

**Minutes of the Regular Board of Education Meeting of
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Court, Vernon Hills, IL 60061
7:00 p.m. on the 8th day of September**

CALL TO ORDER

President Robin Cleek called the Board of Education meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

The Board Secretary called attendance and the following members attended: George Fievet, Michael Engle, Sonali Patil, Karl Borchers, Wes Polen, Joel Finfer and Robin Cleek. Also in attendance were Asst. Supt. of Business & Finance Ms. LeeAnn Taylor; Asst. Supt. of Teaching & Learning Ms. Allison Stein; Asst. Supt. of Student Services Ms. Alicia Corrigan; Asst. Supt. of Innovative Learning Dr. Karen Maturo; Asst. Supt. for Human Resources Mr. Adam Palmer; and Superintendent Dr. Pete Hannigan.

PUBLIC COMMENT

No public comment at this time.

RECOGNITION

Mr. Karl Borchers spoke on behalf of the recognition committee to formally recognize several exceptional Hawthorn students for their athletic achievements. Students from Hawthorn Middle North and Hawthorn Middle South were recognized for their dedication and hard work for making it to the State Track Meet last spring. The committee also thanked Coach Caitlin Narantic, Coach Kyle Stern, Coach Bridgette Gorman, Coach Dennis Matuch, Coach Jennifer Harris, Coach Garon Stewart and Coach Kyle McKenzie for their dedication to the track team. Track team members were presented with a Hawthorn Medal of Excellence and a certificate.

Vice President Wes Polen also recognized Technology Support Specialist Mr. John Casey on behalf of the recognition committee. Mr. Casey was nominated for recognition by Assistant Principal at Hawthorn Middle North Ms. Jenna Stern. Mr. Casey does a lot of work behind the scenes to make sure teachers have everything they need to teach students and for students to be set up and ready to learn. Mr. Casey was presented with a Certificate of Appreciation.

President Cleek issued a recess at 7:05 p.m. The session resumed at 7:08 p.m.

ANNOUNCEMENTS

No announcements at this time.

PRESIDENT'S REPORT

President Cleek reported that the Hawthorn 100-year committee is planning to meet on Tuesday, September 13. Any board member who is interested in joining the planning committee can participate in the next meeting. President Cleek also reminded the board members to finalize their Triple I conference attendance as the deadline is approaching. She concluded by reporting that in compliance with Board Policy 2:220 *Semi-Annual Review of Closed Meeting Minutes*, the Board of Education has had an opportunity to review the 2021-2022 closed session meeting minutes. Due to confidentiality, the closed session minutes will remain closed per the recommendation from our legal council.

ED-RED REPORT

Mr. Joel Finfer reported that Hawthorn will be hosting a couple of member meetings this year as well as Stevenson and Round Lake. There is a scheduled Kick-Off lunch on October 6 and all board members are invited to attend. Mr. Finfer ended his report by announcing that ED-RED has created an Outreach and Development Committee, and Mr. Finfer was announced chairman.

SEDOL REPORT

Mr. Michael Engle reported that SEDOL had its last governing board meeting on August 24, 2022. The last executive board meeting was on August 25, 2022. There was a presentation and approval of the final FY23 budget. The tuition rate increase will be about 4%. The Diamond Lake District 76 and Special Education District of Lake County are excited to share the preliminary agreement for SEDOL to purchase the Fairhaven School building. SEDOL has been leasing the building and during that time have made renovations to the building, most recently a sensory friendly playground. The next executive board meeting is scheduled for September 22, 2022 and the next governing board meeting is scheduled for December 7, 2022.

SITE & FACILITIES SUBCOMMITTEE REPORT

No report at this time.

DISCUSSION TOPICS

Assistant Superintendent of Finance & Business Ms. LeeAnn Taylor discussed the Elementary North Construction Timeline. Ms. Taylor reminded the Board that the facility improvements needed to be addressed at Elementary North are primarily mechanical upgrades due to the age of the building. Some of the mechanical units are original to the school, which was built in 1978. Replacement of these individual classroom univents to rooftop units means work will be done in the ceilings, walls will be opened, allowing for updates to ceiling tiles and grid, new wiring, and the replacement of temporary walls to more permanent structures to assist with sound between classrooms. A construction timeline was shared and the business office is currently partnering with architects, engineers, and Lamp to finalize the documents that will go out to bid at the end of this month. The construction could begin as soon as the 2022-2023 school year is complete. Ms. Taylor presented the board with preliminary construction maps divided into “phases” to allow for the relocation of classrooms while construction finishes in each pod.

SUPERINTENDENT’S REPORT

Dr. Hannigan reported that Hawthorn had a great start to the 2022-2023 school year. He publicly thanked the entire Board for their support as Hawthorn was able to kick off the school year. Additionally he thanked the Hawthorn administration, staff and all of the Hawthorn families for making the start of the year a success.

The installation of the Elementary South/Aspen playground was completed on Friday, September 2. The playground was open on Tuesday, September 6, for students to enjoy. He thanked the Board for supporting and approving this project last Spring.

As a follow-up to the transportation update that was presented at the last board meeting, Dr. Hannigan was happy to report that Hawthorn experienced a successful start to the school year with respect to transportation. Due to the adjustments made by the transportation department this summer, there have been minimal delays/disruptions in transporting students to and from school. Lastly, as discussed at the last board meeting, the Ride 360 pilot will launch for all kindergarten parents at HSYL and Dual Language on Friday, September 9. Parents will be invited to install the app and offer feedback. Hawthorn looks forward to making this opportunity available across the district later this month.

CONSENT AGENDA

- 6.1 Board Meeting Minutes from August 11, 2022
- 6.2 Closed Session Minutes from August 11, 2022
- 6.3 Expenditure Report from September 8, 2022
- 6.4 Amazon Expense Report from September 8, 2022
- 6.5 Personnel Report

15 New Hires:

7 Resignations:

1 Leaves of Absence:

1 Change of Status:

2- Retirement

15 New Hires: Brenna Albrecht, 5th Grade Teacher, Aspen; Brooke Benson, 2nd/3rd grade Teacher, DL; Lauren Easton, Occupational Therapist, DO; Jennifer Ofner, LBS1 Teacher, DL; Cynthia Secaras, Speech/Language Pathologist, ES; Karla Calleros Salais, Instructional Assistant, DL; Priscilla Lowe, Registered Nurse, EN; Anat Marx, Lunch/Recess Supervisor, HSYL; Sowmya Metpalli, Lunch/Recess Supervisor, ES; Julie O’Hara, Human Resources Specialist, DO; Kavitha Puppala, Lunch/Recess Supervisor, HSYL; Hanan Qutaishat, Instructional Assistant, ES; Jacqueline Ramos, Lunch/Recess Supervisor, DL; Priyanka Shinde, Lunch/Recess Supervisor, ES; Sarah Vole, Lunch/Recess Supervisor, HSYL

7 Resignations: Christina Baker, LBS1 Teacher, DL, 08/07/2022; Mary Um, Music Teacher, ES, 08/08/2022; Grace Barajas, Registered Nurse, Aspen, 08/25/2022; Lourdes Hernandez, Principal Secretary, DL, 08/30/2022; Sherry Hershenhouse, Instructional Assistant, ES, 08/12/2022; Dana Hollister, Benefits Specialist, DO, 09/09/2022; Julissa Samos, Instructional Assistant, EN, 08/08/2022

2 Retirement: Barbara Lackey, Instructional Assistant, ES, 08/08/2022; Cheryl Wickland, Instructional Assistant, Lincoln, 06/01/2022

1 Leaves of Absence: Mollie Romanoff, Spanish Teacher, MS, 02/06/2023

1 Change of Status: Sydney McHenry, Instructional Assistant, EN, 08/30/2022

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the **Consent Agenda** items as presented; seconded by Wes Polen.

Roll Call Vote: Joel Finfer, Wes Polen, Sonali Patil, Robin Cleek, Michael Engle, George Fievet, and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Superintendent, Dr. Hannigan reviewed Press Issue 109/CBA updates. There were 28 total policy updates in the issue. Two of the policy updates require a response from the Board. The first policy requiring a response from the Board is related to *Policy 5:80 Court Duty*. It is the recommendation of the policy committee to pay full salary for both licensed and educational support personnel while serving jury duty and/or are absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court as it aligns with Hawthorn's current practice. The second policy requiring a response from the Board is related to *Policy 2:230 Public Participation at Board of Education Meetings and Petitions to the Board*. It is the recommendation of the policy committee to not establish a maximum time limit for public participation, as it aligns with Hawthorn's current practice.

Assistant Superintendent of Finance & Business Operations, Ms. LeeAnn Taylor reviewed the last three action items that relate to the business department. The first action item Ms. Taylor reviewed was the final 2022-2023 budget. The business department is seeking approval for the final 2022-2023 budget and anticipates a \$750,000 surplus. The second action item the business office is seeking approval for is the 2023-2024 budget calendar and the persons to work on the 2023-2024 budget. By the Board approving this action item, it will allow Ms. Taylor and anyone she authorizes to start working on next year's budget. Lastly, Ms. Taylor sought approval for the annual teacher and administrator compensation report, prior to posting on the district website.

ACTION ITEMS

Press 109/CBA Updates

MOTION: Wes Polen moved that the Board of Education approve Press 109/CBA Updates; Joel Finfer seconded the motion.

Roll Call Vote: Joel Finfer, Wes Polen, Sonali Patil, Robin Cleek, Michael Engle, George Fievet, and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Final 2022/2023 Budget

MOTION: Joel Finfer moved that the Board of Education approve the Final 2022/2023 Budget; George Fievet seconded the motion.

Roll Call Vote: Joel Finfer, Wes Polen, Sonali Patil, Robin Cleek, Michael Engle, George Fievet, and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Teacher and Administrator Compensation

MOTION: Karl Borchers moved that the Board of Education approve the Teacher and Administrator Compensation; Wes Polen seconded the motion.

Roll Call Vote: Joel Finfer, Wes Polen, Sonali Patil, Robin Cleek, Michael Engle, George Fievet, and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Approval of the 2023/2023 Budget Calendar and Persons to Work on the 2023/2024 Budget

MOTION: George Fievet moved that the Board of Education approve and accept the following budget calendar, as presented, for the preparation of the 2023-24 budget, and that the Board of Education designate LeeAnn Taylor or her designee as the person(s) responsible for preparing the tentative budget for July 1, 2023 to June 30, 2024; Karl Borchers seconded the motion.

Roll Call Vote: Joel Finfer, Wes Polen, Sonali Patil, Robin Cleek, Michael Engle, George Fievet, and Karl Borchers.

Motion carried: 7 ayes; 0 nays

GENERAL INFORMATION

1. Enrollment
2. FOIA Log, Dr. Hannigan reported that there were no FOIA requests since the last board meeting as identified in Section

- 8.2 of the Board agenda.
- 3. Board Email Log
- 4. Media Clips

TOPICS FOR FUTURE DISCUSSION

No future topics at this time.

ADJOURN SESSION

With no further business to discuss, Joel Finer made a motion to adjourn; seconded by Sonali Patil. The meeting adjourned at 7:35p.m. **All in favor? Yes.**

Motion carried: 7 ayes; 0 naves

Respectfully submitted,
Jessica Flores

Robin Cleek, President

George Fievet, Secretary

Date Minutes Approved: _____