

TITLE IX SEX DISCRIMINATION FORMAL COMPLAINT FORM

Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681) is a federal law that prohibits discrimination based on sex in the programs or activities of educational institutions which receive federal financial assistance. **When this form has been completed and signed by you, the Title IX Coordinator and/or their Designee, only then will it be considered "received" by YES Prep Public Schools.** Once a formal complaint is on file with the District, the District must provide the names of all known parties to the alleged perpetrator (respondents) and the details of the allegations.

If you require further assistance, contact your Title IX Coordinator using the contact information available on the YES Prep website at: [Title IX - YES Prep Public Schools](#).

PART I: Reporting Party Information

Who is reporting this complaint?

Last Name: _____ First Name: _____

Grade Level (if student): _____

Street Address: _____

City: _____

State: _____

Zip Code: _____


Primary Phone Number: _____

Email Address: _____

Student/Employee ID: _____

Affiliation with YES Prep: Student Employee Parent Volunteer Other

If "Other" is checked, please describe:



PART II: Alleged Victim (“Complainant”) Information

Who is the Alleged Victim (“Complainant”)?

Is Reporting Party the Alleged Victim?

- Yes *If “Yes,” stop here and continue to PART III*
 No *If “No,” complete the following before continuing to PART III*

Alleged Victim Name(s):

Grade Level(s) (if students): _____

Minor: Yes No

School Name(s): _____

Student/Employee ID: _____

Affiliation with YES Prep: Student Employee Parent Volunteer Other

If “Other” is checked, please describe:



PART III: Alleged Perpetrator (“Respondent”) Information

Who is the Alleged Perpetrator (“Respondent”)?

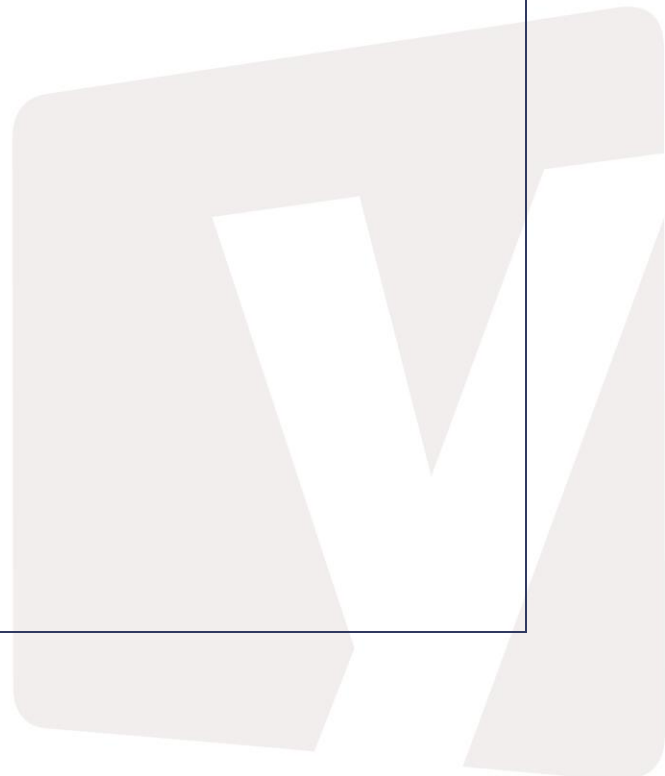
Alleged Perpetrator Name(s):

Grade Level(s) (if students): _____

Minor: Yes No

Affiliation with YES Prep: Student Employee Parent Volunteer Other

If “Other” is checked, please describe:



PART IV: Alleged Occurrence Details

What is alleged to have occurred?



When did the conduct first occur?

Did the conduct occur more than once? Yes No

If "Yes" is checked, please describe:

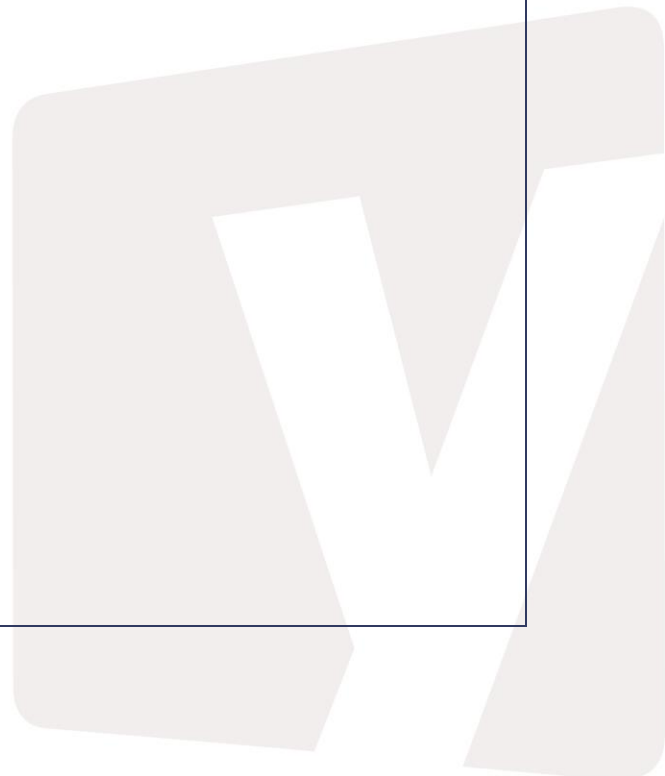


When was the most recent occurrence of the conduct?

Where did the conduct occur *(check all that apply)?*

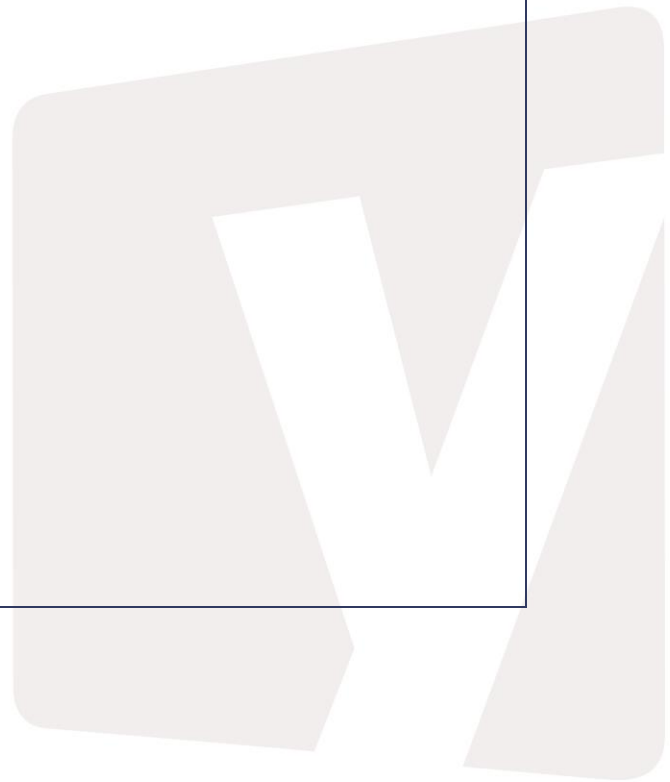
- At School At a School Activity During School Hours Using School Technology
 During Remote Learning Near School Other

If "Other" is checked, please describe:



Were there any witnesses? Yes No

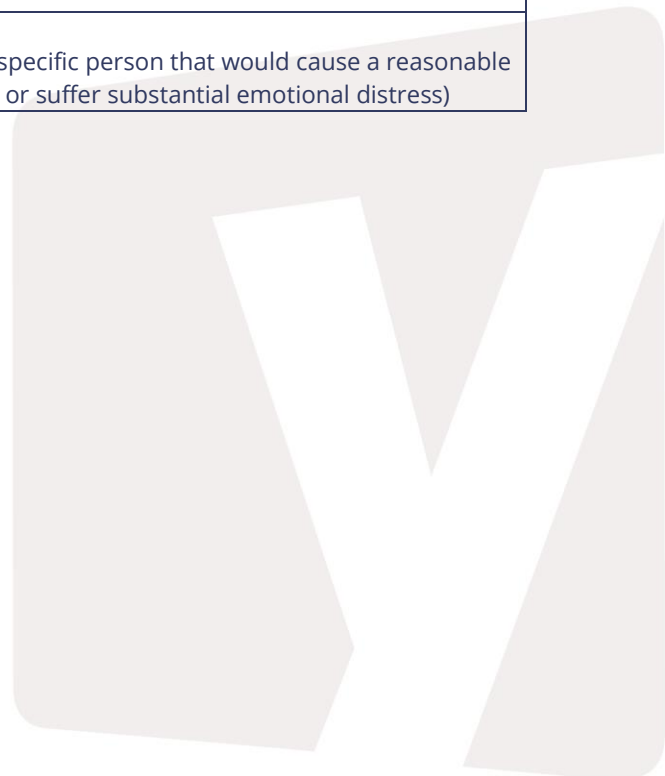
If "Yes" is checked, please describe:



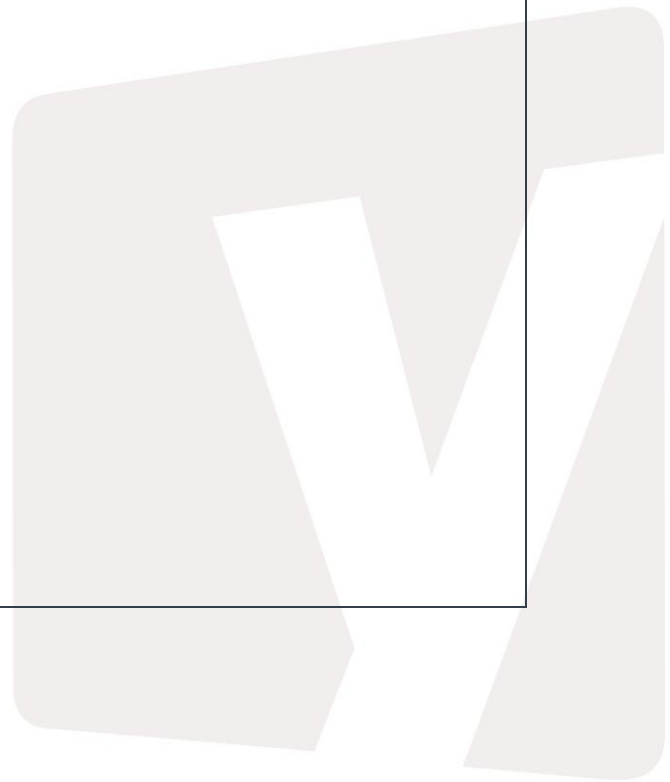
PART V: Conduct Details

Did the Conduct Involve Any of the Following?

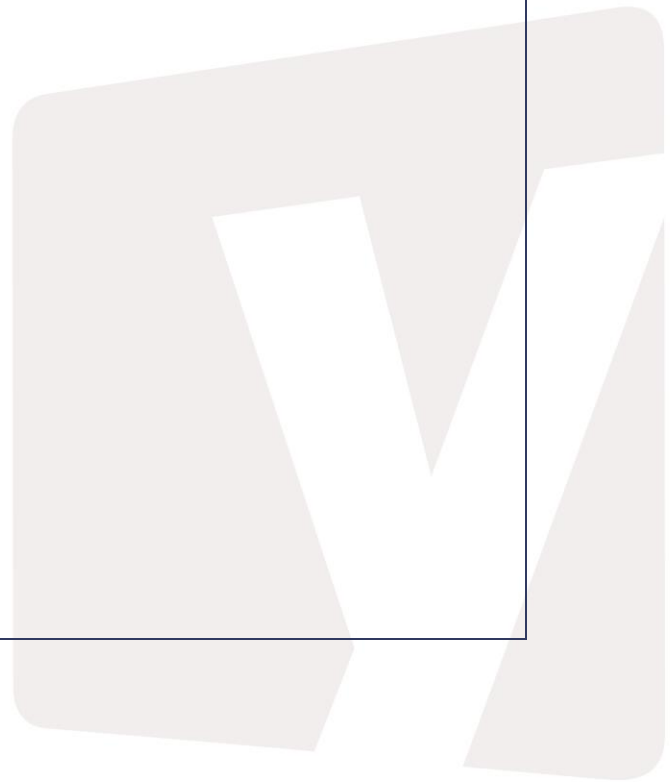
<input type="checkbox"/> Yes <input type="checkbox"/> No	Nonconsensual sexual penetration (vaginal, anal, or oral, including with an object)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Sexual conduct where the victim is incapable of giving consent because of age or temporary or permanent mental or physical incapacity
<input type="checkbox"/> Yes <input type="checkbox"/> No	Fondling (nonconsensual touching of private body parts above or under clothing for sexual gratification)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Incest (nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Statutory Rape (nonforcible sexual intercourse with a person who is under the statutory age of consent)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Employee Quid Pro Quo (an employee conditioning an educational aid or benefit to or for a student on the student's participation in sexual conduct)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Dating Violence (violence by a person who has or has been in a social relationship of a romantic or intimate nature with the alleged victim)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Domestic Violence (felony or misdemeanor crimes of violence between people in or who have been in a legally recognized domestic relationship)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Stalking (a course of conduct based on sex and directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others or suffer substantial emotional distress)



Have you brought this matter to the attention of any person at YES Prep? If so, please list the name(s) of all other persons with whom you have discussed this matter and the date of the report(s):



Describe any impact or harm resulting from the reported conduct:



PART VI: Signatures

For complaint filed by the alleged victim (“complainant”) or a minor complainant’s parent/guardian: I certify that to the best of my knowledge, the preceding is true and correct:

Signature

Date

For complaint signed by the Title IX Coordinator on behalf of YES Prep Public Schools: I certify that to the best of my knowledge, the preceding is true and correct:

Signature

Date

