

Job Vacancy

2022-2023

The International School of Düsseldorf (ISD) is a well-established, not-for-profit, forward looking, K-12 IB World School (PYP, MYP, DP), in one of the most desirable locations in Europe. We are an international community of learners who work together to inspire our students to be confident, creative, critical, and compassionate thinkers. The school is accredited by both the Council of International Schools (CIS) and the New England Association of Schools and Colleges (NEASC).

The following position is open to applications:

Visual Arts Technician

To start asap. The contract is limited until June 21st, 2023.

Application Procedure:

- A letter of application no longer than two pages outlining your strengths as a candidate
- A current CV not to exceed two pages
- A one-page list of referees with accurate and current contact details, including position, phone number and e-mail address
- Applications should be submitted in **one PDF file** to: Marie Willis, HR Director application@isdedu.de and marked with the name of the position you are applying for in the subject heading.

Closing date for applications: 05.10.2022

Job Description

Visual Arts Technician

Reports to: Head of Visual Arts

The Visual Arts Technician provides support to the Visual Arts department. The position holder embodies the school's vision, mission, core values, competencies, and our definition of learning.

The Visual Arts Technician will work during term time only.

Working Conditions: 9 hours per week. (Tues, Wed, Thurs). The position offers a monthly salary of 450 euros as a Mini-job contract. The monthly salary will increase to 520 euros each month as of October 1, 2022.

Roles and responsibilities:

1. Organizing, preparing and maintaining materials and equipment.
2. Regular stocktaking of materials, tools, equipment and consumables to ensure that students have access to the required items.
3. To ensure that the workshop and sinks are kept clean and tidy.
4. Help with technical specifics of individual student work if required by teaching staff.
5. Support the preparation of the art rooms for the annual Diploma exhibition and other one-off events.
6. Assist with developing Visual Arts displays around the school.
7. Any other reasonable duties assigned by the Head of Visual Arts within the scope of the assignment.