



## Treasure Coast Classical Academy (TCCA)

Minutes for Meeting of the Board of Directors

1400 SE Cove Rd, Stuart, FL 34997

Meeting also available via Zoom

July 19<sup>th</sup>, 2022 at 10:00 A.M.

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### Members in Attendance

- Mr. Joseph Featherstone
- Dr. Laura Pate
- Mr. Brandon Miller
- Mr. Brandon Tucker (via Zoom)
- Mr. Gary Uber (via Zoom)
- Ms. Rebecca Negron

### School Personnel in Attendance

- Ms. Kirsten Pendleton, Principal (via Zoom)
- Mr. Mark Greene, Principal designee
- Mrs. Tama Williams, School Operations Manager
- Mrs. Erika Donalds, Executive Director

### Members Absent

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1. Meeting Called to order at 10:00 a.m. by Mr. Featherstone.
  2. Attendance taken by Mr. Featherstone.
  3. Introduction of new Board Member, Rebecca Negron
  4. Approval of meeting minutes: 5/24/22, 6/10/22, 6/30/22 – (vote)  
***Motioned by Mr. Tucker, seconded by Dr. Pate, vote: unanimous.***
  5. Community Comments
    - a. Ms. Miller
  6. Principal's Report – Mrs. Pendleton presented an overview of the 2021-2022 school year including faculty and student survey results, school grade A achievement, FSA data, CLT testing, student retention and ESY, discipline, attendance, teacher retention, activities and clubs, and new developments for 2022-2023.
  7. School Operations Manager Report – Ms. Williams reported on the new facilities contractor, and summer maintenance projects and addressed the P.E. field sodding status. Ms. Williams gave an update on the new dismissal process, Pickmykid, parent supply system, golf tournament, spring gala, field trips, and clubs. An enrollment lottery is happening today to fill 50 seats with 1000 on the waiting list. Board Members are on the distribution list to receive the TCCA newsletter.
  8. Treasurer's Report – Mr. Tucker referred to the May and June financials shared with the Board and stated all is compliant. The Board asked about grant status and the bond term on each fund. Mrs. Donalds reports that we still have existing funds and are dedicating resources to identifying additional grant sources. Mrs. Turner will share the bond fund status.  
***Motioned to accept the Treasurer's report, vote: unanimous.***

9. Optima Report – Mrs. Donald’s thanked Dr. Pate for her years of service to the Board as a founding member, loyal to the cause, from the beginning of TCCA. Mrs. Donalds offered a huge congratulations to the team for the achievement of an “A” school grade. Mrs. Donalds share the following updates: Optima is hosting our first Teacher training conference with Hillsdale this week in Tampa and also Principal, SOM, and Optima training. Optima has hired a CFO, David Coons who has taken on Finance, Compliance, and HR. Mrs. Donalds introduced Bob Stamp, Development Director, who will work to identify new funding sources. Mrs. Donalds addressed some concerns regarding student behaviors, updated walker policy, textbooks, and workbooks, meeting class size, student enrollment, and strong teacher retention. The Optima CMO contract is public knowledge and can be accessed on the website.

**Recess called by Mr. Featherstone at 11:29 a.m.**

**Reconvened at 11:34 a.m.**

10. New Business

- a. Term renewal – (vote)
  - i. The Board voted to accept Dr. Pate’s term end and thanked her for her service to the Board.  
*Motioned by Mr. Tucker, seconded by Mr. Miller, vote: unanimous.*
  
- b. Election of members, roles - (vote)
  - i. Vice Chair vacancy – Mr. Featherstone nominated Mr. Tucker.
  - ii. Parent Liaison vacancy – Mr. Featherstone nominated Mr. Miller.  
*Motion made to accept both nominations by Dr. Pate, seconded by Mr. Featherstone, vote: unanimous*
  
- c. Principal Evaluation – all in favor  
*Motioned Mr. Miller, seconded by Dr. Pate, vote: unanimous*
  
- d. Optima Evaluation –Mrs. Donalds addressed comments from the evaluations. Dr. Pate expressed appreciation to Optima for their support.  
*Motioned by Dr. Pate, seconded by Mr. Tucker, vote: unanimous*
  
- e. 2022-2023 Mental Health Assistance Allocation Plan (MHAAP) – (vote)
- f. Crisis Response Plan – (vote)
- g. 2022-2023 Code of Student Conduct policy approval - (vote)
- h. 2022-2023 Student Progression Plan – (vote)  
*Motion made to approve items e.-h. by Mr. Tucker, seconded by Mr. Miller, vote: unanimous*
  
- i. 2022-2023 Board Meeting Schedule – (vote)  
*Motion made by Mr. Tucker, seconded by Ms. Negron, vote: unanimous*
  
- j. Add Hillsdale Course – History Ancient World to 500 A.D. Honors – (vote)  
*Motion made by Mr. Tucker, seconded, vote: unanimous*

k. IT Service Agreement (vote) - Bringing IT services in-house with Optima IT Department.

***Motion to accept the agreement made by Mr. Tucker, seconded by Dr. Pate, vote: unanimous.***

11. Policy Updates – (vote)

***Motion to approve items a.-c. made by Mr. Miller, seconded by Dr. Pate, vote: unanimous***

- a. 6200 Compensation, Benefits, Dual Employment and Substitutes
- b. 6400 Leaves
- c. 6700 Travel and Entertainment Expenses

12. Good of the Order - None

13. Announcements - None

14. Board Comments –

- a. Mr. Featherstone thanked Mr. Green and Dr. Pate

15. Adjournment – 12:00 noon.

*Next board meeting – Annual Meeting: Tuesday, August 16th, 2022 at 10:00 A.M.*