

Cash-in-Lieu benefits for 2023

If eligible, you have the opportunity to decline medical insurance through the District's group health plans and receive a monthly Cash-in-Lieu benefit. The enrollment in Cash-in-Lieu benefit is a **two-step process** which must be completed each year.

First Step:

You **MUST complete** the Open Enrollment process and Waive Medical Coverage to be eligible to receive the Cash-in-Lieu benefits for next year (2023)

Second Step:

AFTER you complete the step 1 - send your proof/verification of current coverage to me at ddobbins@alamedaunified.org (pdf format not jpg/gif)

NEW EMPLOYEES hired/start date in **August** or later **Must complete step 1.**

Just send me an email reminding me that proof was provided and your start date.

You do not have to provide proof of coverage again (new Employees only)

The **deadline** to submit the proof of coverage is **Sunday, December 31st.**

Verification/proof of Coverage Info/requirements

- a. The verification must be dated, indicate the current status of the coverage, and include your name and include identifying information such as date of birth, SS#, or address.
- b. Coverage provided by another employer can be verified by a letter, Certificate of Credible Coverage or by completing the Employer Certification of Coverage form located on the Human Resources/Benefits Web page.
- c. **Easiest Option:** Your insurance carrier web site (Kaiser, Blue Cross, Health Net, etc.) may offer a document that provides the required information that can be printed to paper or pdf and submitted. Please, **NO** pictures (jpg, gif) or "screen shots"