

DVMS Spartan Boosters General Meeting
In-Person Meeting @ DVMS Library
September 15, 2022

Attendance: Jason Holmes, Jill Hamilton, Annalee Huntington, Renee Gruel, Courtney Meischner, Liz Tomich, Bre Thompson, Datikka Peebles, Kristy McMenamy, Andrea Hamm, Laura Carr, Jodi Bobchik, Cara Davis, Sarah Urbanc, Debi VanCamp

- I. **Call to Order & Introductions:** Jill Hamilton called meeting to order at 12:50 p.m.
- II. **Secretary's Report** – Renee Gruel reported:
 - a. A quorum is present so voting can take place.
 - b. August Minutes were emailed and there were no changes.
 - i. *Bre T. made a motion to pass the August minutes. Liz T. 2nd, all present were in favor and the minutes passed.*
- III. **Treasurer's Report** – Annalee Huntington reported:
 - a. Cash on hand as of 9/14/22 was \$27,285.71: \$24,418.46 in Checking and \$2,567.25 in Savings, with \$300.00 in Cash Boxes.
 - b. Income & expenses so far this year, see attached financial report. Changes highlighted in green. Significant income/expenses...
 - i. Concessions, net income of \$317.47
 - ii. Yard signs, net income of \$340.00
 - iii. Spartan Spirit Rock, net income of \$49.31
 - iv. Amazon Smile, net income of \$42.03
 - v. Staff Luncheon, expense of \$424.50
 - vi. Staff Birthday Treats, expense of \$47.96
 - vii. Unallocated expense of \$100 for purchase of gift card for Tom W., the head custodian. Voted and approved upon in August meeting.
 - c. Bre T. indicated that Mr. Hess would like to see Concessions income separated out by season to show fall & winter income. Annalee agreed this could be done going forward.
 - d. *Laura C. made a motion to approve the September Treasurer's report. Kristy M. 2nd, all present were in favor and the report was approved.*
- IV. **President's Report** – Jill Hamilton reported:
 - a. **Proposed Constitution & By-Laws Changes**
 - i. Jill had emailed out the proposed By-Laws prior to the meeting for review. Then read through the document containing highlights of changes being made. Discussion around some.
 1. Minimum of two signatures required on all checks. Officers believe it would be beneficial to have another person available to

sign checks aside from the Treasurer & President. *Therefore, Annalee H. made a motion to add Mr. Holmes, DVMS Principal, onto the DVMS Spartan Boosters, Inc. bank account enabling him to sign checks as needed. Laura C. 2nd, all present were in favor and the motion was approved.*

2. By-Law review committee had removed the statement indicating that the Officers will audit the financials if the District Office does not do so. After discussion, majority felt that this was still a good practice to do so will put back into the By-Laws.
3. Jill H. to email out Final Constitution & By-Laws to then be e-voted on.

b. Reminder of Board Opening – Vice President

- i. Since Jill H. will not be here next year in the President role, would be ideal to have a Vice President this year to start shadowing. If interested, please contact Jill Hamilton at DVMSspartanBoosters@gmail.com

c. Reminder of Ways to Give Back to School

- i. Box Tops: have to scan receipts into app
- ii. Amazon Smile: smile.amazon.com
Search Charity: DVMS Spartan Boosters, Location: Dunlap, IL
- iii. Kroger Community Rewards: <http://www.kroger.com>. Once logged into their Kroger account they can search for DVMS SPARTAN BOOSTERS either by name or HK395 and then click Enroll. New users will need to create an account which requires some basic information, a valid email address and a rewards card. Thanks Kristy for setting up!

V. Committee Reports:

- a. **Fannie May** – Liz T. reported that in good shape; letters done, labels on order forms, and posters hung up. Kick-off is Sept. 29 but Mr. Holmes indicated it may move to Sept. 28. Rewards are similar to last year; cash awards if sell so many boxes, candy bar for selling 1 box, free box(es) of chocolate for selling so many boxes. But there will be no cash envelopes this year.
- b. **Concessions** – Renee G. reported that outdoor concession season was coming along. Indoor concessions starting up on Monday next week. Amy & Renee plan to be in the concession stand to see how the popcorn making goes. Several comments at the end of last year about needing a larger popcorn machine. Have priced out a couple of options for a larger machine, ~\$1,500-\$1,700. Mr. Holmes requested this information be emailed out.
- c. **Family Reading Night**– Datikka P. & Laura C. have volunteered for this committee along with one other parent. Reported that this event won't be until the end of March 2023. Jill H. to send out an e-vote to approve these three committee chairs.
- d. **Staff Appreciation** – Kristy M. reported that the Sept. 23rd luncheon sign-up genius is all filled. But if anyone would like to help with set-up that day, they are welcome to.

VI. Principal's Report – Jason Holmes reported:

- a. Upcoming Dates
 - i. Sept. 16 – Picture Day
 - ii. Sept. 22 – Evacuation Drill, reunification
 - iii. Sept. 23 – SIP Day, Noon Dismissal
 - iv. Sept. 23 – Stay In To Win Assembly with Bradley Men's Basketball team
 - v. Sept. 29 – Fannie May Kick-Off
 - vi. Sept. 30 – DVMS Staff/Student Tailgate, 4:30-6:30
 - vii. Oct. 5 – 8th Grade: Career Spark Peoria Convention Center, 10:45-2:30
 - viii. Oct. 14 – End of 1st Quarter
 - ix. Oct. 20-21 – Student Led Conferences(sign-ups coming), No School
 - x. Oct. 28 – Speech State @ DVMS
- b. During SIP Day, staff to review IAR data & SCL. Identify where the gaps are at based on percentages, especially in regards to reading and math. Took a big hit from Covid. Did have Title I summer school this year at DVMS. Currently short staffed on 2 Title I aides.
- c. Assembly on Sept. 23 will be addressed to all students. Everyone will receive a Stay In To Win workbook which will be a platform to talk and jot down ideas centered around social emotional learning and the value of education. Last year, 22 students in 6th grade were identified to participate.
- d. Tailgate on Sept. 30 hosted by Student Council, still working through the details. After school, will have food, Kona Ice, and activities then students can attend the homecoming game. Cost associated, maybe \$10.
- e. Career Spark field trip on Oct. 5 is only for 8th graders, will need to bring a sack lunch.
- f. Student led conferences Oct. 20-21, parent stays in classroom and teachers rotate to visit you.
- g. State Speech tournament hosted at Valley, concessions will be sold.

VII. Other Business

a. New Laminator

- i. Emily Hardy, Librarian, presented 3 different options had priced out online for a new laminator.
 1. GBC – current brand laminator, 1 year warranty, \$2,200 w/shipping
 2. Amazon – same model, was \$2,370 but went up in price to \$2,600, free shipping
 3. www.laminator.com, \$1,930
- ii. Current laminator is 14 years old. Over the summer, the red rubber roller got too hot and now everything bubbles when being laminated. Teachers would greatly appreciate a new laminator. Min of \$1,000 to get current one fixed, is a discontinued model but there is a newer version.

- iii. Discussion around which option to go with, majority were in favor of trying to get newer version from the current company, GBC, for service and possible recycle/swap old with new machine. Emily to contact them along with reaching out to other Dunlap schools before making a final selection.
- iv. Since options have been narrowed down and is an urgency to get a working laminator, Boosters Club decided to move forward with the purchase, see **Appropriations** below.

VIII. Appropriations:

- a. *Courtney M. made a motion to approve the purchase of a new laminator, up to \$2,600 allocated to the expense. Bre T. 2nd, all present were in favor and the expense was approved.*

IX. Adjourn:

- a. The meeting was adjourned at 2:02 p.m.

****Our next meeting is Thursday, October 13, 2022 at 12:45 p.m in the DVMS Library**