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# **Sayreville Public Schools**



## **EMERGENCY VIRTUAL INSTRUCTION PLAN**

**Approved by Sayreville BOE on September 27, 2022  
Submitted Middlesex County DOE on September 28, 2022**

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# Sayreville Public Schools

## Emergency Virtual Instruction Plan

### Preface

On August 17, 2022 the New Jersey Department of Education (NJDOE) released guidance on Public Law 2020, c.27: Chapter 27 Emergency Virtual or Remote Instruction Programs. Within that guidance it states that in the event of a public health-related emergency closure, school districts are permitted to utilize virtual or remote instruction to satisfy the 180-school day requirement pursuant to *N.J.S.A. 18A:7F-9*. In addition, it states that school districts must submit a proposed program or plan for virtual or remote instruction to the Commissioner of Education and that said plan should be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a recommendation by the appropriate health agency or officer to institute a public health-related closure. Furthermore, it states that the Superintendent must consult with the board of education, if practical, prior to implementing the school district's plan of virtual or remote instruction. However, it states that school districts must include the statutory requirements listed in the aforementioned Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 SY," in their plans for virtual or remote instruction. Lastly, it indicates that 2022-2023 plans must be approved by the school district's board of education, submitted to the county office of education for review and approval, and posted on the school district's website by **September 30, 2022**.

### Quarantining of Students and Staff

In the event of a public health-related classroom, school, and/or district closure, the Sayreville Public Schools will utilize virtual or remote instruction to satisfy the 180-school day requirement pursuant to *N.J.S.A. 18A:7F-9*. Furthermore, under the authority of the Superintendent, school district and/or building administration may issue the mandatory isolation of any individual students and staff identified as posing a health risk to the school community, as defined by guidelines established by the New Jersey Department of Health (NJDOH), Center for Disease Control (CDC), and/or other appropriate local, state, or federal health agencies. In the event that a mandatory isolation and/or quarantine directive for students or staff members is issued, students will receive an excused absence in accordance with Sayreville BOE Policy and Regulation 5200 (Student) Attendance and will be provided the number of school days equaling their absence to make up all classwork and homework that they miss while out of school during their isolation and/or quarantine. Notwithstanding, students will be encouraged to complete all assignments listed on their teacher(s)'s Oncourse Classroom learning management system (LMS) independently at the onset of their isolation and/or quarantine. Likewise, in accordance with BOE Policy and Regulation 3212 (Faculty) and 4212 (Support Staff) Attendance, staff members will use allotted and banked sick and/or personal days when required to isolate and/or quarantine.

### Remote Virtual Home Instruction for Students Who are Approved for Administrative or Medical Home Instruction

In accordance with the New Jersey Administrative Code and Sayreville BOE policy, students who are suspended from school for a code of conduct infraction will receive Administrative in-person or virtual Home Instruction beginning on the **fifth school day** of their suspension. Lastly, students whose parents/guardians apply for home instruction due to medical or other acceptable reasons, will be eligible to receive in-person or virtual home instruction once it is **approved** by the **district in conjunction with the**

**school district physician and/or the child's individualized education program or 504 assistance plan team.** In these cases, parents/guardians must provide **medical documentation** and **permission for the school district physician to speak with the private physician authorizing the medical documentation.** Once permission for administrative or medical-based virtual home instruction is approved by administration, it will begin as soon as the district is able identify home instructors. As mentioned previously, while eligibility for home instruction is being determined and/or arranged, students will be encouraged to complete all assignments listed on their teacher's Oncourse Classroom learning management system (LMS) independently.

### **Technology Equity**

The district will ensure that all students are provided with the equity in education they deserve during the 2022-23 school year and beyond. As part of the district's 1:1 instructional device initiative, all students in grades 6-12 have received the opportunity to obtain an educational device to take home until they either graduate or transfer out of the district. Furthermore, every student in preK-5 will have access to a device to take home in case they are required to work remotely due to a public health-related emergency closure, or being granted virtual home instruction. Students whose families cannot afford, and/or do not have access to internet services will be provided with access via the district upon request and approval, but **it shall only for instructional purposes.** Finally, all certificated staff received district laptops in the case that they may need to provide remote or virtual home instruction.

The district will continue to provide the **Oncourse Classroom** learning management system (LMS) and the **Webex** direct interactive instruction software (DIIS). While these services will be utilized by teachers to provide instruction to remote learners; administrators, child study team members, and school counselors will also be encouraged to use these platforms to conduct meetings with other staff, and parents/guardians including, but not limited to IEP and 504 assistance plan meetings. By providing these platforms, staff and parents/guardians will be able to communicate safely and effectively with each other remotely in much the same manner as if they were able to do so for in-person meetings.

### **Continuity of Nutrition**

The continuity of nutrition for all students will be maintained throughout the duration of the 2022-23 school year. Students in all schools will be eligible to eat a school district lunch and/or breakfast. Naturally, students who do not wish to eat a school lunch will be allowed to bring to school a lunch made from home. All students in grades 6-12 will eat breakfast and lunch in the cafeteria. Students in preschool at the Cheesequake and Selover Schools through 5<sup>th</sup> grade will eat breakfast in their classroom and lunch in the cafeteria. Preschool students in all other preschool classrooms will eat both breakfast and lunch in their classroom. When purchasing full priced meals or receiving free or reduced priced meals if eligible, students will present their student ID's to the cashier so that Cafeteria Workers can enter their student identification number into the point of sales (POS) NUTRIKIDS system.

Parents of students who are required to isolate and/or quarantine from school or who cannot attend school for one the several reasons mentioned above will be able to purchase full priced meals or receiving free or reduced priced meals if eligible. They will be directed to pick-up these meals from the Sayreville War Memorial High School at designated times during the day. When doing so, parents/guardians will be required to identify the student's last name and/or student identification number so that Cafeteria Workers can enter that information into the point of sales (POS) NUTRIKIDS system.