Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, April 6, 2022
TIME: 6:30 PM
PLACE: Bourne High School Media Center

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Ryan Bagdonas; Maureen Fuller; Kari MacRae; Paul McMaster; Erin Perry; Kerrie Scofield; Student Representative Viveca Stucke

SCHOOL COMMITTEE MEMBERS ABSENT:

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Dr. Barbara Starkie, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Dr. Ryan Place, Director of Special Education and Student Services

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:44 PM.

2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance.

3. PUBLIC INPUT

No public comments are made.

4. REPORTS AND PRESENTATIONS

Bourne Public Schools

a. CHAIRPERSON'S REPORT, *Emily Berry, School Committee Chair*

- Chair Berry welcomes new member Kerrie Scofield and thanks her for being there.
- Announcements and Correspondence
    - Chair Berry shares the 2022 Navigator Awards description and says nominations will open soon.

b. SUPERINTENDENT'S REPORT, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*

- Update on COVID protocols and procedures
    - Dr. Place says Covid numbers remain low, only 3 cases have been reported this week and no close contacts were affected. He says all symptomatic testing that took place was negative.
- BHS Drama Regional Champions
    - Dr. Zhou introduces Mr. Burke and a group of drama students and announces that the group not only won the first round of the MTEG drama competition, but won the regional award as well. She says this year there won't be any state finals so they've earned the top award. She highlights some individual awards including Excellence in Acting-Bella Palumbo, Excellence in Acting-Krista Nee, Excellence in Acting-Murphy O'Shea, Technical Excellence in Musical Composition-Aspen Langley, Technical Excellence in Sound Design-Zoe Cardinal and Technical Excellence in Properties Design-Maddie Sexton, Dylan Dupuis, Cooper White, Michael Russo, Grace Russell, Krista Nee and Jaelyn Dohring. Mr Burke says he's excited that they got to do this play and feels grateful to be honored in this way and also in competition and that he feels lucky to be supported and valued in the Bourne community.
- Update on Summer programs
    - Dr. Zhou shares a flyer that went home with information on Summer programming. She says this year there will summer academic academies to help students bridge the academic gaps due to Covid including Summer Safari happening at Bournedale, the Spectacular Academic session happening at BIS and the Summer Academic Session happening at BMS, all eligible students will receive an invitation to attend and they will be tuition-free. She introduces this year's new summer Enrichment Academy and says they will include Kindergarten Readiness, STEAM Somewhere Over the Rainbow, Amazing Me Wellness and All That Jazz instrumental and vocal improvisation. She says she hopes this will be the first of many years of being able to offer multiple summer enrichment programs. She says there will be offering summer programs in dramatic arts for middle schoolers and high schoolers including a Musical Theater Workshop for grades 8-12 and a Play Writing Workshop for grades 7-9. Lastly she says they have a Credit Recovery and Enrichment to offer students a second chance at a course that they didn't do so well or if students want to get a leg up and do an enrichment course, for example they want to take precalculus before calculus or they want us to take a foreign language that they haven't tried yet, we can offer those modules and they can take them over the summer. Dr. Starkie adds that credit is due to the Principals and Kelly Cook and Lisa Dix who are always on top of everything and to the teachers who heard the call for summer enrichment programs. Ryan Bagdonas asks if there will be more details going out about the programs and Dr. Starckie answers that there should be more information going out on Friday including course descriptions and registration links. Maureen Fuller asks if there is a cap on how many students can participate in the enrichment programs and Dr. Starkie answers yes and that will be included with the other information going out on Friday because there is a different cap for each course. Emily Berry asks if transportation is provided by parents and Dr. Starckie says transportation is provided by parents for enrichment programs and by the district for the summer academies.
- Update: ESCO Performance Contracting

- Dr. Zhou says the joint committee between the schools and the town has selected the Trane Corporation as the vendor and are currently working on the contract with them. She notes that this a 20 year agreement so Town Counsel is working with Trane to really make sure all the t's are crossed and i's are dotted. She says the amount of time necessary for this means it will not make this upcoming Spring Town Meeting but the current Town Administrator has agreed to put it on the Fall Town Meeting which is the right move so the full audit of all the town and school buildings can be completed through the summer and a complete plan about what can be done to help the buildings as well as the planet can be presented. Chair Berry asks if the goal is to begin work after Town Meeting and Dr. Zhou answers yes, once the plan is approved and the phases and funding structure are known then work can begin.

- Update: Special Education TFM (Tier-Focused Monitoring)
  - Dr. Zhou explains that TFM happens on a cycle and that Dr. Place, Principals and Special Ed coordinators worked hard to make sure everything was in place. Dr. Place takes over and says the process started last April when they provided their self-assessment measuring 26 standards of special education and civil rights. He says the Department then looked at that information over the summer and reached out in December about different areas they wanted to see on their February visit during which they were in the district for 2 days and went through all buildings, looked at some records and gathered some more data and information. He explains that they then provided a report on whether things were fully, partially or not implemented and just about everything was fully implemented. He says he is meeting with them tomorrow to work on the Continuous Improvement Plan which will take place every 3 months and consist of going over certain indicators that they feel that they need to see more evidence of. Dr. Place explains that they will be looking at the district's restraint policy as they found some outdated language in it and would like for it to be changed. He indicates that will have to go before the Policy Sub-Committee before it goes back to them and the policy will need to include some template language they sent as well as include what has been done in Bourne to help prevent restraint. He says they would also like to see more training for the transportation staff on how to work with students that require special education services which will be implemented in August. He says they would also like all programming to be evaluated yearly which will begin immediately. He continues saying they would also like to see some language cleaned up on student discipline letters, particularly for students that are suspended between 2 and 10 days, so they will work with Principals to adjust that language and send those back to them to evaluate. He says by the time the process is complete it will nearly be time to begin the next self-assessment as its a cycle that goes around and around. He thanks the Principals and Student Service Directors for going above and beyond and says the DESE team was really impressed with what they saw, happy with the amount of engagement in classes and liked the facilities. Dr. Place says overall the visit went really well, there wasn't much dimension on the report and what was mentioned we will fix.
- Teaching and Learning
  - Dr. Starckie gives an update on the March early release day, saying they had an action-packed afternoon all across the district. She says special education teachers, ESPs and administrators continued their work around inclusion with Deb Harris and Tonya Fewell; Unified Arts teachers continued the vertical curriculum review with Drs. Deb Block and Sandra Nicolucci; middle school science teachers attended a presentation regarding a new science resource that may be available to them; World Language teachers met and reviewed adjusted curriculum based on some changes with the middle school programming around World Language and they also spent some time looking at the new World Language Frameworks; grade level and content teachers

across the district worked with Laurie Casna on UDL (Universal Design for Learning) in person for first time this year; the district-wide administrative team engaged in some separate professional development with Kristan Rodriguez from the Commonwealth Consulting Company regarding our District's implementation of Universal Design for Learning practice. She says other ongoing PD that will happen between now and May includes teachers and some administrators from Carver Elementary School coming to BES as they are thinking about implementing ARC and would like to talk to our teachers about their experiences which is a good compliment. She says our consultant from the DESE math academy, Dina Mendola, is going to be working with teachers at BES, BIS and BMS around math recovery as well. She goes on to say the high school has officially been identified as an AP Capstone school, and is one of 2000 schools worldwide implementing the AP Capstone diploma. She explains that students seeking a Capstone distinction need to complete AP Seminar, AP Research scoring a 3 or higher and take 4 additional courses as well for a total of at least 6 AP courses. Dr. Starkie gives kudos to Principal Cetner, Kim Iannucci, Kelly Cook and all the other staff who have realized this for BHS. She congratulates the BHS art students who earned recognition at the “Beginnings” high school student art show and says information regarding their specific names is available on the website and she gives a shout-out to their teacher Molly Henrikson-Rowland. Dr. Starkie shares that 3 BHS students recently received acceptances to Ivy League schools; Kai Chen for Yale, Caroline Peddicord for Cornell, and Vivica Stucke for Harvard (waitlist). She says the BHS Program of Studies night for parents and prospective BHS students to hear all about the Bourne Advantage was well attended. She says BMS just completed ELA MCAS and thanks Director of Technology Chris Oliver, Principal Borning and Assistant Principal Lundell for successful execution of a whole-school exam. She mentions that Grade 8 students attended the Program of Studies presentation with representatives from the high school and each eighth grader met with either Kim Iannucci or Jake Ashworth following the presentation to talk about what they'll be engaging in at the high school. Dr. Starkie thanks grade 8 social studies teachers Lisa DiBaisio and Sharon Moore for enlisting Supreme Court Justice Sotomayor to Zoom with grade 8 students. She says Justice Sotomayor promoted the role of students as citizens in and beyond the classroom which tied in nicely to the Civics Action project that the students are working on researching, interviewing, and proposing changes across several topics related to environmental concerns. She says BIS grade 3 and 4 students took ELA MCAS this week and grade 5 will take them next week. She highlights happenings at BIS saying the B2B Friendship Club partnered with adults in the community in the Life Skills Program for 2 nights of competitive bowling night; K-Kids completed another successful community service project where students and families collected trash along the Buzzards Bay Side of the canal; the BIS Garden Club is planting seed and building a butterfly garden; the Healthy Action Team held a line dancing event for all three grades; students have been participating in the B2B Wheel of Fortune game have earned a free tropical day; and are celebrating the month of the military child where children from our military families are sharing stories about their experiences during morning announcements to raise awareness of the sacrifices that our military families make every day on our behalf. She says both BES and BIS will engage in Poem in My Pocket this month where students will be reading poems to adults all over the buildings to recognize April as Poetry Month. Dr. Starkie continues with what’s happening at BES. She recognizes Michelle Bowlin for organizing a free jazz concert for the students. She says tomorrow night is the Light It Up You event to recognize all students and there are over 300 registered participants and there will be a Patriotic Poetry Walk in the BES natural classroom during vacation week to recognize military families. She says today was the beginning

of kindergarten registration, an exciting first event for the members of the class of 2035. Dr. Starkie recognizes Lisa Dix, Toni Perry and Sherri Correia for the March STEAMposium, an event for BES and BIS attended by over 70 students and families highlighting science, technology, engineering, art and math.

- Announcements
    - Dr. Zhou announces the official last day of school will be Friday, June 24th.
    - Dr. Zhou says the new BPS website has been handed over to the district and Mr. Oliver has been doing some amazing work and hopes to be able to premiere it as soon as possible, maybe in 1 or 2 more weeks. Mr. Oliver says that it has a nice clean look and is a much more user-friendly experience. Chair Berry asks if they will take feedback from staff and families about what they would like to see on the website and Dr. Zhou answers that there was a survey done a few months ago that was used and Mr. Oliver adds that he will still take feedback.

c. Presentation - BHS Educational Internships **(is there a link to this presentation anywhere?)**

- Ann-Marie Strode begins the presentation saying that this was an opportunity that was brought to them by the Dept. of Education and they're working closely with the Cape & Island Workforce Board, the facilitator for the Dept. of Ed. She says the internships started right after February break and the goals the Department has set for the internships include offering high school students a paid internship, accelerating the growth of teachers, and promoting positive outcomes for younger students. She says the interns are engaging with students in grades K-8 and are able to do up to 100 hours of internships during the school year and an additional 100 hours during the summer. She says there are 9 students interning between BES, BIS and BMS. Mrs. Strode introduces Audrey Caron and Mia Madge to take over the presentation. Ms. Madge begins by saying they are both interns at BES and she is working in the ILC with Mrs. Caldwell and Ms. Caron is in a Kindergarten classroom with Mrs. Howes. Ms. Madge says it's been an awesome opportunity being able to walk around the classroom and interact with the students. She tells a story about a little boy who asked her to read with him and shares that his excitement shows her how people who come into the classroom really make an impact on the kids. Ms. Caron takes over and shares pictures of some of the interns in the classroom. Mrs. Strode continues and says students are paired up with teachers in the field they are most interested in and the teachers have been phenomenal embracing the program and the students. She says the next steps include continuing to partner with MassHire, continuing internships in the summer and increasing participation for next year. Maureen Fuller asks the interns what has surprised them about being in the classroom and working with the kids. Ms. Madge answers that it's strange being the authority figure in the room but it's great to see the lesson planning and all the hard work that goes into it behind the scenes. Chair Berry asks Mrs. Strode if the program is open to anyone and she answers that it is open to 20 students but eventually all Seniors will be encouraged to be part of an internship. Paul McMaster asks the interns if this is something they would recommend to other students and if so, why. Ms. Caron answers that she definitely would recommend it because she always had thoughts that she wanted to be a teacher and now she knows for sure after working with the kids. Ms. Madge adds that she would also encourage anyone to do it. She says everyone has been so welcoming and Mrs. Strode has been so helpful and such a great resource for all the interns. Dr. Zhou thanks the students for coming and asks them in thinking about the college application process if, with an experience like this, it would be easier to apply to colleges and tell them what they really want to do and whether they feel secure in the choice of major they've gone forward with. Ms. Caron answers that she definitely feels more comfortable in the major she chose after being given the opportunity to work with kids and be the teacher in the classroom.

d. School Committee Sub Committee & District Committee Reports

- Curriculum Sub Committee
    - Emily Berry reports that the committee talked about March 30th Professional Development day with Laurie Casna and they learned about the difference between a learning plan and a lesson plan. She says they discussed the major resource for ELA for the middle school and how the teachers have had the opportunity to try out the lessons from My Perspective and SpringBoard and will meet again on the 27th to hopefully make a decision. She notes that they asked Mrs. Cetner to possibly have another presentation about the AP program and the partnership with Mass Insight at an upcoming school committee meeting possibly in the fall.

- Policy Sub Committee
    - Policy Sub Committee did not meet

- Budget and Facilities Sub Committee
    - Paul McMaster says the committee met earlier in the evening and reviewed some line item transfers, as well as the food service contract which will be voted on renewing at the next meeting. He says there are no new issues or challenges with facilities. On technology, he says the FCC has opened up a 3rd round of connectivity funding that they plan to take advantage of to update devices for students and staff and Mr. Oliver is working hard on getting their proposal together. Jordan Geist adds that the line item transfers require a vote and Paul McMaster confirms that he is in favor of recommends the transfers.

Paul McMaster motions to recommend the line item transfers in the budget; Seconded by Erin Perry; Voice vote passes 8-0-0

- SEPAC
    - Maureen Fuller reports that Dr. Place reports told the committee about the Tier-Focused Monitoring visit and their findings. She says he also gave a sterling PowerPoint presentation on dyslexia and the screener that all K-2 students take given by the classroom teacher called FastBridge. She thanks Dr. Place for the interesting overview of dyslexia which is such a complex diagnosis. Chair Berry asks if every K-2 student takes the screener at each grade level and Dr. Zhou answers yes they do and that it's a new screener. Dr. Place adds that it was just implemented this year and that he and Dr. Starkie worked to find an appropriate screener as the department was very specific about what had to be used.

- Student Advisory
    - Viveca Stucke reports that Bella Palumbo will be taking over as Student Advisory chair next year. She says Hannah Wenzel will be returning and new members joining will be Ashley Souto, Sophia Sheehy, Anna Conlon and MacKenzie McMaster.

- District Diversity, Equity and Inclusion Committee
    - Dr. Starkie reports that the committee had a presentation last month from Dr. Deb Harris and Tonya Fewell and will have a follow up to that on April 11th at 4:30 with Dr. Kalise Wornum.

- District Technology Committee

- Chris Oliver says the committee met on March 3rd and had some productive conversations around classroom technology and discussed barriers to infusing more technology into the classroom including needing more seamless technology, more reliability, more professional development and more support staff. He says they also talked about having more consistent technology across the district in all the classrooms. Mr. Oliver discussed the Chromebook 1:1 User Agreement and Acceptable Use policy and would like to bring that to the Policy Sub Committee for review and possible updates. He has sent out a user survey to all the district staff and received 120 responses which will be factored into the technology plan. He says the FCC is opening up a 3rd application window to apply for funding for devices. Mr. Oliver hopes to apply for 800 devices up to 400 dollars each for both students and staff which will help replace some of the district's aging Chromebooks with the only cost being a consulting fee. Paul McMaster ask for clarification if Chromebooks will be for both students and staff and Mr. Oliver says that yes, the 800 Chromebooks will break down to approximately 200 for staff and 600 for students.

e. Other Announcements

- No other announcement are made at this time

5. DISCUSSION ITEMS

a. Continued discussion on the FY23 Budget

- Maureen Fuller asks if there have been any changes to anything that was previously presented and if PreK enrollment numbers vs. staff has been revisited because it doesn't seem like there is enough staff for the number of students enrolled. Dr. Zhou agrees with that and clarifies that the thinking is that if they need the teachers, they'll have the teachers there so they're monitoring the enrollment very closely and the numbers are climbing and possibly warrant a .5 if not a 1 FTE. She says with that in mind changes will need to be made elsewhere in the budget which may mean a reduction in a different grade. Ms. Fuller follows up asking if the students that are reflected in the numbers currently have already been accepted and wouldn't be told there wasn't room for them any longer. Liz Carpenito answers that some of the students will start with them by the end of this year because they will turn 3. Mrs. Fuller expresses her concern that they still have their eye on that. Dr. Zhou says they have their eye on enrollment across the board and some are coming in lower and some are coming in higher especially in Pre-K and K which is a moving target up until school begins. She adds that sometimes their best guesstimates when they start the budget don't pan out and when this concern was first raised they had just gotten numbers from Early Intervention and many had been referred up. Mrs. Fuller adds that Pre-K students are constantly enrolling throughout the year as they age in. Dr. Zhou says the 3's vs the 4's and where they would fit is one thing they really needed to look at. She explains that they do have the ability to combine ages so there could be a class of 3's and 4's but did they go outside those parameters for ratios. She says they feel it's getting tight.

6. ACTION ITEMS

Chair Berry says they need a motion to amend the agenda to include a discussion of a high school field trip to France.

Paul McMaster motions to amend the agenda to include a discussion of the field trip to France; Seconded by Erin Perry; Voice vote passes 8-0-0

Discussion of BHS field trip to France

- Dr. Zhou explains that there was a field trip that was approved in 2019 that was supposed to be taken in 2021 however it was not taken and the organizers were under the impression it was completely approved however when they looked at the policy it says a final approval is needed within 30 days of the trip. She says the trip is scheduled for April 14th and apologizes for putting that on the table today but it was just made known to her. Mrs. Cetner takes over and shares items required to be part of the final approval. Mrs. Cetner explains the trip is to give students an immersion experience. She says the cost of the trip is around $3300 and all the participants, most who signed up in 2019, are paid in full. She explains that the school committee policy requires an itemized breakdown of costs associated with the trip but the tour company Explorica does not provide that. She says trip insurance is included if the company cancels the trip and additional insurance is available at a cost for individual cancellations issues. She notes that Covid testing is required before departure and upon return and masks are required for any indoor venues. Rand Pugh, BHS Spanish teacher and trip leader, takes over and apologizes again for the last minute addition of this request saying he is new to leading an overnight trip. He offers to answer any questions. Chair Berry assures him he does not need to apologize as no one on the committee has dealt with this kind of trip either. She asks if the students are required to stay together as a group and Mr. Pugh answers that the students are required to use the buddy system at all times, in a 2 person system during brief breakouts from the group such as using the restroom and a 4 person system during longer free times. Mrs. Cetner adds that what's appealing about this trip is the 4 adults to 9 students ratio which will enhance supervision. Chair Berry asks how old the students are and Mr. Pugh answers that they range from 9-11 grade. Maureen Fuller asks if any of his students are going or if they're all French students. Mr. Pugh says he has 1 current student and at least 1 former student going on the trip. Mrs. Fuller asks if the students are missing Thursday and Friday of school and Mr. Pugh answers that they are missing Friday in order to leave enough time to get to the airport before the flight leaves. Mrs. Fuller comments that this may be the last French trip in the foreseeable future. Mr. Pugh says that the way he would envision future trips working is to gauge student interest in where they would like to visit. He explains that some students may have an interest in European cities and landmarks while others might have an interest in environmental and marine sciences and would like to visit somewhere like the Galapagos Islands or Costa Rica. He says he is a firm believer in what travel can teach us as global citizens. Mrs. Cetner says they had many successful trips in the past where students come back energized with a different perspective. Mr. Pugh notes that in 2019 there were 36 students signed up for this trip and now there are 9. Paul McMaster comments that he'd be that last one to want to disappoint parents and families that spent money but feels it would be neglectful to not make the point that policies are in place for a reason and there should have been guidance and institutional knowledge there for a new trip leader on this issue and he would suggest that administration make sure the proper policies are understood when it comes to something like this. He says that either the school committee

needs to review their policies or the policies need to be reaffirmed and recommunicated so this kind of thing doesn't happen again. Ryan Bagdonas adds that she thinks the Policy Committee needs to look at it because the work that is done through the tour company is enough and it's too much of a burden to put on them to break down the costs. Mr. McMaster clarifies that although they should look at the policy regarding money, his issue is with coming before the committee for final approval without 30 days notice and he wants to make sure whether a teacher is new or tenured that they are all aware of what the policy is in the future.

Ryan Bagdonas motions to add a vote for approval of the France field trip to the agenda; Seconded by Erin Perry; Voice vote passes 8-0-0

Ryan Bagdonas motions to give final approval for the trip to France; Seconded by Paul McMaster; Roll call vote passes 8-0-0

a. Vote to approve the minutes of:

- Regular Session - 9/20/21
  - Erin Perry points out that meeting minutes that are attached are from 9/1/21. It is decided to take the vote up at the next meeting.

b. Vote to approve Warrants and Payroll

Maureen Fuller motions to approve the field trip; Seconded by Ryan Bagdonas; Voice vote passes 7-0-0

7. FUTURE AGENDA ITEMS

a. Middle School Civic Action Project Presentation
b. 2022-2023 School Calendar
c. Superintendent's Evaluation
d. District Technology Plan
e. Award food service management contract
f. School choice experience update
g. School updates from Student Advisory

8. ADJOURN-*RYAN BAGDONAS MOTIONS TO ADJOURN; ERIN PERRY SECONDS; MOTION APPROVED 8-0-0*

Meeting ended at 8:03 PM

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document

Bourne Public Schools

0	School Committee Agenda
4a.	2022 Navigator Awards
4b.	Summer Programs

RESPECTFULLY SUBMITTED,

Jessica Moerman
Recording Secretary