



Head Lifeguard (two positions available)

DEPARTMENT: Athletics
REPORTS TO: Aquatics Director
STATUS: Regular Part-time, \$16-\$18/Hour
Typical Hours Weekdays 3:15-8:30pm, Saturdays 6:30-1:00pm

SUMMARY: Lifeguards ensure the aquatics programming is running appropriately, stepping in if needed. Some management of the lifeguarding staff may be required in the absence of the Aquatics Director.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following (other duties may be assigned):

- Supervises swimmers and assures patron safety.
- Take appropriate lifesaving action(s) when needed.
- May assist in teaching swim lessons if staffing requires it.
- May assist in coaching the swim team if staffing requires it and appropriate certifications are obtained.
- Maintains proper conduct of patrons in all areas of the pool facility.
- Maintains a safe pool environment including keeping the pool, deck, and surrounding areas clean and free of hazards.
- Interacts with users to encourage maximum proper use of all facilities.
- May assist with maintenance of water clarity and chemistry to meet or exceed industry standards.
- Assists in supervising aquatic staff in the absence of the Aquatics Director.
- All other duties assigned

SUPERVISORY RESPONSIBILITIES: May supervise pool staff in the absence of the Aquatics Director. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, recommending, and training employees; planning, assigning and directing work; appraising performance; report any rewarding and/or coaching of employees to the Aquatics Director; addressing complaints and resolving problems.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively.

MATHEMATICAL SKILLS: Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral diagram, or schedule form.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is frequently required to stand and walk. The employee is occasionally required to sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell.

The employee must frequently lift and/or move more than 25 pounds. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly exposed to wet and/or humid conditions. The employee occasionally works near moving mechanical parts and in outside

weather conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, extreme heat, and risk of electrical shock, risk of radiation, and vibration.

The noise level in the work environment is usually loud.

EDUCATION and/or EXPERIENCE

High school Diploma, Associate's Degree/Post-Secondary education in Recreation Administration or related field preferred. Minimum of 2 years of lifeguard experience or other related program area; or equivalent combination of education and experience.

CERTIFICATES, LICENSES, REGISTRATIONS: Must possess a current American Red Cross Lifeguarding Certificate. Desirable certifications are current American Red Cross Lifeguarding Instructor, Water Safety Instructor, and/or Instructor Trainer and/or willingness to obtain in the first year of employment.

DIVERSITY, EQUITY AND INCLUSION

Hathaway Brown School is committed to building a diverse, equitable, and inclusive learning community through our admission policies, hiring practices, professional development, curricular and extracurricular programming, and school culture. We believe that these communities must be centered on the work we do. Hence, we strongly encourage applications from people who are members of other marginalized communities. Click [here](#) to be directed to our full DEI Statement.

ABOUT HATHAWAY BROWN

Hathaway Brown School has a rich 146-year history of educating and empowering girls. As Ohio's oldest continually operating college-preparatory for girls, Hathaway Brown has earned a reputation for academic excellence and innovation in the region and around the country. Home of the Learn for Life signature approach, Hathaway Brown has long been devoted to a fusion of cutting-edge curriculum and experiential learning. Our approximately 850 students and 225 faculty and staff come to Hathaway Brown from 89 different communities in Northeast Ohio, and enjoy our stunning 16-acre campus in Shaker Heights, Ohio – just minutes from the cultural attractions of downtown Cleveland.

TO APPLY:

Please submit a resume and/or letter of interest to: hrstaffing-aquatics@hb.edu

Hathaway Brown School
19600 North Park Boulevard
Shaker Heights, OH 44122

