



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
 To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

Call to Order - School Board

Steve Bartz, Aaron Casper, Francesca Pagan-Umar, Kim Ross, Adam Seidel, Charles "CJ" Strehl

Board Member Debjyoti "DD" Dwivedy will be joining remotely at 43 Uttarayan, P.O. Chinsurah (R.S.), Dist - Hooghly (WB), 712102, India

2. Pledge of Allegiance

3. Agenda Review and Approval: (Action)

Approval of the agenda for Monday, September 26, 2022, meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

4. Approval of Previous Minutes: (Action)

Approval of the UNOFFICIAL Minutes of the Regular School Board Meeting on August 22, 2022, and the Workshop Notes on September 12, 2022:

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

A. August 22, 2022 Regular Business Meeting Minutes 9

B. September 12, 2022 Workshop Notes 12

5. Public Comment: 6:05 PM (Information)

6. Announcements: 6:10 PM (Information)

7. Spotlight on Success: 6:15 PM (Information)

A. TASSEL - Print Shop

8. Board Work: 6:25 PM (Action)

A. Decision Preparation

B. Required Board Action **(Action)**

1) Approval of Preliminary FY2023-24 Levy **(Action)**

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

a. Executive Summary

b. Tax Levy Comparison 14

c. Tax Levy Presentation Pay 23 15

C. Policy Monitoring (Action)

1) Executive Limitations (EL's) (Action)

a. EL 2.3 Treatment of Parents: The Superintendent shall not allow a culture or district practice that fails to proactively engage parents of district students in a respectful partnership that supports the successful education of their child. (Action) 34

OI Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

(1) EL 2.3.1 Furthermore, the Superintendent shall not: Impede the flow of timely, adequate, and easily accessible information about the district in general and their child, in particular.

OI Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

(2) EL 2.3.2 Furthermore, the Superintendent shall not: Allow an environment where concerns or inquiries directed to the Superintendent are not acknowledged and subsequently handled by the district in a timely, respectful manner.

OI Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

(3) EL 2.3.3 Furthermore, the Superintendent shall not: Set school policies or make major decisions without appropriate input and representation from district parents.

OI Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

b. EL 2.6 Financial Management and Operations: The Superintendent shall not cause or allow the development of financial jeopardy or a material deviation of actual expenditures from the current budget without School Board approval. (Action) 49

OI Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

(1) EL 2.6.1 Furthermore, the Superintendent shall not: Allow payroll or debts to be settled in an untimely manner.

OI Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

(2) EL 2.6.2 Furthermore, the Superintendent shall not: Allow payments or other government-ordered payments or filings to be overdue or inaccurately filed.

OI Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

(3) EL 2.6.3 Furthermore, the Superintendent shall not: Use contingency funds greater than \$100,000 without informing the School Board.

OI Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

(4) EL 2.6.4 Furthermore, the Superintendent shall not: Acquire, encumber, or dispose of real property without School Board approval.

OI Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes ___ No ___
- 2. Adam Seidel Yes ___ No ___
- 3. Aaron Casper Yes ___ No ___
- 4. Charles Strehl Yes ___ No ___
- 5. Francesca Pagan-Umar Yes ___ No ___
- 6. Steve Bartz Yes ___ No ___
- 7. Debjyoti Dwivedy Yes ___ No ___

(5) EL 2.6.5 Furthermore, the Superintendent shall not: Lease real property or remodel leased real property without School Board approval.

OI Motion _____ Seconded _____

- 1. Kim Ross Yes___ No___
- 2. Adam Seidel Yes___ No___
- 3. Aaron Casper Yes___ No___
- 4. Charles Strehl Yes___ No___
- 5. Francesca Pagan-Umar Yes___ No___
- 6. Steve Bartz Yes___ No___
- 7. Debjyoti Dwivedy Yes___ No___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes___ No___
- 2. Adam Seidel Yes___ No___
- 3. Aaron Casper Yes___ No___
- 4. Charles Strehl Yes___ No___
- 5. Francesca Pagan-Umar Yes___ No___
- 6. Steve Bartz Yes___ No___
- 7. Debjyoti Dwivedy Yes___ No___

(6) EL 2.6.6 Furthermore, the Superintendent shall not: Allow receivables to remain unpursued after a reasonable grace period.

OI Motion _____ Seconded _____

- 1. Kim Ross Yes___ No___
- 2. Adam Seidel Yes___ No___
- 3. Aaron Casper Yes___ No___
- 4. Charles Strehl Yes___ No___
- 5. Francesca Pagan-Umar Yes___ No___
- 6. Steve Bartz Yes___ No___
- 7. Debjyoti Dwivedy Yes___ No___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes___ No___
- 2. Adam Seidel Yes___ No___
- 3. Aaron Casper Yes___ No___
- 4. Charles Strehl Yes___ No___
- 5. Francesca Pagan-Umar Yes___ No___
- 6. Steve Bartz Yes___ No___
- 7. Debjyoti Dwivedy Yes___ No___

(7) EL 2.6.7 Furthermore, the Superintendent shall not: Allow fee-based relationships in excess of \$100,000 annually to continue beyond 3 years without a formal review that includes an analysis of contract fees and performance.

OI Motion _____ Seconded _____

- 1. Kim Ross Yes___ No___
- 2. Adam Seidel Yes___ No___
- 3. Aaron Casper Yes___ No___
- 4. Charles Strehl Yes___ No___
- 5. Francesca Pagan-Umar Yes___ No___
- 6. Steve Bartz Yes___ No___
- 7. Debjyoti Dwivedy Yes___ No___

Evidence Motion _____ Seconded _____

- 1. Kim Ross Yes___ No___
- 2. Adam Seidel Yes___ No___
- 3. Aaron Casper Yes___ No___
- 4. Charles Strehl Yes___ No___
- 5. Francesca Pagan-Umar Yes___ No___
- 6. Steve Bartz Yes___ No___
- 7. Debjyoti Dwivedy Yes___ No___

2) All Board Management Delegation Policies (BMD's) **(Action)**

a. BMD 3.0 - Single Point of Contact: The School Board’s sole official connection to the district, its achievement, and its conduct will be through the Superintendent. Therefore, the School Board does not direct or evaluate any other district employees.

Motion _____ Seconded _____ Board behavior is/is not fully compliant.

- 1. Kim Ross Yes___ No___
- 2. Adam Seidel Yes___ No___
- 3. Aaron Casper Yes___ No___
- 4. Charles Strehl Yes___ No___
- 5. Francesca Pagan-Umar Yes___ No___
- 6. Steve Bartz Yes___ No___
- 7. Debjyoti Dwivedy Yes___ No___

b. BMD 3.1 - Unity of Control: The School Board will direct the Superintendent only through official School Board action.

Motion _____ Seconded _____ Board behavior is/is not fully compliant.

- 1. Kim Ross Yes___ No___
- 2. Adam Seidel Yes___ No___
- 3. Aaron Casper Yes___ No___
- 4. Charles Strehl Yes___ No___
- 5. Francesca Pagan-Umar Yes___ No___
- 6. Steve Bartz Yes___ No___
- 7. Debjyoti Dwivedy Yes___ No___

c. BMD 3.2 - Delegation to the Superintendent: The School Board will instruct the Superintendent through written policies that prescribe the district ends to be achieved and describe district situations and actions to be avoided, allowing the Superintendent to use any reasonable interpretation of these policies.

Motion _____ Seconded _____ Board behavior is/is not fully compliant.

- 1. Kim Ross Yes___ No___
- 2. Adam Seidel Yes___ No___
- 3. Aaron Casper Yes___ No___
- 4. Charles Strehl Yes___ No___
- 5. Francesca Pagan-Umar Yes___ No___
- 6. Steve Bartz Yes___ No___

3. Aaron Casper Yes ___ No ___ 7. Debjyoti Dwivedy Yes ___ No ___
 4. Charles Strehl Yes ___ No ___

d. BMD 3.3 - Superintendent Accountability & Performance: The School Board will view the Superintendent performance as identical to district performance on the School Board's Ends and Executive Limitations policies.

Motion ___ **Seconded** ___ Board behavior is/is not fully compliant.

1. Kim Ross Yes ___ No ___ 5. Francesca Pagan-Umar Yes ___ No ___
 2. Adam Seidel Yes ___ No ___ 6. Steve Bartz Yes ___ No ___
 3. Aaron Casper Yes ___ No ___ 7. Debjyoti Dwivedy Yes ___ No ___
 4. Charles Strehl Yes ___ No ___

3) Governance Process Policies: 4.4, 4.5, 4.6, 4.7., 4.8, 4.10 **(Action)**

a. GP 4.4 - Officer Roles: Officers of the School Board are empowered with specific responsibilities delegated to them by the School Board or by state statute. Officers are elected following nominations during the first meeting in January. The following outlines their responsibilities.

Motion ___ **Seconded** ___ Board behavior is/is not compliant.

1. Kim Ross Yes ___ No ___ 5. Francesca Pagan-Umar Yes ___ No ___
 2. Adam Seidel Yes ___ No ___ 6. Steve Bartz Yes ___ No ___
 3. Aaron Casper Yes ___ No ___ 7. Debjyoti Dwivedy Yes ___ No ___
 4. Charles Strehl Yes ___ No ___

b. GP 4.5 - School Board Members Code of Conduct: The School Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as School Board members.

Motion ___ **Seconded** ___ Board behavior is/is not compliant.

1. Kim Ross Yes ___ No ___ 5. Francesca Pagan-Umar Yes ___ No ___
 2. Adam Seidel Yes ___ No ___ 6. Steve Bartz Yes ___ No ___
 3. Aaron Casper Yes ___ No ___ 7. Debjyoti Dwivedy Yes ___ No ___
 4. Charles Strehl Yes ___ No ___

c. GP 4.6 - Process of Addressing School Board Member Violations: The School Board and each of its members are committed to faithful compliance with the provisions of the School Board's policies.

The School Board recognizes that alleged willful and or continuing policy violations must be addressed. Each member is responsible for promptly initiating the process outlined below.

Motion ___ **Seconded** ___ Board behavior is/is not compliant.

1. Kim Ross Yes ___ No ___ 5. Francesca Pagan-Umar Yes ___ No ___
 2. Adam Seidel Yes ___ No ___ 6. Steve Bartz Yes ___ No ___
 3. Aaron Casper Yes ___ No ___ 7. Debjyoti Dwivedy Yes ___ No ___
 4. Charles Strehl Yes ___ No ___

d. GP 4.7 School Board Committee Principles: School Board committees, when used, will be assigned so as to reinforce the wholeness of the School Board's job and so as never to interfere with delegation from School Board to Superintendent. Accordingly:

Motion ___ **Seconded** ___ Board behavior is/is not compliant.

1. Kim Ross Yes ___ No ___ 5. Francesca Pagan-Umar Yes ___ No ___
 2. Adam Seidel Yes ___ No ___ 6. Steve Bartz Yes ___ No ___
 3. Aaron Casper Yes ___ No ___ 7. Debjyoti Dwivedy Yes ___ No ___
 4. Charles Strehl Yes ___ No ___

e. GP 4.8 - School Board Committee Structure: A School Board-level committee is created by a majority vote of the School Board to assist in the completion of School Board business. Each committee submits a yearly plan of action to the Board, submits minutes of meetings in a timely manner, and reports progress during Board business meetings. The only School Board committees are those that are set forth in this policy.

Motion ___ **Seconded** ___ Board behavior is/is not compliant.

1. Kim Ross Yes ___ No ___ 5. Francesca Pagan-Umar Yes ___ No ___
 2. Adam Seidel Yes ___ No ___ 6. Steve Bartz Yes ___ No ___
 3. Aaron Casper Yes ___ No ___ 7. Debjyoti Dwivedy Yes ___ No ___
 4. Charles Strehl Yes ___ No ___

f. GP 4.10 - Operation of the School Board Governing Rules: The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board. An orderly School Board meeting allows School Board members to participate in discussion and decision of school district issues. Rules of order allow School Board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

Motion _____ **Seconded** _____ Board behavior is/is not compliant.

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

D. Record of Board Self-Evaluation **(Action)**

1) 2022-23 Record of Board Policy Monitoring - Governance Policies - BMD's & GP's *(No Updates)*

2) 2022-23 Record of Board Policy Monitoring - Executive Limitation - EL's **(Action)**

Motion _____ **Seconded** _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

3) 2022-23 Record of Board Policy Monitoring - Ends (1.1 - 1.6) *(No Updates)*

9. **Superintendent Consent Agenda: 8:30 PM (Action)**

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ **Seconded** _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

(1) June 2022 Report

(2) July 2022 Report

(3) August 2022 Report

B. 2022-2024 CLASS Agreement

10. **Superintendent's Incidental Information Report: 8:35 PM (Information)**

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

A. FY 2021-22 Year-end Preliminary Financial Report

B. FY 2022-23 Preliminary Enrollment Report

11. **Board Action on Committee Reports & Minutes: 8:50 PM (Action)**

A. Board Development Committee

B. Community Linkage Committee **(Action)**

1) CLC Meeting Minutes for 9/18/22

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

C. Negotiations Committee (Action)

1) Negotiations Committee Minutes for 8/11/22

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

2) Negotiations Committee Minutes for 8/18/22

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

3) Negotiations Committee Minutes for 8/23/22

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

4) Negotiations Committee Minutes for 8/27/22

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

5) Negotiations Committee Minutes for 9/1/22

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

6) Negotiations Committee Minutes for 9/8/22

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

7) Negotiations Committee Minutes for 9/12/22

Motion _____ Seconded _____

- | | | | |
|-------------------|----------------|-------------------------|----------------|
| 1. Kim Ross | Yes ___ No ___ | 5. Francesca Pagan-Umar | Yes ___ No ___ |
| 2. Adam Seidel | Yes ___ No ___ | 6. Steve Bartz | Yes ___ No ___ |
| 3. Aaron Casper | Yes ___ No ___ | 7. Debjyoti Dwivedy | Yes ___ No ___ |
| 4. Charles Strehl | Yes ___ No ___ | | |

D. Policy Committee

12. Other Board Updates (AMSD, ECSU, ISD 287, MSHSL): 9:30 PM (Information)

- A. AMSD (Association of Metropolitan Schools) - *Kim Ross*
- B. ECSU (Metropolitan Educational Cooperative Service Unit) - *Kim Ross*
- C. ISD 287 (Intermediate School District 287) - *Francesca Pagan-Umar*
- D. MSHSL (Minnesota State High School League) - *Charles "CJ" Strehl*

13. Board Work Plan: 9:40 PM (Action)

A. Work Plan "Change" Document (Action)

Motion _____ Seconded _____

- | | | | |
|-------------------|--------------|-------------------------|--------------|
| 1. Kim Ross | Yes___ No___ | 5. Francesca Pagan-Umar | Yes___ No___ |
| 2. Adam Seidel | Yes___ No___ | 6. Steve Bartz | Yes___ No___ |
| 3. Aaron Casper | Yes___ No___ | 7. Debjyoti Dwivedy | Yes___ No___ |
| 4. Charles Strehl | Yes___ No___ | | |

B. 2022-23 Board Annual Work Plan

14. Closed Session: Negotiation Strategy (MN Statue 13D.03, Subd.1): 9:45 PM (Action)

Pursuant to MN Statue 13D.02, Subd.1: The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.

Motion by _____, Seconded by _____ to move into Closed Session at _____ PM

- | | | | |
|-------------------|--------------|-------------------------|--------------|
| 1. Kim Ross | Yes___ No___ | 5. Francesca Pagan-Umar | Yes___ No___ |
| 2. Adam Seidel | Yes___ No___ | 6. Steve Bartz | Yes___ No___ |
| 3. Aaron Casper | Yes___ No___ | 7. Debjyoti Dwivedy | Yes___ No___ |
| 4. Charles Strehl | Yes___ No___ | | |

Motion by _____, Seconded by _____ to move out of Closed Session and the resume regular Business Meeting at _____ PM

- | | | | |
|-------------------|--------------|-------------------------|--------------|
| 1. Kim Ross | Yes___ No___ | 5. Francesca Pagan-Umar | Yes___ No___ |
| 2. Adam Seidel | Yes___ No___ | 6. Steve Bartz | Yes___ No___ |
| 3. Aaron Casper | Yes___ No___ | 7. Debjyoti Dwivedy | Yes___ No___ |
| 4. Charles Strehl | Yes___ No___ | | |

15. Adjournment: (Action)

Motion _____ Seconded _____ to adjourn at _____ PM

- | | | | |
|-------------------|--------------|-------------------------|--------------|
| 1. Kim Ross | Yes___ No___ | 5. Francesca Pagan-Umar | Yes___ No___ |
| 2. Adam Seidel | Yes___ No___ | 6. Steve Bartz | Yes___ No___ |
| 3. Aaron Casper | Yes___ No___ | 7. Debjyoti Dwivedy | Yes___ No___ |
| 4. Charles Strehl | Yes___ No___ | | |

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE AUGUST 22, 2022
SCHOOL BOARD MEETING

A Regular Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on August 22, 2022 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. **CONVENE: 6:00 PM**

Call to Order - School Board Roll Call

Present: Steve Bartz, Aaron Casper, Francesca Pagan-Umar, Kim Ross, Adam Seidel, Charles "CJ" Strehl
Debjyoti "DD" Dwivedy will be participating remotely under MN Statute 13D.01, Subd.1(b).(1)

Present: Superintendent Josh Swanson

2. **Pledge of Allegiance**

3. **Agenda Review and Approval – Motion** by A. Casper, **Seconded** by S. Bartz to approve of the agenda for the Monday, August 22, 2022 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 7-0; Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

4. **Approval of Previous Minutes – Motion** by K. Ross, **Seconded** by F. Pagan-Umar to approve the UNOFFICIAL Minutes of the School Board Regular Meeting for the June 27, 2022, and the July 25, 2022 Meeting – Passed 7-0; Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

4. **Public Comment** – None to Report

5. **Announcements** – None to Report

6. **Board Education & Required Reporting**

A. Positive Behavior Intervention & Support (PBIS)

7. **Board Work:**

A. Decision Preparation

B. Required Board Action

C. Policy Monitoring

1) EL 2.1 Emergency Superintendent Succession

OI Motion by S. Bartz, **Seconded** by F. Pagan-Umar that the Operational Intrepertation is reasonable – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Evidence Motion by K. Ross, **Seconded** by A. Casper to accept the Superintendent's assertion that EL 2.1 is in compliance – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0.

2) EL 2.2 Treatment of Students

OI Motion by K. Ross, **Seconded** by A. Seidel to move that arching Global Constraint of the Operational Intrepertation of EL 2.2 is reasonable – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Evidence Motion by A. Casper, **Seconded** by F. Pagan-Umar move that the Evidence supports the Operational Intrepertation of EL 2.2 as compliant – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

a. EL 2.2.1

OI Motion by F. Pagan-Umar, **Seconded** by K. Ross that the Operational Intrepertation of EL 2.2.1 is reasonable as presented – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Evidence Motion by K. Ross, **Seconded** by A. Seidel to accept the Superintendent's assertion that EL 2.2.1 is in compliance – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

b. EL 2.2.2

OI Motion by A. Casper, **Seconded** by A. Seidel that the Operational Intrepertation of EL 2.2.2 is reasonable as presented – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Motion by A. Seidel, **Seconded** by A. Casper to recess for 10 minutes to discuss the activity in the City of Eden Prairie at 7:52 p.m. – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0; Resumed at 8:55 p.m.

Evidence Motion by F. Pagan-Umar, **Seconded** by A. Seidel that the Evidence for EL 2.2.2 is in compliance with the OI – Passed 6-1: Yes (6): FP-U, KR, AS, AC, SB, DD; No: (1) CS

c. EL 2.2.3

OI Motion by A. Casper, **Seconded** by F. Pagan-Umar that the Operational Intrepertation of EL 2.2.3 is reasonable – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Evidence Motion by S. Bartz, **Seconded** by K. Ross move to accept the assertion that EL 2.2.3 is in compliance – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

d. EL 2.2.4 through EL 2.2.10

OI Motion by A. Seidel, **Seconded** by A. Casper that by exception the Operational Intrepreations for EL 2.2.4 through EL 2.2.10 are reasonable – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Evidence Motion by A. Casper, **Seconded** by S. Bartz that by exception, the assertion for EL 2.2.4 through EL 2.2.10 is in compliance – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

3) EL 2.7 Asset Protection

OI Motion by A. Seidel, **Seconded** by A. Casper to move that the over arching Global Constraint of the Operational Intrepreation of EL 2.7 is reasonable – Passed 7-0: Yes 7-0: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Evidence Motion by A. Seidel, **Seconded** by A. Caspar to move to support the assertion of compliance of the over arching Global Constraint of EL 2.7 – Passed 7-0: Yes – FP-U, KR, AS, AC, CS, SB, DD; No: 0

a. EL 2.7.1, EL 2.7.2, EL 2.7.3, EL 2.7.5 through EL 2.7.9, EL 2.7.11, and EL 2.7.12

OI Motion by S. Bartz, **Seconded** by A. Casper to move that the Operational Intrepreations for EL 2.7.1, EL 2.7.2, EL 2.7.3, EL 2.7.5 through EL 2.7.9, EL 2.7.11, and EL 2.7.12 are reasonable – Passed 7-0: Yes 7-0: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Evidence Motion by A. Seidel, **Seconded** by F. Pagan-Umar to move to accept the assertions of compliance for EL 2.7.1, EL 2.7.2, EL 2.7.3, EL 2.7.5 through EL 2.7.9, EL 2.7.11, and EL 2.7.12 – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

b. 2.7.4

OI Motion by A. Casper, **Seconded** by K. Ross that the the Operational Intrepreation for EL 2.7.4 is reasonable – Passed 6-1: Yes: FP-U, KR, AS, AC, SB, DD; No: 1, CS

Evidence Motion by K. Ross, **Seconded** A. Seidel to move to accept the assertion of compliance for EL 2.7.4 – Passed 6-1: Yes: FP-U, KR, AS, AC, SB, DD; No: 1, CS

c. 2.7.10

OI Motion A. Seidel, **Seconded** A. Casper move that the Operational Intrepreation for EL 2.7.10 is reasonable – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Evidence Motion by A. Seidel, **Seconded** by F. Pagan-Umar to move to support the assertion of compliance EL 2.7.10 – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Motion by A. Seidel, **Seconded** by A. Casper to recess at 10:29 p.m. – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0; Resumed at 10:33 p.m.

D. Record of Board Self-Evaluation

- 1) 2021-22 Record of Board Policy Monitoring - *Governance Policies (no updates)*
- 2) 2021-22 Record of Board Policy Monitoring - *Executive Limitations (no updates)*
- 3) 2021-22 Record of Board Policy Monitoring - *Ends*

Motion by A. Seidel, **Seconded** by F. Pagan-Umar to move to approve the 2021-22 Ends Board Policy Monitoring as presented - Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

8. **Superintendent Consent Agenda – Motion** by A. Seidel, **Seconded** by F. Pagan-Umar to approve the Consent Agenda – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

A. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports

a. Board Business

B. Capital Project Levy Review & Comment

9. **Superintendent's Incidental Information Report**

A. Superintendent Updates

10. **Board Action on Committee Reports & Minutes**

A. Board Development Committee

- 1) 2022-23 School Site Visits

B. Community Linkage Committee

1) Measuring What Matters - *Post Secondary*

Motion by A. Seidel, **Seconded** by A. Casper to move to approve the Measuring What Matters as presented with the two adjustments – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

C. Negotiations Committee

1) Approve Minutes from July 22, 2022 Meeting

Motion by S. Bartz, **Seconded** by F. Pagan-Umar moved to approve the Negotiations Committee Minutes as stated – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

D. Policy Committee

11. **Other Board Updates (AMSD, ISD 287 & ECSU, MSHSL)**

A. AMSD – *Update*

B. ECSU – *No Update*

C. ISD 287 – *No Update*

D. MSHSL – *Update*

12. **Board Work Plan**

A. Work Plan "Changes" Document – **Motion** by A. Seidel, **Seconded** by A. Casper to approve the Work Plan document as presented – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

B. 2022-23 Board Annual Work Plan

13. **Adjournment – Motion** by A. Seidel, **Seconded** by F. Pagan-Umar to adjourn meeting at 11:15 PM – Passed 7-0: Yes: FP-U, KR, AS, AC, CS, SB, DD; No: 0

Debjyoti Dwivedy – Board Clerk



EDEN PRAIRIE SCHOOLS
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School Board Workshop Notes – Monday, September 12, 2022

1. Convene

Attendees: A. Seidel, S. Bartz, A. Casper, CJ Strehl, K. Ross & Superintendent J. Swanson

2. Discussed workshop proposal from the administration.

3. Reviewed Board-Management-Delegation polices for comments on compliance.

4. Reviewed Governance Process polices for comments on compliance.

- a. Discussed 4.4.3 for clarification. Possibly update policy to add reference to fiscal year for clarity.

5. Reviewed work plan changes document.



EDEN PRAIRIE SCHOOLS

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September 26, 2022

Dear Superintendent Swanson,

The preliminary levy for taxes payable in 2023 is required to be school board approved by September 30th and begins the budget process for FY24. Eden Prairie Schools, along with all school districts across the state, continue to work with the Minnesota Department of Education (MDE) on the preliminary tax levy certification. Included in the board packet you will find a line-item report of the levy along with a presentation.

The levy is not final at this point, and we are asking the school board to approve this preliminary levy at the 'maximum.' This is a customary practice among school districts and is recommended by MDE to allow the Business Office to continue working with them to finalize the amounts that will appear on truth in taxation notices in November.

The documents also include State Aid amounts anticipated for FY24 and we will briefly touch on the differences during the presentation. While the board is not approving these amounts, we believe they help provide a more comparative look at the total district revenue year over year.

There are two major factors impacting the levy this year. First, inflationary conditions across the country have impacted the numbers used to calculate the operating referendum. The referendum includes an inflationary increase which is calculated by MDE using the consumer price index. The FY24 inflation factor is just 2.38%, but the levy includes adjustments to inflation over recent years. The 3-year inflationary factor is 15.94%, resulting in a levy revenue increase of \$2.3 million.

The second factor impacting our levy relates to the large increase in home values. Preliminary estimates from Hennepin County show property value increases between 15-20%. These increases drive up the total value of all property within the school district and brings down the overall tax rate for individual properties. We will be able to provide a precise tax impact for properties when the levy is approved in December.

Some specific items of note for the preliminary levy for taxes payable in 2023 include:

- The preliminary levy totals \$55,162,835 which represents an increase of 9.22%.
- The long-term facility maintenance revenue (LTFMR) is increasing by \$1.7 million. We are intentionally increasing the Paygo levy to keep taxes consistent year over year as part of our long-term financing plan.
- New property growth in Eden Prairie accounts for just 1.1% of the total increase in property values.
- Voter approved levies are increasing by 11.37% whereas school board levies are increasing by 6.86%.
- We will underlevy the debt service fund in the final levy in December, saving the taxpayers money.

The combination of these items will result in an overall levy increase of approximately 9.22% for Eden Prairie Schools. An EP home that did not change in value from 2022-2023 will result in a tax decrease of approximately \$38 per year.

At the September 26th School Board meeting, we propose the school board approve the preliminary tax levy at the maximum for taxes payable in 2023 for Independent School District #272.

Eden Prairie Schools Preliminary Levy Certification Payable 2023

Categories	2021 Pay 22 FY 23	2022 Pay 23 FY 24	Dollar Change	Comments
1 GENERAL FUND				
2 Equity	\$ 824,536	\$ 813,890	\$ (10,646)	Similar to last year
3 Achievement & Integration	494,463	524,928	30,465	Increasing enrollment
4 Alternative Teacher Compensation	781,911	840,026	58,116	Similar to last year, large prior year negative adjustment
5 Referendum	23,440,449	25,820,361	2,379,912	2.38% inflation increase (FY24) - cumulative 15.94% over 3 years
6 Transition	55,317	53,839	(1,478)	Similar to last year
7 Re-employment Ins.	278,523	282,938	4,416	Similar to last year
8 Safe Schools	505,788	496,467	(9,321)	Decreasing enrollment planned
9 Career Technical	470,060	470,060	-	35% of estimated expenditures, same as last year
10 Abatement/Other Adjustments	(9,275)	506,865	516,140	Significant property tax abatements this year
11 Building/ Lease	1,038,650	837,758	(200,891)	Continued decrease in leased space
12 Operating Capital	1,356,908	1,278,389	(78,520)	Decreasing enrollment planned
13 Capital Projects	7,904,789	8,111,760	206,971	Technology levy, increase in adjusted net tax capacity
14 Long Term Facility Maintenance	3,887,752	5,648,205	1,760,453	Large Pay-as-you-go increase over prior year
15 LEVY TOTAL	\$ 41,029,870	\$ 45,685,486	\$ 4,655,616	11.35%
16 Basic Maint. & Sparsity	\$ 67,757,026	\$ 67,275,244	\$ (481,783)	0.00% formula increase, adjusted for decreased enrollment
17 Declining Enrollment	-	29,209	29,209	Decreasing enrollment planned
18 Pension Adjustment	591,768	772,430	180,662	Funding for 2018 Teacher Retirement Association benefits, increased rate
19 Gifted & Talented	128,346	127,434	(913)	Based on adjusted pupil units
20 Extended Time	329,535	231,288	(98,246)	Based on adjusted pupil units, declining participation
21 Basic Skills	1,943,630	1,781,652	(161,978)	# of families applying for Free/Reduced declined
22 Referendum	3,125	3,125	-	Equalization aid
23 Achievement & Integration	1,151,579	1,208,562	56,983	Based on submitted budget to MDE
24 Special Education	13,168,313	14,654,641	1,486,328	Estimate by MDE
25 Abatement Aid	42,801	6,936	(35,865)	Abatement aid revenue to help reduce abatement levy loss
26 Alternative Teacher Compensation	1,504,004	1,491,116	(12,888)	Based on adjusted pupil units
27 Nonpub/Alt Att Transp	-	320,995	320,995	Aid expected this year for transporting non-public students to their school
28 EL Cross Subsidy Reduction Aid	18,889	18,384	(505)	Similar to last year
29 Operating Capital	932,380	909,476	(22,904)	Similar to last year
30 AID TOTAL	\$ 87,571,396	\$ 88,830,492	\$ 1,259,096	1.44%
31 GENERAL FUND TOTAL	\$ 128,601,266	\$ 134,515,978	\$ 5,914,712	4.60%
32 COMMUNITY EDUCATION FUND				
33 Basic Levy	\$ 429,837	\$ 429,837	\$ -	\$5.42 times 2020 EP population plus youth service and after school revenue
34 Early Child & Family	328,342	324,779	(3,564)	Slightly smaller population
35 Home Visiting	10,233	10,719	486	0-4 year old
36 Disabled Adults	6,365	6,365	-	50% of approved expenditures
37 School-Aged Care	436,539	489,782	53,244	Funding for students with disabilities, increasing expenses
38 Abatement Adjustment	(366)	12,933	13,299	Abatement activity
39 LEVY TOTAL	\$ 1,210,950	\$ 1,274,416	\$ 63,466	5.24%
40 Early Child & Family Education	\$ 374,755	\$ 393,054	\$ 18,299	Based on increased ANTC and 5 year old population
41 Home Visiting Aid	3,027	3,032	5	Similar to prior year
42 Abatement Aid	2,723	2,054	(669)	Abatement activity
43 AID TOTAL	\$ 380,505	\$ 398,140	\$ 17,635	4.63%
44 COMM. ED. FUND TOTAL	\$ 1,591,455	\$ 1,672,556	\$ 81,100	5.10%
45 DEBT SERVICE FUND				
46 Debt Levy	\$ 2,235,975	\$ 2,361,975	\$ 126,000	Scheduled principal & interest payments
47 Facilities Maintenance (LTFM) Bond	6,380,490	6,099,720	(280,770)	Scheduled principal & interest payments, Bond refunding last year
48 Debt Excess	(447,840)	(466,173)	(18,333)	Calculated using fund balance & projected costs
49 Abatement Adjustment	97,999	207,411	109,412	Abatement activity has historically not been levied
50 DEBT SERVICE LEVY TOTAL	\$ 8,266,625	\$ 8,202,933	\$ (63,692)	-0.77%
51 ALL FUNDS LEVY & AID TOTAL	\$ 138,459,346	\$ 144,391,467	\$ 5,932,121	4.28%
52 LEVY GRAND TOTAL	\$ 50,507,444	\$ 55,162,835	\$ 4,655,390	9.22%

**Preliminary
Tax Levy
September 2023**



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Tonight's Outcome

The school board approves language to allow management to continue working with the Minnesota Department of Education (MDE) to establish levy parameters that will be used in property tax statements distributed in November.

The school board is not setting the tax levy tonight. That will occur on December 12th, 2022.



Property Tax Background

- Every owner of taxable property pays property taxes for the various “taxing jurisdictions” (county, city or township, school district, special districts) in which the property is located
- Each taxing jurisdiction sets its own tax levy, often based on limits in state law
- County sends out bills, collects taxes from property owners, and distributes funds back to other taxing jurisdictions



Payable in 2023 Tax Levy

Schedule of events in approval of district's Payable 2023 tax levy

- September 8: Dept. of Education prepared and distributed first draft of levy limit worksheets setting maximum authorized levy
- September 26: School board approves proposed levy amounts at the maximum
- Mid-November: County mails “Proposed Property Tax Statements” to all property owners
- December 12: Public hearing on proposed levy
- December 12: Following hearing school board will certify final actual levy amounts



Tax Levy Impacts

1. Property Value Changes

- a. School taxes change based on value of property within the school district
- b. Estimated numbers from Hennepin County indicate values have increased by 15.0-20% (Up to \$12.8 Billion)
- c. The school district has no control over value changes, but they impact our taxes

2. Inflation

- a. Operating levy includes changes to inflation
- b. For 2023 calendar year, Minnesota Department of Education (MDE) is estimated inflation at 2.38%.
 - i. The tax levy includes adjustments due to inflation over the past 3 years. MDE calculated inflation at 15.94% based on the consumer price index.



Overview of Levy Changes

Fund	Pay 22	Pay 23	\$ Change	% Change
General Fund	\$41,029,879	\$45,685,486	+ \$4,655,616	+ 11.35%
Community Education	1,210,950	1,274,416	+ 63,466	+ 5.24
Debt Service	8,266,625	8,202,933	- (63,692)	- (0.77)
Total	\$50,509,384	\$55,162,835	+ \$4,655,390	+ 9.22%

Note: These are estimates



Overview of Aid Changes

Fund	FY22	FY23	\$ Change	% Change
General	\$ 87,571,396	\$ 88,830,492	+ \$1,259,096	+ 1.44%
Community Education	380,505	398,140	+ 17,635	+ 4.63%
Total	\$ 87,951,901	\$ 89,228,632	+ \$1,276,731	+ 1.45%



Explanation of Levy Changes

General Fund

Category:	Operating Referendum & Local Optional Revenue
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Change:	+ \$2,379,912
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Use of Funds:	General operating expenses
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Reasons for increase:

	Funding based on inflation, FY 2.38%
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	2-Year increase of 13.24%
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Explanation of Levy Changes

General Fund

Category:

Building/Lease

Change:

- \$200,891

Use of Funds:

To pay for leasing of space outside of schools

Reasons for decrease:

Decrease in rented space, this includes fully moving the community education program from City Center to Lower Campus.



Explanation of Levy Changes

General Fund

Category:	Long Term Facility Maintenance (LTFM)
Change:	+ \$1,760,453
Use of Funds:	Deferred capital and maintenance, approved health and safety, increased accessibility to school facilities.

Reasons for increase:

Increase in pay-as-you go (Paygo)

Consideration for district-wide debt financing plan



Long-Term Debt Financing Plan

PRELIMINARY INFORMATION - FOR DISCUSSION ONLY

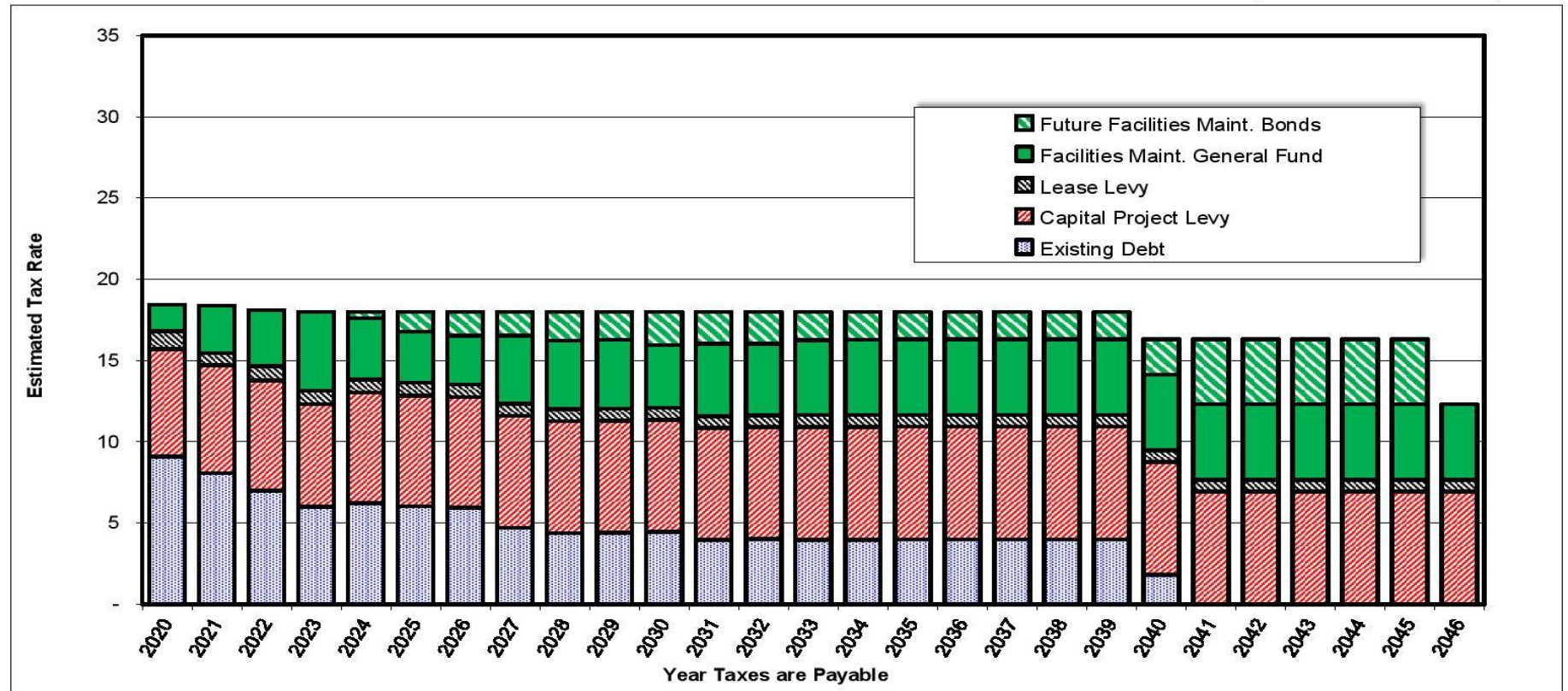
Eden Prairie Schools, ISD 272

Estimated Tax Rates for Capital and Debt Service Levies

5 Future Facilities Maintenance Bond Issues (\$3M to \$12M)
 Wrapped Around Existing Debt
 LTFM Project Costs: \$6 to \$12 Million thru FY 2032

Date Prepared:

June 22, 2022



Explanation of Levy Changes

General Fund

Category:	Capital Projects (Technology Levy)
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Change:	+ \$206,971
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Use of Funds:	General operating expenses
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Reasons for increase:

The capital projects levy is based on net tax capacity (ANTC)



Explanation of Levy Changes

Community Education Fund	
Category:	School-Age Care
Change:	+ \$53,244
Use of Funds:	A district that offers a school age care program is eligible for revenue for the additional costs of providing services to children with disabilities
Reasons for increase:	
	Experienced more reimbursable costs last year, creating a positive adjustment
	The Eagle Zone program means the district can claim the incurred expenses as revenue



Overview of Levy Changes

Fund	Pay 22	Pay 23	\$ Change	% Change
Voter Approved	\$ 26,388,785	\$ 29,388,890	+ \$3,000,105	+ 11.37%
Other	<u>24,118,660</u>	<u>25,773,944</u>	<u>+ \$1,655,285</u>	<u>+ 6.86%</u>
Total	\$ 50,507,444	\$ 55,162,835	+ \$4,655,390	+ 9.22%



District Comparison

- Edina 9.27%
- Minnetonka 10.68%
- St Louis Park 28.04%
- Eastern Carver 7.10%
- Osseo 13.35%
- Burnsville 18.46%



Tax Impact - Home Value Remaining the Same

		Actual Taxes Payable in 2022	Preliminary Estimate of Taxes Payable in 2023	Estimated Change in Annual Taxes	Estimated % Change
Type of Property	Estimated Market Value	Estimated Annual School District Property Taxes			
Residential Homestead	\$100,000	\$356	\$347	-\$9	-2.5%
	200,000	789	772	-17	-2.2%
	300,000	1,223	1,197	-26	-2.1%
	400,000	1,657	1,622	-35	-2.1%
	430,000	1,784	1,746	-38	-2.1%
	500,000	2,075	2,031	-44	-2.1%
	550,000	2,308	2,260	-48	-2.1%
	600,000	2,542	2,489	-53	-2.1%
	750,000	3,243	3,177	-66	-2.0%
	1,000,000	4,412	4,323	-89	-2.0%
Commercial/ Industrial *	\$250,000	\$1,044	\$1,022	-\$22	-2.1%
	500,000	2,182	2,138	-44	-2.0%
	1,000,000	4,458	4,369	-89	-2.0%
	2,000,000	9,009	8,832	-177	-2.0%
Apartments	\$200,000	\$935	\$917	-\$18	-1.9%
	500,000	2,337	2,293	-44	-1.9%
	1,000,000	4,674	4,585	-89	-1.9%
	2,000,000	9,348	9,170	-178	-1.9%



Summary

- Inflation is largely driving our levy increase
 - 15.94% over 3 years, \$2.3 million increase over prior year
- LTFM paygo is increasing in order to keep our long-term debt financing stable
- Property values have increased 15-20%
 - Tax base growth is higher than the levy increase, causing taxes to decrease



Tonight's Action

- We propose the school board approve the preliminary levy at the maximum for taxes payable in 2023 for Independent School District #272.



THANK YOU



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**Eden Prairie School District 272
Superintendent Monitoring Report**

Policy Name: EL 2.3 Treatment of Parents	Monitoring Time Frame: July 2020 ¹ -June 2021 ²	<p style="text-align: center;">Policy Monitoring Column FOR BOARD USE ONLY</p> Compliance rating: <ul style="list-style-type: none"> ● OI is/is not reasonable ● Data does/does not provide adequate evidence of compliance <p><i>Include specific evidence for rating conclusions and recommendations.</i></p>
Policy Quadrant: Executive Limitations	Date of School Board Monitoring: September 27 ²⁶ , 2021 ²	
		Board member name:
<p><u>Global Constraint:</u></p> <p>The Superintendent shall not allow a culture or district practice that fails to proactively engage parents of district students in a respectful partnership that supports the successful education of their child.</p>		<p><i>(enter rating and reasoning when appropriate)</i></p>
<p><u>Operational Interpretation:</u></p> <p>I interpret “culture or district practice” for purposes of this policy as those policies and norms present in a school district.</p> <p>I interpret “parent” to be a child’s guardian or to any other adult allowed and/or permitted by law to access private educational records and/or make educational decisions for the child.</p> <p>I interpret “proactively engage parents in a respectful partnership” as those formal and informal practices that build capacity and trust.</p>		
<p><u>Justification:</u></p> <ol style="list-style-type: none"> 1. I justify my interpretation of “parent” by citing its definition in MN Statute 13.02, Subd. 8. 2. In order to participate in a “respectful partnership”, it is the responsibility of each person in the school community to contribute to a climate of understanding and mutual respect for the rights and dignity of each individual by: 		

<ul style="list-style-type: none"> ● showing courtesy and self-discipline in actions and words; ● seeking solutions to problems; ● respecting the rules, regulations and practices that create safe and secure learning and working environments; ● demonstrating honesty and integrity; ● acting in a manner that results in a positive and supportive atmosphere. <p>(Source: Edmonton Public Schools)</p>	
<p><u>Measurement Plan:</u> Compliance will be demonstrated by:</p> <ol style="list-style-type: none"> 1. The superintendent being in compliance with all child policies EL 2.3.1-2.3.3 and furthermore; 2. Parents/Guardians are engaged proactively and their voices are used to provide feedback, influence, district program design, and support the education of students. 3. Public voice of support for the educational direction of the district following proactive engagement and educational design work. 	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. The superintendent has asserted and the board has determined EL 2.3.1-2.3.3 are in compliance 2. Proactive meetings and engagement to involve Parents/Guardians in respectful partnerships were conducted throughout the 2020-2021 school year. Examples include: <ol style="list-style-type: none"> a. School start and end times study including review and comment ThoughtExchange with all families on ESSER III funding priorities; b. Input on the development of the 2020-2021 Returning to Schools model ThoughtExchange with all families on Family Engagement, with specific outreach to Somali and Latino families; c. Ongoing feedback regarding the implementation of the safe learning plan, transitions between educational models, and continuous adjustments throughout the 2020-2021 school year considering Thought Exchange and parent feedback data; d. Translation or interpretation provided through writing and increased cultural liaison staffing to gather voice and influence program design; e. Superintendent meetings with District-wide PTO to provide information and receive feedback; f. Title I District-Wide Parent Engagement Programming; g. Title III EPHS English Learner Parent Engagement Sessions; h. American Indian Parent Advisory Committee; i. World's Best Workforce Committee; j. Special Education Advisory Council; k. Early Childhood Parent Advisory Committee; 	

<ul style="list-style-type: none"> l. Core Planning Committee input influenced strategic planning process; m. Conferences and scheduled meetings by staff to proactively engage Parents/Guardians in supporting the education of each student; n. Parent Post annual readership survey to listen and evolve our practices to best meet the needs of Parents/Guardians and families; and o. Let's Talk implemented generating: 569 dialogues with parents/guardians and community members in the 2021-22 school year. <p>2. The metric of the random sample statistically valid and reliable Morris Leathman survey conducted in June 2021 March 2022 and subsequently reported to the board demonstrate that the culture and district practices are supporting the engagement of Parents/Guardians in ways that support their child’s successful education:</p> <ul style="list-style-type: none"> a. 91% approval rating for inclusion in decision rating during a year of COVID. Morris Leatherman put this in context as being one of the highest approval ratings he has seen during this time period. b. We maintained in excess of a 90% approval rating for quality of education which Morris Leatherman also noted was one of the highest approval ratings reported during this time period. c. 96% of our parents rate the education in Eden Prairie to be high quality and 94-96% are recommending EP schools to their friends and family. Those two metrics are incredibly high for public schools and among the highest in the state. d. Only 3% of our parents report that as a district we are on the wrong track. That is at a near all time low and an incredibly low number for a public school district. e. Only 4-5% of parents report not having adequate opportunities to provide input. That is also at a near all time low and an incredibly low number for a public school district. 	
<p><u>Statement of Assertion:</u> EL 2.3 is reasonable and in compliance.</p>	
<p>2.3.1 Furthermore, the Superintendent shall not: Impede the flow of timely, adequate, and easily accessible information about the district in general and their child, in particular.</p>	
<p><u>Operational Interpretation:</u> I interpret “impede the flow of information” as failing to implement a stable information access system with multiple means for parental access to information regarding their child and the District as a whole. “Information about the district” is public relations information that is created and disseminated for the express purpose of informing and/or engaging Parents/Guardians in the opportunities and challenges of the school district. It also includes relevant information regarding student and/or staff accomplishments and acknowledgements. “Information about their</p>	

child” is Private Educational Records and Directory Information as defined in Minnesota Government Data Practices Act, Statute 13. The district collects this data in the normal course of the educational process.

I interpret the flow of “timely information” to mean access to data and the formal and informal opportunities provided during the school year for communication between school personnel and Parents/Guardians.

I interpret “adequate information” as:

1. Private Educational Records that communicates individual student performance enabling teachers, Parents/Guardians, and when appropriate students, to work together to support learning goals throughout the child’s school years.
2. Directory Information is student data that is routinely collected by the District and is available to the general public upon request unless prohibited in writing by the parent. “Directory information” means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to: the student’s name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (i.e., full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent educational agency or institution attended. It also includes the name, address, and telephone number of the student’s parent(s). Directory information does not include a student’s social security number or a student’s identification number (“ID”) if the ID may be used to access education records without use of one or more factors that authenticate the student’s identity such as a personal identification number, password, or other factor known or possessed only by the authorized user. It also does not include personally identifiable data that references religion, race, color, social position, or nationality.
3. District Data that communicates the condition of the District and its strategic plan.

The District provides opportunities for Parents/Guardians to access timely and adequate educational data regarding their child by:

1. Providing access to directory information and private student records via a password protected Internet portal.
2. Distribution of individual student results from mandated testing as required by the State of Minnesota.
3. Providing the means and opportunities to exchange information and recommendations via formal and informal communication channels and scheduled events.
4. Annual notification of their rights to view, correct and limit access to their child’s directory information, and file a complaint in regards to the District’s handling of private and directory student records.

Justification:

1. My interpretation of this policy regarding “information about the district” is justified by the National School Public Relations Association four step public relations planning process:

<ul style="list-style-type: none"> a. Research – up front analysis of where the district stands in regard to all public it wishes to reach. b. Action Plan – developing public relation goals, objectives, and strategies and tactics that go hand-in-hand with the district’s overall mission and goals. c. Communicate/Implement – carrying out the strategies and tactics necessary to meet the objectives and goals. d. Evaluate — looking back at actions taken to determine their effectiveness and what changes are needed in the future. <p>2. My interpretation of this policy regarding parental access to student data is justified on the legal definitions of “private educational records” and “directory information”. State and federal law provides that all data collected, created, received, or maintained by a school district are public unless classified as not public, or private, or confidential. State law classifies all data on individuals maintained by a school district which relates to a student as “private” educational data (Source: Eden Prairie Schools Policy 515). The legal standards regarding parental access to private student data (per EL 2.2.2) are defined by:</p> <ul style="list-style-type: none"> a. Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and Minn. Rules Parts 1205.0100-1205.2000 b. Family Educational Rights and Privacy Act (FERPA) and its regulations in 34 CFR Part 99. c. Individuals with Disabilities Act (IDEA) 	
<p><u>Measurement Plan:</u></p> <p>Our current compliance monitoring plan for the flow of information about the district and individual students includes:</p> <ul style="list-style-type: none"> 1. The collection of quantitative data measuring parental access to private educational data: <ul style="list-style-type: none"> a. Parent requests for access to the parent portal b. Parent portal usage c. Formal opportunities for Parents/Guardians to speak with teachers regarding their child’s educational progress 2. Compliance with legal requirements regarding the timeliness of private educational data dissemination to Parents/Guardians. 3. Compliance with notification requirements regarding parental rights to review student educational records and restrict the release of directory information. 4. Any instance of noncompliance with #2 and #3 above will be noted in the annual monitoring report. 5. There is an active multi-modal communications plan to generally inform Parents/Guardians about the District that follows research and best practices. 6. Communication ratings by Parents/Guardians via our random sample scientific survey. 	
<p><u>Evidence:</u></p> <ul style="list-style-type: none"> 1. Metrics that have been collected: <ul style="list-style-type: none"> a. Parent Portal Accounts <ul style="list-style-type: none"> i. 2019 - 13,066 	

ii. 2020 - 11,310

iii. 2021 - 9,970

iv. 2022 - 10,433

- b. Parent portal logins
 - ~~i. Parents/Guardians: From August 1st to September 10, 2019 – 36,078
Students: From August 1st to September 10, 2019 – 60,344~~
 - i. Parents/Guardians: From August 1 to September 9, 2020 – 27,883
Students: From August 1 to September 9, 2020 – 47,712
 - ii. Parents/Guardians: From August 1 to September 9, 2021 – 34,020
Students: From August 1 to September 9, 2021 → 100,000
 - iii. Parents/Guardians: From August 1 to September 15, 2022 – 41,525
Students: From August 1 to September 15, 2022 – 155,524
 - c. Formal opportunities for Parents/Guardians to speak with teachers regarding their child’s educational progress. During the monitoring period we greatly increased our ways to connect with parents/guardians offering: in person, virtual, and hybrid connection points to ensure each family could partner and connect.
 - ~~i. Fall Conferences (All virtual):~~
 - ~~1. Elementary: October 8, 9, & 13, 2020~~
 - ~~2. Middle: October 11 & 13, 2020~~
 - ~~3. High: September 30, 2021, October 5, 2021 and December 7 & 11, 2020~~
 - ~~ii. Spring Conferences (All virtual):~~
 - ~~1. Elementary: February 9, 11, & 12, 2021~~
 - ~~2. Middle: February 18 & 23, 2021~~
 - ~~3. High: February 17 & 22, 2021 and April 29, 2021~~
 - iii. Fall Conferences:
 - 1. Elementary: October 14, 15, & 19, 2021
 - 2. Middle: October 12 & 14, 2021
 - 3. High: October 6 & 11, 2021 and December 15, 2021
 - iv. Spring Conferences:
 - 1. Elementary: February 15, 17, & 18, 2022
 - 2. Middle: February 24, and March 1, 2022
 - 3. High: February 23 & 28, 2022 and May 11, 2022
 - d. We had over 417,843 user devices visit our website to get information about the district.
 - e. Information regarding the district was sent out weekly and an additional 68 district messages regarding specific topics via constant contact. In addition social media platforms, videos, and mailings were used to deliver information.
2. The District met legal requirements regarding the timeliness of private educational data dissemination to Parents/Guardians. The information is included in each site’s student handbook. Parents/Guardians are asked to

review the contents of the handbook and acknowledge their understanding at the beginning of each school year, or upon entrance to the District.

3. The District met notification requirements regarding parental rights to review student educational records and restrict the release of directory information. The information is included in each site's student handbook. Parents/Guardians are asked to review the contents of the handbook and acknowledge their understanding at the beginning of each school year, or upon entrance to the District.
4. There were no notes on non-compliance with #2 or #3 within the report.
5. The following are a list of current strategies the district uses to communicate with Parents/Guardians. These, and other strategies, are organized into a comprehensive strategic communication plan that drives the district's overall communication effort.
 - a. Parent Post electronic newsletter is sent to all Parents/Guardians weekly. Parent/guardian surveys indicate this e-newsletter, and the website, are the most popular sources of district news.
 - b. The district website is regularly populated with information for Parents/Guardians, including access to the Parent Portal, which includes information specific to students. This includes a COVID-19/Safe Learning Plan webpage. The website sees 80,000 to 115,000 users per month, depending on the time of year.
 - c. Inspiring News, the printed newsletter, was sent to all households in the district ~~three~~ ~~six~~ times during the 2020-21 school year.
 - d. Information was shared with the media on a regular basis so it could be used as possible content in the newspaper or other media forms.
 - e. The Swift K12 mass messaging system was used to share urgent/emergency information with parents/guardians; principals also use the system to connect with Parents/Guardians. They received dozens of voice mail, email and SMS messages about learning models, technology support, COVID testing, vaccination opportunities, and meal service.
 - f. All schools utilize Constant Contact to send mobile friendly e-newsletters and announcements to Parents/Guardians.
 - g. The district undertakes periodic community engagement efforts to solicit input from Parents/Guardians and community members; including community and parent/guardian surveys and [ThoughtExchanges](#). The district uses random-sample scientific surveys, non-scientific input forms, and email questionnaires.
 - h. The district maintains Facebook, Twitter, YouTube and Instagram sites to communicate with Parents/Guardians and community members who are already engaged on those platforms.
 - i. Schools use school Twitter accounts to engage with staff, Parents/Guardians and community members.
 - j. The district pushes important updates through school newsletters when appropriate.
 - k. The district regularly produces videos to help Parents/Guardians and community members see the classroom experience in action.
 - l. A district brochure and individual school brochures provide incoming Parents/Guardians an overview of the Eden Prairie Schools experience.

<p>m. COVID data was continuously updated to keep families informed via multiple-modes of communication.</p> <p>n. Families with incoming kindergarteners are provided with the following communications that provide an overview of the Eden Prairie Schools experience: large poster mailer, four kindergarten event opportunities throughout the year, branded kindergarten packet, follow up postcards and phone calls, kindergarten video, a confirmation email, and school event invitations from their future principal.</p> <p>o. Prospective EP Online families could meet the Principal head of school and learn about the school through weekly, live webinars starting in January 2022 March.</p> <p>p. School tours for incoming families resumed for families and a full assortment of opportunities to visit schools and classrooms were offered. were not permitted during the 2020-21 due to COVID restrictions. Incoming kindergarten, 6th, 7th and 9th grade families had multiple opportunities for online meetings with school staff.</p> <p>6. According to the March 2022 scientific survey that was presented to the board 94% of Parents/Guardians reported strong communication by the district and 82% rated high levels of satisfaction with decision making. In a year of navigating COVID these marks remain extremely high in context to other public schools. in According to the June 2021 scientific parent survey completed by Morris Leatherman and previously presented to the board, only 2% of our parents disagreed that we did a good job of communicating. For a public school district this is an incredibly high endorsement by our parents.</p>	
<p><u>Statement of Assertion:</u> EL 2.3.1 is reasonable and in compliance.</p>	
<p>2.3.2 Furthermore, the Superintendent shall not: Allow an environment where concerns or inquiries directed to the Superintendent are not acknowledged and subsequently handled by the district in a timely, respectful manner.</p>	
<p><u>Operational Interpretation:</u> I interpret this policy to mean that the district must create a relationship with Parents/Guardians within which their issues are attended to appropriately when they come to the office of the superintendent.</p> <p><u>Operational Definitions</u> “Complaints” are written report claiming a violation of a district policy “Concerns” are an emotion that results from lack of information or clarity of communication. “Inquiries” are an act of asking a question to resolve a personal concern. “Timely manner” is the act of responding in an appropriate and judicious manner. “Respectful” is a polite, professional, personal interaction.</p>	

In the normal course of business, the District will receive numerous contacts from Parents/Guardians regarding the district in general and their child in particular sharing inquiries or concerns. There is a ~~District-wide~~ **districtwide** expectation that inquiries and concerns are best resolved through use of the “chain of command”. Most parent issues are resolved by providing further information or clarity related to their child’s situation. Those on the front line of parental engagement (teachers, coaches, etc.) are encouraged to respond to Parents/Guardians as soon as possible, but preferably no more than two work= days later.

The chain of command concept relies on the belief that those closest to the inquiry or concern are best equipped to respond to it. If not receiving satisfaction, the parent has the right to contact the supervisor of the employee with whom there is a dispute...and so on until reaching the Superintendent. Attempts to bypass the “chain of command” often results in dysfunction within the organization and are discouraged.

Occasionally, parent inquires may take the form of complaints. The school district takes seriously all concerns or complaints by Parents/Guardians. If a specific complaint procedure is provided within any other district policy, the specific procedure shall be followed in reference to such a complaint.

While written reports are encouraged, a complaint may be made orally.

When a complaint, **concern, or inquiry** comes into the superintendent’s office it is tracked and the superintendent shall determine whether an internal or external investigation should be conducted. In either case, the superintendent or designee shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter. The appropriate administrator **or Superintendent** shall respond to the complaining party concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken and the inquiry/concern closed.

Justification:

The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) or other law. (Source: MSBA Model Policy 103)

POLICIES MANDATED BY LAW THAT CONTAIN REPORTING PROCEDURES

The School Board has adopted the following district policies that are mandated by law. Each of the district policies listed below contain a complaint or grievance procedure with prescribed district action. Copies of district policies are available on the district website or may be requested from the Superintendent’s Office.

<ol style="list-style-type: none"> 1. Policy 406 Public and Private Personnel Data 2. Policy 514 Bullying Prohibition 3. Policy 521 Student Disability Nondiscrimination 4. Policy 522 Student Sex Nondiscrimination 5. Policy 526 Hazing Prohibition 6. Policy 528 Student Parental, Family, and Marital Status Non-Discrimination (including Title IX grievance procedure) <p>Eden Prairie Administrators are mandated to follow the Minnesota Code of Ethics for School Administrators (Minn. Rules Part 3512.5200) with the following pertinent standards:</p> <ol style="list-style-type: none"> 1. Fulfills professional responsibilities with honesty and integrity 2. Supports the principle of due process and protects the civil and human rights of all individuals. 3. Implements the school board’s policies. <p>Minnesota Rule 214.10, Subd, 1, 2, & 3 governs complaints and subsequent investigation of failure to follow the Administrator’s Code of Ethics.</p>	
<p><u>Measurement Plan:</u></p> <p>Our current compliance measurement plan is as follows:</p> <ol style="list-style-type: none"> 1. Track parent complaints, concerns, or inquiries that are directed to and acknowledged by the Superintendent’s Office including resolutions. 2. Track parent inquiries or concerns that rise to the level of District Office involvement after the chain of command has been followed. 3. Track District level ongoing or unresolved parent concerns/ inquiries and those that result in an appeal to an outside governmental agency. 4. Random sample survey response to issues or concerns. 	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. There were two hundred and seventy one (271) two hundred fourteen (214) parent complaints, concerns, or inquiries that were directed to and acknowledged and resolved by the Superintendent’s Office or Designee. 2. Thirty seven (37) parent inquiries rose to the level of the Superintendent’s office involvement after following the chain of command. 3. There is one (1) were two (2) unresolved or ongoing parent complaints at the District and/or appeal level. 4. Through our 2021 parent random sample survey conducted by Morris Leatherman 57% of our Parents/Guardians report never having to reach out to the district on an issue. Of the 43% that have reached out there is an 85% satisfaction rating by Parents/Guardians who have reached out regarding an issue. The 6% of the parent population that reported dissatisfaction named a number of reasons. Morris Leatherman reported that most of 	

<p>the reasons cited were connected to not getting the answer that they wanted. When presented Morris Leatherman also added context that during COVID that was a very low level of dissatisfaction of response.</p>	
<p><u>Statement of Assertion:</u> EL 2.3.2 is reasonable and in compliance.</p>	
<p>2.3.3 Furthermore, the Superintendent shall not: Set school policies or make major decisions without appropriate input and representation from district parents.</p>	
<p><u>Operational Interpretation:</u></p> <p>I interpret “set school policies” to mean those management-level policies that encompass a broad variety of issues ranging from internal district operations to student conduct to investments and use of school district facilities and equipment. In most Districts, policies are operational interpretations of state or federal rule, best practice, or local determinations and the Eden Prairie district is no exception to this practice in terms of management-level policies. With this broad scope of policies in mind, I believe it is reasonable to seek the input and representation of Parents/Guardians in the following, specific areas of management-level policies not mandated by state or federal law:</p> <ol style="list-style-type: none"> 1. Students (Policy Series 500) 2. Educational Program (Policy Series 600) 3. Non-Instructional Operations and Business Services (Policy Series 700) 4. School District-Community Relations (Policy Series 900) <p>I interpret “major decisions” as those district decisions, whether policy-related or not, that are likely to incite a strong response in the community or within individual schools. Such decision areas might include: changes to building configuration, attendance boundary changes, changes to the educational program, etc. However, I am mindful that my authority to make major decisions is governed by certain Executive Limitations Policies:</p> <p><i>2.7.10. Substantially change the principal educational purpose of a school by closing or repurposing it, or by consolidating or combining it with another school without board approval</i></p> <p><i>2.7.12 Eliminate any non-state-required programs that would adversely affect our reputation and/or diminish the value of our broad-based educational opportunities without board approval.</i></p> <p>I interpret ‘appropriate input and representation’ to mean that if parental involvement is required, my administrative team will assess the circumstances of the situation and involve Parents/Guardians as we believe the situation merits. The following is a rough “sliding scale” of parental involvement we are likely to employ:</p> <ol style="list-style-type: none"> 1. Engage our PTO membership in a discussion about the issue. 2. Post information about the issue on the website and ask for email input. 3. Schedule parent/public input sessions about the specific topic. 	

<p>4. Orchestrate a formal survey of Parents/Guardians.</p>	
<p><u>Justification:</u> My interpretation of “school policies” is justified by our shared understanding of the difference between levels of organizational policies as was clarified by Policy Governance. We share an understanding that I am responsible for creating a framework of policies that manage the inner workings of the organization and that those policies must conform to the framework of board-level governing policies as well as state and federal statutes and laws. My interpretation of “major decisions” is justified as it represents that narrow area between decisions that require board involvement (e.g. 2.7.10) and those management-level decisions that are routine in nature but still benefit from parental involvement. My interpretation of “appropriate input and representation” is justified based on a combination of the Superintendent's extensive experience in successfully involving Parents/Guardians in the input process and K-12 educational practices firmly grounded in research.</p>	
<p><u>Measurement Plan:</u> 1. Our current compliance measurement plan is to track topics that fit in this “parental involvement” category and that may require policy changes or additions during each monitoring period. Monitoring data will include a list of these areas, a description of the type of engagement implemented, and a notation if we receive significant response after the decision was made public and/or implemented.</p>	
<p><u>Evidence:</u> 1. Parent involvement: a. Parents/Guardians were involved in the Strategic Plan process, specifically as members of the Core Planning, which provided them with a tour of our schools to observe elements of the strategic plan in action. Feedback collected in April 2022, shaped Strategic Plan updates for the 2021-22 2022-23 school year. b. Parents/Guardians in our random sample survey by Morris Leatherman and presented to the board in April 2022 demonstrated a three year high point in parent satisfaction from involvement in decision making. c. Parents/Guardians in our random sample survey by Morris Leatherman and presented to the board in April 2022 demonstrated a three year high point in parent satisfaction regarding communication.</p>	

- d. The random sample survey conducted by Morris Leatherman and presented to the board in April 2022 demonstrated an extremely high level of parent satisfaction across almost all areas and continued to be at levels surpassing districts they work with.
- e. ~~Parent/guardian input was collected and analyzed for the following decisions: learning model planning for the 2020-21 school year and new school start and end times. The district sought opinions on the efficacy of learning models and communication after the start of the school year.~~
- f. Parents/Guardians/guardians regularly participate on these district committees: World’s Best Workforce, Special Education Advisory Council and Early Childhood Advisory Council. Input and feedback guides ongoing decision-making, including special education learning model changes during 2020-21. Parents/guardians participated in the district’s Calendar Review Team, which was used to design final calendars and shells.
- g. A family engagement work group was created last year to identify frameworks and tenets to develop future engagement plans.
- h. Thought exchange was implemented and used to gather parent input and themes regarding programming, the start of the school year, and allocation of resources to support students, families, and the community.
- i. Translation was used on multiple input tools and available on an ongoing basis through our cultural liaisons that span the district and each site.
- j. Parents/guardians of various Community Education programs were surveyed and contacted via email about comfort levels and program design for starting in the fall of 2021.
- k. District Administration met with the PTO president’s council monthly from September through May to present information, hear from Parents/Guardians, and inform decision making.
- l. The Superintendent and cabinet members attended PTO parent meetings throughout the year to listen, share information, and inform our decision making.
- m. The sSuperintendents and administrative staff met with racial/cultural parent groups to hear questions, concerns, and feedback.
- n. Comprehensive information on school start and end times was posted to the district website in coordination with a series of online meetings for Parents/Guardians and a review and comment process.
- o. ~~The district regularly conducts comprehensive surveys to solicit information from parents and community members. A survey conducted by the firm Morris Leatherman was conducted in June 2021. Results showed that 96% of all parents/guardians and parents/guardians of color rated the quality of the district education as excellent or good. Our exceptional quality rating was an outlier among school districts in the metro area. Most districts saw declines in their excellence ratings.~~

Statement of Assertion:

EL 2.3.3 is reasonable and in compliance.

School Board member's summarizing comments:

Eden Prairie School District 272
Superintendent Monitoring Report

Policy Name: EL 2.6 Financial Management and Operations	Monitoring Time Frame: July 1, 2020 – June 30, 2021 July 1, 2021 - June 30, 2022	Policy Monitoring Column FOR BOARD USE ONLY Compliance rating: <ul style="list-style-type: none"> ● OI is/is not reasonable ● Data does/does not provide adequate evidence of compliance Include specific evidence for rating conclusions and recommendations.
Policy Quadrant: Executive Limitations	Date of School Board Monitoring: September 27, 2021 September 26, 2022	
		Board member name:
<u>Global Constraint:</u> The Superintendent shall not cause or allow the development of financial jeopardy or a material deviation of actual expenditures from the current budget without School Board approval.		<i>(enter rating and reasoning when appropriate)</i>
<u>Operational Interpretation:</u> 1. I interpret this to mean that the budget approved by the Board reflects the priorities established in the Ends policies and the Strategic Plan. Managing the district finances within the budget is adequate and reflects reasonable alignment with the Ends Policies and Strategic Plan. Adhering to the limitations set forth in this policy reflects the avoidance of financial jeopardy. That includes managing fund balance appropriately, meeting statutory obligations, and adhering to the child policies in which the board has further defined or clarified the global policy. 2. I further interpret “material deviation of actual expenditures from the current budget” to mean that the expenditures incurred will be in support of the Board’s Ends Policies and the District Strategic Plan.		
<u>Justification:</u> 1. School districts are required to comply with MN Statute 123B.83 -Expenditure Limitations, which requires that a district must limit its expenditures so that the calculated net unreserved general fund balance or operating debt as of June 30 does not constitute Statutory Operating Debt (SOD). A school district is in SOD when it reports a year-end negative Net Unreserved General Fund Balance (NUGFB) which exceeds 2.5 percent of its unreserved/undesignated operating expenditures. (Source: MDE)		

<p><u>Measurement Plan:</u> Compliance will be demonstrated by:</p> <ol style="list-style-type: none"> 1. The superintendent being in compliance with all child policies 2.6.1-2.6.7; 2. The districts fund balance meets or exceeds the board determined minimum; 3. The district is recognized by the Minnesota Department of Education (MDE) for meeting statutory deadlines for submission of audited financial data, as well as select policy, fiscal and financial reporting criteria with the School Finance Award. 	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. The superintendent has asserted and the board has determined EL 2.6.1-2.6.7 are in compliance, 2. For Fiscal Year (FY) 2019-20 2020-21, the district did not have a negative Net Unreserved General Fund Balance. At the conclusion of the Fiscal Year (FY) 2020-21 2021-22 audit field work, preliminary figures indicate that the district will have a positive fund balance in excess of the board minimum of 8 percent; and 3. For Fiscal Year (FY) 2019-20 2020-21 the district received the School Finance Award. 	
<p><u>Statement of Compliance:</u> EL 2.6 is reasonable and in compliance.</p>	
<p>2.6.1 Furthermore, the Superintendent shall not: Allow payroll or debts to be settled in an untimely manner.</p>	
<p><u>Operational Interpretation:</u> I interpret this to mean the superintendent shall not permit debts to be settled in an untimely manner. The payment of school district debts in a timely manner is a key component of effective and efficient fiscal management. Late payments may realize significant additional costs to school districts (late fees and penalties) and, therefore, implementing and maintaining strict debt processing procedures and timelines is critical. In looking at industry practices 35 days is the practice for payment of an invoice upon receipt.</p>	
<p><u>Justification:</u> M.S. 471.425 sets a standard for government entities of 35 days for payment from the receipt of an invoice.</p>	
<p><u>Measurement Plan:</u></p> <ol style="list-style-type: none"> 1. The Annual Audit Report, which outlines legal compliance issues including untimely payments, are furnished to the Board annually 2. An annual internal review ensures that the number of days from each invoice date of receipt to its paid date does not exceed thirty-five (35) days per M.S. 471.425. 	

<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. There were no disbursements identified by the independent audit firm for FY 2019-20 2020-21 that were not paid within the required timeframe. 2. Furthermore, there were no delinquency reports or late payment charges from vendors during the fiscal year. 	
<p><u>Statement of Compliance:</u> EL 2.6.1 is reasonable and in compliance.</p>	
<p>2.6.2 Furthermore, the Superintendent shall not: Allow payments or other government-ordered payments or filings to be overdue or inaccurately filed.</p>	
<p><u>Operational Interpretation:</u> I interpret this to mean the superintendent shall ensure tax payments and other government-ordered payments or filings be completed accurately and in a timely manner.</p>	
<p><u>Justification:</u> The accurate and timely processing of tax and other government payments and filings is critical to preserve the fiscal integrity of the school district. Failure to do so could result in loss of funding, fiscal penalties, and consume significant employee time and resources.</p>	
<p><u>Measurement Plan:</u></p> <ol style="list-style-type: none"> 1. The Annual Audit Report, which outlines legal compliance issues including tax payments or government ordered filings, are furnished to the Board annually. 2. An annual internal review of Sales & Use and Payroll related taxes and filings ensures that all are filed and paid when due. 	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. The annual internal review of sales & use and payroll related taxes and filings revealed no exceptions for Fiscal Year (FY) 2019-20 2020-21. 2. Furthermore, there were neither reports of delinquency nor late payment charges incurred during the fiscal year. 	
<p><u>Statement of Compliance:</u> EL 2.6.2 is reasonable and in compliance.</p>	

<p>2.6.3 Furthermore, the Superintendent shall not: Use contingency funds greater than \$100,000 without informing the School Board.</p>	
<p><u>Operational Interpretation:</u> I interpret this to mean the superintendent shall not expend contingency funds greater than \$100,000 without informing the Board.</p>	
<p><u>Justification:</u> The rationale for this provision is self-evident.</p>	
<p><u>Measurement Plan:</u> 1. Any single use of contingency funds which exceed \$100,000 will be reported to the school board.</p>	
<p><u>Evidence:</u> 1. No single use of contingency funds in any account exceeded \$100,000. a. The general fund contingency for FY 2020-21 2021-22 was \$100,000, of which all \$93,096 was spent on 4 7 individual expenditures. b. The capital fund contingency for FY 2020-21 2021-22 was \$65,000 \$85,000, of which \$62,431 \$40,613 was spent on 4 individual expenditures. c. The staffing contingency for FY 2020-21 2021-22 was \$250,000, of which \$0 all \$250,000 was spent to address class size or staffing issues through the hiring of additional teachers. Instead of utilizing staffing contingency during the pandemic, federal resources such as CARES and ESSER funding supported additional staffing needs to maintain low class sizes and provide for additional staffing that supported students and services.</p>	
<p><u>Statement of Compliance:</u> EL 2.6.3 is reasonable and in compliance.</p>	
<p>2.6.4 Furthermore, the Superintendent shall not: Acquire, encumber, or dispose of real property without School Board approval.</p>	
<p><u>Operational Interpretation:</u> 1. I interpret this to mean the Superintendent shall not purchase, agree to purchase, or sell any real property belonging to Eden Prairie Schools without board approval. a. “Real Property” is defined as “A building or structure shall include the building or structure itself, together with all improvements or fixtures annexed to the building or structure, which are integrated with and of permanent benefit to the building or structure, regardless of the present use of the building,</p>	

<p>and which cannot be removed without substantial damage to itself or to the building or structure.” (MN Statute 272.03.b.)</p>	
<p><u>Justification:</u> The school board is the governing body of the school district. As such, the school board has the responsibility for the care, management, and control over public schools in the school district. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.</p>	
<p><u>Measurement Plan:</u> 1. This policy shall be measured by the avoidance of the limitations set forth in this policy.</p>	
<p><u>Evidence:</u> 1. No purchases, sales, or agreements to purchase or sell real property occurred in FY 2020-21 2021-22.</p>	
<p><u>Statement of Compliance:</u> EL 2.6.4 is reasonable and in compliance.</p>	
<p>2.6.5 Furthermore, the Superintendent shall not: Lease real property or remodel leased real property without School Board approval.</p>	
<p><u>Operational Interpretation:</u> 1. I interpret this to mean the Superintendent shall not lease or remodel real property without board approval. <ul style="list-style-type: none"> a. Districts may levy for leased facilities when the leased facility would be economically advantageous. The facilities must be used for instructional purposes. The district may also lease space for purposes other than instruction, including but not limited to office or storage space (Minn. Stat. § 126C.40). b. Remodel is often broadly used to describe any kind of significant physical change to the character or use of a space. c. “Real Property” is defined as “A building or structure shall include the building or structure itself, together with all improvements or fixtures annexed to the building or structure, which are integrated with and of permanent benefit to the building or structure, regardless of the present use of the building, and which cannot be removed without substantial damage to itself or to the building or structure.” (MN Statute 272.03.b.) </p>	
<p><u>Justification:</u> The school board is the governing body of the school district. As such, the school board has the responsibility for the care, management, and control over public schools in the school district. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.</p>	
<p><u>Measurement Plan:</u> 1. This policy shall be measured by the avoidance of the limitations set forth in this policy.</p>	

<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. No new leases were entered into during FY 2020-21 2021-22. The board approves any leases through our lease levy annually. The district has existing leases including, but not limited to: <ol style="list-style-type: none"> a. City of Eden Prairie located at the City Center houses the TASSEL program and Community Education. b. City of Eden Prairie located at the Community Center for the Ice Arena, Locker Rooms, Coaches Room and Swimming Pools. c. Mariucci Arena A public arena appropriate for graduation that does not require ticketing so we maximize access and participation by our families and community. 	
<p><u>Statement of Compliance:</u> EL 2.6.5 is reasonable and in compliance.</p>	
<p>2.6.6 Furthermore, the Superintendent shall not: Allow receivables to remain unpursued after a reasonable grace period.</p>	
<p><u>Operational Interpretation:</u> I interpret this to mean the superintendent shall ensure district receivables are pursued in an effective and efficient manner. The collection of receivables is an important component of a healthy financial system in any school district. Timely attention to outstanding receivables improves the likelihood of successfully collecting the receivables, positively influences cash-flow, and ensures budgeted revenues are met (or exceeded).</p>	
<p><u>Justification:</u></p>	
<p><u>Measurement Plan:</u></p> <ol style="list-style-type: none"> 1. Receivables which remain unpaid after 18 months are to be written off or pursued by a collection agency. However, receivables older than 18 months may remain on the ledger for an additional 12 months if the District and auditors deem them potentially collectable. 	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. Receivables are reviewed monthly for collection and as of June 30, 2021 2022 there are no receivables on the ledger aged over 18 months. 	
<p><u>Statement of Compliance:</u> EL 2.6.6 is reasonable and in compliance.</p>	

<p>2.6.7 Furthermore, the Superintendent shall not: Allow fee-based relationships in excess of \$100,000 annually to continue beyond 3 years without a formal review that includes an analysis of contract fees and performance.</p>	
<p><u>Operational Interpretation:</u></p> <ol style="list-style-type: none"> 1. I interpret this to mean that the Superintendent shall monitor fee-based relationships to the extent to which the District expends amounts in excess of \$100,000 per year during any three-year period. 2. Furthermore, if fee-based relationship monitoring indicates that the annual expenditure or sharing of dividends exceeded \$100,000 per year for three consecutive years, the Superintendent will initiate a formal review of the business relationship to include the analysis of contract fees and overall financial performance. 	
<p><u>Justification:</u></p> <p>The \$100,000 threshold was established when it mirrored Minnesota Statute 471.345 Uniform Municipal Contracting Law. The threshold changed in August 2018 to \$175,000.</p>	
<p><u>Measurement Plan:</u></p> <ol style="list-style-type: none"> 1. Fee based relationships which meet or exceed these thresholds are identified annually and evaluated at least every 3 years using industry best practices. 	
<p><u>Evidence:</u></p> <ol style="list-style-type: none"> 1. While all vendors are held to and meet high standards, the following fee-based relationships have been identified as subject to administrative review: <ol style="list-style-type: none"> a. Insurance Consultants b. OPEB Trustee c. Banking d. Architect e. Construction Management Company f. The Insurance Consultants, OPEB Trustee, and Banking relationship fee-based agreements currently in place with the identified vendors exceeded \$175,000 threshold during the evaluation period. g. The Architect hired for Designing Pathways exceeded the \$175,000 threshold for FY 2020-21 2021-22. Additionally, the Construction Management Company hired to manage the Designing Pathways project also exceeded the \$175,000 threshold for FY 2020-21 2021-22. Both of these fee-based arrangements are for a one-time project and terminate upon completion of the project. 	
<p><u>Statement of Compliance:</u></p> <p>EL 2.6.7 is reasonable and in compliance.</p>	
<p>Board member's summarizing comments:</p>	

**Record of Board Self-Evaluation
 Governance Process and Board Management Delegation Policies
 July 1, 2021 – June 30, 2022**

Policy Type:	Board-Management Delegation
Policy Title:	3.0 Single Point of Connection

The School Board’s sole official connection to the district, its achievement, and its conduct will be through the Superintendent. Therefore, the School Board does not direct or evaluate any other district employees.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
3.0 Single Point of Connection	Sept 26, 2022				

Adopted: 10/23/12
 Revised: 4/28/15

