



September 27, 2022

Board of Education Meeting Agenda

BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President
Dr. Jerry Dannenberg – Vice President
Mrs. Amy Callahan
Mrs. Velma Lomax
Mr. Calvin Peterson

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

For the future of every student

WELCOME TO THE
VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

POSTING INFORMATION

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
*This serves as the main posting location pursuant to the Brown Act,
Government Code §54954.2(a)*
- District Webpage: <https://www.venturausd.org/about/board-agendasminutes>
- Ventura Adult and Continuing Education (Main Entrance)
5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, September 27, 2022
Ventura Unified School District
Education Service Center, Board Room
255 W. Stanley Ave. Suite 100
Ventura, CA, 93001

1. **OPENING PROCEDURE - Board Room - 5:30 p.m.**

2. **Call to Order**

3. **Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____

4. **Public Comment on Closed Session Items**

5. **Motion to go to Closed Session**

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____

6. **CLOSED SESSION**

6.a Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

a. District Negotiators: Gina Wolowicz
Rebecca Chandler
Andrea Crouch

Employee Organizations: Ventura Unified Education Association (VUEA)
Ventura Education Support Professionals
Association (VESPA)

7. **REGULAR SESSION - Board Room - 7:00 p.m.**

8. **Pledge of Allegiance**

9. **Roll Call:**
**Sabrina Rodriguez, President ____, Dr. Jerry Dannenberg, Vice-President ____, Amy Callahan ____,
 Velma Lomax ____, Calvin Peterson ____, Dr. Antonio Castro ____, Irene Kim (ELCHS) ____, Bryce
 Hickerson (FTHS) ____, Alejandro Castro (VACE) ____**

10. **Report of Actions Taken in Closed Session**

11. **Superintendent's Report**

- Good News
- Student Board Reports
 - Irene Kim (ELCHS)
 - Bryce Hickerson (FTHS)
 - Alejandro Castro (VACE)

12. **Correspondence**

12.a [Ventura County Office of Education](#)
 Approval of the 2022-23 adopted budget and LCAP.

13. **Public Comments**

14. **ACTION ITEMS**

14.a [Approval of Provisional Intern Permits \(PIP\) and Waivers](#)

For the 22-23 SY, Ventura Unified has several assignment areas where we are not able to find fully credentialed candidates to fill our openings. To help meet our employment needs, the Commission on Teacher Credentialing has several alternative assignment options school districts can use to fill the assignments with qualified personnel that may not have completed all of their credentialing requirements. Attached are the candidates that Ventura Unified will be employing to fill vacant assignments under Provisional Intern Permits (PIP) or Waiver authorizations detailing the area that needs to be waived.

The Board is asked to approve the following Provisional Intern Permits and/or Waivers.

Name	School	Assignment	Credential Type	Waiver or PIP
Mora, Maria	Balboa MS	Education Specialist	Education Specialist Moderate/Severe	PIP - Completed all credential requirements except for Subject Matter

Moved:
 Seconded:

ROLL CALL VOTE:
 Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

14.b [Proposed Change, Deletion to Board Bylaw \(BB\)9270, related to a Conflict of Interest \(First Read\)](#)

Pursuant to Government Code 87306.5, all Conflict of Interest Codes must be reviewed and amended as needed by the District every even-numbered year and submitted to the County Board of Supervisors prior to October 1. The following amendment is required to reflect the change to current positions in the District. The change will be made to the "Designated Positions" as follows: the title of "Deputy Superintendent Business Services" will be deleted from the District's Conflict of Interest Code under "Designated Positions/Disclosure Categories" and shown in Board Bylaw 9270. Your approval of the attached Resolution #20-39 and Board Bylaw 9270 providing for the amendment is requested at this time.

Board Bylaw Number	Comments	Action
BB 9270 - Conflict of Interest	Policy to delete the title of "Deputy Superintendent Business Services" from the Board Bylaw 9270, Conflict of Interest under the heading "DESIGNATED POSITIONS/DISCLOSURE CATEGORIES" (See attached exhibit B)	Revision
BB 9270 - Conflict of Interest	Update positions titles in the Designated Positions to be provided to the County Board of Supervisors pursuant to Government Code 87306.5 (See attached exhibit A)	Revision

Moved:
Seconded:

ROLL CALL VOTE:
Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Ms. Gina Wolowicz, Certificated Human Resources

14.c [Consideration of Resolution #22-38, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361.](#)

Resolution #22-38, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361, is attached for your consideration and approval.

Moved:
Seconded:

ROLL CALL VOTE:
Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

Ms. Sabrena Rodriguez, Board President

15. CONFERENCE - EDUCATIONAL SERVICES

15.a [Notice of Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials or both for the 2022-23 School Year](#)

Education Code 60119 requires the Governing Board hold an annual public hearing regarding the sufficiency of textbooks or instructional materials or both that are aligned to the content standards adopted by the state board and determine through a resolution whether each student has sufficient instructional materials.

Therefore, a public hearing will be held on October 11, 2022 at 7:30 p.m., at the Education Service Center Board Room, 255 W. Stanley Avenue, Suite 100, Ventura, CA after which approval of a resolution of sufficiency of textbooks or instructional materials, or both that are aligned to the content standards will be requested.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

CONSENT CALENDAR

It is recommended that the department item numbers **16 to 20** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson___, Lomax ____, Dannenberg___, Callahan ____, Rodriguez ___

16. CONSENT- EDUCATIONAL SERVICES

16.a [Ventura County Adult Education Consortium \(VCAEC\) Administrative Delegate](#)

The Ventura County Adult Education Consortium (VCAEC) allows Member Representatives to appoint an Administrative Delegate to serve on their behalf in situations where Member Representatives are unable to participate in consortium activities. Member Delegates are appointed by Member Agency Representatives where permissible by district/authorizing agency policy. Each may identify one delegate. The VCAEC is seeking approval for Sean Bell, Assistant Principal, to be appointed as the Administrative Delegate for Carolyn Vang-Walker.

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Carolyn Vang-Walker, Ventura Adult & Continuing Education

16.b [Overnight, Out of the Tri-County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Buena High School boys cross country team** to travel overnight and out of the tri-county to the **Mt. Carmel Asics Invite** on September 16-17, 2022 is requested. This event was held at the **Mt. Carmel High School, San Diego, CA**, San Diego County. Three students and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by a district vehicle. All required paperwork was on file at the school before departure.

Foothill Technology High School is requesting permission to send students to travel out of the tri-county to the **Central Park Cross Country Invite** to be held at **Huntington Central Park, Huntington Beach, CA**, Orange County. The trip will take place on October 1, 2022. Board approval is requested to send forty-five students and three chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Foothill Technology High School is requesting permission to send students to travel out of the tri-county to a **Renaissance Conference** to be held at **Los Osos High School, Rancho Cucamonga, CA**, San Bernardino County. The trip will take place on October 10, 2022. Board approval is requested to send five students and one chaperone to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by private vehicles. All required paperwork will be on file at the school before departure.

Foothill Technology High School is requesting permission to send students from their **cross country team** to travel overnight and out of the tri-county to the **California State Cross Country Meet** to be held at **Woodward Park, Fresno, CA**, Fresno County. The trip will take place on November 25-26, 2022. Board approval is requested to send twenty-two students and three chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their **boys basketball team** to travel overnight and out of the tri-county to a **basketball tournament** to be held at **Rancho Mirage High School, Palm Desert, CA**, Riverside County. The trip will take place on December 1-3, 2022. Board approval is requested to send twelve students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

17. **CONSENT - HUMAN RESOURCES - Certificated**

- 17.a [Ratification of Administration's Approval of Assignments Through Various Education Codes](#)
 Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:
Education Code 44256(b) states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area.

Name:	Dowey, Sara
Site:	Balboa Middle School
Credential:	Multiple Subject
Board Approval Subject:	Math
Units:	12+

The board is asked to approve the individual listed above. per the Education Code noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 17.b [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2022-23 School Year](#)

It is recommended that the Board of Education ratify the administration's approval of employment of substitute teachers on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 17.c [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2022-23 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel on attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 17.d [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2022-23 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 17.e [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2022-23 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18. CONSENT - HUMAN RESOURCES - Classified

18.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list.

Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change.

It is requested that the Board of Education approve the attached Classified position changes for the 2022-2023 fiscal year.

Ms. Andrea Crouch, Director of Classified Human Resources

18.b [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its September 16, 2022 meeting. It is recommended that the Board of Education approve the changes at this time.

Ms. Andrea Crouch, Director of Classified Human Resources

19. CONSENT - BUSINESS SERVICES

19.a [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: September 7, 2022 to September 20, 2022

Purchase Orders:	\$1,055,818.30
Change Orders:	\$34,171.01
Grand Total:	\$1,089,989.31

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

19.b [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: September 7, 2022 to September 20, 2022

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

20. CONSENT - SUPERINTENDENT

20.a [Consideration of Board Meeting Minutes](#)

- Special Board of Education Meeting Minutes for August 30, 2022
- Regular Board of Education Meeting Minutes for September 13, 2022

21. BOARD REPORTS

22. COMING EVENTS

23. FUTURE BOARD ITEMS

- Special Board Meeting on Negotiations & Budget - September 30
- Grant Writer & CTE Update – October 11
- Board Travel & Expenses – TBD
- Emergency Preparedness – TBD
- CAASPP - TBD

24. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

25. CLOSED SESSION

26. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____