SECTION: Identification of Children Who Are Gifted

TOPIC: Board Policy

OHIO REVISED CODE: 3324.06

PROCEDURES	DOCUMENTATION	RESPONSIBILITY	TIME LINE
1. The Board of Education has a policy for identifying children who are gifted in accordance with Ohio Revised Code (ORC) and Ohio Administrative Code (OAC).	Board Policy	Superintendent	1/3/2000
a. The district has a plan and specific procedures for the implementation of Board Policy. It shall be the responsibility of the superintendent to implement Board Policy through the plan and procedures.	District Plan	Superintendent	1/3/2000
b. The district's written policy for the identification of children who are gifted shall be provided to all parents of students enrolled in kindergarten through grade 12.	• Parent Brochures: PB-1 – 3 or • Specified information included in Child Handbook or District Newsletter or other means	Superintendent or designee	Annually
c. The district's written plan and procedures for the identification of children who are gifted shall be available to the general public.	Board Office	Superintendent	1/3/2000

SECTION: Identification of Children Who Are Gifted

TOPIC: General

OHIO REVISED CODE: 3324.03
3324.04 (D)

PROCEDURES	DOCUMENTATION	RESPONSIBILITY	TIME LINE
1. Dissemination of Information		Superintendent or designee	Annually
a. The school district ensures that all activities of the gifted identification system are planned, coordinated, and implemented.			
b. A letter will be distributed to district staff members explaining the gifted identification system and identifying the individual responsible for implementing the system; or meetings will be conducted with school district staff to disseminate information concerning the identification system.	• Parent Brochures: PB-1 – 3 • Form GI-1		
c. A notice will be sent explaining the gifted identification system to parents. The district uses the following:	District newsletter/ publication	Superintendent or designee	
(1) Board Policy, *Information for Parents* (PB-1); and *Identification of Children Who Are Gifted* (PB-2)	• Parent Brochures: PB-1 – 3		
or			
(2) District developed notice which includes: (a) Board Policy; and (b) Requirements of gifted plan.	Other publications		
d. Persons making referrals shall follow identification procedures as listed in this Plan.	Form GI-1		
2. The district may contract with any qualified public or private service provider to provide screening or assessment services in accordance with ORC.			
3. The district accepts scores on assessment instruments provided by other school districts or trained personnel outside the district provided the assessment instruments are used in accordance with *Assessment Instruments for the Identification of Children Who Are Gifted*.	*Assessment Instruments for the Identification of Children Who Are Gifted*	Superintendent or designee	90 days from request
4. The district selects screening and identification assessment instruments from the *Assessment*	• Form II • Form SI	Superintendent or designee	Ongoing