



# SHAC | MINUTES

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March 6, 2018 Date | 4:30PM | Meeting location GISD Support Center Library

Meeting called by	Jennifer Douglas and Arlene Saldana	Attendees
Type of meeting	SHAC (School Health Advisory Council)	Carol Hodges, Jamie Leimer, Jennifer Douglas, Arlene Saldana, Mary Patrick, Betty Winters, Nelvin Lewis, Catherine Gainer, Amanda Wildey, Cathy Steinbeck, Dolores Penrice, Talisa Comeaux, Kris Messina, Angela Evans, Blanche Jones, Phyllis Moore
Facilitator	Jennifer Douglas	
Note taker	Arlene Saldana	
Timekeeper	Jennifer Douglas	

## AGENDA TOPICS

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Time allotted | 4:35 | Agenda topic Immunization awareness | Presenter Mary Patrick

Following up the last SHAC meeting, parents stress the importance for complete documentation on student immunization. Mary Patrick and the nurses had the updated status for every campus and knew the count of kids that still had incomplete immunization records. They will begin to dismiss students for the lack of immunization. Creating flyers for parents will not help the situation as calls are constantly going out to parents as a reminder, also this information is in the back to school and new student packet. "Discussed the Clinic being a checkpoint for incoming students either returning or new students." – From Mary Patrick and the nurses meeting.

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Time allotted | 4:50 | Agenda topic SHAC OFFICERS | Presenter Arlene Saldana

In this SHAC meeting the only non GISD employee attendee was Carol Hodges and nominations for the 3 officer chairs could not be made. Nurses agree to attempt to recruit at least 1 parent per campus to join the SHAC committee so officers can be set in September for fiscal year 2019-2020.

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Time allotted | 5:05 | Agenda topic AED Budget/cost for replacement | Presenter Jennifer Douglas, Mary Patrick

In the nurses meeting with Mary Patrick the following was settled: Nurses will provide Mrs. Patrick with the status of the maintenance and battery life of the AED at their campus. Ms. Patrick will collect all information and present it to the business office to see what the budget allows.

"All Nurses will provide me their quote for next year by the end of the day March 7th. I will communicate with the Business Office for budget purposes." - From nurses notes meeting

SHAC: Mentioned stop the bleed training and only Ball High got the materials that they were told they would receive after the training. Morgan, Austin, and Rosenberg also did the training and did not receive the materials (tunicate first aids).

CPR training is another area of discussion. SHAC and nurses agree a district CPR training would be beneficial. Child nutrition department will contact PE coaches Kimble Anders and Jerald Temple to confirm if GISD has a certified CPR trainer.

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Time allotted | 5:15 | Agenda topic Site evaluation distribution | Presenter Arlene Saldana

Site evaluations were not discussed, the site evaluation form will be attached in the SHAC email thread for SHAC members and nurses to complete at each campus.

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Special notes: After all topics in Agenda were closed for discussion the meeting was adjourned. The date, time and location for the upcoming meeting will be determined via e-mail. All members present in the meeting are accurately listed in these minutes.