

**January Organizational Board Meeting (Wednesday, January 12, 2022)**

Generated by Christina DiNapoli on Wednesday, January 19, 2022

**1. Call to Order - John P. Landers, President Pro Tempore****A. Pledge of Allegiance****B. Oath of Office (ORC 3313.10) - Terry Armstrong, Treasurer**

The oath administered to:

**Ms. Victoria L. Davis****Mr. John W. Fryda****Mr. John P. Landers**

Do you solemnly affirm that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Boardman Local School District, Mahoning County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office and until your successor is elected and qualified. If you agree, please respond: "I do."

**C. Roll Call - 6:00 p.m.**

Mr. Jeffrey R. Barone - present

Ms. Victoria L. Davis - present

Mr. John W. Fryda - present

Mr. John P. Landers - present

Mr. Frank J. Zetts - present

**2. Election of Officers for Calendar Year 2022 - ORC 3313.14****A. Election of President****President**

1. Nomination Mr. John P. Landers

Nominated by Mr. Jeffrey R. Barone

Motion by Mr. John W. Fryda

Second by Ms. Victoria L. Davis

Barone A      Davis A      Fryda A      Landers A      Zetts A      22-01 Election of President

Motion Approved 5-0

**B. Election of Vice President****Vice President**

1. Nomination Mr. John W. Fryda

Nominated by Mr. Jeffrey R. Barone

Motion by Mr. Jeffrey R. Barone

Second by Ms. Victoria L. Davis

Barone A      Davis A      Fryda A      Landers A      Zetts A      22-02 Election of Vice President

Motion Approved 5-0

**3. Assumption of Duties****A. The newly elected President will assume his/her responsibilities at this point.****Mr. John P. Landers, the newly elected President, assumed his responsibilities at this point.****4. Approval of Agenda/Consent Agenda****A. Approval of Agenda**

A Motion was made to approve agenda.

Motion by Ms. Victoria L. Davis

Second by Mr. Frank J. Zetts

Barone A      Davis A      Fryda A      Landers A      Zetts A      22-03 Consent Agenda

Motion Approved 5-0

**5. Board Members' Business****A. Interim Treasurer****Ryan Jones** - It is recommended that Mr. Jones be appointed as Interim Treasurer effective January 19, 2022, until a full-time Treasurer is employed or June 30, 2022.**B. 2022 Board Meetings****2022 Board Meetings** - It is recommended that the Board set the following dates and places for the 2022 regular meetings at 6:30 p.m. (ORC 3313.15)

Month	Date	Suggested Location
January	January 24, 2022	Boardman High School
February	February 28, 2022	Boardman High School
March	March 28, 2022	Boardman High School
April	April 25, 2022	Boardman High School
May	May 23, 2022	Boardman High School
June	June 30, 2022	Boardman High School
July	July 25, 2022	Boardman High School
August	August 22, 2022	Boardman High School
September	September 26, 2022	Boardman High School
October	October 24, 2022	Boardman High School
November	November 28, 2022	Boardman High School
December	December 19, 2022	Boardman High School

**C. Service Fund**

**Service Fund** - It is recommended that a Service Fund be established for 2022 at \$5,000.00. This is in keeping with the legal guidelines of ORC 3315.15, not to exceed \$2.00 per student or \$20,000 whichever is greater.

**D. Legislative Liaison**

**Legislative Liaison** - Appointment of a Board member to serve as the Legislative Liaison for 2022. (Appointment is to be made by the President.)

**Appointee** Mr. Jeffrey R. Barone

**E. Board Member In-Service Meetings**

**Board Member In-Service Meetings** - It is recommended that Board members be approved to attend the OSBA Officer and Boardmanship Meetings for the year 2022.

**F. Consent Vote**

A Motion was made to approve consent items A through E as listed in the Board Members' Business agenda for approval.

Motion by Mr. Jeffrey R. Barone

Second by Mr. John W. Fryda

Barone A      Davis A      Fryda A      Landers A      Zetts A      22-04 Board Members Business  
Motion Approved      5-0

**6. Consent Agenda****A. Minutes Regular Board Meeting December 20, 2021****B. Resignations - Administrative Staff**

**Terry Armstrong** - Central Office, Treasurer, resignation effective January 18, 2022.

**C. Resignations - Classified Staff**

**Lara Wanamaker** - Transportation, Bus Driver, resignation effective January 28, 2022.

**Laura Wert** - High School, Cafeteria Server, resignation effective January 19, 2022.

**D. Resignations - On Staff Supplementals**

**Seth Antram** - High School, Football Coach

**Seth Antram** - High School, Weight Room Supervisor

**Stacey Hunter** - High School, Girls Cross Country Coach

**E. Resignations - Off Staff Supplementals**

**Kevin Randolph** - High School, Boys Bowling Coach

**F. Appointments - Classified Staff**

**Natalie Alm-Burgess** - It is recommended that Ms. Alm-Burgess be granted a one-year limited contract as Cafeteria Cook at Boardman High School for the 2021-2022 school year effective January 6, 2022. Ms. Alm-Burgess will be placed at Step 1 of the Board-approved Cook (6.5 hrs/189 days) salary schedule replacing Tammy Jacobs.

**Dennis Thayer** - It is recommended that Mr. Thayer be granted a one-year limited contract as a Noontime Monitor at West Boulevard Elementary School for the 2021-2022 school year effective January 10, 2022. Mr. Thayer will be placed at Step 1 of the Board-approved Noontime Monitor (2 hrs/185 days) salary schedule replacing Diedra Aey.

**Marco Tito** - It is recommended that Mr. Tito be granted a one-year limited contract as a Teacher Aide at Center Intermediate School for the 2021-2022 school year effective January 10, 2022. Mr. Tito will be placed at Step 5 of the Board-approved Teacher Aide (5 hrs/188 days) salary schedule replacing Josh Cohn.

**G. Transfers - Classified Staff**

**Nicole Blumel** - It is recommended that Ms. Blumel be transferred from Teacher Aide at Center Intermediate School to 220 days General Office Administrative Assistant (Central Office) effective January 10, 2022. Ms. Blumel will be placed at Step 3 of the General Office Administrative Assistant (7 hrs/220 days) salary schedule replacing Melissa D'Altorio.

**H. Additional Hours - Classified**

**Additional Hours** - It is recommended that individuals listed in the attachment be approved for additional hours beyond their base workday according to the individual student and classroom needs for the 2021-2022 school year.

[Educational Aide\\_Extra Hours Doc.xlsx - Sheet approved 1-12-2022.pdf \(51 KB\)](#)

**I. Non-Renewal - Certificated Substitute**

**Non-renewal** - Certificated Substitute

It is recommended that the Board officially non-renew the following certificated substitute effective January 21, 2022, due to the number of days this individual has worked. It is further recommended that the Board direct the Treasurer to so notify this individual per the stipulations of the Ohio Revised Code, Section 3319.11.

**Maddalena Amero**

**J. Leave of Absence - Classified Staff**

**Becky Amadio** - It is recommended that the Board approve an unpaid leave of absence per the OAPSE contract Article XI Section E for Ms. Amadio from December 13, 2021, through March 7, 2022. These dates are revised from her previous request that was approved on December 20, 2021.

**K. Leave of Absence - Certified Staff**

**Lisa Macciomei** - Center Intermediate School, Intervention Specialist. It is recommended that the Board approve an unpaid leave of absence for Ms. Macciomei from January 12, 2022, through June 30, 2022.

**L. Certificated and Classified Substitutes**

**Certificated and Classified Substitutes** - It is recommended that the individuals listed in the attachment be approved as substitutes for the 2021-2022 school year.

[SubList.pdf \(39 KB\)](#)

**M. Consent Vote**

A Motion was made to approve consent items as A through J as listed in the consent agenda for approval.

Motion by Ms. Victoria L. Davis

Second by Mr. Frank J. Zetts

Barone A      Davis A      Fryda A      Landers A      Zetts A      22-05 Consent Vote  
Motion Approved      5-0

**7. Treasurer's Business/Consent Items - Mr. Terry Armstrong****A. Permission to Request Advances and Invest**

**Permission to Request Advances and Invest** - It is recommended that the Board extend standing authority to the Treasurer, to (1) secure advances from the auditor when funds are available and payable to the school district, and (2) invest interim funds at the most productive interest rate whenever such funds are available.

**B. Payment of Bills**

**Payment of Bills** - It is recommended that the Board authorize the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when the merchandise has been received in good condition.

**C. Approval of Funds**

**Approval of New Funds** - It is recommended that the Board authorize the creation of the following new funds:

ARP IDEA 516-9422

ARP IDEA Early Childhood 587-9422

**D. Amendment to Permanent Appropriations**

It is recommended that the Board approve the following appropriations amendment to Fiscal Year 2022 Permanent Appropriations (as attached)

[AppropriationResolution for January 12 Meeting.pdf \(42 KB\)](#)

**E. Waiver of 2022 Tax Budget**

Whereas, the members of the Mahoning County Budget Commission have waived the requirement for the submission of a fiscal 2022 tax budget because such a budget is unnecessary in light of other planning documents and because the Ohio General Assembly has approved waiving this document.

THEREFORE, the Boardman Local Board of Education hereby directs the Treasurer/CFO to submit all other required documentation and comply with the waiver by the Budget Commission.

**F. Fund for Excellence-Fund Consolidation**

The Board of Education approves the following creation and consolidation of the Fund for Excellence:

Creation of Fund 019-9758 Fund for Excellence

Consolidation of Funds 019-9755 (Excellence Grants 2016-2017), 019-9756 (Excellence Foundation Grants 2017-2018), and 019-9757 (Excellence Grants 2018-2019) and their total combined balance of \$9,042.78 to be transferred to Fund 019-9758 (Fund for Excellence).

**G. Transfer from General Fund**

It is recommended that the Board of Education approve the following transfer from the General Fund: Transfer of \$1,119.47 from the General Fund to the Booster Funded Coaches fund (022-9014)

**H. Donations**

It is recommended that the board approve the following donations:

1. BSTN- \$200.00 from the Boardman Civic Association
2. Band and Orchestra- \$191.99 from Committee to Elect Vickie Davis for band and orchestra equipment
3. BOE Scholarship Fund- \$200.00 from Committee to Elect Vickie Davis for the Boardman Board of Education Scholarship Fund
4. Boardman Center Intermediate School- \$500.00 from the BCIS PTA to help pay for the Realm of Reptiles event
5. Boardman Center Intermediate School Behavior Support Room- \$45.91 from anonymous donor
6. West Boulevard Elementary- \$212.40 of service for DASL upload/photos

**I. Then and Now Purchase Orders**

It is recommended that the Board in accordance with the Ohio Revised Code 5705.41(D) for then and now purchase orders (PO), approve the following invoices for payment:

Vendor: Scholastic Book Fairs  
 PO Number: 7009229  
 PO Date: 11/1/2021  
 Invoice Date: 10/26/2021  
 Amount: \$13,182.22  
 Description: Books for BCIS Scholastic Book Fair

**J. Consent Vote**

A Motion was made to approve consent items A through I as listed in the Treasurer’s Business/Consent Items agenda for approval.

Motion by Mr. Jeffrey R. Barone  
 Second by Ms. Victoria L. Davis  
 Barone A      Davis A      Fryda A      Landers A      Zetts A      22-06 Treasurer’s Consent Agenda  
 Motion Approved      5-0

**8. Superintendent’s Business - Mr. Timothy L. Saxton**

**A. Law Firms**

**Law Firms for 2022** – It is recommended that the following law firms be employed for the calendar year 2022 by the Boardman Board of Education to be used at the discretion of the Superintendent of Schools.

- Ennis Britton Co., L.P.A.**, 6000 Lombardo Center, Suite 120, Cleveland, Ohio 44131
- Krugliak, Wilkins, Griffiths & Dougherty Co., L.P.A.**, 4775 Munson St. NW Canton, Ohio 44718
- Peters Kalail & Markakis CO., L.P.A.**, 6480 Rockside Woods Blvd., South Suite 300, Cleveland, OH 44131
- Squire Patton Boggs**, 4900 Key Tower, 127 Public Square, Cleveland, Ohio 44114
- Walter Haverfield LLP**, 1301 E. Ninth Street, Suite 3500, Cleveland, Ohio 44114

**B. Agent of the Board**

**Superintendent as Agent of the Board** – It is recommended that the Board appoint the Superintendent or his designee to act as its agent:

1. to take appropriate action per ORC 3313.20 on all certificated and classified staff requests for professional meetings during the calendar year 2022 with the usual stipulation being that the total expenditures may not exceed the appropriated amount for this particular item.
2. for all Federal, State and privately funded programs during the calendar year 2022. This is necessary for the Superintendent to be able to legally sign the many forms and act expeditiously on these programs.
3. to approve those overnight field trips that meet the criteria of the Board adopted policy.
4. to approve foreign exchange students per Policy 5114 as recommended and approved by the administrative staff of buildings where these students are enrolled.

**C. Temporary Personnel**

**Resignation/Employment of Temporary Personnel** – It is recommended that the Board authorize the Superintendent or his designee to accept the resignation of personnel and employ such temporary personnel as needed. Such resignations and/or employments are to be presented for approval by the Board at the next regular meeting.

**D. Appeals Officer**

**Appeals Officer** – It is recommended that the Board appoint the Superintendent or his designee as its designated appeals officer for all suspension appeals held during the calendar year 2022.

**E. OSBA Membership**

**OSBA Membership** - It is recommended that the Treasurer purchase membership in the Ohio School Board Association (OSBA) for 2022 on behalf of the Board of Education.

**F. E-Rate Certification**

**E-Rate Certification** – It is recommended that the Board grant the Superintendent for the Boardman Schools the authority to sign all E-rate certifications for reimbursement purposes for the calendar year 2022.

**G. Consent Vote**

A Motion was made to approve consent items A through F as listed in the Superintendent’s agenda for approval.

Motion by Mr. John W. Fryda  
 Second by Mr. Frank J. Zetts  
 Barone A      Davis A      Fryda A      Landers A      Zetts A      22-07 Superintendent’s Agenda  
 Motion Approved      5-0

**9. Executive Session**

**A. Executive Session ORC 121.22**

It is recommended that the Board move into Executive Session to discuss:

	Personnel matters (individuals need not be named)
<b>X</b>	Appointment and/or employment
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action may or may not be taken.

Motion by Mr. John W. Fryda  
 Second by Ms. Victoria L. Davis  
 Barone A      Davis A      Fryda A      Landers A      Zetts A      22-08 Executive Session  
 Motion Approved      5-0  
 Entered into Executive Session at 6:18 p.m.  
 Returned to Regular Session at 7:10 p.m.

**10. Reports**

**A. Various Reports and Discussion**

- District Strategic Plan** - Mr. Saxton
- Special Education** - Mrs. Fallo

- Gap Closing** - Mr. Cardillo
- Online Learning** - Mr. Cardillo
- Technology Planning** - Mr. Cardillo
- ESSER Spending** - Mr. Fonderlin
- Facilities Update** - Mr. Fonderlin
- School calendar** - Mr. Saxton
- Busing** - Mr. Saxton

**11. Adjournment**

**A. Adjournment**

A Motion was made to adjourn the meeting.

Motion by Mr. Jeffrey R. Barone

Second by Mr. John P. Landers

Barone A	Davis A	Fryda A	Landers A	Zetts A	<u>22-09</u> Adjournment
					5-0

Motion Approved

Adjournment at 9:00 p.m.

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President

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Treasurer