



## Appomattox Regional Governor's School

“Nurturing gifted and talented creative thinkers in the fine, performing and technological arts.”

### POSITION DESCRIPTION

**Date:** June 16, 2022

**Job Title:** **Special Education Teacher**

**Work Location:** ARGS – High School

**Supervisors:** Director/Assistant Director/Director of SPED

**Terms of Employment:** Part-time (3 hours/day or 15 hours/week)

**Primary Purpose:**

Provide special education students with learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, physical, and social growth. Work in itinerant capacity as assigned.

**Qualifications:**

**Education/Certification:**

Bachelor's degree from accredited college or university  
Valid Virginia teaching license with required special education endorsement  
English as a Second Language Certificate preferred  
Gifted and Talented Certification preferred

**Special Knowledge/Skills:**

Knowledge of special needs of students in assigned area  
Knowledge of Individual Education Plan (IEP) goal setting process and implementation  
General knowledge of curriculum and instruction

**Responsibilities and Duties:**

- Collaborate with students, parents and other members of staff to develop, implement and monitor the Individual Education Plan (IEP).

- Work cooperatively with classroom teachers to modify regular curricula as needed per IEP.
- Be a positive role model for student; support mission of regional governing school.
- Establish and maintain open communication with parents, students, teachers, counselors and administrators.
- Use effective communication skills to present information accurately and clearly.
- Keep informed of and comply with federal, state, district, and school regulations and policies for special education teachers.
- Maintain confidentiality.
- Other duties as assigned.

**Requirements:**

Applicants considered for employment must successfully complete the following background investigations/test:

- State Police Criminal History Investigation
- Child Protective Services (CPS) Investigation
- Tuberculosis Screening/Test

**Physical Demands:**

The physical demands described here represent those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands to lift, support, handle or feel objects, tools, equipment, and/or controls, reach with hands and arms, and talk and hear. The employee is occasionally required to stand, walk, sit, climb or balance, and stoop or kneel. Specific vision abilities required by the job include close vision, distance vision, depth perception, and the ability to adjust focus.

**Submit ARGS employment application, resume and three signed letters of recommendation to: Mrs. Veronica A. Kouassi Small, Assistant Director at (804) 722-0200 ext. 110 or email [vkouassi-small@args.us](mailto:vkouassi-small@args.us).**