ST ANDREW'S SCHOOLS

THE PRIORY • THE PREP • THE PRESCHOOL

Records Release Authorization

Parents: Please complete and submit this form to your child's school office to authorize sending official copies of her/his educational records to St. Andrew's Schools. Please request transcripts to be sent NO LATER than **February 15, 2023,** or as soon as possible following the grading period.

TO BE GIVEN TO THE SCHOOL YOUR CHILD IS CURRENTLY ATTENDING

Consent for Release of Information

Student's Name: _____
First Middle Last

Present School: _____

I hereby give authorization for the transfer of the following items to St. Andrew's Schools:

- ✓ Current-to-date grades (completed first semester required for 6-12th grade applicants)
- ✓ Previous year grades
- ✓ Evaluations
- ✓ Standardized test scores
- ✓ Character evaluation/personal comments or impressions (optional)

_____
Signature of Parent/Guardian

_____
Printed Name of Parent/Guardian

_____
Date

Email items directly to:

St. Andrew's Schools
Office of Admissions
224 Queen Emma Square
Honolulu, HI 96814
admissions@standrewsschools.org
Phone: (808) 532-2427 • Fax: (808) 531-8426