

Student Internet Access and Email Setup

- Go to: <http://www.mtc.edu>
- Select "MyMTC" (top of page)
- Select "MTC Help Desk"
- Select "Create or Forgot Password" (left side of page)
- Select "I want to set my password for the first time."
(students only)
- Enter Username (last name followed by first initial and the last four digits of student ID)
- For help with user name: <https://help.mtc.edu/mm-faq/m-kb-logonhelp/170-user-nameEnter>
- Last 4 digits of SSN
- Enter Birthdate
- Select "Reset Password"
- Set Security Question
- Select "Reset Password"
- Set Password following complexity rules
- Select "Reset Password"

Log into your student email by going to www.mtc.edu and selecting "MyMTC" at the top of the page, then select "My Mail" and sign in with the username and password created. Or follow this link: <https://outlook.com/mtc.edu>

Remember, your username is your last name first initial and last four digits of your student ID. Example: John Smith whose student ID is 000-12-3456 will have a username of smithj3456