

Upper School Math Teacher

Position Description:

Candidates for this position should be prepared to instruct sections of Algebra 1 and Precalculus. Experience in teaching Finite Math (a business/entrepreneurial-based math elective), while not required, is a plus.

Duties and Responsibilities:

- Develop lessons plans and teach assigned sections of Upper School math classes, following the curriculum maps provided.
- Meet with other Math faculty and the department chair throughout the year in order to prepare and gather materials.
- Make regular assessments of, and report regularly on, student achievement and progress using both formative and summative assessments through Blackbaud, the school's learning management system. This will also include maintaining a gradebook and calendar of assignments on the platform.
- Write narrative comments and interim reports.
- Meet with the Teaching and Learning Coordinator and assigned Mentor regularly to assess progress.
- Communicate and meet with parents, as necessary, to discuss the progress of their children.
- Be available for scheduled extra help at least one time per week.
- Attend Upper School faculty meetings and Math Department meetings.

Additional Responsibilities May Include:

- Supervising field trips, including potential overnight trips.
- Cover duties at the school including lunch, early morning, and study halls.
- Help with monitoring hallways and stairwells.

Qualifications:

Applicants must have a strong knowledge base in Algebra I and Precalculus as it applies to the position. Prior teaching experience with upper school students is preferred. The Birch Wathen Lenox School is an employer committed to excellence through diversity and inclusion, and, in this spirit, particularly welcomes applications from women, persons of color, and members of historically underrepresented groups.

Contact:

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