



How to Apply for Financial Aid

1. All families applying for financial aid must complete the Parents' Financial Statement (PFS) form that is part of the financial need assessment provided by School and Student Services (SSS), an independent evaluation service used by many independent schools. This form and instructions for completion may be accessed at sssandtadsfa.force.com/familyportal and should be submitted using Charlotte Christian's school code, 2318.
2. In order to meet the Charlotte Christian deadlines for financial aid priority consideration, the PFS form must be completed on the School and Student Services portal. In addition to the PFS form, the following documents should be uploaded to the SSS website.
 - 2021 federal income tax return and the 2022 federal income tax return when available.
 - W-2 Form for 2022.
 - Business tax return if you own all or part of a business.
3. Should you have specific questions about completing the Parents' Financial Statement form, please call the School and Student Services Helpline at: (800) 344-8328 (Monday – Friday 9 a.m. – 8 p.m. EST, or Saturday 9 a.m. – 4 p.m. EST).
4. Financial aid awards for returning families who have completed the process and submitted all required documents will be provided prior to the re-enrollment deadline. Awards for new families will not be provided until their students have been accepted to Charlotte Christian School.

All tuition assistance grants are based on financial need. In order to provide assistance to as many families as possible, the maximum financial aid award from the Tuition Assistance program is limited to 50 percent of tuition. Families are responsible for all other school fees including, but not limited to, installment and tuition protection plan fees and other school related costs. Applications for financial assistance will be considered as applications are completed, but awards will be limited by the funding available at the time of completion.

NOTICE OF NONDISCRIMINATORY POLICY AS TO STUDENTS

Charlotte Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Financial Aid Due Dates

Current Charlotte Christian Families

- **February 3, 2023** - Parents completing the School and Student Services (SSS) financial assistance package by this date will receive financial aid award notification prior to February 28, 2023.
- **After February 3, 2023** - Returning parents may still complete the financial assistance application, but awards will be limited to funds available at each grade level. Financial aid assessments will be completed and awards communicated after receipt and review of the completed SSS evaluation.

New JK and K Applicant Families

- **February 3, 2023** - Families completing the School and Student Services (SSS) financial assistance package by this date will receive financial aid award notification by February 28, 2023.
- **After February 3, 2023** – Families of JK and K applicants may still complete the financial assistance application, but awards may be limited to funds available at each grade level. Financial aid assessments will be completed and awards communicated after receipt and review of the completed evaluation.

New Grades 1-12 Applicant Families

- **March 3, 2023** – Families completing the School and Student Services (SSS) financial assistance package by this date will receive financial aid award notification by April 3, 2023.
- **After March 3, 2023** – Families of grades 1-12 applicants may still complete the financial assistance application, but awards will be limited to funds available at each grade level. Financial aid assessments will be completed and awards communicated after receipt and review of the completed evaluation.

In addition to the PFS form, the following documents must be uploaded to the SSS website in order to complete your application for assistance.

- 2022 federal income tax return OR
- If your 2022 return has not been completed, submit the 2021 tax return AND your 2022 W-2 form(s)
- Business tax return for the most recent year if you own all or part of a business

If you have further questions, please contact Kimberly Davenport in the business office at (704) 366-5657, ext. 6202 or at kimberly.davenport@charchrist.com.