, 5 days/week, 190 days/yr, effective 9/16/2022

##### FOOD SERVICE

Nordby, Christian - District Production Manager, Eden Prairie High School, 7.5 hrs/day, 5 days/week, 180 days/yr, effective 9/6/2022

Schneeweis, Charlie – Food Service Assistant I – American Grille, Eden Prairie High School, 4.25 hrs/day, 5 days/week, 177 days/yr, effective 9/6/2022

Stevens, Jennifer – From Food Service Assistant to Child Nutrition Manager, Prairie View Elementary, 8 hrs/day, 5 days/week, 177 days/yr, effective 9/7/2022

##### MSEA

Alhag, Fransisko- Special Education Paraprofessional, Eden Prairie High School, 6.5 hrs/day, 5 days/week, 172 days/yr, effective 9/06/2022

Arneson, Megan - Preschool Special Education Paraprofessional, Lower Campus, 5.92 hrs/day, 5 days/week, 178 days/yr, effective 9/12/2022

Bachman, Susan - Early Childhood Special Education Paraprofessional, Lower Campus, 2.67 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Bergeron-Richards, Carla - Early Childhood Special Education Paraprofessional, Forest Hills Elementary, 3.42 hrs/day, 5 days/week, 178 days/year, \$20.53/hr, effective 9/6/2022

Berthiaume, Heather - Special Education Bus Paraprofessional, Transportation, 7 hrs/day, 5 days/week, 178 days/yr, effective 8/22/2022

Burns, Carrie- Special Education Paraprofessional, Central Middle School, 6.25 hrs/day, 5 days/week, 172 days/yr, effective 9/06/2022

Conley, Keelan - Student Support Monitor, Central Middle School, 6.5 hrs/day, 5 days/wk, 178 days/yr, effective 8/29/2022

Desu, Sahiti - Preschool Special Education Paraprofessional, Cedar Ridge Elementary, 4.25 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Dommer, Meredith - Paraprofessional, Eden Prairie Online, 5 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Erickson, Kiran – Special Education Paraprofessional (Long Term Substitute), Eden Lake, 5 hrs/day, 5 days/wk, 178 days/yr, effective 9/6/2022

## SUPERINTENDENT CONSENT AGENDA

Ganeshan, Kalaivani - Preschool Special Education Paraprofessional, Lower Campus, 5.92 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Gummert, James- Special Education Paraprofessional, Eden Prairie High School, 6.5 hrs/day, 5 days/week, 172 days/yr, effective 9/06/2022

Gupta, Asha - Preschool Paraprofessional, Oak Point Elementary, 4.5 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Hamilton, Heidi – Lunchroom Paraprofessional, Eagle Heights Spanish Immersion, 3 hrs/day, 5 days/wk, 172 days/yr, effective 9/6/2022

Hanlon, Sydney - Special Education Paraprofessional, Prairie View Elementary, 5 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Harney, Karen - Reading Support Paraprofessional, Prairie View, 6 hrs/day, 5 days/week, 178 days/year, effective 9/6/2022

Hoover, Heidi - From Little Eagles Preschool Paraprofessional, Eden Lake Elementary, to Eagle Zone Program Lead, Community Education, 8 hrs/day, 5 days/wk, 260 days/yr, effective 8/31/2022

Izumi, Edite - Preschool Paraprofessional, Lower Campus, 5.5 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Jerabek-Kinney, Susan - Reading Support Paraprofessional, Districtwide, 6.5 hrs/day, 5 days/week, 178 days/year, effective 9/6/2022

Jermome Mel, Georgitta Mel- Special Education Paraprofessional, Central Middle School, 5 hrs/day, 5 days/week, 178 days/yr, effective 9/06/2022

Johnson, Gunner - Eagle Zone Program Assistant, Forest Hills Elementary, 1.5 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Kelley, Mark – Reading Support Paraprofessional, Districtwide, 7 hrs/day, 5 days/wk, 178 days/yr, effective 9/6/2022

Korus, Katherine - Special Education Bus Paraprofessional, Transportation, 7 hrs/day, 5 days/week, 178 days/yr, effective 8/15/2022

Kristjanson, Allison - Eagle Zone Program Assistant, Cedar Ridge Elementary, 4 hrs/day, 5 days/week, 178 days/yr, effective 9/19/2022

Lane, Maradee - Eagle Zone Special Education Paraprofessional, Cedar Ridge Elementary, 3 hrs/day, 4 days/week, 156 days/yr, effective 9/6/2022

Martinez Leal, Andrea - Kindergarten Paraprofessional, Eagle Heights Spanish Immersion, 2.5 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

McGowan, Joseph - Eagle Zone Program Lead, District Wide, 8 hrs/day, 5 days/week, 260 days/yr, effective 8/29/2022

Meyers, Darius - Special Education Paraprofessional, Prairie View Elementary, 5 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Mosher, Rachel- Student Supervisor, Central Middle School, 7.5 hrs/day, 5 days/week, 172 days/yr, effective 9/06/2022

Murray, Ke'Shawn- Student Supervisor, Central Middle School, 7.5 hrs/day, 5 days/week, 172 days/yr, effective 9/06/2022

Munye, Maryan - Preschool Paraprofessional, Lower Campus, 4.75 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Nava-Monge, Azucena - Preschool Special Education Paraprofessional, Oak Point Elementary, 6.17 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Plager, Deborah – Reading Support Paraprofessional, Districtwide, 7 hrs/day, 5 days/wk, 178 days/yr, effective 9/6/2022

Platt, Lily - Preschool Special Education Paraprofessional, Eden Lake Elementary, 6.16 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

## SUPERINTENDENT CONSENT AGENDA

Qasem, Norhan - Special Education Paraprofessional, Eden Lake Elementary, 5.5 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Raut, Pallavi - Preschool Paraprofessional, Eden Lake Elementary, 6.5 hrs/day, 5 days/week, 178 days/year, effective 9/6/2022

Robinson, Gregory - Eagle Zone Program Assistant, Forest Hills Elementary, 4 hrs/day, 5 days/week, 178 days/yr, effective 9/26/2022

Sargent, Heather - Early Childhood Special Education Paraprofessional, Lower Campus and Eden Lake Elementary, 5.92 hrs/day, 5 days/week, 178 days/yr, effective 9/12/2022

Sathish, Subathiga - Preschool Paraprofessional, Oak Point Elementary, 4.5 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Stilley, Aaron – Reading Support Paraprofessional, Districtwide, 6 hrs/day, 5 days/wk, 178 days/yr, effective 9/6/2022

Talla, Bhruvaneshwari - Preschool Special Education Paraprofessional, Cedar Ridge Elementary, 6.17 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Variar, Divya - Preschool Paraprofessional and Eagle Zone Program Assistant, Oak Point Elementary, 6.25 hrs/day, 5 days/week, 178 days/yr, effective 9/6/2022

Watanabe, Hiro – Lunchroom Paraprofessional, Eagle Heights Spanish Immersion, 3 hrs/day, 5 days/wk, 172 days/yr, effective 9/6/2022

### PRESCHOOL TEACHERS

Gould, Amanda – From Preschool Paraprofessional, Lower Campus, to Preschool Teacher, .540 FTE, Lower Campus, 4.32 hrs/day, 5 days/wk, 185 days/yr, effective 8/29/2022

Waring, Christine – Preschool Teacher, .355 FTE, Lower Campus, 3.37 hrs/day, 5 days/wk, 185 days/yr, effective 8/29/2022

### TRANSPORTATION

#### b. Change in Assignment

##### BUILDING SERVICES

Thompson, Jill - From Child Nutrition Manager to Custodian (Non-Licensed, Night-Split Shift), 8 hrs/day, 5 days/wk, 260 days/yr, effective 9/07/2022

##### CLASS

Wamsley, Jonathan - From Bus Driver to Transportation Route Programmer, 8 hrs/day, 5 days/wk, 260 days/yr, effective 9/2/2022

##### FOOD SERVICE

Stevens, Jennifer - Move from Food Service Assistant to Child Nutrition Manager, Prairie View Elementary, 8 hrs/day, 5 days/wk, 177 days/yr, effective 9/7/2022

##### MSEA

##### PRESCHOOL TEACHERS

##### TRANSPORTATION

Berthiaume, Gerald - From Custodian, Eden Prairie High School to Maintenance, Grounds, 8 hrs/day, 5 days/wk, 260 days/yr, effective 9/12/2022

Loing, Robert - From Bus Driver to Standby Driver, 8 hrs/day, 5 days/wk, 178 days/yr, effective 9/6/2022

#### c. Resignation/Retirements

##### BUILDING SERVICES

Morgan, David - Day Custodian, Prairie View Elementary, effective 8/31/2022

Raygor, Danielle - Custodian, Oak Point Elementary and Eagle Heights Spanish Immersion, effective 9/14/2022

## SUPERINTENDENT CONSENT AGENDA

### CLASS

Aagnes, Jane - Attendance Clerk, Eden Prairie High School, effective 9/23/2022

Clark, Derrick - Technology Support Specialist, Administrative Services Center, effective 9/9/2022

Cook, Julie - Receptionist, Central Middle School, effective 8/26/2022

Erickson, Charlie - Eagle Zone Program Lead, District Wide, effective 9/1/2022

Holmquist, Jodi - Due Process Clerk, Districtwide, effective 8/30/2022

### FOOD SERVICE

#### MSEA

Lhotka, Monica - Special Education Paraprofessional, Eden Prairie High School, effective 6/9/2022

McNeal, Kelly - Special Education Paraprofessional, Eden Lake Elementary, effective 6/9/2022

Peterson, Dawn - Reading Support Paraprofessional, Prairie View Elementary, effective 6/9/2022

Stodgell, Maureen - Student Supervisor, Central Middle School, effective 9/12/2022

Trotman, Debora - Special Education Paraprofessional, Lower Campus, effective 6/9/2022

Reiter, Marcelyn - Early Childhood Special Education Paraprofessional, Lower Campus, effective 6/9/2022

#### PRESCHOOL TEACHERS

Jethwa, Riddhi - Little Eagles Preschool Teacher, Prairie View Elementary, effective 6/10/2022

#### TRANSPORTATION

Ali, Mohamed - Bus Driver, Transportation, effective 8/12/2022

Chesnut, Doug - Bus Driver, Transportation, effective 8/31/2022

Holmquist, Connie - Bus Driver, Transportation, effective 9/19/2022

Rickel, John - Bus Driver, Transportation, effective 6/9/2022

Rodine, David - Bus Driver, Transportation, effective 9/30/2022

Windhorst, Bert - Maintenance, Grounds, effective 9/9/2022

**EDEN PRAIRIE SCHOOLS  
GENERAL FUNDS  
MONTHLY REVENUE/EXPENDITURE REPORT  
FOR THE MONTH ENDING: JUN-22**

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 26,117,771	\$ 25,922,015	100.76%	99.81%
021-040	TUITION	555,875	60,000	926.46%	0.00%
041-089	FEES & ADMISSIONS	822,549	644,150	127.70%	85.36%
090-199	MISC REVENUE	1,253,912	833,770	150.39%	148.75%
200-399	STATE AID	85,952,342	86,043,788	99.89%	101.25%
400-499	FEDERAL PROGRAMS	5,355,961	6,287,625	85.18%	166.56%
600-649	SALES	109,822	56,100	195.76%	47.21%
		<b>\$ 120,168,230</b>	<b>\$ 119,847,448</b>	<b>100.27%</b>	<b>104.35%</b>
	CAPITAL OUTLAY	14,848,501	14,424,564	102.94%	104.94%
	STUDENT ACTIVITIES	1,196,432	1,500,000	79.76%	24.38%
	MEDICAL ASSISTANCE	222,390	150,000	148.26%	116.77%
	SCHOLARSHIPS	8,000	8,500	94.12%	141.18%
<b>Revenue Notes:</b>					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 79,520,851	\$ 78,852,111	100.85%	97.07%
200	BENEFITS	24,849,514	24,977,087	99.49%	96.56%
300	PURCHASED SVCS	10,594,347	10,081,863	105.08%	109.16%
400	SUPPLIES & EQUIPMENT	6,364,796	5,871,558	108.40%	80.21%
800	OTHER EXPENSES	609,938	627,640	97.18%	94.12%
900	TRANSFERS & CONTINGENCY	53,044	6,905	768.26%	146.97%
		<b>\$ 121,992,491</b>	<b>\$ 120,417,163</b>	<b>101.31%</b>	<b>97.23%</b>
	CAPITAL OUTLAY	13,551,568	14,244,305	95.14%	97.32%
	STUDENT ACTIVITIES	1,215,544	1,500,000	81.04%	23.40%
	MEDICAL ASSISTANCE	195,051	215,957	90.32%	105.92%
	SCHOLARSHIPS	26,500	11,000	240.91%	55.77%
<b>Expenditure Notes:</b>					

**EDEN PRAIRIE SCHOOLS  
GENERAL FUNDS  
MONTHLY REVENUE/EXPENDITURE REPORT  
FOR THE MONTH ENDING: JULY-22**

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 1,322,440	\$ 27,101,403	4.88%	0.79%
021-040	TUITION	-	50,000	0.00%	0.00%
041-089	FEES & ADMISSIONS	214,542	582,900	36.81%	41.20%
090-199	MISC REVENUE	(264,647)	946,000	-27.98%	-22.60%
200-399	STATE AID	3,197	87,821,541	0.00%	0.14%
400-499	FEDERAL PROGRAMS	160,397	5,981,097	2.68%	0.00%
600-649	SALES	9,513	50,000	19.03%	1.06%
		<b>\$ 1,445,442</b>	<b>\$ 122,532,941</b>	<b>1.18%</b>	<b>0.36%</b>
	CAPITAL OUTLAY	6,642	15,458,106	0.04%	-0.81%
	STUDENT ACTIVITIES	748,576	1,580,000	47.38%	43.05%
	MEDICAL ASSISTANCE	-	150,000	0.00%	-3.39%
	SCHOLARSHIPS	-	8,500	0.00%	0.00%
<b>Revenue Notes:</b>					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 1,141,222	\$ 80,910,320	1.41%	1.30%
200	BENEFITS	876,223	25,833,585	3.39%	3.36%
300	PURCHASED SVCS	421,162	11,065,979	3.81%	4.86%
400	SUPPLIES & EQUIPMENT	157,153	8,024,075	1.96%	5.59%
800	OTHER EXPENSES	80,101	621,096	12.90%	9.44%
900	TRANSFERS & CONTINGENCY	-	100,000	0.00%	0.00%
		<b>\$ 2,675,860</b>	<b>\$ 126,555,055</b>	<b>2.11%</b>	<b>2.28%</b>
	CAPITAL OUTLAY	1,965,699	15,616,285	12.59%	15.34%
	STUDENT ACTIVITIES	692,886	1,580,000	43.85%	43.12%
	MEDICAL ASSISTANCE	-	196,783	0.00%	2.29%
	SCHOLARSHIPS	-	11,000	0.00%	13.64%
<b>Expenditure Notes:</b>					

**EDEN PRAIRIE SCHOOLS  
GENERAL FUNDS  
MONTHLY REVENUE/EXPENDITURE REPORT  
FOR THE MONTH ENDING: AUG-22**

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 1,322,720	\$ 27,101,403	4.88%	0.79%
021-040	TUITION	-	50,000	0.00%	0.00%
041-089	FEES & ADMISSIONS	288,053	582,900	49.42%	61.63%
090-199	MISC REVENUE	(95,980)	946,000	-10.15%	-17.09%
200-399	STATE AID	9,653,485	87,821,541	10.99%	11.32%
400-499	FEDERAL PROGRAMS	270,418	5,981,097	4.52%	0.00%
600-649	SALES	24,594	50,000	49.19%	22.55%
		<b>\$ 11,463,289</b>	<b>\$ 122,532,941</b>	<b>9.36%</b>	<b>8.43%</b>
	CAPITAL OUTLAY	13,070	15,458,106	0.08%	0.75%
	STUDENT ACTIVITIES	852,879	1,580,000	53.98%	45.02%
	MEDICAL ASSISTANCE	-	150,000	0.00%	-3.39%
	SCHOLARSHIPS	1,032	8,500	12.14%	0.00%
<b>Revenue Notes:</b>					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 3,005,009	\$ 80,901,120	3.71%	3.18%
200	BENEFITS	1,344,302	25,833,585	5.20%	3.99%
300	PURCHASED SVCS	930,265	11,061,694	8.41%	10.42%
400	SUPPLIES & EQUIPMENT	947,440	8,036,760	11.79%	11.22%
800	OTHER EXPENSES	89,486	621,896	14.39%	11.73%
900	TRANSFERS & CONTINGENCY	-	100,000	0.00%	0.00%
		<b>\$ 6,316,502</b>	<b>\$ 126,555,055</b>	<b>4.99%</b>	<b>4.36%</b>
	CAPITAL OUTLAY	3,701,602	15,616,285	23.70%	26.57%
	STUDENT ACTIVITIES	770,374	1,580,000	48.76%	46.64%
	MEDICAL ASSISTANCE	-	196,783	0.00%	2.29%
	SCHOLARSHIPS	-	11,000	0.00%	13.64%
<b>Expenditure Notes:</b>					

**Approval of Agreement with Eden Prairie Classified Administrative & Support Staff (CLASS)**

RESOLVE to approve a two-year contract between Independent School District 272 and CLASS effective July 1, 2022, through June 30, 2024.

The following is a synopsis of the agreement.

1. Salary schedule improvement:
  - a. Year 1: 3.00% Increase
  - b. Year 2: 3.00% Increase
2. Single Health Insurance: No change
3. Family Health Insurance:
  - a. Year 1: \$100 increase in district contribution
  - b. Year 2: No change
4. Add one floating holiday to 204-234 day employees
5. Early retirement incentive of \$1000 during Year 1 of the contract.

# Financial Report

## FY 2021-22



**EDEN PRAIRIE SCHOOLS**

## FY 21-22 General Fund Overview

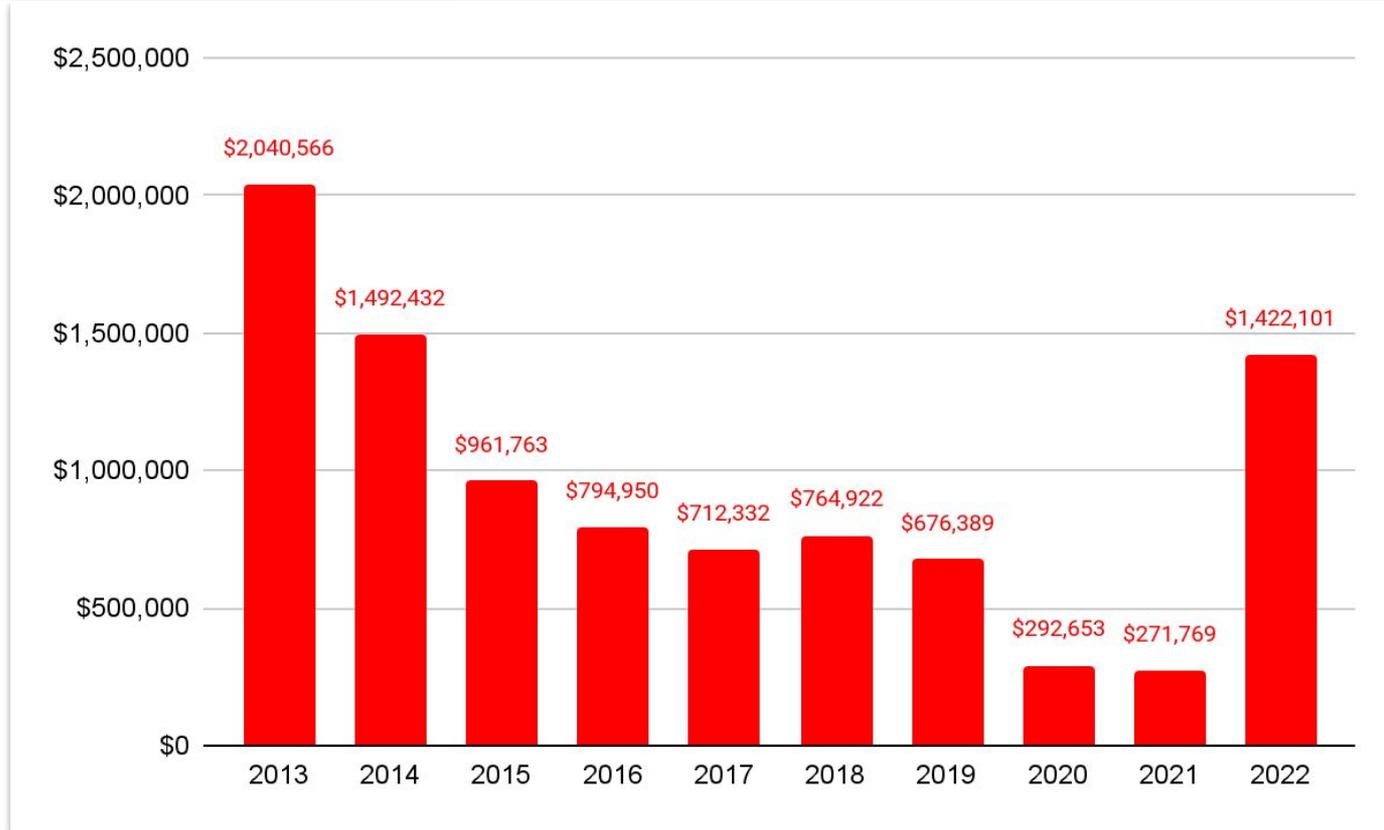
<b>General Fund Unassigned</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>\$ Variance</b>	<b>% Variance</b>
Revenues	\$117,110,673	\$117,422,682	\$312,009	0.27%
Expenditures	\$118,287,513	\$118,126,202	(\$161,311)	(0.14%)
Variance	(\$1,176,840)	(\$703,520)	\$473,320	
Fund Balance \$	\$17,320,498	\$17,793,818		
Fund Balance %	14.6%	15.1%		

Note: FY 2021-22 beginning fund balance was \$18,497,338

## FY 21-22 Fund Balance Overview

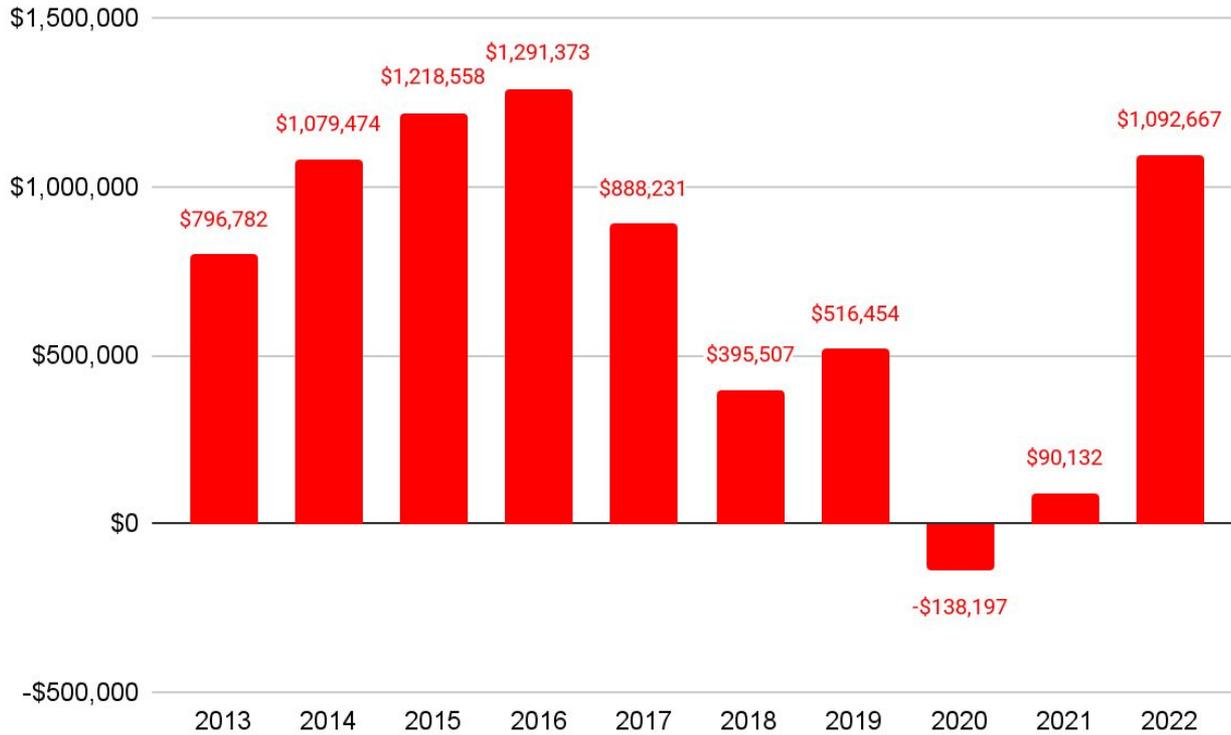
Fund	Adopted Budget	Actual Balance 6/30/2022	\$ Variance
General Fund - Assigned	\$11,053,757	\$9,933,652	(\$1,120,105)
Capital	\$1,990,941	\$2,944,209	\$953,268
Food Service	\$271,769	\$1,422,101	\$1,150,332
Community Education	\$76,755	\$1,092,667	\$1,015,912
Building Construction	\$15,090,377	\$3,470,057	(\$11,620,320)
Internal Service	\$7,880,634	\$9,156,720	\$1,276,086
OPEB Trust	\$19,252,427	\$14,834,446	(\$4,417,981)
<b>Total</b>	<b>\$55,616,660</b>	<b>\$42,853,852</b>	<b>(\$12,762,808)</b>

# History - Food Service Fund



# History - Community Service Fund

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## Financial Next Steps

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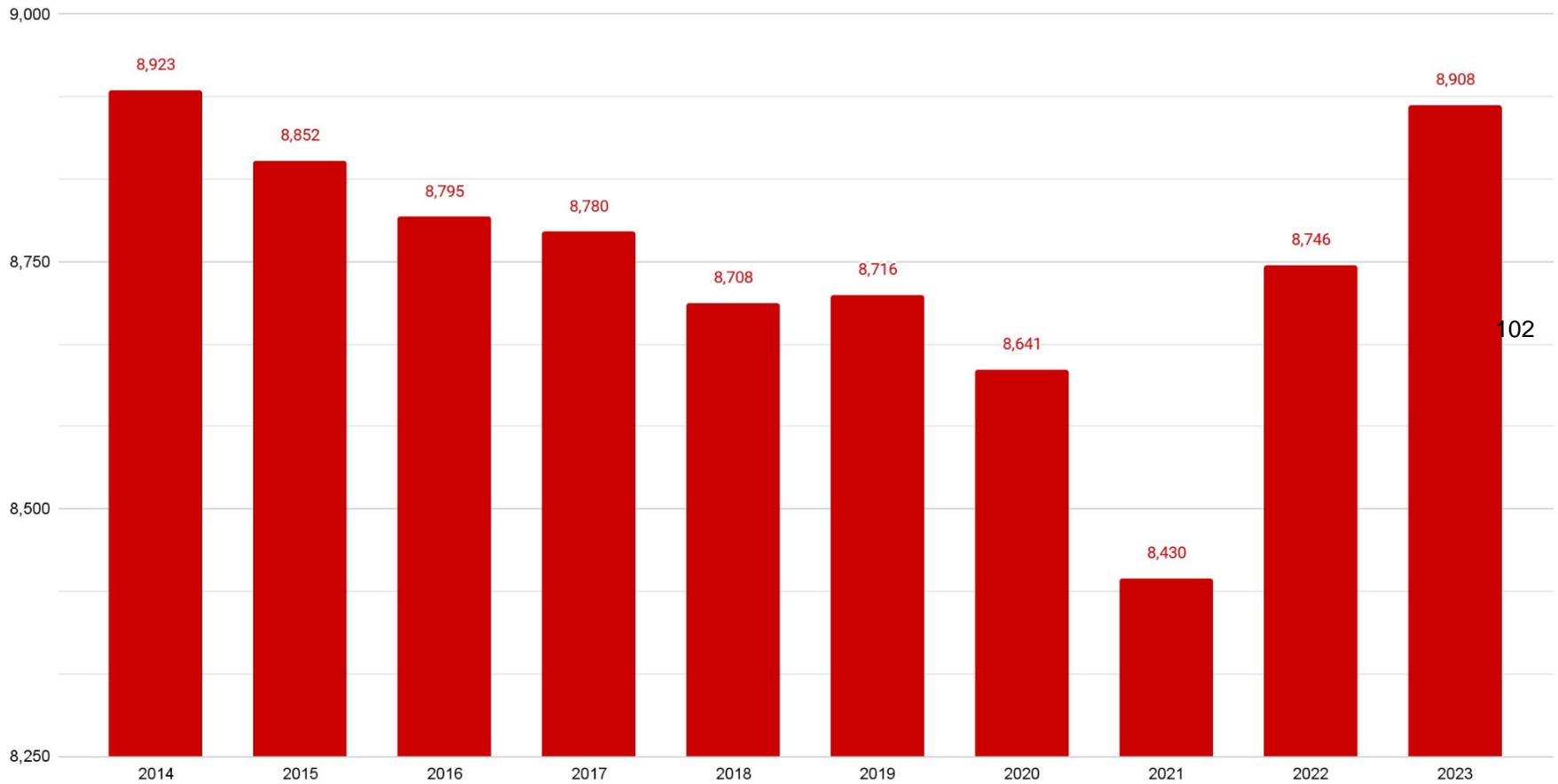
- FY 21-22 Year-End Preliminary Financial Report - September 26
- FY 22-23 Preliminary Enrollment Report - September 26
- FY 23-24 Preliminary Levy Approval - September 26
  
- FY 21-22 Financial Statement Acceptance - November 28
  
- FY 23-24 Tax Levy Approval - December 12
  
- 5-Year Long-Range Financial Projection - January 9
- FY 22-23 Mid-Year Budget Update - January 23

# Preliminary Enrollment Report September 2022



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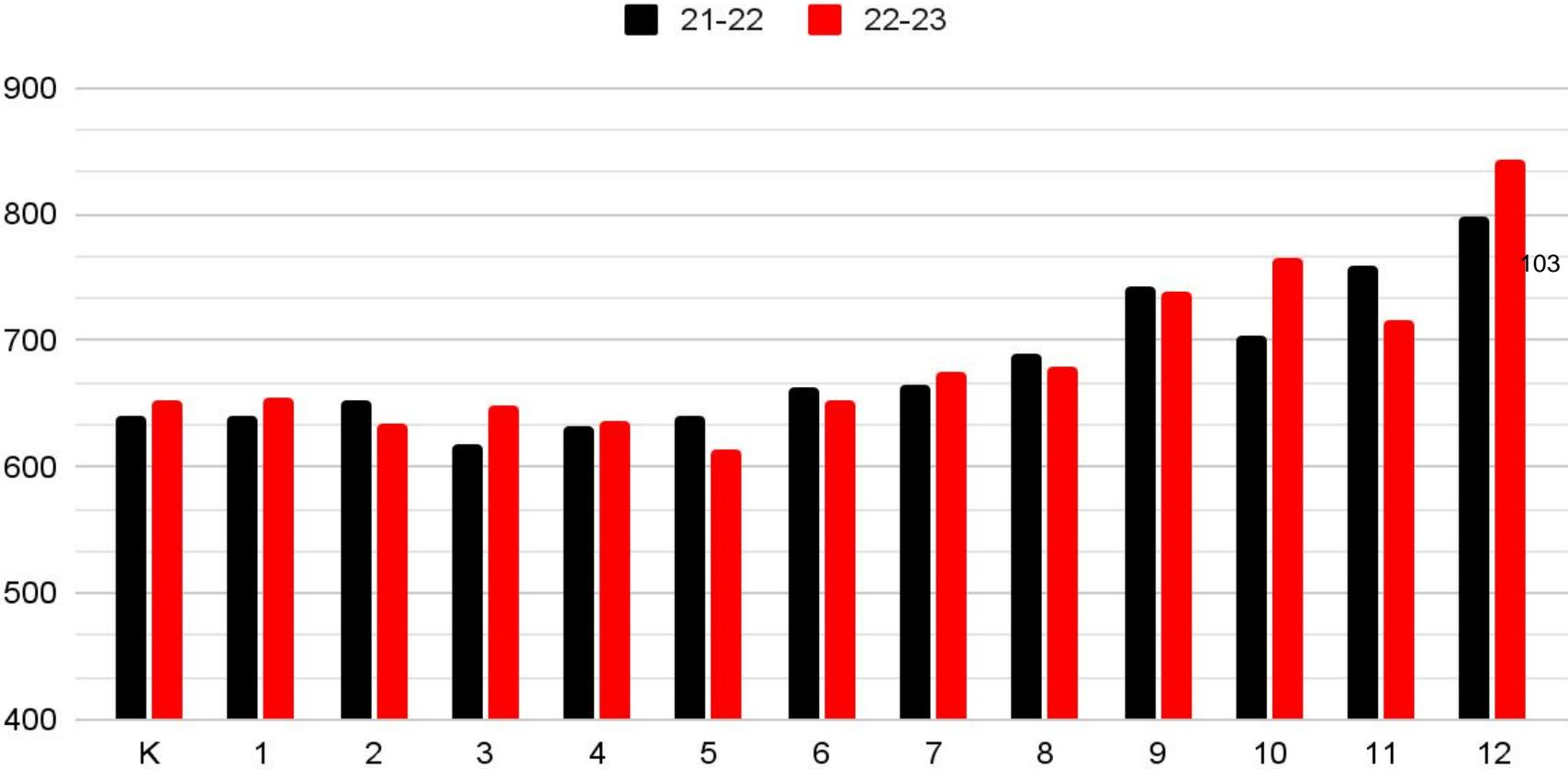
# Enrollment by Year (K-12)



FY 2014-2022 data based on October 1 student count  
FY 2023 Enrollment as of 09/21/22

# Enrollment by Grade

## By Grade Comparison



FY 21-22 Enrollment as of 10/01/21  
FY 22-23 Enrollment as of 09/21/22

# Kindergarten Capture Rate

Fiscal Year	Enrollment	Estimated Census	Capture Rate
2012-13	671	795	84.4%
2013-14	619	753	82.2%
2014-15	642	751	85.5%
2015-16	611	760	80.4%
2016-17	605	773	78.3%
2017-18	615	780	78.8%
2018-19	619	717	86.3%
2019-20	641	794	80.7%
2020-21	612	743	82.4%
2021-22	637	758	84.0%
2022-23	652	753	86.6%

104

# Fall 2022 Themes

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- Enrollment is the highest since 2014
  - Up 162 students from FY 21-22
  - Up 176 students from budget projections
- Kindergarten enrollment is the highest in 10 years!
  - Kindergarten capture rate is also high at 86.6%
- EP Online has 570 students
  - 376 full time and 194 part time
  - 376 full time students
    - 100 EP residents and 276 open enrolled
    - 110 new students to the program
    - 130 EP resident students returned to brick and mortar
  - 194 part time students
    - 112 are 1st time EP residents in middle/high school

105



# Next Steps

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- Enrollment Analytical (October 24)
- Demographic and Enrollment Study (TBD)
- 2022-23 Mid-Year Budget Update (January 23)
  - Analyze revenue impact
  - Re-balance the budget
- 2023-24 Enrollment Projection & Beyond (January 23)
  - Capture Rate
  - Trends/Cohort Survival Rate
- Long-Range Financial Projection (January 9)
  - 5-Year Forecast

106



**THANK YOU**



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**Eden Prairie School Board  
Community Linkage Committee Minutes  
Wednesday, September 18th, 2022  
3:30PM @ Crumb Deli Restaurant, Eden Prairie**

*Charter per Board Policy GP 4.8: This committee will facilitate multiple methods of School Board communication with owners that provide input and inform the School Board of ownership values as they relate to School Board policies, as well as provide valuable information to owners.*

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**Committee Members Present:** CJ Strehl, Francesca Pagan-Umar

Agenda:

1. Approval of the minutes
2. Round Robin
3. Working Plan:
  1. Ownership
  2. Action items/deadlines
4. New Business
5. Committee report summary
6. Adjournment

Meeting began at 4:15pm.

There were no minutes from prior meetings to approve; they were approved at the board meeting.

Round Robin: No discussion

**Next Meeting Date:**

**10/16/2022, Sunday, 4:30-6pm: Location TBD**

**Next Listen and Learn session: ACTION**

- Confirm date week of 11/14
- Format: Discussed plan for “Reception” focused on meeting the School Board and learning about EPS Advisory Committees.
- Reception to include “Culinary” introduction into new foods that may find their way into the food rotation in 2023. Partner with new Chef to provide samples and information about food.
- Participants will mingle with SB members and can interact or sign up with advisory committees/leads.
- Location probably dependent on culinary input

**Meet and Greet Plan:**

**Recent events have been very successful in different ways:**

- Visibility/Accessibility: Events like the football game provide visibility to the community and students/staff. Although not very many people stopped with questions, there are very valuable interactions.



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- Interaction: The CMS event was an excellent event to interact with parents about the schools. People came to the event thinking about schools and our availability is spot on for people's interest. Additionally, we can help out staff with easy parent questions.

### **Recommendation:**

- Purposely set-up meet and greet events to take advantage and balance Interaction and visibility. Continue to find more events (different than sports) that fit into these categories. Keep focus on ensure there is excellent ROI for resources devoted to these events. Ensure SB member interests align with activities so that they are well attended and enjoyable,
- Each board member provides via email: (1) One visible event, (2) One interaction event to participate in during 2023. We can set-up a calendar and prioritize activities accordingly.

### **ACTION**

### **Upcoming Events:**

- Girls volleyball, Sept 24<sup>th</sup> vs Chanhassen (Kim & Adam)
- Consider October 15 Event: Harvest to Halloween at Lake Riley **ACTION**
- No events from 10/15-until Listen and Learn 11/14 week
- Next year: Expand Welcome week activities, Peoplefest, Arts in the Park, Prairie Brewfest, etc...

### **Website: ACTION**

We would like to recommend the Board that we lift the School Board link out from under the community tab and have the landing link on the main page. This will help people connect with us a little bit easier and help visibility to policies, agendas, rules, and MWMs.

### **Voice of Students/Staff:**

Coming out of the workshop on 9/12, we discussed how to consolidate data/stats that would help inform the board on EL Treatment of Students/Staff or "VOICE of" We discussed that any changes to metrics, bifurcating treatment of students/staff (especially including safety) should be handled by the policy committee. However, we did discuss how the School Board could get a better pulse on student concerns. We believed the student advisory committees could be an excellent start/consideration. We will flush this out a bit more to determine: (1) What would a repeatable process look like, (2) What would be the value proposition for SB/students, (3) Risks, (4) how would the data/information be used to help the SB provide governance. We will work on this over the next few months and provide a framework in December.

### **Measuring What Matters:**

The last MWM went out on 9/12 Via School Board email and on 9/14 in parent post. Waiting for next set of data.

### **Meeting Adjourned: 5:30pm**

### **Committee Report summary:**

CJ Strehl will report on the above items and request board action on the items highlighted above.



**Eden Prairie School Board  
Negotiations Committee Meeting Minutes  
August 11, 2022, Via Zoom Conferencing**

*Charter per Board Policy GP 4.8: This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe. When convened, the committee, which shall consist of three board members appointed by the Chair, will have at least one Scholl Board member in attendance for each negotiating session.*

---

**Committee Members:** Aaron Casper, Adam Seidel, Kim Ross

**Other Attendee:** Tom May, Executive Director of Human Resources, Eden Prairie School District

Tom May reviewed the elements of the current superintendent contract and how it compares to other districts in the metro area.

Adam shared the perspectives that other board members communicated to him regarding the superintendent's contract.

**Action items:**

- Aaron to research statutory changes regarding 403B contributions made by the district.



**Eden Prairie School Board  
Negotiations Committee Meeting Minutes  
August 18, 2022, Via Zoom Conferencing**

*Charter per Board Policy GP 4.8: This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe. When convened, the committee, which shall consist of three board members appointed by the Chair, will have at least one School Board member in attendance for each negotiating session.*

---

**Committee Members:** Aaron Casper, Adam Seidel, Kim Ross

**Other Attendee:** Dr. Josh Swanson, Superintendent

- All agreed that they're looking forward to a positive, congenial process
- Values guiding the process and contract elements were discussed
- Dr. Swanson shared district progress and positive student results that have occurred during his tenure as Superintendent.
- Specific elements of a new contract were discussed.



**Eden Prairie School Board  
Negotiations Committee Meeting Minutes  
August 23, 2022, Via Zoom Conferencing**

*Charter per Board Policy GP 4.8: This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe. When convened, the committee, which shall consist of three board members appointed by the Chair, will have at least one Scholl Board member in attendance for each negotiating session.*

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**Committee Members:** Aaron Casper, Adam Seidel, Kim Ross

- Specific contract elements were reviewed.
- Values guiding the negotiations committee include:
  - Would prefer that the contract not obligate general fund dollars when the contract ends.
  - Transparency
  - Highly competitive compensation but not at the very top.
  - Support setting aside compensation for future retirement.
  - Ensure that the contract complies with recent statutory changes.



**Eden Prairie School Board  
Negotiations Committee Meeting Minutes  
August 27, 2022, Via Zoom Conferencing**

*Charter per Board Policy GP 4.8: This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe. When convened, the committee, which shall consist of three board members appointed by the Chair, will have at least one Scholl Board member in attendance for each negotiating session.*

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**Committee Members:** Aaron Casper, Adam Seidel, Kim Ross

- Committee reviewed specific contract elements for a new contract.
- Committee compared a draft new contract with superintendent contracts for neighboring districts.

**Action Items:**

- Kim to contact Tom May regarding post-employment health care benefits in other contracts of the district.
- Kim to request Dr. Swanson's vacation and sick day usages for prior years from Tom May.



**Eden Prairie School Board  
Negotiations Committee Meeting Minutes  
September 1, 2022, Rice Lake Meeting Room, EP**

*Charter per Board Policy GP 4.8: This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe. When convened, the committee, which shall consist of three board members appointed by the Chair, will have at least one School Board member in attendance for each negotiating session.*

---

**Committee Members:** Aaron Casper, Adam Seidel, Kim Ross

**Other Attendee:** Dr. Josh Swanson

- Group reviewed specific elements of a new contract including salary, longevity pay, car allowance, healthcare, statutory changes, etc.
- Agreed to consider proposed elements of a new contract and reconvene the following week.



**Eden Prairie School Board  
Negotiations Committee Meeting Minutes  
September 8, 2022, Rice Lake Meeting Room, EP**

*Charter per Board Policy GP 4.8: This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe. When convened, the committee, which shall consist of three board members appointed by the Chair, will have at least one Scholl Board member in attendance for each negotiating session.*

---

**Committee Members:** Aaron Casper, Adam Seidel, Kim Ross

**Other Attendee:** Dr. Josh Swanson

- Group agreed in principle to specific elements for a new contract.



**Eden Prairie School Board  
Negotiations Committee Meeting Minutes  
September 12, 2022, Rice Lake Meeting Room, EP**

*Charter per Board Policy GP 4.8: This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe. When convened, the committee, which shall consist of three board members appointed by the Chair, will have at least one Scholl Board member in attendance for each negotiating session.*

---

**Committee Members:** Aaron Casper, Adam Seidel, Kim Ross

**Other Attendee:** Dr. Josh Swanson

- Group agreed in principle to specific elements for a new contract.

Action Items:

- Adam to engage district counsel and Tom May in drafting a new contract.

**Eden Prairie School Board**  
**2022–23 WORK PLAN CHANGES**  
*“Proposed” Changes*  
**September 26, 2022**

Date of Meeting/Workshop	Changes Requested
Monday, October 10, 2022 – <b>Workshop</b>	- <b>2022-23 Board Education &amp; Workshop Topic: Panorama</b>
Monday, October 24, 2022	- <b>2022-23 Board Education &amp; Workshop Topic: Sustainability</b>
<i>Monday, November 14, 2022 – Election Canvassing</i>	
Monday, November 14, 2022 – <b>Workshop</b>	- <b>2022-23 Board Education &amp; Workshop Topic: Technology Use &amp; Screen Time: Overview of Digital Practices &amp; Digital Citizenship</b>
Monday, November 28, 2022	
Monday, December 12, 2022	- <b>2022-23 Board Education &amp; Workshop Topic: Strategic Planning</b>
Monday, January 9, 2023 – <b>Annual Organization Meeting</b>	
Monday, January 9, 2023 – <b>Workshop</b>	
Monday, January 23, 2023	
Monday, February 13, 2023 – <b>Workshop</b>	
Monday, February 27, 2023	
Monday, March 13, 2023 – <b>Workshop</b>	
Monday, March 27, 2023	
Monday, April 10, 2023 – <b>Workshop</b>	
Monday, April 24, 2023	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>• <del>Technology Use &amp; Screen Time: Overview of Digital Practices &amp; Digital Citizenship – Schedule for Fall of 2022 – Moved to 11/14/22 Workshop</del></li> <li>• <b>2022-23 Board Education &amp; Workshop Topics:</b> <ul style="list-style-type: none"> <li>○ <b>Strategic Planning (and Spring 2023)</b></li> <li>○ <b>Board Education on Pathways (Spring 2023)</b></li> <li>○ <b>Types of Assessments (Spring 2023)</b></li> </ul> </li> </ul>	
<b>Placeholder – Policy Review</b>	
<ul style="list-style-type: none"> <li>• <b>GP 4.4.3 – Governance Process – Officer Roles: Clarification of fiscal year</b></li> <li>• <b>GP 4.8.4 – Governance Process – School Board Committee Structure: Negotiations Committee - Point of clarification (1<sup>st</sup> and 2<sup>nd</sup> sentence – Kim Ross to provide sample language change)</b></li> </ul>	



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## Draft Updates to Policy GP 4.8.4

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Background: Per the September 12, 2022 board meeting discussion of GP 4, Director Kim Ross suggested that 4.8.4 be updated to reflect that the negotiations committee also is responsible for the superintendent's contract negotiations.

### **Suggested language changes:**

#### *GP 4.8.4 Negotiations Committee:*

*This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe **during the upcoming fiscal year.***

*When convened, the committee, which shall consist of three board members appointed by the Chair, will have at least one School Board member in attendance for each negotiating session. **The committee will also conduct Superintendent contract negotiations prior to the expiration of the current contract or upon the hiring of a new Superintendent.***

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**9/26/2022**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>****2022****</b>  <b>Board Meeting</b> <b>Mon, Jul 25, 2022</b> <b>7:30 AM</b>			<ul style="list-style-type: none"> <li>•Resolution Calling the Eden Prairie School District Election</li> </ul>	Finalize DRAFT - Inspiring News Article	<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•TASSEL Student Handbook</li> <li>•Student Handbooks:                             <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul>		119
<b>School Board/Eden Prairie City Council Joint Workshop Meeting, Tuesday, August 16, 2022, 5:00 p.m., City of Eden Prairie</b>							
<b>Board Meeting</b> <b>Mon, Aug 22, 2022</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.1 Emergency Supt. Succession</li> <li>•EL 2.2 Treatment of Students</li> <li>•EL 2.7 Asset Protection</li> </ul>		Record of Board Self-Evaluation	2022-23 School Site Visits	Monthly Reports	Positive Behavior Intervention & Support (PBIS)	
<b>Post Meeting Board Workshop</b> <b>Mon, Aug 22, 2022</b>							School Board Mtg. Self-Assessment
<b>School Board Candidate Post-filing Meeting (EDC) – Thursday, September 8, 2022, at 6:00 p.m.</b>							
<b>Board Workshop</b> <b>Mon, Sep 12, 2022</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>•ADMIN Proposals for FY 2022-23 Workshops</li> <li>•2021-22 Financial Update</li> <li>•Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**9/26/2022**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>•Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, &amp; 4.10</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Sep 26, 2022</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.3 Treatment of Parents</li> <li>•EL 2.6 Financial Management &amp; Operations</li> <li>•All BMD Policies</li> <li>•BMD 3.0 Single Point of Connection</li> <li>•BMD 3.1 Unity of Control</li> <li>•BMD 3.2 Delegation to the Superintendent</li> <li>•BMD 3.3 Superintendent Accountability &amp; Performance</li> <li>•GP 4.4 Officer Roles</li> <li>•GP 4.5 School Board Members Code of Conduct</li> <li>•GP 4.6 Process for Addressing School Board Member Violations</li> <li>•GP 4.7 School Board Committee Principles</li> <li>•GP 4.8 School Board Committee Structure</li> <li>•GP 4.10 Operation of the School Board Governing Rules</li> </ul>		<ul style="list-style-type: none"> <li>•Resolution to Appoint Election Judges</li> <li>•Approval of Preliminary FY 2023-24 Levy</li> <li>-Tax Levy Comparison</li> <li>- Tax Levy Presentation Pay 23</li> <li>•Record of Board Self-Evaluation</li> <li>•<i>Closed Session – Negotiation Strategy – MN Statute 13D.03, Subd. 1)</i></li> </ul>		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>• FY 2021-2022 Year-end Preliminary Financial Report</li> <li>•FY 2022-2023 Preliminary Enrollment Report</li> </ul>	120

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

9/26/2022

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Sep 26, 2022							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 10, 2022 6:00 PM							<ul style="list-style-type: none"> <li>• Administration: Setting Stage for FY 2023-24 Budget Guidelines</li> <li>• Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9</li> <li>• Site Visit Discussion – ADMIN</li> <li>• <i>Board Education Topic: Panorama</i></li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Oct 24, 2022 6:00 PM	<ul style="list-style-type: none"> <li>• Ends 1.1 – 1.6 Evidence (FY 2021-22)</li> <li>• EL 2.4 Treatment of Staff</li> <li>• EL 2.8 Compensation and Benefits</li> <li>• GP 4.0 Global Governance Commitment</li> <li>• GP 4.1 Governing Style</li> <li>• GP 4.2 School Board Job Products</li> <li>• GP 4.3 Annual Work Plan</li> </ul>		<ul style="list-style-type: none"> <li>• Future Board Workshop Topics</li> <li>• Record of Board Self-Evaluation</li> </ul>		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>• Enrollment Report as of 10/1/2022</li> <li>• World's Best Workforce Report</li> <li>• FY 2021-2022 Achievement Integration Summary Report</li> <li>• <i>Board Education Topic: Sustainability</i></li> </ul>	

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**9/26/2022**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	•GP 4.9 Governance Investment						
<b>Post Meeting Board Workshop</b> Mon, Oct 24, 2022							•School Board Mtg. Self-Assessment
<b>Board Business Meeting</b> Mon, Nov 14, 2022 6:00 PM			<ul style="list-style-type: none"> <li>• Resolution Approving Canvass Election Results</li> <li>•Resolution Authorizing Issuance of Certificates of Election</li> </ul>				122
<b>Board Workshop</b> Mon, Nov 14, 2022 6:15 PM							<ul style="list-style-type: none"> <li>•“New Policy Introductions”</li> <li>•Review of Board Treasurer’s Annual Report</li> <li>•Community Linkage: - Identify topics for the Inspiring News</li> <li style="color: red;"><i>Board Education Topic: Technology Use &amp; Screen Time: Overview of Digital Practices &amp; Digital Citizenship</i></li> <li>•Confirm agenda for next Board Workshop</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**9/26/2022**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>Board Meeting</b> Mon, Nov 28, 2022 6:00 PM	EL 2.9 Communication and Support to the School Board	School Board Treasurer's Report	Oath of Office  Record of Board Self-Evaluation	Inspire News Topic – DRAFT Presented	Monthly Reports	FY 2021-22 Audited Financial Presentation	
<b>Post Meeting Board Workshop</b> Mon, Nov 28, 2022							• School Board Mtg. Self-Assessment 123
<b>Board Meeting</b> Mon, Dec 12, 2022 6:00 PM	<ul style="list-style-type: none"> <li>• EL 2.5 Financial Planning and Budgeting</li> <li>• EL 2.0 Global Executive Constraint</li> </ul>		<ul style="list-style-type: none"> <li>• Approval of Final FY 2023-24 Levy</li> <li>• School Board Treasurer's Report</li> <li>• <i>Closed Session:</i> Review of FY 2021-22 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3</li> <li>• Record of Board Self-Evaluation</li> </ul>	Inspire News Article (DRAFT) Approval	Monthly Reports	<ul style="list-style-type: none"> <li>• Truth in Taxation Hearing Planning and Budgeting</li> <li>• <i>Board Education Topic: Strategic Planning</i></li> </ul>	
<b>Post Meeting Board Workshop</b> Mon, Dec 12, 2022							• School Board Mtg. Self-Assessment

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

Board Meetings
Board Workshops
Other Meetings

**9/26/2022**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p>****2023****</p> <p align="center"><b>Annual Organizational Meeting</b>  <b>Mon, Jan 9, 2023</b>  <b>6:00 PM</b></p>			<ul style="list-style-type: none"> <li>• 2023 Annual Organizational Mtg.               <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• Resolution for Combined Polling Places for the General Elections</li> <li>• School Board Meeting Calendar: Jan 1, 2023, through Jun 30, 2023</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2023 Annual School District Organizational Items:               <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IoWA)</li> </ul> </li> </ul>		124
<p><b>Board Workshop</b>  <b>Mon, Jan 9, 2023</b>  <b>6:30 PM</b>  <b>Convene following the Annual Organizational Meeting</b></p>							<ul style="list-style-type: none"> <li>• 2023 Committees &amp; Outside Organization Discussion</li> <li>• Budget: 5-Year Financial Forecast</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**9/26/2022**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• Confirm agenda for next Board Workshop
<b>Board Meeting Mon, Jan 23, 2023 6:00 PM</b>		<ul style="list-style-type: none"> <li>• FY 2023-24 Final School Calendar (Draft)</li> <li>• FY 2024-25 Preliminary School Calendar (Draft)</li> <li>• FY 2023-24 Budget Timelines – <i>First Reading</i></li> <li>• FY 2023-24 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• FY 2022-23 Mid-Year Budget Approval</li> <li>• Resolution Authorizing the Sale of Facility Maintenance Bonds</li> <li>• Record of Board Self-Evaluation</li> </ul>	2023 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• FY 2023-24 Bus Purchase</li> </ul>		125
<b>Post Meeting Board Workshop Mon, Jan 23, 2023</b>							School Board Meeting Self-Assessment
<b>Board Workshop Mon, Feb 13, 2023 6:00 PM</b>							<ul style="list-style-type: none"> <li>• Finance Overview</li> <li>• Walk through School Board Agenda</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Feb 27, 2023 6:00 PM</b>			Resolution Awarding the Sale of Facility Maintenance Bonds		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2023-24 School Calendar</li> </ul>		

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**9/26/2022**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			Record of Board Self-Evaluation		<ul style="list-style-type: none"> <li>• Approval of Preliminary FY 2024-25 School Calendar</li> <li>• American Indian Education Resolution</li> </ul>		
Post Meeting Board Workshop Mon, Feb 27, 2023							126 School Board Meeting Self-Assessment
Board Workshop Mon, Mar 13, 2023 6:00 PM							<ul style="list-style-type: none"> <li>• Discuss Policy Change Process</li> <li>• New Policy Introductions</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Mar 27, 2023 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2023-24 Capital Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>• Final FY 2023-24 Budget Assumptions</li> <li>• <u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03, Subd.1</li> <li>• Record of Board Self-Evaluation</li> </ul>	Identify Topic for Inspiring News Article	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Achievement &amp; Integration Budget</li> <li>• Resolution to Release Probationary Teachers</li> </ul>		
Post Meeting Board Workshop Mon, Mar 27, 2023							School Board Meeting Self-Assessment

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

9/26/2022

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

<b>Board Workshop</b> Mon, Apr 10, 2023 6:00 PM							<ul style="list-style-type: none"> <li>•Agenda Items: Sample Agenda &amp; Discussion of Agenda Elements</li> <li>•Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline</li> <li>•FY 2023-2024 Annual Work Plan Calendar Discussion</li> <li>•Review DRAFT of Inspiring News Article</li> <li>•Discussion/Review all items in Placeholder area on "Work Plan Changes Document"</li> <li>•FY 2023-2024 School Board Meeting Calendar Discussion</li> <li>•FY 2023-2024 School Board Budget Discussion</li> <li>•Mechanics of Monitoring</li> <li>•Inspiring News Discussion</li> </ul>
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**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

9/26/2022

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>Workshop Skeleton Summary Discussion</li> <li>Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Apr 24, 2023</b> <b>6:00 PM</b>		<ul style="list-style-type: none"> <li>FY 2023-24 School Board Work Plan – First Reading</li> <li>FY 2023-24 School Board Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>Approval of FY 2023-24 Capital Budget</li> <li>Approval of FY 2023-24 School Board Meeting Calendar</li> <li>Approval –Workshop Skeleton Summary Discussion</li> <li><u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03,Subd.1)</li> <li>Record of Board Self-Evaluation</li> </ul>	Approve Inspiring News Article DRAFT	Monthly Reports		
<b>Post Meeting</b> <b>Board Workshop</b> <b>Mon, Apr 24, 2023</b>							School Board Meeting Self-Assessment
<b>Board Workshop</b> <b>Mon, May 8, 2023</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>Confirm agenda for next Board Workshop</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**9/26/2022**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, May 22, 2023 6:00 PM		<ul style="list-style-type: none"> <li>•FY 2023-24 Budget – First Reading</li> <li>•FY 2023-24 School Meal Prices - <i>DRAFT</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2023-24 School Board Work Plan</li> <li>•Approval of FY 2023-24 School Board Budget</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>		129
Post Meeting Board Workshop Mon, May 22, 2023							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, June 12, 2023 6:00 PM							<ul style="list-style-type: none"> <li>•General Fund Budget Q&amp;A</li> <li>•All Ends 1.1 – 1.6 OI's</li> <li>•CLC: Inspiring News Top Discussion – 1<sup>st</sup> Draft (2022-2023)</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, June 26, 2023 6:00 PM	OI's for FY 2023-24 doe all Ends 1.1 through 1.6		<ul style="list-style-type: none"> <li>•Approval of FY 2023-24 Adopted Budget</li> <li>•ISD 287 10-Year Facilities Maintenance Resolution</li> <li>•Record of Board Self-Evaluation</li> </ul>	Community Linkage: Inspiring New DRAFT Approval – 2022-23	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• EPS 10-Year Facilities Maintenance Plan</li> <li>• Q-Comp Annual Report</li> <li>• Summary Update of General District Policies</li> </ul>		

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**9/26/2022**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
					<ul style="list-style-type: none"> <li>Annual Review of District Mandated Policies</li> <li>MSHSL Resolution for Membership</li> </ul>		
Post Meeting Board Workshop Mon, Jun 26, 2023							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>

130