

MINUTES OF BOARD OF EDUCATION
The Board of Education of the Brentwood School District

Open Session	Conference Center	7:00 p.m.	August 16, 2022
Kind of Meeting	Location	Time	Date

Members

<u>Present</u> Ryan Flynn Chris Perkins Keith Rabenberg Keith Slusser <u>Present as of 7:10 p.m.</u> Kerry Trostel <u>Present as of 7:20 p.m.</u> Lindsay Spencer	<u>Absent</u> Jamie Allen
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| Call to Order | Board member, Keith Rabenberg, called the open session meeting to order at 7:00 p.m. |
| Pledge of Allegiance | Mr. Rabenberg led the Pledge of Allegiance. |
| Communications | <p>Mr. Rabenberg asked if there were any citizens' comments.</p> <p>Ms. Tami Perkins expressed concern about a situation at one of the schools at the end of 2021-2022. Ms. Perkins said the concern was shared with the Principal and she is now sharing it with the Board.</p> <p>Ms. Angela Odum sent a written comment following up on her previous inquiry regarding any plans the district has to hire police or security guards for each school.</p> |
| Roll Call | Brentwood School District Board members were present or absent as stated above. |
| Attendance | Also in attendance was Superintendent, Dr. Brian Lane. |
| ACTION 4
Approval of Consent
Agenda | The motion was made by Mr. Keith Slusser and seconded by Mr. Ryan Flynn to approve the consent agenda as outlined. The motion passed by a 5-0 voice vote. |

Update
Construction

Mr. Matt Nigh from Navigate, presented updates on the McGrath and Mark Twain projects.

McGrath

Substantial completion for the new McGrath is set for 10/2/2022. Exterior veneer, roofing, and windows are scheduled for completion this month. Utilities are connected. Grading and paving will begin this month. Interior work continues. Dr. Lane said there is a long lead time for receiving IT infrastructure. Move-in is scheduled for May-July 2023.

Ms. Trostel asked if the district will operate two servers: one at the new McGrath and one at the old McGrath to support students and staff relocated during the Mark Twain construction phase. Dr. Lane and Mr. Nigh said the server at the old McGrath will stay for another year.

Mr. Rabenberg would like another tour. Mr. Nigh said another tour will be scheduled in the next few weeks.

Mr. Perkins asked about water run-off on Stratford during the recent rain. Mr. Nigh said ICS submitted claim to insurance. Mr. Andrew Hartnett, Facilities Director, has reached out to homeowner. The City easement is also involved. A neighbor contacted MSD about storm/sanitary sewer line issues in the easement.

Mr. Slusser expressed concern about the south wall along Litzsinger and asked if BSD will need contingency funds for the upgrade. Mr. Nigh said the sidewalk is settling. City Public Works may raise the curb and/or the sidewalk. In the meantime, Navigate installed a self-leveling sealant and they will continue to monitor the situation.

Ms. Trostel asked if there will be a building tour for staff. Dr. Lane said there is nothing official yet. There may also be a PTO event.

Mr. Slusser asked if there would be a neighborhood open house. Dr. Lane said there would be a ribbon cutting and an open house.

Mr. Nigh said the project budget is \$18,451,870 and the projected cost is \$17,811,259.

Mr. Flynn asked if all funding for Technology infrastructure was included. Dr. Lane said yes.

Ms. Spencer asked about furnishings, fixtures, and equipment. Mr. Nigh said project was quite a bit under budget. Dr. Lane said BSD worked closely with Color Art to get orders placed before prices increased. He said the furnishings have +10-year warranties.

Mark Twain

Mr. Nigh said HTK architects is finishing construction documents. Documents will be reviewed and go out to bid in November 2022. Bids will be due in December 2022. Construction will start in Summer 2023 with completion expected in Summer 2024.

Mr. Slusser asked if bids will be due before the December 20 Board meeting. Dr. Lane and Mr. Nigh said yes. Mr. Slusser expressed concern about availability of building materials.

Mr. Rabenberg expressed concerns about renovation project surprises. Mr. Nigh said the architects, engineers, and an excavating company are researching the facility to locate main components and identify potential issues with the existing building in advance of construction.

Mr. Rabenberg asked about asbestos abatement. Mr. Nigh said the survey was complete and the project will be ready for abatement in May 2023.

Ms. Trostel asked that the entire presentation be placed on the BSD website.

Update
Safety

Dr. Lane updated the Board on safety measures. Team conducted safety audits for all of the schools and the Maintenance staff completed repairs and upgrades. Dr. Lane described the safety hardware upgrades that have been implemented at the schools.

Dr. Lane gave a safety procedures presentation to all staff members. The staff is expected to follow the safety procedures at all times. Every school will have a crisis team made up of administrators, nurses, teachers, and the SRO. Dr. Lane will meet with the crisis teams.

Dr. Lane said school related incidents that have been reported in the press have most often involved a current or former student. BSD has an advantage in that the staff works hard to get to know the students and families and can help with a variety of situations, including looking out for emotional health. Dr. Lane said taking care of the emotional health of students is an important safety factor.

Ms. Spencer asked if BSD was communicating the safety updates to students. Dr. Lane will have the principals reinforce the rules.

Mr. Slusser asked how to access the classrooms if the safety procedures are inadvertently activated. Dr. Lane said master keys will open the doors.

Mr. Slusser asked if walkie talkies work across the district to allow for information to be quickly communicated between schools. Dr. Lane said the walkie talkies are high power and have their own frequency and channels. They will be tested to see how they work between schools.

Mr. Rabenberg asked if one resource officer is enough for BSD. Dr. Lane said BSD has a lower pupil to SRO ratio than other districts in the St. Louis area. Officer Figgs is very visible at all of the schools.

Mr. Rabenberg asked if parents will receive safety updates that include the SRO status. Dr. Lane said information will be communicated to BSD families.

Ms. Spencer asked if other Brentwood police officers are familiar with and know the buildings. Dr. Lane said yes.

Ms. Trostel asked if BSD would request that Brentwood police drive by the schools during the morning drop-off and afternoon pick-up periods. Being available to assist with traffic flow would be helpful, especially during inclement weather. Dr. Lane will ask.

Presentation
Summer School
FY2021-2022

Ms. Lori Rejent, Lead Summer School Teacher, and Dr. Alex Tripamer, Assistant Superintendent, provided a recap of the summer programs. Dr. Tripamer said 14 students participated in the traditional program at BMS. In addition, 12 students participated in the new STEM program, that used a "hands-on, minds-on" approach. BHS used the Launch program, with two BSD teachers providing in-person support for 42 students. Courses encompassed all areas of the curriculum.

Ms. Rejent said BSD and SSD worked on the elementary programs. She provided an overview of the Jumpstart to Kindergarten program (7 students invited by BSD); the STEAM enrichment program increased enrollment (99 students); and the Camp Learn, traditional program increased enrollment (46 students). Camp Learn students also had STEAM time.

Camp Learn and STEAM Camp held a project presentation day to showcase their science project. during which 115 parents attended.

Ms. Rejent reported that staff members liked participating.

Ms. Trostel asked if transportation was provided for students. Ms. Rejent said that transportation was provided for VICC students who participated.

Ms. Spencer asked how many of the students who were invited to participate in Camp Learn attended. Ms. Rejent worked with teachers to prepare a list of students to invite. She said all but 4 of the invitees attended.

Mr. Perkins said his first-grade student attended and liked the program.

Ms. Trostel would like BSD to promote the success of the summer learning program. She would also like Board members and families to receive invitations to project presentation day.

ACTION 5
Approval of SSD
Assurance Statement
for FY2022-2023

The motion was made by Mr. Slusser and seconded by Mr. Flynn to approve the Special School District Assurance Statement for FY2022-2023.

The motion was approved by a 6-0 voice vote.

ACTION 6
Approval of St. Louis
Virtual Campus
Program Resolution and
Agreement

The motion was made by Mr. Rabenberg and seconded by Mr. Flynn to approve the St. Louis Virtual Campus Program resolution and agreement.

Dr. Tripamer said the virtual program would be an alternative to the Springfield Launch program. By agreeing to participate, the district would become a member. Program will start with elementary for FY2022-2023. Secondary will be built in subsequent years. Parkway School District is the fiscal agent. St. Louis County teachers will teach the students.

Dr. Lane said if approved, Brentwood would have access to the program but would not promise to participate. Dr. Tripamer would attend meetings as the district's representative.

Ms. Trostel asked how many seats would be available for BSD; what the tuition rates are; and if BSD teachers will be teaching in the program. Dr. Tripamer will find out how many seats will be available. He said tuition rates are less than those charged by Springfield Launch. He said Parkway teachers will be responsible for the classes.

Mr. Slusser asked if the costs would be born by all of the participating districts if the classes are not filled. Dr. Tripamer said it is a smaller, more local community than Launch, which is statewide. Parkway sent a participation survey to the 22 districts. Fifteen students from the area have registered. BSD does not have anyone planning to enroll at this time. Districts will pay tuition if they have students enrolled in the program.

Ms. Trostel asked if students participating in the virtual program would also be able to attend some classes at BSD. Dr. Tripamer said that in order to participate in the virtual program, a student

must have been enrolled in the district for the previous six months. He said that hybrid schedule requests would have to be reviewed on a case by case basis. Dr. Lane said that MSHSSA sets the rules for sports participation.

Dr. Lane said that out-of-state for-profit virtual programs coming into Missouri may be of lesser quality and may be expensive. With St. Louis Virtual Campus and Launch, BSD can be assured that there are quality virtual programs without profiteering.

Ms. Trostel asked if those participating would still be considered as BSD students and if BSD would still receive the test scores and related data. Dr. Tripamer said students would be required to take the assessments. He will verify that the students would still be considered to be BSD students.

Ms. Spencer asked how the program would be promoted within BSD. Dr. Tripamer said it would be available as another resource but the district would not be advertising the program. Dr. Lane said the virtual program would be considered to be another MOCAP provider.

Mr. Rabenberg noted that eight or nine of the area districts had signed up to participate. Dr. Tripamer said that Parkway had a virtual program in place before the proposal was developed. They had the highest percentage of students participating in on-line learning. Parkway offered to be the gatekeeper.

Mr. Flynn asked who would be responsible for providing computers and related equipment. Dr. Tripamer said it would all be handled through Parkway.

The motion was approved by a 6-0 voice vote.

Update
FY2021-2022 Budget
Adjustment #2 and
Memo

Mr. Matt Norrid, Chief Financial Officer, presented the second budget adjustment for FY2021-2022. He said there were no additions to the total or to the revenue.

Mr. Slusser asked about reductions to the tuition reimbursement account. Mr. Norrid said the budget was adjusted and the funds were put into other accounts.

Mr. Slusser asked about reductions to the Collaborative School instructional account. Mr. Norrid said the program was cycling down.

Mr. Slusser noted that the food service expenses were higher than budgeted. Mr. Norrid said the increase was related to higher food prices and the free breakfasts and lunches provided. Food product prices increased by 7% and more students participated in the free breakfast and lunch program.

ACTION 7
Vehicle Purchase

Dr. Lane requested approval for BSD to solicit bids for the purchase of a 15-person passenger van. The district needs the ability to transport students to events, for instance, high school practices. VICC offers no transportation for students participating in voluntary programs like summer preparation for fall sports.

Mr. Norrid said Ford now holds the Missouri state bid. Fleet management builds specifications. Goes out for bid. Base model is \$49,500.00. Mr. Norrid will bring the bid and budget adjustment to the Board for approval.

Mr. Flynn asked if the new vehicle would include a warranty. Mr. Norrid said it would. Details would be provided at the next meeting. Vehicle availability and delivery date have yet to be determined.

Mr. Slusser asked who would drive the vehicle and what the overall costs would be. Dr. Lane said the purchase would not be revenue neutral. Coaches or EPED drivers.

BSD has teams of 15 or less who could be transported by van.

Proposal and bids will be presented to the Finance and Facilities Committee.

Mr. Norrid said the purchase can be denied if the district does not want to proceed.

The motion was made by Mr. Slusser and seconded by Mr. Flynn to proceed with soliciting bids for purchasing a 15-person passenger van. The motion was approved by a 6-0 voice vote.

ACTION 8
Approval of
MEC Conflict of Interest
Resolution

The motion was made by Mr. Slusser and seconded by Mr. Flynn to approve the Missouri Ethics Commission conflict of interest resolution. The motion passed by a 6-0 voice vote.

ACTION 9
Approval of
Policy BBFA

The motion was made by Mr. Slusser and seconded by Mr. Flynn to approve Policy BBFA – Board member Conflict of Interest and Financial Disclosure. Review and approval are needed every two years in order to file short version annual PFD form with the Missouri Ethics Commission. Approval is due no later than 9/15/2022. The motion passed by a 6-0 voice vote.

Update
MSBA Delegate Report

Mr. Rabenberg had no delegate report.

Update
MSBA Annual
Conference

Board members reviewed plans for attending the MSBA annual conference scheduled for November. BSD will provide registration deadlines.

Update
Board Committees

Board committees had no reports.

Upcoming Events

- Board Policy Meeting, Tuesday, September 6 at 7:00 p.m.
- Board Business Meeting, Tuesday, September 20 at 7:00 p.m.
- Board Policy Meeting, Tuesday, October 4 at 7:00 p.m.
- Board Business Meeting, Tuesday, October 18 at 7:00 p.m.
- Midwest School Safety Summit, November 2-3 in Kansas City
- MSBA Annual Conference, November 3-6 in Kansas City

ACTION 10
Adjournment 8:50 p.m.

The motion was made by Mr. Slusser and seconded by Mr. Flynn to adjourn and reconvene in closed session. The motion passed by a 6-0 roll call vote.



President



Secretary