

Mesquite ISD Personal Buy Program Agreement

Please read this Mesquite ISD Personal Buy Program Agreement (Agreement) carefully. Your signature below indicates that you understand and voluntarily consent to the terms of this Agreement.

As part of the Personal Buy Program, employees can purchase a computer comparable with district standards under the following conditions:

- The employee has been employed full-time with the district for at least one year prior to participating in this program and continues to be employed full time with MISD.
- The employee may participate in a 2-year payroll deduction program offered by MISD or pay in full at time of pickup.
- The employee is responsible for all warranty issues, maintenance, and repairs.
- The employee assumes all responsibility for the equipment against damage, theft, and all other insurable risks. The employee is encouraged to obtain appropriate insurance for the equipment.
- The employee may use the equipment for personal business.
- Equipment will be offered to the employee at MISD cost plus the appropriate sales tax.

Should you cease to be a full-time employee with MISD for any reason, payroll deduction will not be available, and you must select one of the following options:

1. keep the equipment, paying the original cost, plus the sales tax, in full in a one-time payment; or
2. return the equipment within 6 months of receiving it and pay a restocking fee of 1/18 of the original cost (minus sales tax) times the number of months or any fraction of a month plus the cost of necessary repairs and/or replacements.

If you do not select a payment option, the first option will apply; you will be responsible for the full cost of the equipment plus sales tax, and MISD may pursue all legal remedies available to obtain payment from you.

I hereby agree to all conditions of the Personal Buy Program.