

# WAKE PREPARATORY ACADEMY

## BOARD RELATIONSHIP WITH SCHOOL ORGANIZATIONS

The Board of Directors for Wake Preparatory Academy encourages the development and participation of organizations formed for the school that support the mission of the school. The Board recognizes that such organizations are an effective means of involving parents in their child's educational experience and providing general support for a school and its mission.

School organizations, including the Parent Teacher Organization (PTO), Booster Clubs, Foundations and other similar organizations must comply with the following conditions in order to operate in conjunction with the school:

1. All school organizations must provide the Board, with a copy to the school Director, with a written description of the purpose of the organization and the general rules and procedures by which it will operate. Any modifications to the organization's purpose or general rules and procedures must be provided, in writing, to the Board and the school Director.
2. At least once per year, an officer of the organization shall appear before the Board and present a written financial report of revenue and expenditures and a summary of operating activities.
3. School organizations must handle all financial transactions, including collection of money, deposits, receipts, disbursements and all related activity and documentation in accordance with the requirements of the school's Charter, the Board's Fiscal Management Policy and Charter One's Policy and Procedures. Charter One will ensure that school organization members receive the necessary training and support to comply with its policy and procedures.
4. School organizations must obtain prior approval from the school Board for any fund-raising event. School organizations must obtain prior approval from the Director or board for:
  - a. any purchase for the school;
  - b. any function involving the participation of students during school hours;
  - c. any event that is likely to reflect upon the reputation of the school.
5. Fliers and other literature displayed or distributed by school organizations must comply with the Board's policies and the school's practices and procedures.
6. School organizations that do not comply with Board policies or practices and procedures may have approval to operate with the school revoked by the Board.

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*Resources used for this Policy:*

*Chapter 55A of NC General Statutes (Nonprofit Corporation Act)*

*Charter Agreement (Section 4.1)*

*Service Provider Agreement with Charter One*

*DPI Training Materials (from Ready to Open Framework)*