



Consent Calendar

TO: Board of Trustees

PREPARED BY: Deanna Rantz, Director of Purchasing

PRESENTED BY: Ted Lawrence, Assistant Superintendent – Business Services

BOARD AGENDA ITEM: Consideration of Approval of Contract Awards to SC Fuels for District-Wide Gas and Diesel Fuel, Bid 668

BOARD MEETING DATE: May 25, 2022

BACKGROUND:

Public Contract Code Section 20111 requires competitive solicitation of equipment, materials, supplies or services that exceed the bid limit (\$99,100). The District’s fuel consumption exceeds this bid limit annually. Due to the ever-changing price of gas and diesel fuel, suppliers cannot commit to a set price for any length of time. To obtain competitive pricing, the District requires suppliers to provide the price per gallon mark up over the Oil Price Information Service (OPIS) average. The District did not require a bid bond for this bid as this bid is not in the “public project” or “public works” categories. The District received three (3) bids on April 29, 2022.

ADMINISTRATIVE DISCUSSION:

The Transportation Department has determined it is in the best interest of the District to award the contract to SC Fuels. Due to the proximity of SC Fuel stations, this is the only convenient and viable option for the District. Although Silvas Oil provided a lower mark up over OPIS, its Wooley Road location is a distribution center for crude oil/coolant and its fuel yard is located in Ventura. SC Fuels is more convenient for OUHSD buses and vehicles.

FISCAL IMPLICATIONS:

The cost of fuel is paid out of the general fund from multiple District departments. Annual fuel costs are approximately \$250,000 - \$300,000 per year but may vary based on vehicle usage and fuel prices.

RECOMMENDATION:

It is the recommendation of District Administration that the Board of Trustees approve contract awards to SC Fuels to provide District-Wide gas and diesel fuel, Bid 668, as presented.