

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING May 25, 2022

1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on May 25, 2022 at 5:03 p.m., District Office Board Room, 1800 Solar Drive, Oxnard, California. President Hall opened the meeting with a moment of silence in memory of the victims of the tragedy of Robb Elementary School in Texas.

Trustees present:

Steve Hall, Ed.D., President
Elizabeth M. Botello, Vice President
Karen M. Sher, M.Ed., Clerk
Wayne Edmonds, Member

Trustees absent:

Beatriz R. Herrera, Member

Administration present:

Tom McCoy, Ed.D., Superintendent
Deborah Salgado, Ed.D., Assistant Superintendent-Human Resources
Roger Adams, Assistant Superintendent Educational Services
Ted Lawrence, Assistant Superintendent Business Services

Sylvia M. Diaz, Executive Assistant

Student Representative:

Zoe Gonzalez

Translator:

Lourdes Campbell, Moira Gallo

Guests present:

Jeff Shettler, Graciela Zizumbo, Rosemary Tobin, Ruth Ann McAllister, Rose Gamboa, JoAnne Guerriere, Mr. & Mrs. Zeke Jaquez, Tylecia Gatlin, Kathy Antrobus, Alexxis Maturkanic, Robert Yatsumoto, Elizabeth Tobias, Dr. Shannon Scott, Ryan Pariso, Gabriela Jaquez and members of the ACHS Unified Track Team.

2. PLEDGE OF ALLEGIANCE

President Hall led the Pledge of Allegiance to the flag.

3. ADOPTION OF AGENDA

Motion: Moved by Trustee Sher to adopt the agenda of May 25, 2022, pulling Consent Calendar 12 C for discussion. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Herrera was absent.

4. APPROVAL OF MINUTES

Motion: Moved by Trustee Botello to approve the minutes of May 11, 2022, as presented. Seconded by Trustee Sher and carried with a vote of 4:0:1. Trustee Herrera was absent.

5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No comments received.

6. CLOSED SESSION

President Hall announced that the Board was going into Closed Session at 5:07 p.m. to discuss confidential material relating to the following items noted below.

A.

Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)

- Appointment: Principal, Condor High School
- Appointment: Principal, Oxnard Adult School

B.

Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent – Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) – Classified, Certificated and ParaEducator Bargaining Units

C.

Student Personnel: [Education Code §35146, 48912, 48919]

D.

Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146

- E. Superintendent's Evaluation
Conference with Legal Counsel - Anticipated Litigation. Pursuant to Government Code § 54956.9 (d)
a. Number of cases: Three
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: (1) District Office Campus 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740 and (2) 1101 W. 2nd St., Oxnard, APN 202-0-233-355
AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined
UNDER NEGOTIATION: Price and terms of payment

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:30pm President Hall reported out that during closed session, the Board of Trustees of the Oxnard Union High School District approved the appointment of Mark Contreras to the position of Principal of Condor HS, effective July 1, 2022. The motion was made by Trustee Sher and seconded by Trustee Botello and was approved by a vote of 3 to 0; Trustee Edmonds abstained and Trustee Herrera was absent.

President Hall reported out that during closed session, the Board of Trustees of the Oxnard Union High School District approved the appointment of Leticia Carabajal to the position of Principal of Oxnard Adult School, effective July 1, 2022. The motion was made by Trustee and seconded by Trustee Botello and was approved by a vote of 4 to 0. Trustee Herrera was absent.

8. RECOGNITION
ACHS McDonald's Girls Basketball
All American

Gabriela R. Jaquez carries a 3.93 GPA and is one of the extremely talented and successful ACHS student/athletes that have come through Ventura County. Her individual awards and accolades are McDonald's All-American participant and Co-MVP honoree, participant in the National Nike All-Star Game, John R. Wooden Player of the Year Award winner, MaxPreps All State First Team, All CIF First Team, Ventura County Star Player of the Year, Acorn Newspaper Player of the Year, Coastal Canyon League MVP, Camarillo High School MVP, and Ventura County Hall of Fame Female Athlete of the Year for ACHS. Gabriela looks more at her team accomplishments than her own awards as she has helped lead the Scorpions to a school record of 30 wins in 2022, which led to a League Championship and a CIF Division I runner up as well as a State Regional 2nd round game. She has also excelled on the softball field and is an integral part of the championship program. Gabriela attends games on campus, in her spare time, supporting her fellow student athletes by cheering them on. She also supports the special needs students whenever she can. Gabriela plans to attend UCLA next year, go Bruins!

ACHS Unified Track CIF
Champions

ACHS Unified Track CIF Champions
Special Olympics Unified Sports joins people with and without intellectual disabilities on the same team. It was inspired by a simple principle: training together and playing together is a quick path to friendship and understanding. In Unified Sports, teams are made up of people of similar age and ability. ACHS, with the help of an amazing coaching staff and peers, chose to compete in the Track and Field Championships. Hard work and dedication paid off as the Scorpions were named the 2022 CIF Northern Division Champions.

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Graciela Zizumbo spoke on office temperature, too cold, at the district office.

Several OAS teachers addressed their concerns with a FHS teacher they share a classroom area space with at the district office.

Several staff and students from Condor HS recognized their student art winners at the Channel Islands Maritime Museum Art Show.

Jeff Shettler thanked Trustees for recognizing Special Education students at the last two board meetings.

Ryan Pariso offered Trustees recommendations for Special Education solutions.

10. SUPERINTENDENT'S REPORT

Dr. McCoy's highlights:

- 2021-2022 School Year COVID Information
- 2021-2022 School Year COVID Testing Schedule

- School Safety
- Vegan and Vegetarian Food Options
- Graduation Schedule
- Public Comment in Board Meetings
- Trustees thanked Dr. McCoy for his follow through with safety and security and his kind words that he included in his global email today regarding the Robb Elementary School tragedy that took place in Texas on May 24, 2022.

11. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Zoe Gonzalez

Zoe Gonzalez provided her report for the time period since the last board meeting on May 11, 2022.

- Xavier Baumgartner is the 2022-2023 Oxnard District Council President.
- Trustees were happy to receive feedback about communication and asked Dr. McCoy if there is a plan with Student Square. Dr. McCoy replied that he will follow-up on the metrics in Parent Square and Student Square.
- Trustees encourage using Student Square to allow for more communication with students.

12. CONSENT CALENDAR

Motion: Trustee Edmonds moved to approve the Consent Calendar, with the exception of 12 C. Seconded by Trustee Botello and carried unanimously with a vote of 4:0:1, Trustee Herrera was absent.

A. Consideration of Approval of Purchase Orders and Direct Pays, May 3 – 15, 2022

Purchase orders totaling \$5,644,498.40 and Direct Pays totaling \$10,004.27 be approved, as presented.

B. Consideration of Approval of Contract Awards to SC Fuels for District-Wide Gas and Diesel Fuel, Bid 668

It is the recommendation of District Administration that the Board of Trustees approve contract awards to SC Fuels to provide District-Wide gas and diesel fuel, Bid 668, as presented.

C. Consideration of Contract Renewal with Lozano Smith Attorneys At Law on an As-Requested Basis

It is the recommendation of District Administration that the Board of Trustees approve renewal with Lozano Smith Attorneys At Law contract, as presented.

Trustee Sher confirmed that Attorney Darren Kameya is with Lozano Smith and asked that his services not be used for any future business with OUHSD. Dr. McCoy affirmed the only attorneys used by OUHSD at this time are Trevin Sims, counsel to the Board of Trustees, and Eleanor Welke, counsel for personnel matters. He added that OUHSD has no plans to use any other Lozano Smith attorney.

Motion: Trustee Sher moved to approve the renewal of agreement with Lozano Smith with the exception of Attorney Darren Kameya. There being no second to the motion the motion failed.

Motion: Trustee Edmonds moved to approved the renewal with Lozano Smith Attorneys at Law on an as-requested basis, as presented. Seconded by Trustee Botello and carried with a vote of 3:1:1. Trustee Sher voted no and Trustee Herrera was absent.

D. Consideration of Annual Renewal of Services or Super Co-Op Joint Powers Authority for the 22-23 School Year

It is the recommendation of District Administration that the Board of Trustees approve the renewal of the Annual Renewal of Services of the Super Co-Op Joint Powers Authority for the 22-23 SY, as presented.

E. Consideration of Contract Renewal to Dannis Woliver Kelley (DWK) for Measure A Professional Legal Services to Support Formal Bid Construction Projects - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a Contract renewal to Dannis Woliver Kelley for Measure A Professional Legal Services to Support Formal Bid Construction Projects - Measure A, as presented.

F. Consideration of Renewal of Pre-Approval of Measure A Bond and Routine Restricted Maintenance

It is the recommendation of District Administration that the Board of Trustees allow Pre-Approval of Measure A Bond and Routine Restricted Maintenance Contract Awards of \$25K or less and Individual Contract Change Orders of \$15K or less for Measure A Bond

- Contract Awards of \$25K or Less and Individual Contract Change Orders of \$15K or Less for Measure A Bond and Routine Restricted Maintenance Projects Only and for the 2022-23 Fiscal Year and Routine Restricted Maintenance Projects Only and for the 2022-23 Fiscal Year, as presented.
- G. Consideration of Acceptance of June 30, 2021 General Obligation Bonds (Measure A) Financial and Performance Audits Report It is the recommendation of District Administration that the Board of Trustees accept the June 30, 2021 General Obligation Bonds (Measure A) Financial and Performance Audits Report, as presented.
- H. Consideration of Approval of Contract Adjustment to AP Construction for Change Order Work performed at HHS due to Unforeseen Conditions Encountered during HVAC Modernization Upgrades – Measure A It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to AP Construction, as presented.
- I. Consideration of Approval of Contract Adjustment to Bellakai Construction for Change Order Work Performed at HHS due to Unforeseen Conditions Encountered During Security Fencing Upgrades – Measure A It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to Bellakai Construction, as presented.
- J. Consideration of Approval of Contract Adjustment to PBK Architects for Architectural Services at DSHS – Measure A It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to PBK ARCHITECTS, as presented.
- K. Consideration of Approval of Contract Adjustment to PBK Architects for Architectural Services at DSHS for Changes in Scope and Deductive Changes to Create Credits – Measure A It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to PBK ARCHITECTS, as presented.
- L. Consideration of Approval of Contract Adjustment to Twining Incorporated for Special Inspection services at OHS – Measure A It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Twining Incorporated, as presented.
- M. Consideration of Approval of Contract Award to Vernier Construction Services for Additional Administration and Inspection Services for the RMHS for Security Fencing, Bleachers, Relo Inspection and Fire System Related Compliance Sign-Off – Measure A It is the recommendation of District Administration that the Board of Trustees approve a contract award to Vernier Construction Services at Rio Mesa High School, as presented.
- N. Consideration of Approval of Contract With SpyGlass Group, LLC for Services to Locate and Disconnect Unused Voice and Data Lines It is the recommendation of District Administration that the Board of Trustees approve the Contract with SpyGlass Group, LLC for Services to Locate and Disconnect Unused Voice and Data Lines, as presented.
- O. Consideration of Renewal of Memorandum of Understanding It is the recommendation of District Administration that the Board of Trustees renew the Memorandum of Understanding (MOU) with CSUCI and OUHSD Cal Safe, as presented.

(MOU) with CSUCI and OUHSD
Cal Safe

P. Consideration of Renewal of Memorandum of Understanding (MOU) with CSUCI and Farm to School

It is the recommendation of District Administration that the Board of Trustees renew the Memorandum of Understanding (MOU) with CSUCI and Farm to School, as presented.

Q. Consideration of Renewal of Memorandum of Understanding (MOU) with HealthCorps and OUHSD

It is the recommendation of District Administration that the Board of Trustees renew the Memorandum of Understanding (MOU) with HealthCorps and OUHSD, as presented.

R. Consideration of Renewal of ASBWorks Accounting Software Licensing Agreement

It is the recommendation of District Administration that the Board of Trustees renew the ASBWorks Accounting Software Licensing Agreement, as presented.

S. Consideration of Approval of Agreement Between Oxnard Union High School District (OUHSD) and RO Health, LLC for Health and Nursing Services for the Remainder of the 2021-2022 School Year

It is the recommendation of District Administration that the Board of Trustees approve the Agreement Between Oxnard Union High School District (OUHSD) and RO Health, LLC for Health and Nursing Services for the Remainder of the 2021-2022 School Year, as presented.

T. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

U. Consideration of Approval of Job Description Revision: Senior Network Administrator [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the job description revision: Senior Network Administrator, [Second Reading] as presented.

V. Consideration of Approval of Job Description Revision: Senior Systems Administrator [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the job description revision: Senior Systems Administrator, [Second Reading] as presented.

W. Consideration of Approval of Job Description Revision: Library Media Teacher [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the job description revision: Library Media Teacher, [Second Reading] as presented.

X. Consideration of Approval of Renewal Student Teaching Placement Agreement Between California State University Channel Islands and Oxnard Union High School District

It is the recommendation of District Administration that the Board of Trustees approve the renewal of Student Teaching Placement Agreement between California State University Channel Islands and Oxnard Union High School District, as presented.

Y. Consideration of Adoption of New Job Description: Principal Anacapa Adult Transition Program [First Reading]

It is the recommendation of the District Administration that the Board of Trustees adopt the new job description: Principal Anacapa Adult Transition Program, [First Reading] as presented.

Z. Consideration of Approval of 2022/2023 Salary Schedules, Without Revisions to the Salaries, as Required by California PERS and STRS

It is the recommendation of District Administration that the 2022/2023 Salary Schedules, Without Revisions to the Salaries, as Required by California PERS and STRS, be approved by the Board of Trustees, as presented.

AA. Consideration of Adoption of Resolution 22-24, Board Member Absence

It is the recommendation of District Administration that the Board of Trustees adopt Resolution No. 22-24, Board Member Absence, as presented.

13. ACTION ITEMS

A. Consideration of Approval of the Continuation of Resolution No. 22-02 for CIHS Building B, C, P HVAC and Electrical Services Construction Funding to Remedy Contractor Potential Default Pursuant to the Uniform Public Construction Cost Accounting Act

Approved

14. STAFF REPORT AND BOARD DISCUSSION

A. ACHS Lower Parking Lot Exit Strategies

Motion: Trustee Sher moved to approve the continuation of Resolution No. 22-02 for CIHS Building B, C, P HVAC and Electrical Services Construction Funding to remedy contractor Potential Default pursuant to the Uniform Public Construction Cost Accounting Act, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 4:0:12. Trustee Herrera was absent.

In an effort to increase student safety and provide safety routes for ingress and egress to ACHS, OUHSD is proposing the following:

- Placement of new asphalt parking off Mission Oaks Blvd. and Rancho Calleguas.
- New student drop-off location for family and student safety on Mission Oaks Blvd.
- Rephasing of HVAC project to shorten the contract date by three months to regain occupancy of lower staff parking lot and return the use of the upper lot for students.
- Additional campus signage at entrance locations to navigate external spaces.
- Trustees and staff discussed and expressed their concerns about the options offered as a solution to Rancho Calleguas and Mission Oaks Boulevard jay walking near ACHS. Mr. Lawrence recommended option #1.
- Dr. McCoy stated the next City of Camarillo meeting would take place on June 21 and he would have more information in the fall.
- Trustees would like Dr. McCoy to ask the City of Camarillo to lower the speed limit in this area and if street signs can be installed.
- Trustee Gonzalez recommended polling the students, parents and community about this topic so they can weigh in as well.
- Mr. La Belle was in favor of an additional campus supervisor, the new pathway space and new student parking lot at Mission Oaks and Rancho Calleguas.

Trustees thanked Ms. Villasenor and Mr. Lawrence for their report.

15. BOARD REPORT AND COMMUNICATIONS

Trustee Hall

- Thanked Dr. McCoy for his thoughtfulness in the email he sent out about the tragedy that took place at Robb Elementary in Texas.
- Attended the Oxnard College graduation and was able to watch the OMCHS students earn their Associates Degrees.
- Gave a shout out to Trustee Herrera and is looking forward to her return.

Trustee Herrera

- Absent.

Trustee Sher

- Gave a shout out to Dr. Penny DeLeon and Dr. Gary Davis as they were essential in developing Board Policy 5145.11 *Law Enforcement on Campus* and inserting the safe gun storage laws into the student handbooks. Was happy to report that she is a newly elected State Council Delegate. One of her first jobs was to submit new business items, Board Policy 5145.11 and safe gun storage laws, and both items were passed unanimously.
- Thanked the Measure A voters for passing this bond as it has allowed to upgrade the safety and security measures at OUHSD campuses.
- Attended the safe school bathroom committee on Monday, May 23, 2022. The plan is to move from a gender neutral bathroom to a gender inclusive bathroom.

Trustee Edmonds

- Appreciated Dr. Hall's comments after Gabriela Jaquez's recognition as there is a long history of basketball in her family as her father and grandfather were successful as well. Has also noticed girls basketball, over the last 10 years, in Ventura County has continued to improve and excel.

Trustee Botello

- Gave a shout out to the new OUHSD Principals over the last month. OUHSD has a lot of educational leaders and she wanted to make sure they are aware that Trustees

are here to support, mentor and uplift them as they come and meet the challenges and triumphs of the new upcoming school year.

- Looking forward to visiting RMHS next week for her Trustee office hours.
- Trustees reviewed the items for future consideration.

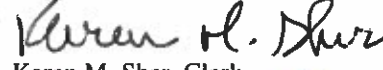
16. ITEMS FOR FUTURE CONSIDERATION

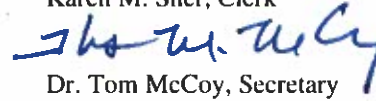
17. ADJOURNMENT

President Hall adjourned Open Session at 8:24 p.m.

Approved, as presented
June 8, 2022

BOARD OF TRUSTEES


Karen M. Sher, Clerk


Dr. Tom McCoy, Secretary
and Superintendent

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>